

SEASIDE SCHOOL DISTRICT 10
Regular Meeting of the Board of Directors
Tuesday, August 11, 2020, 6 pm
Virtual – Via ZOOM meeting
With School Board members in-person at Gearhart Elementary cafeteria

PRESENT:

Board Members: Mark Truax, Brian Taylor, Michelle Wunderlich, Shannon Swedenborg, Hugh Stelson, Lori Lum, Sondra Gomez.

Administration: Superintendent Susan Penrod, Business Manager Justine Hill; Principals, Jeff Roberts and Juli Wozniak; Assistant Principals, Jeremy Catt, Jason Boyd and Steve Sherren; Director of Special Services Lynne Griffin, Administrator for Special Projects, Sheila Roley, Curriculum Director, Sande Brown.

Guests: Virtual: Suzy Wintjen, Kathy Kleczek, Tonja Johnson, Chuck Albright, Jenny Edwards, Dorota Haber, Amy Fredrickson, Mike Brown, Laura Stewart, Jennifer Glasson, Jessica Smith, Tamra Taylor, Kathrerine Ethridge, Rebecca, Betsy Mahoney, Sabrina Resa, Grace Bruncke, Jocelyn Milliren, Erin Miller, David Feeney, Mary Foust, Chad Clouse, Matt Johnson, Beth Weaver, Sarah Spalding, Patrick, Demecca Knight, Huck Randall, John Edwards, Rachel Whisler, McGregor. In-Person: Jim Henry, Carey Bubenik, Mike Day, Dan Hess, Dave, Garske, Christine Sterne.

CALL TO ORDER

Chair Mark Truax called the August 11, 2020 meeting of the Board of Directors of Seaside School District 10 to order.

ESTABLISH QUORUM

A quorum of the Board was present.

DELEGATIONS/GUESTS

Chair Mark Truax welcomed the guests attending the meeting and explained the procedure for bringing a subject before the Board; questions may be submitted via the chat feature of the ZOOM meeting.

APPROVAL OF MINUTES – Exhibit A

8-1 A motion to approve the minutes of the June 16, 2020 Regular meeting of the Board of Directors, as presented, was made by Brian Taylor and seconded by Lori Lum. A roll-call vote was called and the motion carried unanimously.

CORRESPONDENCE

None

CHECK LISTING AND APPROVAL – Exhibit B

Hugh Stelson asked about a consulting fee. Justine Hill responded that this is for Oregon State Archives and that the District is beginning the process to move records and archives to an electronic system. It was originally thought that the total cost would be approximately \$90,000, but it turned out that scanning just the student records was almost \$90,000. The District will continue the process of gradually scanning additional records.

- 8-2 A motion for approval of payment of the bills submitted on the check listing (Exhibit B) was made by Brian Taylor and seconded by Lori Lum. A roll-call vote was called and the motion carried unanimously.

ACTION ITEMS

Election of 2020-2021 Board Officers

- 8-3 A motion nominating Mark Truax as Chair of the Board was made by Shannon Swedenborg and seconded by Brian Taylor. It was asked if there were any other nominations for Board Chair. There were none.
- 8-4 A motion to close the nominations and call for a vote for Mark Truax as Chair of the Board was made by Brian Taylor and seconded by Michelle Wunderlich. A roll-call vote was called and the motion carried unanimously.

Chair Mark Truax called for nominations for Board Vice-Chair.

- 8-5 A motion nominating Brian Taylor as Vice-Chair of the Board was made by Lori Lum and seconded by Michelle Wunderlich. It was asked if there were any other nominations for Board Chair. There were none.
- 8-6 A motion to close the nominations and call for a vote for Brian Taylor as Vice-Chair of the Board was made by Lori Lum and seconded by Sondra Gomez. A roll-call vote was called and the motion carried unanimously.

Oregon State Treasury/Update Signers – Exhibit C

Superintendent Susan Penrod explained that this is an update necessary for banking.

- 8-7 A motion was made by Brian Taylor and seconded by Sondra Gomez to authorize Justine Hill and Susan Penrod to initiate bank account changes for the Local Government Investment Pool Accounts, as presented in Exhibit C. A roll-call vote was called and the motion carried unanimously.

