

# Personal Leadership Class Application 2021

- 1) **Students must fill out the application completely. No digital applications will be accepted.**
- 2) **This application is due no later to Mrs. Cohee in the main office Friday, April 30th, 2021, 12:00 pm.**

**Space is very limited, so complete the application to the best of your ability.**

**YOU MUST TURN IN THE FOLLOWING TO COMPLETE YOUR APPLICATION:**

1. **Completed application**
2. **Teacher List for recommendations**
3. **Completed questionnaire**
4. **Agreement form**
5. **One (1) TYPED essay titled “I am a Leader.” This essay should reflect reasons why you are a great candidate for this class. It must be TYPED IN MLA FORMAT! If you do not know what MLA format is, please Google it.**

## Leadership Class Application

### Leadership Goals

- Enhance/Develop Leadership Skills
- Mentor DeSoto Central Elementary School, DeSoto Central Middle School students, and Pleasant Hill Elementary School students
- Equip Leadership students with skills in human interaction, problem solving, and decision-making.

### Mentor Requirements

- NOT having ANY disciplinary referrals that result in ANY disciplinary action
- Maintaining a GPA of 3.0 or above.
- Possessing strong leadership skills and being active in DCHS activities.
- Possessing strong communication skills and being motivated to work with children.
- Possessing strong writing/organizational skills and completing all required assignments.
- Working with children.
- Being positive role models that represent the school well. Negative behavior/complaints from mentors' teachers/mentors' school is prohibited.
- Not participating in any illegal activities, including but not limited to: tobacco, alcohol, drug use theft, vandalism, etc. Participation in any of these activities will result in disciplinary action.
- Using respectful language always. Do not use profane language or engage in inappropriate behavior. This includes all Internet sites/Apps and other social media where pictures can be posted. All Internet posts/pictures must be appropriate for representing leadership in a positive manner. Consequences may result in immediate dismissal from the mentor program.
- Showing respect to all other mentors, mentees, mentor schoolteachers, and mentor school administrators at all times. DeSoto County Schools has a Zero Tolerance policy for bullying. Bullying will NOT be tolerated. Consequences could result in immediate dismissal from the mentor program.
- following all policies and procedures in the DCHS Handbook

### Class Requirements

- Providing personal transportation to and from the mentor schools.
- Mentoring primary and elementary students using the "Big Brother/Big Sister" approach.
- Reflecting about experiences during the mentor program and about leadership qualities.
- Preparing activities to share with mentor students.
- Serving the student body through participation in numerous school related activities.

### Leadership Procedures/Expectations

1. Mentors will report to Mrs. Wooley's class, 3<sup>rd</sup> Block unless advised otherwise.
2. Students MUST text Mrs. Wooley upon arrival to each school. Failure to text Mrs. Wooley before entering the school will result in an absence.

3. Students must report to their designated school on the designated date at the designated time. Failure to report, text, and sign in will be considered skipping and result in disciplinary action.
4. **Students WILL NOT have their phones out ANYTIME while visiting schools.** Texting Mrs. Wooley must be done from students' vehicles before entering the building.
5. Students will sign their name on the sign-in sheet at each school. Students WILL NOT sign other students' names at any time. Counselors will send sign-in sheets periodically.
6. Students MUST keep a daily log that includes the date, arrival time, departure time, school attended, and mentored children's names in a folder. A description of the activity completed with the child will also be recorded. Students will be required to write a reflection of each week. (not a summary, but thoughts on the week's events) Each student will keep this information in a folder and turn it in on Fridays. Each student will pick up his/her folder on Monday before reporting to the mentor school. This log will contribute to leadership students' grades.
7. Students MUST contact Mrs. Wooley prior to being absent. This is mandatory. Children from these schools are dependent on Leadership students for support.
8. Students MUST be prepared for each mentor day. Students will provide activities for his/her mentor students. Counselors/teachers from mentor schools will usually have activities for mentors to complete with mentees.
9. Students will be observed periodically onsite at the mentor schools. These observations will contribute to students' grades. Students are expected to follow all rules and guidelines for the Leadership class.
10. Students are expected to follow all policies and procedures as outlined in the DeSoto Central High School handbook.
11. Students will eat out periodically throughout the semester. This activity helps develop relationships and is part of the leadership class.
12. Students must use mentor time for mentor time. If for some reason a teacher asks a student to stay after 2<sup>nd</sup> block to complete an assignment, the student will tell him/her that he/she will return to school after the required mentor time. Students CANNOT be late to mentoring. If someone asks a student to stay, the student's answer will be "No."
13. Students must maintain a positive attitude and maintain a good relationship with other mentors. Mentors will be attending schools together; therefore, good rapport with other mentors is mandatory. Mentors are chosen to mentor, not to display any behavior that is disruptive to the orderly process of education.
14. Students must maintain excellent representation of a leader. Respectful use of social media is required. Mentors must display behavior of a leader. Failure to comply with this rule will result in disciplinary action and/or removal from the mentor program. All Internet posts/pictures must be appropriate for representing the program in a positive manner. Mentors must display behavior that is representation of a leader.

