

1
2
3 **OFFICIAL MINUTES**

4 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
5 **Monday, April 8, 2019** in the Nehaunsey Middle School library.

6 The meeting was called to order by President Roseanne Lombardo at 6:33 p.m.

7
8 **Roll Call:**
9

<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo School Board President	Buildings & Ground Committee Curriculum & Technology Committee Personnel & Public Relations Delegate to County & State Board Associations
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski School Board Vice-President	(Chair) Buildings & Grounds Committee Budget & Finance Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Chad Kent	(Chair) Curriculum & Technology Committee Negotiations Committee Policy & Regulations Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Gerald Michael, Jr.	(Chair) Negotiations Committee Budget & Finance Committee Personnel & Public Relations Paulsboro Board of Education Representative
<input checked="" type="checkbox"/> Mr. Duane Sarmiento Arrived at 6:42 p.m.	(Chair) Policy & Regulations Committee Buildings & Grounds Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Ms. Amy Vandergrift	Curriculum & Technology Committee Policy & Regulations Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio Arrived at 6:37 p.m.	(Chair) Budget & Finance Committee Negotiations Committee Personnel & Public Relations Alternate Delegate to County & State Board Associations

10 Quorum **YES**

11
12 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and Mr.
13 Scott A. Campbell, School Business Administrator/Board Secretary.

14
15 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
16 was sent to **The Courier Post**, and **The Township Clerk**. It was also posted in the
17 Greenwich Township School Buildings. (Optional: Videotaping Regulations – “The
18 proceedings of this meeting are being videotaped and anyone wishing to discuss an
19 individual child should so note.”)
20

21 **FLAG SALUTE**

22
23 **1. MINUTES**

24 Motion: (Kent/Michael) to approve the following minutes:
25
26

1 March 18, 2019 – Regular Meeting
2 March 18, 2019 – Executive Session

3
4 Motion carried by unanimous voice vote.

5
6 **2. ADMINISTRATIVE/PRINCIPAL REPORTS**

7
8 Motion: (Chapkowski/Kent) to approve the following as one, A-C:

9
10 A. School Health Services

- 11
12 1. The approval of the School Health Services Monthly Report as of
13 **March 31, 2019**, for Broad Street School. (Attachment)
14
15 2. The approval of the School Health Services Monthly Report as of
16 **March 31, 2019**, for Nehaunsey Middle School. (Attachment)
17

18 B. Monthly Attendance, Enrollment, Drills and Monthly Overview:

19

MONTHLY ATTENDANCE – MARCH 2019	
Broad Street School	95.6%
Nehaunsey Middle School	96.3%

20

BROAD STREET SCHOOL ENROLLMENT – MARCH 2019	
Grade PSD	Total: 10
Grade K	Total: 32
Grade 1	Total: 43
Grade 2	Total: 48
Grade 3	Total: 40
Grade 4	Total: 49
Grade 5	Total: 50
TOTAL ENROLLMENT: 272	

21

NEHAUNSEY MIDDLE SCHOOL ENROLLMENT – MARCH 2019	
Grade 6	Total: 47
Grade 7	Total: 53
Grade 8	Total: 33
TOTAL ENROLLMENT: 133	

22

DRILLS – MARCH 2019				
Date	Time/Location	Duration	Action/Drill	Weather Conditions
March 6, 2019	2:04 p.m./NMS	1 minute/Zone 10	Routine Fire Drill	Clear, Cold
March 20, 2019	8:20 a.m./NMS	2 minutes	Non-Fire	Cold, Sunny

			Evacuation Drill	
March 20, 2019	9:07 a.m./BSS	4 minutes	Non-fire Evacuation Drill	Cold, Sunny
March 26, 2019	1:21 p.m./BSS	2 minutes	Fire Drill	Cold, Sunny
*NMS/Nehauseney Middle School		*BSS/Broad Street School		

