

NEW MILFORD BOARD OF EDUCATION
NEW MILFORD, CONNECTICUT

SPECIAL MEETING
AGENDA

Tuesday, July 14, 2009

7:30 p.m.

Lillis Administration Building – Boardroom

- I. CALL TO ORDER
- II. INTRODUCTION OF ADMINISTRATIVE APPOINTMENTS
A. Cathi Richard, Interim Assistant Superintendent
B. Elizabeth Curtis, Assistant Principal, Sarah Noble Intermediate
- III. DISCUSSION AND POSSIBLE ACTION
A. Award Bids
1. Life Insurance
2. Long-Term Disability
3. Accidental Death & Dismemberment
B. Tuition Rates for 2009-2010
- IV. EXECUTIVE SESSION
A. Review and discussion re: preliminary draft of possible transportation contract
B. Discussion of Superintendent's Performance, Evaluation, and Future Employment
- V. DISCUSSION AND POSSIBLE ACTION
A. All-Star Transportation Contract
B. Superintendent's Contract
- VI. ADJOURN

GEORGE C. BUCKNER
TOWN CLERK

2009 JUL 10 A 11:12

NEW MILFORD, CT



NEW MILFORD PUBLIC SCHOOLS

BUSINESS OFFICE
50 EAST STREET
NEW MILFORD, CT. 06776

John O. Turk
Director of Fiscal Services

Telephone: (860) 354-8726
Fax: (860) 355-4966

6 July 2009

Dr. JeanAnn Paddyfote,

The purpose of this letter is to recommend a carrier for the NMBOE Life Insurance and Long Term Disability Insurance programs.

It is recommended that the Life Insurance, AD & D Insurance and Long Term Disability Insurance of the New Milford Board of Education be placed with the McKellan Group, Inc. The McKellan Group was selected for a number of reasons:

1. Savings over current programs
2. Absorption of some of the routine clerical workload
3. Best support for the work that needs to be done
4. Geographical proximity
5. Three (3) year rate guarantee

The Group with an office in Waterbury, CT services 48 states and four (4) foreign countries. They have been in business for 25 years and have a client retention rate of 98%. We met with the company twice to clarify costs and to determine their ability to absorb some of our workload. All claims and all claim questions come directly to the McKellan office, and are handled by someone who is familiar with the NMBOE and their case. This eliminates the need for the client or the Central Office to contact the insurance company. They can assist employees in obtaining medical information necessary for claims processing. When the information is complete, they send the claim to their assigned claim's specialist at the insurance carrier. Their involvement from beginning to end speeds up the claims process and takes the burden off the employee(s) and the CO. They handle all billings, claims, and questions for their clients. Theirs is the only phone number the employee needs for benefit programs they handle for us.

Ellamae Baldelli
Director of Human Resources

John O. Turk
Director of Fiscal Services

TO: Dr. JeanAnn Paddyfote
FROM: John Turk
RE: Tuition Rates – FY2009 - 2010
DATE: July 09, 2009

This is to advise you that the tuition rates for various grade levels within the district have been computed for the 2009-10 school year. The rates are listed below for your information.

	<u>2008 - 2009</u>	<u>2009 - 2010</u>
New Milford High School	\$10,377.56	\$10,993.55
Schaghticoke Middle School	\$ 10,525.98	\$11,124.53
Elementary Schools	\$ 8,879.30	\$ 9,483.35

All rates have increased in the neighborhood of \$600. At first glance, this seems curious since the budget is the same as last year. However, this is caused by two (2) factors. The Town did refinance so the debt service has increased at both the High School and the Middle School. In addition, the exclusions have increased. For example, the Excess Costs grant, which is excluded, has increased significantly. In addition, Special Education costs which also are excluded have increased. I have used the same templates that Tom Corbett created and I have reviewed the calculations.

Another factor that influences these rates is the student enrollment at the various levels and changes in the same. It should be pointed out that the debt service cost, although not included in the operating budget of the school district, is incorporated in these costs from the Town Budget.

Finally, it is important to note that these are the rates that are used for regular education students. As stated above, Special Education costs are excluded from these calculations as are transportation costs. Should it become necessary to bill out for a special education student, it would be done on a case by case basis using a specific program cost plus ancillary services as may be required by the Individual Education Plan for the student.

I will gladly make myself available to answer questions regarding this material.

**New Milford Board of Education
Special Meeting
July 14, 2009
Lillis Administration Building, Boardroom**

Present:	Dr. Lisa Diamond, Board Chairman
	Mrs. Wendy Faulenbach
	Mr. David Lawson
	Mrs. Amy Llerena
	Mrs. Julie Turk
Absent:	Mrs. Alexandra Thomas
	Mr. Thomas McSherry
	Mr. William Wellman
	Mrs. Elizabeth Finney

