

CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES BOARD OF DIRECTORS

**September 20, 2012
MEETING MINUTES**

1.0 OPENING OF MEETING

The Board of Directors of the Centennial Board of Cooperative Educational Services (BOCES) met on September 20, 2012 at the Centennial BOCES Office – 2020 Clubhouse Drive – Greeley, Colorado.

1.1 CALL TO ORDER

Mr. Tim Swain, Board President, called the meeting to order at 6:30 p.m.

1.2 SELF INTRODUCTIONS

1.3 ROLL CALL

- 1) Rob Carruth, Morgan RE-3
- 2) Julie Chesnut, Platte Valley RE-7
- 3) John Cordova, Ault-Highland RE-9
- 4) Mike Dixon, Brush RE-2J
- 5) Mike Linton, Weldon Valley RE-20J
- 6) Mike Steinbach, Wiggins RE-50J
- 7) Tim Swain, Eaton RE-2
- 8) Robert Utley, Briggsdale RE-10J

Board Members (or alternates) absent:

- 1) Danielle Mertens, Prairie RE-11
- 2) Tony Paglia, Park R-3
- 3) Rod Schmidt, St Vrain RE-1J
- 4) Scott Tietmeyer, Pawnee RE-12

Superintendents present:

- 1) Dr. Michelle Johnstone, Brush RE-2J

BOCES Staff present:

Dr. Randy Zila, Executive Director
Dr. Mary Ellen Good, Federal Programs Director
Mr. Terry Buswell, CFO, HR Director, Technology Director
Ms. Christine Muldoon, Innovative Education Services Director
Ms. Bela Russell, Administrative Assistant

Guests present:

Ms. Terry Schueler, Chief Financial Officer, St. Vrain Valley RE-1J
Mr. Doug Pfau, Principal, Weldon Valley RE-20J

1.4 APPROVAL OF AGENDA

Ms. Julie Chesnut moved to approve the Agenda as presented. Seconded by Mr. Mike Steinbach.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Julie Chesnut, yes; John Cordova, yes; Mike Dixon, yes; Mike Linton, yes; Mike Steinbach, yes; Tim Swain, yes; Robert Utley, yes]

1.5 APPROVAL OF MINUTES

Mr. John Cordova moved to approve the Minutes from the May 17, 2012 Meeting. Seconded by Mr. Mike Dixon.

The motion passed by a majority roll call vote: [Rob Carruth, abstain; Julie Chesnut, yes; John Cordova, yes; Mike Dixon, yes; Mike Linton, abstain; Mike Steinbach, yes; Tim Swain, yes; Robert Utley, yes]

2.0 CONSENT AGENDA

2.1 Approve Supplemental Appropriations

- As Presented

2.2 Approve Personnel Items as Presented

- Staff Appointments / Additional Assignments
- Staff Resignations / Releases

Mr. Rob Carruth moved to approve the Consent Agenda as presented. Seconded by Mr. John Cordova.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Julie Chesnut, yes; John Cordova, yes; Mike Dixon, yes; Mike Linton, yes; Mike Steinbach, yes; Tim Swain, yes; Robert Utley, yes]

3.0 REPORTS / DISCUSSION ITEMS

3.1 Congratulations to Mr. Tim Swain, Board President

- Dr. Randy Zila, Executive Director, Centennial BOCES
 - Congratulated Mr. Tim Swain for receiving the Colorado BOCES Association 2011-2012 All State Board Award

3.2 SAC Report – September 6, 2012 Meeting

- Dr. Randy Zila, Executive Director, Centennial BOCES
 - Reviewed what CBOCES is doing
 - Discussed the WIDA grant from CDE that will be awarded to CBOCES

3.3 Financial Reports

- Mr. Terry Buswell, CFO
 1. Board Notes for the Financial Report
 2. Investment Report A through 6/30/12
 3. Cash Flow Analysis Report B through 6/30/12
 4. Cash Flow Chart C through 6/30/12
 5. Financial Summary Report (2 pages) through 6/30/12
 6. Detailed Expense Report (14 pages) through 6/30/12
 7. Mr. Buswell shared that the auditors will be here next week to finalize the fiscal year 2011-2012 financial statement

Mr. Buswell reviewed each report. There were no questions.

3.4 Directors' Reports

1. Mr. Terry Buswell, CFO / Director of Business Services/ Director of Technology
 - Written report provided
2. Dr. Mary Ellen Good, Director of Federal Programs
 - Written report provided
3. Ms. Christine Muldoon, Director of Innovative Ed
 - Written report was handed out
4. Ms. Jocelyn Walters, Director of Special Ed
 - Written report provided
5. Dr. Randy Zila, Executive Director
 - Written report provided

4.0 ACTION ITEMS

4.1 Approve Appointment of Dr. Glenn McClain to Eagle Net Board

- Approve Dr. Glenn McClain’s placement on the Eagle Net Board of Directors.
 - Replacing Linda Chapman upon her retirement

Mr. Mike Dixon moved to approve Dr. Glenn McClain’s placement on the Eagle Net Board of Directors. Seconded by Mr. Mike Steinbach.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Julie Chesnut, yes; John Cordova, yes; Mike Dixon, yes; Mike Linton, yes; Mike Steinbach, yes; Tim Swain, yes; Robert Utley, yes]

Marsha Harris, representative from Weld RE-1 entered the meeting

4.2 Approve Scott Tietmeyer’s Resignation as Board Secretary & Elect a New Board Secretary

- Mr. Tim Swain reported that Scott Tietmeyer has resigned from the Pawnee Board of Education
- Mike Dixon volunteered to be both the Secretary and Treasurer by combining the position

Mr. John Cordova moved to approve Scott Tietmeyer’s resignation and to combine the Secretary and Treasurer positions in which Mike Dixon will serve as both Secretary and Treasurer. Seconded by Mr. Mike Steinbach.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Julie Chesnut, yes; John Cordova, yes; Mike Dixon, yes; Marsha Harris, yes; Mike Linton, yes; Mike Steinbach, yes; Tim Swain, yes; Robert Utley, yes]

5.0 ANNOUNCEMENTS / UPCOMING MEETINGS

Board of Directors	Superintendents Advisory Council
October 18, 2012	October 4, 2012

There being no further business, Mr. Tim Swain adjourned the meeting at 7:30 p.m.

Respectfully Submitted,

Bela Russell
Administrative Assistant II
Centennial BOCES