

1 **OFFICIAL MINUTES**

2  
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held  
4 **September 14, 2015** in the Nehaunsey Middle School library.

5  
6 The meeting was called to order by President Roseanne Lombardo at 6:34 p.m.

7  
8 Roll Call:

<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo, School Board President	Curriculum/Technology Committee Regulatory/Safety Committee Gloucester County/State Board Association
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio, School Board Vice-President	(Chair) Budget/Finance/Policy Committee Negotiations/Personnel Committee Gloucester County/State Board Association
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski	(Chair) Curriculum/Technology Committee Negotiations/Personnel Committee
<input type="checkbox"/> Mr. Nelson Hall <b>ABSENT</b>	Curriculum/Technology Committee Regulatory/Safety Committee
<input type="checkbox"/> Mr. John Hughes <b>ABSENT</b>	Paulsboro Board of Education Representative
<input type="checkbox"/> Mrs. Lisa Morina <b>ABSENT</b>	(Chair) Regulatory/Safety Committee Budget/Finance/Policy Committee
<input checked="" type="checkbox"/> Mr. Duane Sarmiento	(Chair) Regulatory/Safety Committee Budget/Finance/Policy Committee

9  
10  
11 Quorum **YES**

12  
13 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and Mr.  
14 Scott A. Campbell, School Business Administrator/Board Secretary.

15  
16 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
17 was sent to the ***The South Jersey Times***, and the ***Township Clerk***. It was also posted  
18 in the Greenwich Township School Buildings. (Optional: Videotaping Regulations –  
19 “The proceedings of this meeting are being videotaped and anyone wishing to discuss  
20 an individual child should so note.”)

21  
22 **FLAG SALUTE**

23  
24 **1. MINUTES**

25  
26 Motion: (Chapkowski/Sarmiento) to approve the minutes:

27  
28 August 10, 2015 – Regular Meeting  
29

1 Motion carried by unanimous roll call vote.  
2

3 **2. SUPERINTENDENT'S REPORT**  
4

5 Motion: (Chapkowski/Lombardo) to approve the following as one, A & B:  
6

7 A. Administrative Reports  
8

9 No reports at this time.  
10

11 B. Week of Respect  
12

- 13 1. The approval to recognize October 20, 2015 through October 24,  
14 2015 as a "Week of Respect" by providing age appropriate  
15 instruction focusing on the prevention of Harassment, Intimidation  
16 and Bullying in our schools.  
17

18 ***Andrew Chapkowski*** asked if the Board was still going to get the monthly  
19 *Principal's report as they have done in the past? He said it was very helpful to*  
20 *know what was going on in the schools. **Dr. Foley-Hindman** said she can*  
21 *certainly do that.*  
22

23 Motion carried by unanimous roll call vote.  
24

25 **3. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING**  
26 **ACTION ITEMS**  
27

28 Motion: (Chapkowski/Sarmiento) to approve the following as one, A-J:  
29

30 A. The approval to accept the notice of retirement, effective December 31,  
31 2015, of Cathy Tortella, Nehaunsey Middle School Nurse. (Attachment –  
32 EXHIBIT B)  
33

34 B. The approval of unpaid leave of absence for Christine Wojcik,  
35 Cafeteria/Lunchroom Aide from September 8, 2015 through November 30,  
36 2015. (Attachment – EXHIBIT C)  
37

38 C. The approval of a medical/maternity leave of absence for Christina Gori,  
39 Teacher, beginning November 20, 2015, through April 11, 2016. Mrs. Gori  
40 will be using sick/personal days and the New Jersey Family Leave Act,  
41 Family and Medical Leave Act as needed. (Attachment – EXHIBIT D)  
42

43 D. The approval for use of four (4) personal days and two (2) sick days,  
44 September 18, 2015 through September 25, 2015, for Guidance  
45 Counselor Daniel Giorgianni for child rearing. (Attachment – EXHIBIT E)