1

MONTHLY EVENT OVERVIEW – MARCH 2019		
Date	Event	Location
March 1, 2019	NJHS Community Service Read Across America	Both
March 5, 2019	5 th Grade Field Trip Museum of American Revolution	BSS
March 6, 2019	8 th Grade Dinner and Dialogue	NMS
March 14, 2019	BSS Science Night	BSS
March 15, 2019	6 th Grade Social Studies Presentations	NMS
March 18, 2019	Patriot's Pen Award Dinner	NMS
March 18, 2019	Youth in Government Night	NMS
March 29, 2019	Kindergarten Registration	BSS
March 29, 2019	Jeans Day Multiple Sclerosis Foundation	Both

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3
4

C. Student Discipline, Violence/Vandalism and HIB

Infractions Referrals Reports	Number of Incidents March 2019		2018-2019 Total-to-Date	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	0	2	1	11
Harassment, Intimidation or Bullying	0	0	1	7
Lunch Detention	6	0	27	0
Out-School-Suspension (OSS)	0	0	0	2
Restricted Study	0	2	7	10
Violence, Vandalism, Substance Abuse	0	0	0	0

5
6
7

2. Completed Investigation Reports as of March 31, 2019:

Case Number	Date of Initial Report	Date Reported to Superintendent	Result of Investigation
NMS18-19-8	3/26/19	March 26, 2019	Not Confirmed

8
9
10
11
12

Motion carried by unanimous voice vote.

1 **3. SUPERINTENDENT RECOMMENDATIONS**

2
3 Motion: (Lombardo/Kent) to approve the following as one, A-O:

- 4
5 A. The approval of request for use of accrued Personal days, above three (3)
6 in a year, from Jody Harris, Teacher at NMS, on Friday, May 10, 2019 and
7 Monday, May 13, 2019. (Attachment)
8
9 B. The approval of request for use of accrued Personal days, above three (3)
10 in a year, from Violet Gregg, Teacher at NMS, on Monday, May 20, 2019.
11 (Attachment)
12
13 C. The approval of request for use of accrued Personal days, above three (3)
14 in a year, from Lois Piccioni, Aide at BSS, on Thursday, May 23, 2019.
15 (Attachment)
16
17 D. The approval of request for use of accrued Personal days, above three (3)
18 in a year, from Trish Seiner, Teacher at BSS, ½ day on Monday, April 15,
19 2019. (Attachment)
20
21 E. The approval of request for use of accrued Personal days, above three (3)
22 in a year, from Denise Murphy, Custodian at BSS, on Monday, May 13,
23 2019. (Attachment)
24
25 F. The approval of request for use of accrued Personal days, above three (3)
26 in a year, from Randy DeVault, Custodian at BSS, on Wednesday,
27 Thursday and Friday, May 1, 2, 3, 2019. (Attachment)
28
29 G. The approval for tuition reimbursement request from Stacy Anuszewski,
30 teacher at NMS, for a Masters Program in School Leadership. Course to
31 be taken at Wilmington University for course, "*MED7590: School*
32 *Leadership, Theory and Practice*", with reimbursement in accordance with
33 Article XII, Salaries, Reimbursements & Benefits, Section C, of the GTEA
34 Agreement and the Greenwich Township Board of Education.
35
36 H. The approval for FMLA request from Ellen Sarmiento, full-time aide at
37 BSS, to care for a medically ill parent, effective March 19, 2019, to be
38 used intermittently, pending receipt of all appropriate FMLA paperwork.
39 This will be in accordance with all FMLA, NJFLA, NJFLI, GTEA and
40 Greenwich Township School District policies/regulations.
41
42 I. The approval of Theodore V. Garretson, Jr., as Substitute Custodian and
43 Substitute Cafeteria/Lunchroom Aide, pending all required hire
44 documentation including clearance of Criminal History check, at a
45 Substitute Custodian rate of \$11.00 per hour and Substitute

1 Cafeteria/Lunchroom Aide rate of \$9.00 per hour, as needed, effective
2 April 9, 2019, as all new hire documentation has cleared.
3

4 J. The approval to submit the Comprehensive Equity Plan, with Statement of
5 Assurance, to the Gloucester County Office of Education. (Attachment)
6

7 K. The approval for Adriana Marini-Cossetti, for summer curriculum work the
8 week of June 17-21, 2019, 8:00 a.m. – 2:00 p.m. as needed to complete,
9 at a stipend of \$30.00 per hour.

