

SS-451
(49/2020)



Mobile County Public School System

P.O. Box 180069 ■ Mobile, AL 36618 ■ www.mcpss.com

STUDENT WITHDRAWAL INFORMATION FORM

Student's Last Name			Student's First Name			Student's Middle Name		
Grade			Age			'DWHRI:UWK		
Reason for Withdrawal:			<input type="checkbox"/> 0RYLHORFDWLRQ Loss of Housing			<input type="checkbox"/> 5HORFDWLRQXHWRQWXVOCLE Unaccompanied Youth		
Other Reason(s):								
<div style="display: flex; justify-content: space-between;"> HDUDLUWLPHWKUDGHBB1HDUHW5HODWLYH1RW/LYLQ BBBBBBBBBBBBBBBBBBB BBBBBBBBBBBBBBBBBBB </div>								
School Withdrawing From				School Withdrawing To				
School's Address				School's Address (if not in MCPSS)				
City			State		Zip Code		City	
State			Zip Code		City		State	
Telephone Number			Fax Number			Telephone Number		
Fax Number			Telephone Number			Fax Number		
Print Name of Parent/Guardian Withdrawing Student				Parent/Guardian's Signature				
***** OFFICIAL USE ONLY ***** REASON FOR WITHDRAWAL *****								
WA1 W/I Sys-Public/Home		WBI-Trans W/I State-Pub		WA2-W/I Sys-Priv/Home		WB2-Trans W/I State-Priv		
WA3-W/I Sys-Chur/Home		WB3-W/I State-Chur/Home		WCI-Trans Out-of-State		WEI-Elem Reason Unknown		
WD2-Deceased		WD4-Youth Service		WD5-Special Services		WD6-Expulsion		
STATE DROPOUT CODES FOR STUDENTS SEVENTEED YEARS OLD AND OLDER								
D01-Failed High School Exam		D02-Academic Difficulties		D03-Marriage		D04-Pregnancy		
D05-Employment		D06-Physical Illness		D07-Language Difficulties		D08-Dislike of the School		
D09-Needed at Home		D10-Parental Influence		D11-Student/Staff Relation		D12-Relationship with Female		
D13-Enter Military Service		D14-Behavior Problems		D15-Other Known Reasons		D16-Reason Unknown		
Clearances: Hot Spot: Yes No ~ Laptop: Yes No ~ Gym Locker: Yes No ~ Library: Yes No								
Registrar/Clerk must give parent/guardian the following upon withdrawal:								
1) Copy of Mr. Mixon's Letter								
Period	Subject	Grades Upon Withdrawal			Books Cleared	Teacher		
		Letter	Number	Conduct				
1st								
2nd								
3rd								
4th								
5th								
6th								
7th								
Graduation Cohort (Office Use)				Registrar's E-Mail				
Signature of Registrar or Appropriate Staff Member:								
File a copy of this form in student's Cumulative Folder and retain original in school's file.								