

To: Cooperative Board Members
CC: Tim Miller
From: Maggie Nelson
Re: March 22, 2016 Board Meeting Minutes

1. Call to Order by Board Chair

Board Chair, Lance Pearson was not in attendance. Bud Scully acting Board Chair, called the meeting to order at 9:11. Attending: Bud Scully, Carrie Kouba, Bob Moore, Tim Miller and Maggie Nelson.

2. Staff Representative:

Wendy Wanner, School Psychologist, introduced herself and discussed her position in Stevensville schools.

3. Consent Agenda

- A. Minutes - January**
- B. Warrants – February 2016 and March 2016**
- C. Financial Report**
- D. Next Meeting---April 26**

Bob Moore motioned to approve consent agenda as presented. Carrie Kouba seconded. Motion carries 3-0.

4. Public Comment

None

5. Correspondence

A. Letter of Appreciation –

- 1. Windi Webster, Preschool Paraeducator
- 2. Denise Bouschor, Preschool Paraeducator

Miller stated the letters of appreciation coincided with Paraeducator week, as announced by Montana OPI.

6. Board Action

A. Special Education Program Narrative Revisions

Miller discussed minor changes made since last board meeting. Discussion followed.

Moore made motion to approve second reading of policy as presented. Motion carries 3-0

B. 5.05 Independent Education Evaluation Policy – Revisions – 1st Reading

Miller discussed the procedure with revisions requested from last board meeting. Miller indicated revisions had been done. BVEC has a policy in place and is revising to reflect a more current version of the policy. Motion to approve 2nd reading of revisions to IEEE policy. Moore seconded. Motion carries 3-0.

C. MTSBA Montana Schools Unemployment Insurance Program

Miller shared information on leaving State of Montana Unemployment and joining Montana Schools Unemployment Insurance Program. BVEC will save \$7485.00 over the next four years by switching carriers. Moore motioned to approve contract for BVEC to join MTSUIP. Kouba seconded. Motion carries 3-0.

7. Information and Discussion

A. Collective Bargaining

Miller indicated the BVEC union is at the end of their three year agreement and have requested negotiating. Moore and Scully indicated they would assist in the process as board members. Miller indicated meetings will start sometime in April.

B. 90 Day CSCT Financial Data Report

Miller discussed the financial standings as of February for the CSCT programs in each school. Board members were emailed the financial data February 25, 2016; due to February’s board meeting being cancelled, members were not able to sign at that time. As of January we are in a financial deficit position. However, when comparing to previous years and expectation to see more revenue generated in the summer programs our goal is to break even possibly realize a small surplus by summers end. Board members in attendance signed 90 day data form.

C. Annual Notice of Destruction of Special Education Records

Miller indicated notice was sent to Ravalli Republic and Bitterroot Star regarding destruction of special education records for students who have been graduated from the school for 7 or more years. Information coming from case law indicates that public notice in the newspapers alone does not meet the test of “good faith effort” to contact students or guardians prior to records destruction. A letter or telephone call from the school to the student/guardian at their last known address or telephone number indicating records are to be destroyed would meet the clause.

10. Adjourn

Kouba motions to adjourn at 9:52. Moore seconded.

Clerk's Signature

Board Chari's Signature