10
11 L. The approval of request for Medical Disability Leave from Jesse Golden,
12 Teacher at BSS, effective May 28, 2019, through June 30, 2019, to be
13 taken in accordance with FMLA, NJFLA, NJFLI, GTEA and Greenwich
14 Township School District policies/regulations. This is pending receipt of all
15 required FMLA documents already requested. (Attachment)
16

17 M. The approval of request for Maternity Leave from Megan Ballinger,
18 Teacher at BSS, effective September 3, 2019 through February 3, 2020, to
19 be taken in accordance with FMLA, NJFLA, NJFLI, GTEA and Greenwich
20 Township School District policies/regulations. This is pending receipt of all
21 required documentation for FMLA. (Attachment)
22

23 N. The appointment of the following teachers for Homebound Instruction at a
24 stipend TBD pending negotiations, not to exceed ten (10) hours per week,
25 Regular and Special Education, on an as-needed basis, for the 2019-2020
26 school year:

27
28 Andrew Mettler – NMS Teacher
29 Kathy Seacrist – BSS Teacher
30

31 O. The appointment of the following teachers for Grade Level Chairs at a
32 stipend TBD pending negotiations, for the 2019-2020 school year:
33

Grade Level Chairperson	Grade Level
Melissa Mortimer	Kindergarten
Patricia New	2 nd Grade
Nicole McGann	6 th Grade
Stacy Anuszewski	7 th Grade

34
35 **Roseanne Lombardo** asked what grade Jesse Golden taught and how we were
36 filling Megan Ballinger's position? **Dr. Jennifer Foley-Hindman** responded that
37 Ms. Golden teaches special education and as far as Mrs. Ballinger, we will be
38 filling her position for the time she is out on maternity leave. We are starting now

1 because she does teach Social Studies and Science so we are going to do the
2 best we can to fill that position for a half a year.

3
4 Motion carried by unanimous roll call vote.

5
6 Motion: (Kent/Vernacchio) to approve the following as one, P-S:

7
8 P. The approval for *reappointment* of the following GTEA represented
9 tenured teaching staff for the 2019-2020 school year; salary TBD pending
10 completion of negotiations. Teaching assignments to be determined:
11

Megan Ballinger	Kiley Barker	Bethanne Barousse	Stephanie Beckett	Sarah Beerley
Joshua Bomze	Katherine Caruso	Kimberly Chila	Catrina Collier-Laster	Rabecca Cotton
Heather Crisostomo	Allison Delaney	Carlyn Exley	Janet Geary	Daniel Giorgianni
Sharon Gomez-Salvatore	Christina Gori	Vanessa Gottesfeld	Violet Gregg	Maureen Jenzano
Sean Keane	Nicole Leach	Adriana Marini-Cossetti	Nicole McGann	Katie McLaughlin
Andrew Mettler	Sandi Nastase	Patricia New	Suzanne Pezzino	Stacy Podolski
Tara Reale	Stacey Ridinger-Robles	Tina Sayers	Kathy Seacrist	Patricia Seiner
Diane Shirley	Michael Snyder	Stephania Tomaszewski	Kathryn Tortella	Nora Traum
Jennifer Walker	Steve Wehrle			

12
13 Q. The approval for *reappointment* of the following GTEA represented
14 Custodial/Maintenance and Custodial staff for the 2019-2020 school year,
15 effective July 1, 2019 through June 30, 2020; salary TBD pending
16 completion of negotiations.
17

