

SEASIDE SCHOOL DISTRICT 10  
Regular Meeting of the Board of Directors  
Thursday, December 19, 2019, 6 pm  
District Administration Office  
1801 South Franklin Street, Seaside, Oregon

**PRESENT:**

Board Members: Mark Truax, Brian Taylor, Sondra Gomez, Lori Lum, Michelle Wunderlich, Shannon Swedenborg, Hugh Stelson.

Administration: Superintendent Sheila Roley, Business Manager Justine Hill; Principals, Juli Wozniak, Jeff Roberts, Natalie Osburn, Amy Fredrickson; Assistant Principals, Jason Boyd, Jeremy Catt, Steve Sherren; Director of Special Services Lynne Griffin.

Guests: Katharine Lacaze, John Meyer, Caitlin Hillman, Jim Henry

**CALL TO ORDER**

Chair Mark Truax called the December 19, 2019 meeting of the Board of Directors of Seaside School District 10 to order.

**ESTABLISH QUORUM**

A quorum of the Board was present.

**DELEGATIONS/GUESTS**

Chair Mark Truax welcomed the guests attending the meeting and explained the procedure for bringing a subject before the Board.

**APPROVAL OF MINUTES**

November 19, 2019/Regular Meeting – Exhibit A

12-1 A motion to approve the minutes of the November, 2019 Regular meeting of the Board of Directors was made by Brian Taylor and seconded by Shannon Swedenborg. The motion carried unanimously.

November 19, 2019/Special Meeting – Exhibit B

12-2 A motion to approve the minutes of the November, 2019 Special meeting of the Board of Directors was made by Brian Taylor and seconded by Hugh Stelson. The motion carried unanimously.

**CORRESPONDENCE**

**CHECK LISTING AND APPROVAL** – Exhibit C

12-3 A motion for approval of payment of the bills submitted on the check listing (Exhibit C) was made by Brian Taylor and seconded by Michelle Wunderlich. The motion carried unanimously.

## **ACTION ITEMS**

### **PERSONNEL — Board Member Shannon Swedenborg**

#### Employment: Seaside High School Coaches – Exhibit D

JV II Boys Basketball Coach – Charles Neal III  
Head Baseball Coach – Ross Knutsen  
Assistant Swim Coach *Volunteer* – Genesee Dennis

- 12-4 A motion was made by Shannon Swedenborg and seconded by Brian Taylor for approval of the recommendation submitted by Seaside High School Principal Jeff Roberts and Athletic Director Aaron Tanabe for the above listed positions for the 2019-2020 school year. The motion carried unanimously.

#### Employment: Broadway Middle School Coaches– Exhibit E

8<sup>th</sup> Grade Girls Basketball Coach – Jake Funk  
7<sup>th</sup> Grade Girls Basketball Coach *Volunteer* – Bruce Olson  
7<sup>th</sup> Grade Girls Basketball Coach *Volunteer* – Neal Dundas  
7<sup>th</sup> Grade Girls Basketball Coach *Volunteer* – Andy Klumper  
8<sup>th</sup> Grade Girls Basketball Coach *Volunteer* – Brian Taylor

- 12-5 A motion was made by Shannon Swedenborg and seconded by Michelle Wunderlich for approval of the recommendation submitted by Broadway Middle School Assistant Principal Steve Sherren for the above listed positions for the 2019-2020 school year. The motion carried on a 6-0-1 vote. Brian Taylor recused himself from this item due to a conflict of interest.

#### Employment: Broadway Middle School Health and PE Teacher/Caleb Overcast – Exhibit F

- 12-6 A motion was made by Shannon Swedenborg and seconded by Lori Lum for approval of the recommendation submitted by Broadway Middle School Principal Natalie Osburn for the above listed position. The motion carried unanimously.

#### Addition to the Agenda - Gift Approval/Seaside Brewing

- 12-7 A motion was made by Brian Taylor and seconded by Michelle Wunderlich to accept the gift from Seaside Brewing in the amount of \$636, to be used for activities, materials, trail work and/or benches at Seaside Heights. The motion carried unanimously.

#### Job Description/Special Services Secretary – Exhibit G

Superintendent Roley explained that with recent hires, moving special services support back to the District Office front desk, and human resources back to the Superintendents' office, these job descriptions reflect the current distribution of duties.

