

Attached you will find information and copies of forms required to be completed each year by Public Act 94-0600:

- Annual Review of Safety Plans, Protocols, and Procedures Report - **To be completed and emailed to lwind@roe51.org May 7, 2021**
- Annual Safety Drill Report Form 2020-2021 - - **To be completed and emailed to lwind@roe51.org May 7, 2021**
- Public Act 101-0455 Amended
- School Security Initiative 16 slide Power Point (Provides overview and explanation of the Safety Drill Act – **short and worth your time to review**)
- School Safety Act Talking Points Document
- Minimum Component Checklist - may be used as a guide to develop the agenda for the Annual Review of Safety Plans, Protocols, and Procedures meeting.

Be aware:

- **Evacuation drills:** The IARSS HLS committee discussed schools possibly doing a walk through drill for the first evacuation drill in cooperation with their local fire department. The principal could announce the drill, the teachers would go over what the students would do in case of a fire and then over the course of the day teachers would actually take the students out of the classroom to their designated areas following their route. This would allow the students to see the route they need to follow using social distancing guidelines
- **“Threat Assessment Team Activities”** have been added to the following item: **“Summary of changes to the existing school safety plans, drill plans, and the review of the Threat Assessment Team Activities as recommended at the Annual Review meeting(s)”**
- **A bill (SB2350) related to law enforcement drills became effective January 1, 2019. The bill requires that the mandatory law enforcement drill be conducted in the first 90 days of school when students are present and include an active shooter scenario. This means that the school must run the drill as if an active shooter was in the building but does not require having someone in the building acting as the shooter. It does allow for student with special needs be excused from the drill.**
- **The Annual Review of Safety Plans, Protocols, and Procedures Meeting is to include Building Administrators, Selected Building Staff, Bargaining Representative, First Responders – Fire, Law enforcement and medical first responders.**
- **All students are required to participate in a school bus evacuation drill. Recommend this drill be conducted early in the school year and document participation of each student.**

It is your responsibility to keep building "Emergency Plans that include the Building Safety Reference Plan " current with your first responders.

Please e-mail the completed forms to lwind@roe51.org no later than May 7, 2021. All forms must be signed and dated. Copies of these forms are also posted on the ROE Website by going to Services - Health Life Safety - Documents.

Direct questions to Lyle Wind @: lwind@roe51.org (217-741-1245)