- 1 E. The approval for the following to be placed on the DEAC and School Level
- 2 Scip: Joshua Bomze, Kim Chila, Heather Crisostomo, Rabecca Cotton,
- 3 Carlyn Exley, Jody Harris, Violet Gregg, Nicole McGann, Bethanne
- 4 O'Donnell, William Porreca, Trish Seiner, Stephania Tomaszewski, Jenn
- 5 Walker and Steve Wehrle.
- 6
- 7 F. The approval of transfer, *retroactive* to September 1, 2015, of Jennifer
- 8 Spera, Special Education Aide, from Nehaunsey Middle School to Broad
- 9 Street School.
- 10
- 11 G. The approval of the IACE (Italian American Committee on Educators)
- 12 Grant of \$4,000.00 towards teacher salary for the Italian program and
- 13 payment of the \$100.00 membership fee. (Attachment – EXHIBIT F)
- 14
- 15 H. The approval for homebound instruction for student #7729373575 for
- 16 medical reasons, tentatively until September 16, 2015. (Attachment –
- 17 EXHIBIT G)
- 18
- 19 I. The approval for use of four (4) personal and two (2) sick days, October 7,
- 20 2015, returning October 16, 2015 for Teacher Andrew Mettler, for child
- 21 rearing. (Attachment – EXHIBIT H)
- 22
- 23 J. The approval of the 2015-2016 Uniform State Memorandum of Agreement
- 24 between Education and Law Enforcement Officials and authorize submittal
- 25 to the Gloucester County Superintendent for processing upon receipt of
- 26 five (5) signature pages signed in original by the Board President. (A copy
- 27 is available for review in the Superintendent's office.)
- 28

29 Motion carried by unanimous roll call vote.

30

31 **4. POLICY/REGULATION**

32

33 Motion: (Chapkowski/Sarmiento) to approve the following:

- 34
- 35 1. The approval of the following new district policy on first reading:
- 36

Policy/Regulation #	Title
8600	Pupil Transportation – EXHIBIT I

37

38 ***Susan Vernacchio*** asked if there was any interest in the subscription bussing?

39 ***Dr. Foley-Hindman*** said approximately 20 responded but only two met the

40 guidelines; the others were walkers who wanted their children transported. ***Mrs.***

41 ***Vernacchio*** was concerned that we were putting in a new policy and we don't

42 have a full board present tonight. ***Andrew Chapkowski*** informed ***Mrs.***

1 **Vernacchio** that it is only the first reading. **Mrs. Vernacchio** stated she would  
2 like to see this held. Motion was on the floor to approve the first reading.  
3

4 Roll Call Vote:

5  
6 Duane Sarmiento – Yes  
7 Roseanne Lombardo – Yes  
8 Susan Vernacchio – No  
9 Andrew Chapkowski – Yes

10  
11 Motion passes 3-1.

12  
13 **5. CURRICULUM & INSTRUCTION**

14  
15 Motion: (Lombardo/Sarmiento) to approve the following:

16  
17 A. Workshops

- 18  
19 1. The approval for the following individuals to attend out-of-district  
20 workshops:  
21

<b>Name</b>	<b>Workshop Title/Location/Date</b>	<b>Cost</b>
Vanessa Gottesfeld	<b>International Dyslexia Association: Meeting the Educational Needs of Students with Dyslexia &amp; Other Reading Disabilities</b> Hilton Somerset Doubletree Hotel/Executive Meeting Center 200 Atrium Drive Somerset, NJ 08873 Friday 10/16/15 Saturday 10/17/15	\$330.00 (Fee) Plus one day substitute Plus Mileage
Carlyn Exley Suzanne Pezzino	<b>Becoming a Mentor Educator, Full Series</b> EIRC Mullica Hill, NJ 10/9/15 8:30 a.m. – 3:00 p.m. 1/14/16 8:30 a.m. – 3:00 p.m.	\$260.00 Each (Fee) \$520.00 total Plus two day Substitutes for each teacher Plus Mileage
Susan Pipczynski	<b>New Jersey State School Nurse Association Fall Conference Orthopedic, Wellness, Assessment, Legal Issues for School Nurses</b> Cumberland County College Vineland, NJ 10/17/15 8:00 a.m. – 4:30 p.m.	\$75.00 (Fee) Plus Mileage
Katherine Caruso	<b>Dyslexia: What Educators Need to Know</b> EIRC Mullica Hill, NJ 10/21/15 8:30 a.m. – 1:30 p.m.	\$149.00 (Fee) Plus Mileage Plus Substitute

22  
23 Motion carried by unanimous roll call vote.

