

**New Milford Board of Education
Policy Sub-Committee Minutes
March 15, 2016
Lillis Administration Building, Room 2**

Present: Mr. J.T. Schemm, Chairperson
Mrs. Wendy Faulenbach
Mr. Dave Littlefield
Mrs. Tammy McInerney

Also Present: Mr. Joshua Smith, Interim Superintendent of Schools

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NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mr. Schemm.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Discussion <p>A. Policies for Review</p> <ol style="list-style-type: none"> 1324 Fund-Raising by Students 3280 Gifts to the School 3281 School Fund Raisers 3313 Relations with Vendors 5131.6 Drugs Alcohol Tobacco <p>B. Regulations for Review</p> <ol style="list-style-type: none"> 3280 Gifts to the Board 3281 School Fundraisers <ul style="list-style-type: none"> Mr. Schemm said he had suggested to Mr. Smith that the committee discuss policies related to field trips and fundraising as a follow up to discussion that took place during budget meetings when field trip funding was added to next year's budget. Mrs. Faulenbach asked for clarification. Do the policies being discussed include suggested revisions or are they as currently written? Mr. Smith said they are current, with no 	Discussion <p>A. Policies for Review</p> <ol style="list-style-type: none"> 1324 Fund-Raising by Students 3280 Gifts to the School 3281 School Fund Raisers 3313 Relations with Vendors 5131.6 Drugs Alcohol Tobacco <p>B. Regulations for Review</p> <ol style="list-style-type: none"> 3280 Gifts to the Board 3281 School Fundraisers

	<p>recommendation for revision unless the committee wishes to make any recommendations. In that case, suggested changes would be sent to legal counsel for review.</p> <ul style="list-style-type: none">• Mrs. McInerney asked if these are our district's internal policies or state requirements and Mr. Smith said they are internal to New Milford Public Schools but do incorporate state statutes were appropriate. Statutes are referenced at the end of any policy which incorporates them.• Mrs. McInerney said her biggest concern was defining supplementing the budget versus supplanting it as it pertains to gifts and donations and fundraising. She would like to see the two terms more specifically defined.• Mr. Schemm said he felt policy 1324 provided a definition where it reads "The anticipated gift or donation shall not supplant an item which had been part of the normal operational budget within the previous two fiscal years, nor the Board's responsibility for educational funding."• Mr. Smith said the state mandates appropriate educational materials. These are then defined by the district's budget.• Mr. Smith said he thought the supplanting issue went back several years when school lists were distributed to students. He said the feeling then from the State Department of Education was that if a district was requiring an item, then the district should provide it through budget. He said in the case of the field trip money being added, \$25,000 total for all schools was not a lot of money and there would still be opportunities to supplement.• Mrs. Faulenbach said it was her understanding that if there is a pattern of budgeting for an item then it cannot be supplanted by a donation or fundraising, but if funds had been fully expended and a need still remained then it could be supplemented.• Mr. Littlefield cautioned that a sticky situation	
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	<p>could arise where an item might be intentionally underfunded with the intention to supplement. He would not want to see supplementing used as a budgetary tool.</p> <ul style="list-style-type: none">• Mr. Smith said that is where it is important to look at the pattern of funding to make sure that does not occur.• Mr. Schemm said at the same time he would not like to impede community support.• It was agreed to bring this discussion to legal counsel for suggestions. <ul style="list-style-type: none">• Mr. Schemm said he had requested a discussion of policy 5131.6 as it relates to vaping and cigarettes and to see if it provided administrative guideline support. He thanked Mr. Smith for providing the SMS and NMHS handbook pages that related to discipline for this topic.• Mr. Littlefield said he was aware that this policy had been reviewed recently to add vaping and cigarette guidelines.• Mrs. Faulenbach said this policy is used heavily for expulsions so special attention is given to make sure it meets all current legal statutes. She said students and/or parents are required to sign off each year that they have reviewed this policy and the appropriate handbook.• Mrs. McInerney asked if the alcohol piece meant there is never alcohol allowed on school grounds for any reason, even outside functions, and Mr. Smith said that is correct. <ul style="list-style-type: none">• Mrs. Faulenbach asked where the committee was going for future meetings. Would they be reviewing random policies as they came up or starting general series reviews?• Mr. Schemm said he believes the policy series are pretty much up to date based on the work of previous committees with a few policies being recommended for revision in May. He said the	
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	<p>plan would be to work on those for the final meeting and reconvene in the fall to discuss future action.</p> <ul style="list-style-type: none">• Mrs. Faulenbach said the attorney would keep an eye on policies for legal issues as well for the Board. She said it is important to remember that the policies guide Board actions.	
4.	Public Comment <ul style="list-style-type: none">• There was none.	Public Comment
5.	Adjourn <p>Mrs. McInerney moved to adjourn the meeting at 7:26 p.m. seconded by Mr. Littlefield and passed unanimously.</p>	Adjourn <p>Motion made and passed unanimously to adjourn the meeting at 7:26 p.m.</p>

Respectfully submitted:



J.T. Schemm, Chairperson
Policy Sub-Committee