**PAULSBORO PUBLIC SCHOOLS**

**Monday, July 25, 2016**

**MINUTES**

**REGULAR MEETING**

Mr. Ridinger reading the following called a Regular Meeting of the Paulsboro Board of Education to order on the above date: “As required under the guidelines of the Open Public Meeting Law, notice of this meeting was sent to The South Jersey Times. As President I, therefore, declare this to be a legal meeting of the Paulsboro Board of Education”. The meeting was called to order at approximately 7:06p.m.by pledging allegiance to the flag with the following members present: Ms. Dunn, Ms. Eastlack, Mr. Hamilton, Mr. Hughes, Greenwich Township Representative, Mr. Lisa, Mrs. Lozada-Shaw, Mrs. Priest, Mr. Ridinger, Mrs. Stevenson and Mr. Walter. No members were absent. Also present were Dr. Laurie Bandlow, Superintendent, Ms. Johnson, Business Administrator / Board Secretary and Taylor Brady, Student Representative.

**PRESENTATIONS**

Paulsboro High School Principal, Paul Morina discussed the dress code policy changes in the revised Dress Code Policy #5132 included in the Policy Section Item C, in the Report Of The Superintendent on this agenda.

**CORRESPONDENCE**

The following correspondence was accepted and filled:

1. Thank you letter dated June 27, 2016 from Kristine Bergmann for her retirement gift.
2. Thank you letter dated July 5, 2016 from Michael Peek for his retirement gift.

**OLD BUSINESS**

1. Negotiations Update – PEA (Paulsboro Education Association)

The Board of Education Negotiations Committee met with the PEA Negotiations team on Thursday, June 30, 2016. The next meeting will be held on Monday, September 19, 2016.

**PUBLIC COMMENTS AND PETITIONS** - These comments must relate to items on this agenda.

The following taxpayers addressed the Board of Education with questions regarding the updated Dress Code Policy:

Ruth Ann Phillips, 226 W Broad Street, Paulsboro

Cheryl Scott, 1693 Swedesboro Ave, Paulsboro

Stacey Bates, 356 Nassau Ave, Paulsboro

The Superintendent and High School Principal addressed the above taxpayer’s questions.

**REPORT OF THE BOARD SECRETARY/BUSINESS ADMINISTRATOR**

Motion was made by Dunn and Seconded by Walter and unanimously carried (10-0) to approve the Board Secretary’s Report.

**Approval of Minutes *(Attachments*)** Regular Meeting June 27, 2016

**Recommend approval of the Cash Receipts Report (*Attachment)***

**Recommend payment of bills that are duly signed and authorized. (*Attachment)***

**Recommend approval of the May Financial Reports:**



Informational: The Board may approve the above reports with a single motion. The Report of the Treasurer of School Monies and Report of Secretary to the Board of Education as well as associated accounts will be available at the meeting or in advance by contacting Business Administrator Jennifer Johnson.

**Recommend adoption of the following resolution**: Be It Resolved, pursuant to NJAC 6A:23-2-11(c)4, we, the members of the Paulsboro Board of Education, certify that as of May 31, 2016, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

***Pursuant to NJAC 6A:23A-16.10(c)2***, I, Jennifer Johnson, Business Administrator to the Board of Education certify that anticipated revenue is as follows as of May 31, 2016.



 Monday, July 25, 2016

***Pursuant to NJAC 6A:23-2.ll(c)3***, I Jennifer Johnson, Business Administrator to the Board of Education, certify that as of May 31, 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to NJAC 6A:23-2-2.11(a).



Monday, July 25, 2016

**Report Of The Superintendent**

**PERSONNEL**

Motion by Dunn, seconded by Lozada-Shaw to accept the Superintendent’s recommendation

to approve items A - K:

1. Recommend approval of resolution #1617-01 for a contract for Dr. Laurie Bandlow, to the position of Superintendent of Schools for the contract period of August 1, 2016 to June 30, 2021. **(Attachment)**
2. Recommend approval of a contract for Jennifer Johnson, to the position of Business Administrator/Secretary to the Board of Education for the contract period of July 1, 2016 to June 30, 2017.
3. Recommend approval (via letter of intent issued by the Board of Education on June 27, 2016) to appoint Lisa M. Broder to the position of Teacher of Biological Science effective September 1, 2016. Ms. Broder will earn Step J - B.A. $52,359.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on successful completion of criminal history background review.

Informational: Interviews were conducted by Paulsboro High School Principal Mr. Paul Morina and Superintendent of Schools Dr. Laurie Bandlow. Mr. Morina checked references.