### Consequences

Daily grades will reflect adherence to these policies. Deductions in grades will be made accordingly. Failure to meet in any of these expectations/requirements may result in disciplinary action and/or removal from the mentor program.

Please feel free to email me anytime FROM THE DC WEBSITE.





AWARD/HONOR	Grade	YEAR	SPONSOR/ TEACHER INITIAL	POINTS – OFFICE USE ONLY
EX. highest average in Algebra	9 <sup>th</sup> grade	2017	-----	-----

III. SCHOOL SERVICE - List any school service in which you have participated while attending DCHS.

SCHOOL SERVICE	SERVICE DESCRIPTION	NUMBER YEARS	SPONSOR INITIAL	POINTS – OFFICE USE ONLY
EX. Habitat for Humanity 5K	participant for Student Council	1	-----	-----

FOR COMMITTEE USE ONLY

SCORES:

I. CLUBS/ORGANIZATIONS/POSITIONS HELD \_\_\_\_\_

II. AWARDS/HONORS \_\_\_\_\_

III. SCHOOL SERVICE \_\_\_\_\_

**TOTAL POINTS** \_\_\_\_\_

APPLICATION FOR DESOTO CENTRAL HIGH SCHOOL  
PERSONAL LEADERSHIP CLASS QUESTIONNAIRE

Name \_\_\_\_\_

Answer the following questions in complete sentences. PLEASE BE HONEST. SPACE IS VERY LIMITED.

1. Why do you want to become a mentor?

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2. Do you have any previous experience volunteering or working with youth? (age K-5) If so, please specify.

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3. Describe your experience working with students (age K-5).

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4. What qualities, skills, or other attributes do you feel you have that would benefit a youth? Please explain.

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5. How would you describe yourself as a person?

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6. How would your friends, family, and co-workers describe you?



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7. Are you willing to do a book study that will aid in getting to know about yourself as a person and about what skills you possess or need to be a great leader?

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8. Leadership class involves devoting an hour or longer of mentoring daily without the use of cell phones. Will this be a problem?

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9. Can you commit to participating in the mentor program with little or no absences and go to the designated school on the designated date at the designated time?

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10. Can you commit to keeping a daily log/journal about your experiences as a mentor and/or presenting activities to students if chosen for the leadership class? Can you commit to a book study and or other reflection assignments?

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PERSONAL AGREEMENT FORM

PLEASE COMPLETE THE FOLLOWING:

I have read the above rules and agree to abide by these rules while in Mrs. Wooley's leadership class. I also understand the consequences stated in this syllabus.

\_\_\_\_\_  
(Print) Student's Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Student's cell number

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I have read the above rules and agree to help my child abide by these rules through the course of the fall semester and understand the consequences stated.

My child has permission to drive to and from the primary and elementary schools. He/she also has permission to drive to and from places leadership students will visit throughout the course.

\_\_\_\_\_  
(Print) Parent(s) Name(s)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent(s) Signature(s)

Mom's phone number \_\_\_\_\_

Mom's email address \_\_\_\_\_

Dad's phone number \_\_\_\_\_

Dad's email address \_\_\_\_\_