2020-2021 Resolution #1/Local Option Levy – Exhibit D

Penrod explained that we have had the local option levy since 2000 and that this a renewal. Funds support staff and programs and our community has always been very supportive.

- 8-8 A motion was made by Brian Taylor and seconded by Shannon Swedenborg to approve Resolution #1 which authorizes a measure in the November election to renew the local option levy, as presented in Exhibit D. A roll-call vote was called and the motion carried unanimously.

2020-2021 Resolution #2/Full Faith and Credit Loan – Exhibit E

Business Manager Justine Hill explained that there is a revenue shortfall for the GO Bond projects caused by construction cost escalation, increased scope, inflation, etc. In addition, properties are not selling as

expected and sales will not be enough to cover the shortfall. This request is for a nine million dollar loan to finish the project and pay vendors.

- 8-9 A motion was made by Brian Taylor and seconded by Hugh Stelson to approve Resolution #2 which authorizes a full faith and credit loan, not to exceed nine million dollars, as presented in Exhibit E. A roll-call vote was called and the motion carried unanimously.

RFP/Copy Machine Contract – Exhibit F

Hill explained that this is a contract renewal with Ricoh and because the amount is over \$100,000 it is coming before the Board. The District is happy with the current contract and services with Ricoh and after looking at other services decided to stay with Ricoh. Some new services are being added. Small copy machines will be placed in school flex spaces, giving staff and students easy access for small jobs. New software called Papercut will track printing from these machines. Technology Coordinator Don Mespelt noted that Papercut is integrated with our student information system and our accounting system, for tracking purposes.

- 8-10 A motion was made by Brian Taylor and seconded by Michelle Wunderlich to approve the RFP from Ricoh, as presented in Exhibit F. A roll-call vote was called and the motion carried unanimously.

POLICY — *Board Member Hugh Stelson*

Policy Updates – Exhibit G

Policy Committee Chair Hugh Stelson explained that the Policy Committee reviewed and recommends these updates which meet current requirements for health standards

- Revise: JHC – Student Health Services
- Revise: GBEB – Communicable Diseases-Staff
- Revise: JHCC – Communicable Diseases-Student
- Repeal: JHCC_AR – Procedures for Dealing with Students Having HIV, AIDS or HBV
- Adopt: JHCC_AR – Communicable Diseases-Students

- 8-11 A motion to approve the policy changes, as presented in Exhibit G, was made by Brian Taylor and seconded by Shannon Swedenborg. A roll-call vote was called and the motion carried unanimously.

Cannon Beach Academy Charter Contract – Exhibit H

Superintendent Penrod noted that this is for a three year contract for the Cannon Beach Academy.

- 8-12 A motion was made by Brian Taylor and seconded by Sondra Gomez to approve the Cannon Beach Academy Charter Contract as presented in Exhibit H. A roll-call vote was called and the motion carried unanimously.

MOU/Custodians – Exhibit J

Hill explained that the District approached the classified union about an MOU in regard to Custodians. Because we are moving to a new campus with just two school buildings, the distinction between Head Custodians and Assistant Custodians is no longer appropriate, as there are now different needs. The

District felt it was appropriate to make all custodial staff equal and be able to move staff across areas to meet needs. This will be temporary, for one year, until a new contract is negotiated.

8-13 A motion was made by Brian Taylor and seconded by Michelle Wunderlich to approve the MOU for custodial changes, as presented in Exhibit H. A roll-call vote was called and the motion carried unanimously.

Reopening Timeline – Exhibit J

Penrod reviewed Exhibit J, including County and State metrics requirement, current Clatsop County metrics, and recommended Comprehensive Distance Learning plan.

Brian Taylor asked for clarification on the metrics. Penrod explained the metrics in more detail. Michelle Wunderlich asked why, if we are using the metrics, are we waiting for six weeks to decide about bringing students back. Penrod explained the concern about coming back, then being forced to leave again and the instability of that. For consistency and stability, a six week period is being recommended. Hugh Stelson noted that if you look at it only week by week, and we come back too soon, we will likely see a spike and then need to leave school again for weeks.