1. Recommend approval (via letter of intent issued by the Board of Education on June 27, 2016) to appoint Matthew Shannon to the position of Full-Time Computer Technician effective June 30, 2016. Mr. Shannon will earn Step 1 - $49,251.00 as per agreement with the Paulsboro Education Association.

Informational: Interviews were conducted by Director of Technology Mr. Joe Magazu and

Superintendent Dr. Laurie Bandlow. Mr. Shannon was previously in the position on a part-time

basis.

1. Recommend approval (via letter of intent issued by the Board of Education on June 27, 2016) to appoint Susan Schaffer to the position of Summer School Principal at the rate of $32.00/hr. effective June 28, 2016.

Informational: Interviews were conducted by Superintendent of Schools Dr. Laurie Bandlow. Ms. Schaffer is presently a teacher at Paulsboro Junior High School and recently obtained her Administrative Certificate.

1. Recommend the status change for Susan Schafferfrom Step F – BA at $46,141.00 to Step F – MA at $48,541.00 effective September 1, 2016 as per agreement with the Paulsboro Education Association.
2. Recommend approval of a medical leave of absence for Paulsboro High School Custodian Debra Mincey as follows:

Dates of Leave Terms and Conditions of Leave

Monday, April 25, 2016 - Without pay but with benefits via the Federal

Thursday, June 30, 2016 Family Leave Act.

1. Recommend approval of a medical leave of absence for Paulsboro High School Custodian Nancy O’Brien as follows:

Dates of Leave Terms and Conditions of Leave

Wednesday, June 22, 2016 - Without pay but with benefits via the Federal

Friday, July 1, 2016 Family Leave Act.

1. Recommend approval of the following certificated Teachers of Science as instructors for the educational component of the SYSTEM program.

David Platt Shane Kovalesky Robert Grant

The three instructors will share a total of 280 hours of work at $32.00 per hour based on availability and program needs.

Informational: These instructors have worked in this program for many years. They are paid via grant funds from ExxonMobil Corporation.

1. Recommend transfer of School Psychologist Angela Brown from Paulsboro High School to Loudenslager Elementary School as of September 1, 2016.
2. Recommend transfer of School Psychologist Nicole Crosby from Loudenslager School to Paulsboro High School as of September 1, 2016.

ROLL CALL

Roll Call Vote: Mr. Hughes, Mr. Hamilton (\*Abstained on Item A), Mr. Walter, Ms. Lozada-Shaw, Mr. Lisa, Ms. Dunn, Mrs. Stevenson (\*Abstained on Item A), Mrs. Priest (\*Abstained on Item A), Ms. Eastlack, and Mr. Ridinger (\*Abstained on Item A) voting 10 YES.

Motion Carried

Motion by Walters, seconded by Hamilton to accept the Superintendent’s recommendation

to approve items L - O:

1. Recommend approval (via letter of intent issued by the Board of Education on June 27, 2016) to appoint Brittany McGonagle Bielski to the position of Teacher of Second Grade assigned to Billingsport Early Childhood Center effective September 1, 2016. Ms. McGonagle Bielski will earn Step D - $44,641.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on successful completion of criminal history background review.

Informational: Interviews were conducted by Billingsport Early Childhood Learning Center Principal Mr. Paul Bracciante and Superintendent of Schools Dr. Laurie Bandlow. Mr. Bracciante checked references.

1. Recommend approval (via letter of intent issued by the Board of Education on June 27, 2016) to appoint Sadeara White to the position of Social Worker effective September 1, 2016. Ms. White will earn Step J - MA $54,749.00 as per agreement with the Paulsboro Education Association. This recommendation is contingent on successful completion of criminal history background review.

Informational: Interviews were conducted by Director of Special Services John Giovannitti and Superintendent of Schools Dr. Laurie Bandlow. Mr. Giovannitti checked references.

1. Recommend approval of a medical leave of absence for Loudenslager School Custodian Daniel Moore as follows:

Dates of Leave Terms and Conditions of Leave

Monday, June 20, 2016 - Without pay but with benefits via the Federal

Friday, July 1, 2016 Family Leave Act.

1. Recommend approval to appoint Lois Kidd to the position of Substitute Bus Driver for the 2016-2017 school year. She will earn $12.00 per hour on an “as-needed” basis.

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Walter, Ms. Lozada-Shaw, Mr. Lisa, Ms. Dunn, Mrs. Stevenson,

Mrs. Priest, Ms. Eastlack, and Mr. Ridinger voting 9 YES.

Motion Carried

**STAFF AND CURRICULUM DEVELOPMENT**

Motion by Dunn, seconded by Walter to accept the Superintendent’s recommendation

to approve items A – I:

1. Recommend approval for Dr. Laurie Bandlow to visit the META-24 Learning Lab Site in Chicago, IL. There is no cost to the Board of Education.