Michael Beukers	Ellen Delaney	Randy DeVault	Denise Murphy	Maria Santos
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18
19 R. The approval for *reappointment* of the following GTEA represented
20 Secretarial staff for the 2019-2020 school year, effective July 1, 2019
21 through June 30, 2020; salary TBD pending completion of negotiations.
22

Jennifer Ellick	Toshia Kersey	Suzanne Lavin
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23
24 S. The approval for *reappointment* of the following GTEA represented full-
25 time Aides for the 2019-2020 school year; salary TBD pending completion
26 of negotiations. Teaching assignments to be determined.
27

Christine Eiserman	Deborah Knestaut	Eileen O'Donnell	Lois Piccioni
Melissa Ray	Ellen Sarmiento	Deborah Silvestro	Tara Small
Jennifer Spera	Maria Villacorta	Jean Walko	

1 Roll Call Vote:

- 2
- 3 Roseanne Lombardo – Abstained on Kimberly Chila in Item P; yes to all others
- 4 Andrew Chapkowski – Yes to all
- 5 Chad Kent – Yes to all
- 6 Gerald Michael – Yes to all
- 7 Amy Vandergrift – Yes to all
- 8 Susan Vernacchio – Yes to all
- 9

10 **4. CURRICULUM & INSTRUCTION**

11 Motion: (Vernacchio/Lombardo) to approve the following as one, A & B:

12 A. Field Trips

- 13
- 14
- 15 1. The approval of the following Field Trips:
- 16
- 17

Grade and/or Group	Destination	Date	Estimated Related Cost Including Transportation
8 th Grade	Washington, DC	June 7, 2019	No cost to the Board **See attached**

18 B. Workshops

- 19
- 20
- 21 1. The approval for the following individuals to attend out-of-district
- 22 workshops:
- 23

Name/Position	Workshop, Location, Time	Date	Cost
Michael Snyder NMS Teacher	“Three Act Mathematical Modeling” Rowan University STEM Center Glassboro, NJ 8:30 a.m. – 1:30 p.m.	5/10/19	\$149.00 Plus Substitute Plus Mileage
Kathryn Tortella BSS Teacher	“Literacy in Content Areas” Camden County College 8:00 a.m. – 1:30 p.m.	4/9/19	\$149.00 Plus Substitute Plus Mileage

24
25 ***Susan Vernacchio*** thinks it is wonderful for all the work that was put in for the 8th
26 grade trip. She doesn’t remember a time when the board hasn’t had to pay for
27 some of this trip. ***Dr. Foley-Hindman*** said that Bethanne Barousse is the 8th
28 grade chairperson and she puts in a lot of work with these fundraisers. She also
29 went on to say that this is not something that will happen every year; this year the
30 class size is small so they only have to pay for one chartered bus instead of two
31 and that makes a big difference.

32 Motion carried by unanimous voice vote.

1 **5. BUDGET & FINANCE**

2
3 Motion: (Michael/Kent) to approve the following as one, A & B:

- 4
5 A. The approval of the 2019-2020 Contract for Participation in Cooperative
6 Transportation Services with Gloucester County Special Services School
7 District, with the administrative fees remaining the same. (Attachment)
8
9 B. The approval of the 2019-2020 Transportation Guidelines issued by the
10 Greenwich Township Board of Education and Transportation Department.
11 (Attachment)
12

13 Motion carried by unanimous roll call vote.

14
15 **6. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY**

16
17 Motion: (Sarmiento/Chapkowski) to approve the following as one, A-F:

- 18
19 A. The bills as presented by the Business Administrator in the following
20 amounts are ordered paid. (Attachment)
21