- 12-8 A motion was made by Brian Taylor and seconded by Hugh Stelson to approve a new Special Services Secretary job description. The motion carried unanimously.

#### Job Description/Executive Assistant – Exhibit H

- 12-9 A motion was made by Brian Taylor and seconded by Sondra Gomez to approve a new Executive Assistant job description. The motion carried unanimously.

**POLICY** — *Board Member Hugh Stelson*

Resolution #2/A Resolution Rescinding Previous Actions of Adoption of Policy Administrative Regulations (ARs) for all those ARs Not Included in the Attached List – Exhibit I

Superintendent Roley explained that the Board has historically adopted ARs and that this resolution would reverse that. As per guidance from the Oregon School Boards Association, ARs are the working documents that support policy and in order for superintendents to be able to effectively manage the ARs, they should not be adopted by the Board, unless specifically required by the law. Moving forward, if ARs are modified, they will be included in the Board Information packet for review by the Board.

12-10 A motion was made by Hugh Stelson and seconded by Michelle Wunderlich to approve adoption of Resolution #2/A Resolution Rescinding Previous Actions of Adoption of Policy Administrative Regulations (ARs) for all those ARs Not Included in the Attached List. The motion carried unanimously.

Policy Updates/Second Reading – Exhibit J through Exhibit P

Director Hugh Stelson gave a brief overview of the work done in reviewing the policies, noting that they are necessary to comply with changes in the law that will go into effect in January. In some cases they are complicated, but they are based on the OSBA sample policies and he feels confident that they are sound.

GBEA (current) - Workers Compensation Insurance (DELETE)  
GBEA (new) - Work Place Harassment (ADOPT)  
GBEDA - Drug and Alcohol Testing and Record Query (REVISE)  
GBEDA-AR - Drug and Alcohol Testing and Record Query (REVISE)  
GBNAA/JFCFA and JFCFA/GBNAA – Cyberbullying (DELETE)  
GBNAA/JHFF and JHFF/GBNAA – Reporting Requirements for Suspected Sexual Conduct with Students (REVISE).  
JHFE (current) – Reporting of Suspected Abuse of a Child (DELETE)  
JHFE (new) – Reporting of Suspected Abuse of a Child (ADOPT)  
JHFE-AR (current) – Reporting of Suspected Abuse of a Child (DELETE)  
JHFE-AR (new) – Reporting of Suspected Abuse of a Child (ADOPT)

12-11 A motion to approve the policy changes, including Exhibit J through Exhibit P was made by Hugh Stelson and seconded by Michelle Wunderlich. The motion carried unanimously.

**REPORTS, DISCUSSION, AND INFORMATION**

GO Bond Project Update

Project Manager Jim Henry distributed and reviewed the November monthly report. The project continues to move quickly, with lots of activity over the winter break. Henry played the December 3 drone video.

ASB

ASB representative Caitlin Hillman reported on Doernbecher week, during which ornaments are sold and a raffle is held, with all proceeds going to Doernbecher Children's Hospital.

SEA

SEA president John Meyer reported on a union Christmas party. Meyer also spoke about discussions regarding contract language and teachers feeling supported by their contract, as well as staff feeling nervous about the move and changes with the new building and remodel.

### Cannon Beach Academy

CBA Director Amy Fredrickson talked about a very successful winter program at the Coaster Theatre, as well as a Lamp Lighting ceremony in downtown CB. Fredrickson also noted that the CBA Charter Agreement expires in June and that she would be hard at work between now and then, working on a Charter renewal.

### Administrators

Principals Natalie Osburn, Jeff Roberts and Juli Wozniak, Assistant Principal Jason Boyd, and Special Services Director Lynne Griffin provided the Board with reports on various activities and subjects (elementary winter concerts, holiday artwork in Board room, winter sports, excellent HS attendance, continued unit mapping, shout out to Katharine Parker for a great job organizing a combined MS/HS social event for community building, December SPED census done with approximately 253 SPED students reported).

Superintendent Roley mentioned that after meeting with John Meyer earlier in the day, she is committed to upping her game to be more available to staff.

### **OTHER**

Leslie Garvin  
Executive Assistant