

SEASIDE SCHOOL DISTRICT 10  
School Construction Citizen Oversight Committee  
Tuesday, April 14, 2020 – 3:00 pm  
Virtual Meeting via GoTo Meeting

**PRESENT:**

Committee Members: Chair Egrane Brown, Nathan Crater, Mark Truax,  
Margene Ridout, Lori Lum

Administration: Superintendent Sheila Roley, Business Manager Justine Hill, Susan  
Penrod

Others: Jim Henry, R.J. Marx

**CALL TO ORDER**

Chair Egrane Brown called the April 14, 2020 meeting of the School Construction Citizen Oversight Committee to order.

**ESTABLISH QUORUM**

A quorum of the Committee was present.

**DELEGATIONS/GUESTS**

None present.

**APPROVAL OF MINUTES**

A motion to approve the minutes of the February 11, 2020 meeting of the School Construction Citizen Oversight Committee as presented was made by Margene Ridout and seconded by Mark Truax. The motion carried unanimously.

**REPORTS**

Monthly Project Report

Project Manager Jim Henry reviewed the March monthly report. World has turned upside down since last meeting and this has effected some parts of the project.

The gym at Heights has been completed. Other parts of the project are being expedited now that schools are not occupied. Looking at Hoffman taking control at the Heights on Monday – they will be in control of security etc. Close to ordering furniture for both schools. Paving is under way. Pacific Power is hooking up electrical. The water line will be pressure tested this week.

RJ – On the first target milestone, how does it differ from before? Jim – plan A was the original plan, plan B is since the full closure.

Margene – are there any issues with getting supplies and materials? Jim – some impact with delivery of mechanical grills, 2 week delay. Steel supply was off by about 2 weeks. Some sub-contractor issues with individuals who may have been effected by coronavirus. Oregon Electric has taken a voluntary furlough, Hoffman is working with them. A couple of other contractors are down by a few staff as well.

Margene – is completion date still set as caution as a matter of course? Jim – the Corps of Engineers hold up last year is the cause of this.

Jim – Work continues on paving, athletic field, gym floors, kitchen hoods, interior painting, cabinets, carpet. At elementary, pod B underway, kitchen remodel has started, lead pipe replacement, exterior fire sprinklers being replaced (as part of ongoing maintenance). With the school closure, contractors will take full advantage of this.

Nathan – Is the carpet low pile tiles? Jim – most carpet is tiles, floor tiles are VCT.

Jim – City reservoir continues. Scheduled for the tank to be done mid-July. Full completion by the end of July.

Jim – In terms of budget, a few things that are coming up at the Heights - some sinks that weren't in the initial plan, some framing issues, and electrical. Hoffman is doing some Covid-19 moral boosting measures – extra cleaning crews that are coming in to sanitize work sites and office spaces. Moving closer to the projected spending on the budget graph.

Jim played the most recent drone video.

Sheila – Keeping pretty busy. Distance learning is a ton of hard work. Teachers doing a great job.

Margene- Are kids who need them getting Chromebooks? Sheila – yes we have given out 3-4 hundred Chromebooks. More a challenge for folks who don't have internet connection. Also sending home packets.

### Financial Report

Business Manager Justine Hill reported that we wrote 17 checks in the last month for 3.4 million. One bond left to mature in May. Going to extend a contract for our phone system, as we move forward to phase 2.

### Other

Next meeting will be on May 12, 2020 and it is expected to be a virtual meeting

There being no further business, the meeting was adjourned.

Leslie Garvin  
Executive Assistant