Number	Amount
#64	\$18,107.09
TOTAL \$18,107.09	

22
23 B. Board Secretary's Report

- 24
25 1. The acceptance of the Board Secretary's Report for the months of
26 **January 2019 and February 2019**. The Board Secretary certifies
27 that no line item account has been over expended in violations of
28 *N.J.A.C. 6A:23A-16.10(c)3* and that sufficient funds are available to
29 meet the district's financial obligations for the remainder of the
30 fiscal year. (Attachment)
31

32 C. Treasurer's Report

- 33
34 1. The approval of the Treasurer's Report in accordance with *18A:17-*
35 *36* and *18A:17-9* for the months of **January 2019 and February**
36 **2019**. The Treasurer's Report and the Secretary's Report are in
37 agreement for the months of **January 2019 and February 2019**.
38 (Attachment)
39
40
41

1 D. Revenue Certification

- 2
3 1. The Board Secretary in accordance with *N.J.A.C. 6A:23A-16.10(c)2*
4 certifies that there are no changes in anticipated revenue amounts
5 or revenue sources.
6

7 E. Board of Education Certification

- 8
9 1. The approval of the Board of Education certification for the months
10 of **January 2019 and February 2019**, that after review of the
11 Secretary's monthly financial reports and upon consultation with the
12 appropriate district officials, that to the best of its knowledge no
13 major accounts or funds have been over expended in violation of
14 *N.J.A.C. 6A:23A-16.10(c)4* and that sufficient funds are available to
15 meet the district's financial obligations for the remainder of the year.
16

17 F. Transfer List

- 18
19 1. The ratification of transfers, authorized by the Superintendent, for
20 the months of **January 2019 and February 2019**, to give balances
21 to new accounts and to balance existing account.
22

23 Motion carried by unanimous voice vote.

24
25 **7. BUILDINGS & GROUNDS**

26
27 Motion: (Chapkowski/Sarmiento) to approve the following as one, A1 & A2:
28

29 A. Use of Facilities

- 30
31 1. The approval for the Use of Facilities request from the P.T.O. to run
32 the Book Fair in the Broad Street School auditorium lobby April 9,
33 10 & 12, 2019, from 8:30 a.m. – 12:30 p.m. and on Thursday, April
34 11, from 3:15 p.m. – 6:00 p.m.
35
36 2. The approval for the Use of Facilities request from Stacey Ridinger
37 and DJ Haney, Teachers, for the Spring Concert and Art Show
38 being held in the Broad Street School auditorium on May 29, 2019
39 from 5:00 p.m. – 8:00 p.m.
40

41 Motion carried by unanimous voice vote.
42
43
44
45

1 **8. OLD BUSINESS**

2
3 *Andrew Chapkowski* asked if the township has ever called back regarding the
4 paving at both schools? **Scott Campbell** said they have not and that he is
5 meeting with an engineer on Wednesday to review the project. If the township
6 doesn't want to respond, that is their business. We don't want to wait until
7 September.

8
9 *Roseanne Lombardo* asked if the district is still hiring the summer help and if
10 so, how many? **Mr. Campbell** replied that we are hiring eight (8) as we did last
11 year.

12
13 **9. COMMITTEE REPORTS**

14
15 *Roseanne Lombardo* said she has the Superintendent's evaluation came
16 through and she has complied everything for the Board to look at before they
17 leave this evening. She also gave Dr. Foley-Hindman a copy for her to look at.
18 We can discuss at our next meeting.

19
20 **10. CORRESPONDENCE**

21
22 *Roseanne Lombardo* received a letter from the Beckett family who currently
23 reside on Betty Rose Avenue but will be moving out of the district around April 8,
24 2019 but would like to have their children finish out the school year here in
25 Gibbstown. **Dr. Foley-Hindman** said the Board already has a policy in place that
26 states anyone moving after April 1, can keep their children in school until the end
27 of the year.

28
29 **Scott Campbell** said he received a follow-up letter from Senator Sweeney's
30 office regarding the Atlantic Electric problem which he read to the Board.

