

Knappa School District No. 4 • Knappa, Oregon 97103
Board of Directors 'Virtual **Budget** Committee Meeting
Monday, May 11, 2020

[Join by phone](#)

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5:30 p.m.

Present

Craig Weaver, Chair-6:09 p.m.
Cullen Bangs, Vice Chair
Tammy Goozee, Director
Ed Johnson, Director
Will Isom, Director

Absent

Paulette Johnson, Superintendent
April Fresh, Business Manager
Laurel Smalley, 7-12 Principal
Leila Collier, K-6 Principal/SPED Director
Jennifer Morgan, Board Secretary

Connie Hunt
Derek Bangs
Gretchen Allen
Carrie Doner
Dan Gaffney-Budget Chair

Call to Order-Craig Weaver

Flag Salute

J. Morgan gave roll call, Weaver absent. Bangs stated we need to select a committee chair person he opened the floor to nominations, E. Johnson moved to nominate Dan Gaffney, C. Hunt seconded, moved to vote, approved unanimously.

New Business

Committee Chairperson Selection

Budget Message-Superintendent Johnson-D. Gaffney asked Superintendent Johnson to review the budget message and document. She stated when we started to develop the budget back in February we had plans to make numerous additions to our district but by March, with the pandemic we were shut down completely. She stated the budget is based on the best estimates that the state has given us, they recommended to budget at the full amount. She stated we are anticipating cuts and are working on having some contingency plans in place. Gaffney asked how we would like to review the document, P. Johnson turned it over to A. Fresh to review the key changes to the budget.

Budget Document Review- Hunt stated in the past we would just review the budget and bring back question to the second meeting. Johnson stated yes that would be the best. A. Fresh stated that this budget is based on receiving the full state funding of the 9 billion. She reviewed and stated that

we have reduced our transfers and purchased services for the 20/21 school year. The increases in the budget are a full time superintendent, ESD consortium, PACE increased 18% for 20/21, tech, we are replacing some laptops. D. Bangs asked about the ending fund balance, is this the previous balance that is estimated to be unspent, Fresh stated yes. D. Bangs asked if this money continue to roll over through the years, she stated yes we received more funding. She will research further what we actually received and what we will ended up paying back. C. Bangs asked about the FTE and would like to know what adjustments were made, he will email those question. Gaffney requested anyone with questions to email those to April and have her answer those to the whole group, and get those in within 10 days. Isom asked if admin could put together a quick summary of what financial impact we could have for next year. P. Johnson stated yes we can do that and we will know more information on the budget impact after the May 20th Governors forecast, Gretchen stated that would be important information moving forward.

D. Bangs stated he would have a hard time voting on the current budget based on hope, he would like to see a contingency plan before that. Was there any cost savings ending the school year early and are they built in this budget. P. Johnson stated there is some savings, such as sub costs, we are still mostly operating as if school is in session, but if we do furloughs that would help the ending fund balance.

Gretchen sated she had concerns on the ending fund balance and that we are budgeting to expend \$606,000, why are we expending the full ending fund balance. Would like to see some calculations.

D. Bangs stated that it is hard to go through this budget without some actual numbers, he stated that there have been some huge changes. Would like something closer in the budget numbers to make an informed decision.

Gretchen stated without actuals she wouldn't be able to make a decision on this budget.

Gaffney asked Fresh to present some actuals if possible through the end of February or March. She stated she will be able to give more actuals when she completes her financials for the board. She stated the report gives better detail on where we are at with funding right now.

Gretchen stated, that the numbers are not working, she reviewed the audit and would like to see an explanation of the beginning fund balance and have the committee review the exit comments. Hunt would like a copy of the audit, Fresh will send it to all of the committee members. Discussion followed on the district 18/19 audit.

Discussion followed on scheduling another meeting, getting questions submitted to A. Fresh by May 21st, and the May 20th forecast.

D. Bangs made a motion to have a meeting on May 26th, Weaver stated we need to keep the date flexible due to the superintendent search that is in process right now, discussion followed, Gaffney stated to have another meeting the week the of May, 26th, D. Bangs changed the motion to schedule a meeting prior to June 1st to review questions on the budget, Weaver seconded, move to vote, approved unanimously.

Other –Will schedule another meeting after May 21, 2020 to review the additional questions.

Hunt moved to adjourn the budget committee meeting, E. Johnson seconded, approved unanimously 6:22 p.m.

P. Johnson asked the board to stay on the meeting to review information on the work share program with regards to the furlough days. She has talked with both unions. Discussion followed. This will save the district about 98,000.00 for the five furlough days. There is a good Q&A on the Portland Public Schools website. The local schools are all looking at this program. Isom asked if this was district wide or just union employees, P. Johnson stated it would be district wide. We will have a few that won't qualify for the program due to not being employed with the district long enough or that they are already retired. The board directed P. Johnson to look into the work share program for staff.

Adjourn meeting 6:39 p.m.

Communications and Hearing of Interested Parties

The Board welcomes visitors to our meetings, and values comments from district patrons that improve the quality of education for students. The Board, at their discretion, will recognize comments from the audience during discussion for agenda items. However, the Comments from Visitors section is intended for items that do not appear as an agenda item. We must require, however, that complaints be directed through the administration for resolution. Comments made during this session must be free of abusive language, personal attacks on district personnel, and not directed towards any department which, due to its low staffing, would amount to an attack by in affect naming district personal. We also ask that presentations be limited to (5) minutes.

Nothing at this time

Next Meetings •

Monday, May 18, 2020 Regular School Board Meeting • 5:30 p.m. **Virtual** Google Meets, and
Monday, June 1, 2020 Budget Committee Meeting **5:30** p.m.