GEORGE C. BUCKBEE
TOWN CLERK

2009 JUL 16 A 9:53

NEW MILFORD, CT

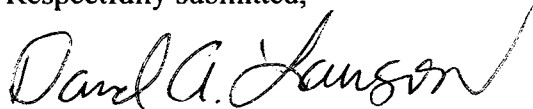
Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
	Mr. John Turk, Director of Fiscal Services
	Mr. Les Weintraub, Principal, Sarah Noble Intermediate School
	Mrs. Catherine Richard, Interim Assistant Superintendent of Schools--Elect
	Mrs. Elizabeth Curtis, Assistant Principal Sarah Noble Intermediate School
	Mr. John Dufour, President, All-Star Transportation Company
	Mr. Richard Dufour, All-Star Transportation Company
	Mr. Jeff Woods, All-Star Transportation Company

I.	Call to Order The special meeting of the New Milford Board of Education was called to order at 7:30 p.m. by Dr. Diamond, followed by the Pledge of Allegiance.	Call to Order Pledge of Allegiance
II. II.A.B.	Introduction of Administrative Appointments <ul style="list-style-type: none"> • Dr. Paddyfote introduced Catherine Richard, Interim Assistant Superintendent--Elect, and Elizabeth Curtis, Assistant Principal, Sarah Noble Intermediate School. • Dr. Diamond called a ten minute recess. <p>The meeting resumed at 7:46 p.m.</p>	Introduction: Catherine Richard—Interim Assistant Superintendent of Schools, Elizabeth Curtis, Assistant Principal—SNIS Recess for ten minutes
III. III.A.	Discussion and Possible Action: Award bids for (1) life insurance; (2) long term disability; (3) accidental death & dismemberment. Mrs. Turk moved to award the life insurance bid, long term disability bid and the accidental death and dismemberment bid to The McKellan Group, Inc., seconded by Mrs. Llerena. Discussion: <ul style="list-style-type: none"> • Mr. Turk explained the reasons for this selection: savings over current programs; absorption of some 	Discussion and Possible Action Award bids for: Life Insurance, Long Term Disability, Accidental Death & Dismemberment Motion to award life insurance bid, long term disability bid and accidental death and dismemberment

	<p>routine clerical workload; best support for the work needed to be done; location of the company (Waterbury) and the three year rate guarantee in writing. The company will give a 3% discount for medical insurance if the Town or District changes from self-insured.</p> <p>Motion passed unanimously (5-0).</p>	<p>bid to McKellan Group, Inc., passed unanimously.</p>
III. B.	<p>Discussion and Possible Action</p> <p>Tuition Rates for 2009-2010</p> <p>Mrs. Llerena moved to approve tuition rates for 2009-2010, seconded by Mrs. Faulenbach.</p> <ul style="list-style-type: none"> Mr. Turk explained that the number of students used in the calculations is down by 45, but that number is subject to change. <p>The motion passed unanimously (5-0).</p>	<p>Discussion and Possible Action</p> <p>Tuition Rates for 2009-2010</p> <p>Motion to approve Tuition Rates for 2009-2010 passed unanimously.</p>
IV. IV.A.B.	<p>Executive Session</p> <p>Mrs. Turk moved to go into Executive Session for the purpose of reviewing and discussing a preliminary draft of a possible transportation contract, and to invite into the session Dr. Paddyfote and Mr. Turk; and to discuss the Superintendent's performance, evaluation, and future employment, and to invite the Superintendent into the session for that discussion. Mrs. Llerena seconded the motion which passed unanimously (5-0).</p> <p>The Board entered Executive Session at 7:52 p.m.</p> <p>Mr. Turk left Executive Session at 8:17 p.m.</p> <p>The Board returned to Public Session at 8:20 p.m.</p>	<p>Executive Session</p> <p>Motion to go into Executive Session for the purpose of reviewing and discussing a preliminary draft of a possible transportation contract and to invite into the session Dr. Paddyfote and Mr. Turk; and to discuss the Superintendent's performance, evaluation, and future employment, and to invite the Superintendent into the session for that discussion, passed unanimously.</p>
V. V.A.	<p>Discussion and Possible Action</p> <p>All-Star Transportation Contract</p> <p>Motion by Mrs. Faulenbach to amend the transportation agreement with All-Star Transportation on the terms discussed at the July 10, 2009 Ad Hoc Committee Meeting. Seconded by Mr. Lawson.</p>	<p>Discussion and Possible Action</p> <p>All-Star Transportation Contract</p> <p>Motion made and passed unanimously to amend the transportation agreement with All-Star Transportation on the terms discussed at the</p>

	Motion passed unanimously (5-0).	July 10, 2009 Ad Hoc Meeting.
V.B.	<p>Superintendent's Contract</p> <p>Motion made by Mrs. Faulenbach to table the discussion of the Superintendent's performance, evaluation, and future employment to the next meeting.</p> <p>Seconded by Mrs. Llerena.</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Dr. Diamond stated that the parties are working around vacation schedules. <p>Motion passed unanimously (5-0).</p>	<p>Superintendent's Contract</p> <p>Motion made and passed unanimously to table the discussion of the Superintendent's performance, evaluation, and future employment to the next meeting.</p>
VI.	<p>Adjourn</p> <p>Motion to adjourn was made by Mrs. Llerena and seconded by Mrs. Turk.</p> <p>Motion passed unanimously (5-0).</p> <p>The Special Meeting of the Board of Education adjourned at 8:22 p.m.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:22 p.m.</p>

Respectfully submitted,



David A. Lawson, Secretary
 New Milford Board of Education