1 **6. BUDGET & FINANCE**

2  
3 Motion: (Lombardo/Sarmiento) to approve the following as one, A1-A3:

4  
5 A. Contracts

- 6  
7 1. The approval of the Tuition Contract Agreement between the  
8 Runnemede School District (sending district) and the Greenwich  
9 Township Board of Education (receiving district) for Regular  
10 Education Student #H3625578259 for the 2015-2016 school year  
11 commencing on September 8, 2015 and terminate on June 30,  
12 2016 at a tuition rate of \$35,000.00. The Chief School  
13 Administrator and School Business Administrator are authorized to  
14 execute all contracts. (Attachment – EXHIBIT J)  
15  
16 2. The approval of the Nonpublic Services Agreement for Chapters  
17 192/193 between Gloucester County Special Services School  
18 District and the Greenwich Township Board of Education for the  
19 2015-2016 school year as per the attached. (Attachment –  
20 EXHIBIT K)  
21  
22 3. The approval of the Agreement to Provide Chapter 226 Nonpublic  
23 Nursing Services for the 2015-2016 school year between the  
24 Gloucester County Special Services School District and the  
25 Greenwich Township Board of Education. (Attachment – EXHIBIT  
26 L)  
27

28 ***Susan Vernacchio would like to see us keep track of the homeless students***  
29 ***entering and leaving the district. If someday we need to discuss this on a state***  
30 ***level, we have the statistics.***

31  
32 Motion carried by unanimous roll call vote.

33  
34 Motion: (Sarmiento/Lombardo) to approve the following:

35  
36 B. Transportation

- 37  
38 1. The approval for allowance of five GCIT students to be able to ride  
39 back from GCIT on a Paulsboro High School bus in order to  
40 participate in football and cheerleading.  
41

42 ***Roseanne Lombardo asked if this is the “norm” that we do? Scott Campbell***  
43 ***said yes and it was also for four other students. Paulsboro High School is ok***  
44 ***with this and it is at no cost to our district. Susan Vernacchio said we should be***  
45 ***aware that if we are opening this up, there may be students participating in other***

1 sports and activities that will want transportation to Paulsboro High School. **Dr.**  
2 **Foley-Hindman** said that as long as there is no cost to the district, it is a great  
3 thing. It is when it starts costing us that the Board will have to make a different  
4 decision. **Scott Campbell** said the motion is amended to five (5) students.  
5

6 Motion carried by unanimous roll call vote.  
7

8 **7. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD**  
9 **SECRETARY**

10 Motion: (Chapkowski/Sarmiento) to approve the following as one, A-I:  
11

12 A. Bills Lists  
13

- 14 1. The bills as presented by the Business Administrator in the  
15 following amounts are ordered paid. (Attachment – EXHIBIT K)  
16  
17

Number	Amount
P009	\$146,260.06
P010	\$10,715.57
P011	\$141,417.57
P012	\$10,377.74
P013	\$401,398.94
P014	\$36,103.62
P015	\$139,205.03
P016	\$237,434.76
P017	\$17,651.16
<b>TOTAL</b>	<b>\$1,140,564.45</b>

18 B. Voided Check  
19

- 20 1. The approval to void the following check:  
21  
22

Check#	Vendor	Amount
17000	Christina Gori	\$3,000.00

23 C. Student Activities Account  
24

- 25 1. The approval of the Student Activities Account Monthly Bank  
26 Reconciliation for the month of August 2015. (Attachment –  
27 EXHIBIT M)  
28  
29

1 D. Board Secretary's Report

- 2  
3 1. The acceptance of the Board Secretary's Report for the month of  
4 August 2015. The Board Secretary certifies that no line item  
5 account has been over expended in violation of N.J.A.C. 6A:23A –  
6 16.10(c)3 and that sufficient funds are available to meet the  
7 district's financial obligations for the remainder of the fiscal year.  
8

9 E. Treasurer's Report

- 10  
11 1. The approval of the Treasurer's Report in accordance with 18A:17-  
12 36 and 18A:17-9 for the month of August 2015. The Treasurer's  
13 Report and Secretary's Report are in agreement for the month of  
14 August 2015.  
15

16 F. Revenue Certification

- 17  
18 1. The Board Secretary in accordance with N.J.A.C. 6A:23A –  
19 16.10(c)2 certifies that there are no changes in anticipated revenue  
20 amounts or revenue sources.  
21

22 G. Board of Education Certification

- 23  
24 1. The approval of the Board of Education certification for the month  
25 of August 2015 that after review of the secretary's monthly financial  
26 reports and upon consultation with the appropriated district officials,  
27 that to the best of its knowledge no major accounts or funds have  
28 been over expended in violation of N.J.A.C. 6A:23A: - 16.10(c)4  
29 and that sufficient funds are available to meet the district's financial  
30 obligations for the remainder of the fiscal year.  
31