31
32 **11. PUBLIC – AGENDA/NON-AGENDA ITEMS**

33
34 This is the time when anyone from the public who wishes to speak to the Board
35 may do so. Please state your name, address and phone number. The Board will
36 hear your concerns. The Board may or may not take action this evening. You
37 will be notified either at this meeting, by letter or telephone of any action that the
38 Board does take.

39
40 In accordance with Board policy and procedures, speakers are not permitted to
41 publicly speak of personal issues involving school personnel, or against any
42 person connected to the school system. Any such concern should be presented
43 to the school or district-level administration so that a proper response may be
44 given.

1 **Alyson Martorana**, 34 South Home Avenue, Gibbstown, asked if student
2 tardiness is calculated the same and focused on the same as absenteeism?

3 **Dr. Foley-Hindman** said the state doesn't follow tardiness the same as it would
4 follow absenteeism. Tardiness is part of the discipline code so if a student is
5 tardy three (3) times, they get a detention.

6 As PTO representative, she gave an update on the book fair which will be held
7 this week. There is also a Chick-Fil-A Spirit Night fund raiser on April 30, 2019.
8 Amy Vandergrift asked if the Book Fair has any books that would be available for
9 the Middle School students? Ms. Martorana said they do have some that are
10 available for that grade level. Duane Sarmiento asked if the school puts anything
11 out about the Book Fair? Dr. Foley-Hindman responded that it does go out in
12 the Thursday folders.

13
14 **12. EXECUTIVE SESSION**

15 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*
16 *6, et seq.*, which provides that an Executive Session, not open to the public, may
17 be held for certain specified purposes when authorized by Resolution. The
18 Board of Education for Greenwich Township, assembled in public session on
19 **April 8, 2019**, hereby resolves that an Executive Session closed to the public
20 shall be held on **April 8, 2019 at 7:00 p.m.** in the Nehaunsey Middle School
21 library, located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion
22 of certain matters which relate to items authorized by *Open Public Meetings Act,*
23 *(N.J.S.A. 10:4-12b)* to be discussed in closed session.

24
25
26 Motion: (Lombardo/Chapkowski) to enter into Executive Session at **7:00**
27 **p.m.** to discuss the following:
28

<input type="checkbox"/>	Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
<input type="checkbox"/>	Matters in which the release of information would impair the right to receive government funds, and specifically:
<input type="checkbox"/>	Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
<input checked="" type="checkbox"/>	Matters concerning negotiations, and specifically: Negotiations with G.T.E.A.
<input type="checkbox"/>	Matters involving the purchase of real property and/or the investment of public funds, and specifically
<input type="checkbox"/>	Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically
<input type="checkbox"/>	Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically
<input type="checkbox"/>	Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically
<input type="checkbox"/>	Matters involving quasi-judicial deliberations, and specifically

29

1 It is anticipated that such matters may be disclosed to the public upon the
2 determination of the Board that applicable exception no longer applies and the
3 public interest will no longer be served by such confidentiality.
4

5 Motion carried by unanimous voice vote.
6

7 **Duane Sarmiento was excused for the Executive Session at 7:00 p.m.**
8

9 Motion: (Kent/Michael) to adjourn the Executive Session and return to the
10 Regular Meeting at 7:28 p.m.
11

12 Motion carried by unanimous voice vote.
13

14 **13. ADJOURNMENT**
15

16 Motion: (Michael/Kent) to adjourn the meeting at 7:29 p.m.
17

18 Motion carried by unanimous voice vote.
19

20
21 Respectfully Submitted,
22

23
24
25
26
27 _____
28 Scott A. Campbell, Board Secretary
29

30
31 ***Next Board of Education, Public Hearing on the Budget meeting is scheduled*
32 *for Monday, April 29, 2019 at 6:30 p.m. in the Nehaunsey Middle School library.*
33
34