8-14 A motion was made by Brian Taylor and seconded by Michelle Wunderlich to approve the Reopening Timeline as presented in Exhibit J. A roll-call vote was called and the motion carried unanimously.

REPORTS, DISCUSSION, AND INFORMATION

GO Bond Report

Project Manager Jim Henry played the monthly drone video and then reviewed the monthly report. Henry reported that the Heights has had some scheduling issues which have delayed the opening of the building. The City reservoir project has also had a few issues, it is expected that the MS/HS building should be connected later this week.

Carey Bubenik with Hoffman reported that the MS/HS is scheduled for TCO late this week or early next week. Hoffman will have a small staff working on finishing up through the end of the year. At the elementary, replacing the library ceiling and lighting is happening. Bubenik also reported that Hoffman identified concerns with the weather barrier under the center portion of the MS/HS building. The subcontractor BEK, started a better oversight of the barrier thickness and started seeing some issues the joints. Hoffman became uncomfortable about the quality of the barrier and decided to hire a third party consultant. In twenty four tested areas, all but two were below the specified thickness. Hoffman feels obligated to remove and replace the brick and paneling and apply another layer of weather barrier. The schedule for this will be to start now and finish in about four months. All costs will be covered by Hoffman's insurance, there will be no cost to the District. Any impacts once students return will be minimized. Scaffolding will be placed and a new firm will be used to do the work. It is unfortunate that this was not discovered earlier. BEK who has hired the new firm to make the repairs, is committed to the work.

There was a question from community member John Edwards – Does Hoffman have any concerns about trapping water between membranes while working through the winter? Bubenik said there are no concerns, the new product is less water sensitive and tents will be used if necessary.

Ready Schools, Safe Learners Report

Penrod reported that there has been a lot of information, with changes almost daily. A presentation was shared. In June when the first version of Ready Schools, Safe Learners (RSSL) came out, the plan was to return to school in a hybrid model. Then metrics requirements were introduced and based on the metrics

we can't return in person right now. The latest version has some new information about limited in-person instruction and we will be reviewing the new information. Families will be offered two choices, Comprehensive Distance Learning (CDL) or Online Thrive. An overview of the two choices was presented.

Hugh Stelson asked how we are tracking students who fall behind. Penrod stated that we will track all students, that there is a commitment to daily interactions with students, and students who are struggling will have tutoring supports.

Sondra Gomez asked if there will be different staff for CDL and Online Thrive. Penrod answered yes, we will have different staff for each program.

Lori Lum expressed appreciation for all of the hard work that goes into this – she asked who families should reach out to to get questions answered. Penrod said families should contact the Principals and Assistant Principals, or call or email her.

A community member asked if the Cannon Beach Academy would have the same curricula as the rest of the District. Penrod said that she did not know, but would find out.

A community member asked if credit requirements for graduation would change. Penrod indicated that they would not.

Brian Taylor asked about how students on IEPs would be served. Penrod answered that the guidance on that had just come out today and that the Leadership team will be reviewing it later this week.

Sondra Gomez asked about mental health concerns and how counselors will be reaching out. Susan reported that counselors will have regular office hours, but that they will also be doing regular outreach.

Shannon Swedenborg asked about the distribution of Chromebooks to students. Penrod reported that the schools will be getting Chromebooks into the hands of any student who needs one. In addition the District is looking at connectivity issues, as we don't want that to be a barrier for families.

Summer Hires

Susan noted the list of summer hires that was provided to Board members in their information packet.

OTHER

An additional question came in from a community member who asked how elementary teachers will be making connections with students they don't know. Penrod answered that the first few weeks of school will be focused on those connections. This is not ideal, but staff will be making efforts to make those connections.

Chair Mark Truax stated that this is not what we had hoped for in opening this year, but thanked Susan and the Leadership Team for all of their hard work. Truax also thanked Krista Brown for providing the setup at Gearhart for this meeting.

There being no further business, the regular Board meeting was adjourned.

Leslie Garvin
Executive Assistant