32 H. Transfer List

- 33  
34 1. The ratification of transfers, authorized by the Superintendent, for  
35 the month of August 2015 to give balances to new accounts and to  
36 balance existing accounts. (Attachment – EXHIBIT N)  
37

38 I. Monthly Transfer Approval

- 39  
40 1. The approval of the Monthly Transfer Report for June 2015.  
41 (Attachment – EXHIBIT O)  
42

43 Motion carried by unanimous roll call vote.  
44  
45

1 **8. REGULATORY**

2  
3 None at this time.

4  
5 **9. OLD BUSINESS**

6  
7 *Subscription bussing was already discussed.*

8  
9 **Scott Campbell** said he has been doing the job of District Attendance Manager  
10 for the past several weeks. **Roseanne Lombardo** asked if the job has to be  
11 advertised? **Mr. Campbell** said the job has to be posted internally anyway.

12  
13 **10. NEW BUSINESS**

14  
15 **Andrew Chapkowski** would like to send our current contract to NJSBA for  
16 review. They could give us some good suggestions and it is a good starting  
17 point.

18  
19 **Dr. Jennifer Foley-Hindman** stated she has been in contact with **Scott**  
20 **Campbell** and **Bill Houghton** to have a split-rail fence put up along the driveway  
21 where the kids have recess so that there is a barrier between the kids and the  
22 road.

23  
24 **Andrew Chapkowski** asked if the repairs were completed at Broad Street for the  
25 damage from the storm? **Scott Campbell** replied that they are complete.

26  
27 **11. CORRESPONDENCE**

28  
29 **Roseanne Lombardo** said she received a letter from Ashley Howard thanking  
30 the Board for presenting her with the First Place Scholarship Award at the 8<sup>th</sup>  
31 Grade Graduation.

32  
33 **Roseanne Lombardo** said everyone received a letter from the GTEA for a  
34 grievance request. They are in dispute of the hours calculated for a leave of  
35 absence for child rearing.

36  
37 Motion: (Vernacchio/Sarmiento) to approve hearing the grievance from the  
38 GTEA. This will be scheduled for the next board meeting on  
39 October 5, 2015.

40  
41 Motion carried by unanimous voice vote.

42  
43 **Scott Campbell** received a letter from Lisa Morina resigning from the Board of  
44 Education; she has moved out of town. **Roseanne Lombardo** received a letter



1 from Nelson Hall also resigning from the Board. **Mr. Campbell** said we will have  
2 to advertise for those positions.  
3

4 **12. PUBLIC – AGENDA/NON-AGENDA ITEMS**

5  
6 This is the time when anyone from the public who wishes to speak to the Board  
7 may do so. Please state your name, address and phone number. The Board will  
8 hear your concerns. The Board may or may not take action this evening. You  
9 will be notified at this meeting by letter or telephone of any action the Board does  
10 take.

11  
12 In accordance with Board policy and procedures, speakers are not permitted to  
13 publicly speak of personal issues involving school personnel, or against any  
14 person connected to the school system. Any such concern should be presented  
15 to the school or district-level administration so that a proper response may be  
16 given.

17  
18 **Patty New** asked what time the board will hear the grievance, before or after the  
19 board meeting? **Scott Campbell** said if we do it before the meeting, we will have  
20 to advertise a meeting time change. The decision was to hear the grievance  
21 after the regular agenda items.  
22

23 **Roseanne Lombardo** had a request from a parent who lives on a curve.  
24 She said one child takes a yellow school bus and the other child takes a small  
25 white van bus. The bus driver of the white van is afraid to stop the van because  
26 cars go by fast and fail to stop when she is picking up the child. The parent was  
27 wondering if the child can get a yellow bus to school instead of the white van?  
28 **Scott Campbell** said she would have to take that issue up with the police  
29 department.  
30

31 **14. ADJOURNMENT**

32  
33 Motion: (Sarmiento/Chapkowski) to adjourn the Regular Meeting at 7:17  
34 p.m.  
35

36 \*\*The next Board of Education meeting is schedules for Monday, October 5, 2015 at  
37 6:30 p.m.\*\*  
38  
39

40 Respectfully Submitted,  
41

42  
43  
44 \_\_\_\_\_  
45 Scott A. Campbell, Board Secretary