Informational: The focus of individual **META**LABS is on highly relevant and culturally meaningful content and career areas including hi-tech, industrial engineering and fashion design through the process of synthesizing real projects and mastering skills in an entrepreneurial learning space.

1. Recommend approval of the 2016-2017 Comprehensive Equity Plan and the Corrective Action Plan. A copy will be sent to the Gloucester County Superintendent of Schools. A copy of this Plan is in the Director of Special Services office.
2. Recommend approval to have the 2016-2017 District Activities Calendar printed by Paulsboro

Printers at a cost of $1,349.00 for 1,900 copies.

Informational: Copies of the District Activities Calendar are distributed to parents by sending them home with their children. Members of the school staff also receive copies of the calendar. Copies of the calendar are placed in Borough Hall, the Paulsboro Senior Citizens Center as well as sent to the Greenwich Township Board of Education. Calendars are also available in each of the district’s schools and administration building. Quotes were solicited from Paulsboro Printers and Bellia. Director of Assessment Lucia Pollino and Secretary Terry Croce lead this project.

1. Recommend approval for Director of Special Services John Giovannitti and Administrative Assistant Lauren Abbott to attend the Special Education Medicaid Initiative Meeting (SEMI) in the 2016-2017 school year (spring and fall) location to be determined. There is no cost to the Board of Education.

Informational: The Special Education Medicaid Initiative Meeting (SEMI) is technical in nature. Both Mr. Giovannitti and Ms. Abbott must attend this workshop to ensure accuracy of information.

1. Recommend approval for the Director of Assessment Dr. Lucia Pollino to attend the Regional Training Sessions for Certification and Professional Development on Wednesday, July 27, 2016 at Rowan at Gloucester County College. Cost to the Board of Education is $14.58 for mileage.

Informational: Dr. Pollino will obtain updates on licensing and professional development regulations and procedures for the 2016 – 2017 school year.

1. Recommend approval for District Language Arts/Social Studies Coach Susan Schaffer to attend the Literacy Coach Consortium on the following dates: September 19, 2016, October 19, 2016, November 22, 2016, January 24, 2017, March 10, 2017 and May 31, 2017 at the FEA Conference Center in Monroe Township. There is no cost to the Board of Education.

Informational: As the new District Language Arts/Socials Studies Coach, Ms. Schaffer will become a part of a collaborative Coach Consortium. This will give her the opportunity to network with coaches around the state and to attend professional development on instructional coaching.

1. Recommend approval for District Language Arts/Social Studies Coach Susan Schaffer, Teacher of High School Shane Tubb, Elementary Teacher Toni Howard and Junior High Language Arts Literacy Teacher (TBD) to attend Rowan’s Literacy Consortium: Engaging 21st Center Learners in an Era of Accountability on the following dates: September 30, 2016, October 31, 2016, December 2, 2016, January 20, 2017 and February 5, 2017 at EIRC at Camden County. Cost to the Board of Education is Registration ($2,700.00) and 3 Substitute Teachers ($1,800.00) with a total cost of $4,500.00.

Informational: The focus of the consortium moves beyond classroom walls to connect students and teachers in problem based learning. The consortium leaders will work with district teams to connect problem based learning to literacy standards, assessments, curriculum and instruction.

1. Recommend approval for Supervisor of Technology, Joseph Magazu to attend a 3-Day Accelerated Group Policy Master Class at Stockton College in Galloway, New Jersey on Monday, August 8, 2016 through Wednesday, August 10, 2016. Cost to the Board of Education includes registration ($900.00) and mileage ($40.50) with a total cost of $940.50.

Informational: The group Policy Masters class is essential for Mr. Magazu for fundamental security and managing of the Districts technology systems.

1. Recommend approval of the following job descriptions:

Language Arts and Social Studies Coach Mathematics and Science Coach

Informational:  Both job descriptions are available for review in the Superintendent’s office.

ROLL CALL

Roll Call Vote: Mr. Hughes, Mr. Hamilton, Mr. Walter, Ms. Lozada-Shaw, Mr. Lisa, Ms. Dunn, Mrs. Stevenson, Mrs. Priest, Ms. Eastlack, and Mr. Ridinger voting 10 YES.

Motion Carried

Motion by Walters, seconded by Lozada-Shaw to accept the Superintendent’s recommendation

to approve item J:

1. Recommend approval for Elementary Teacher Monica Moore-Cook to attend Introduction to Coding for Elementary and Middle School Teachers on Tuesday, August 16, 2016 at EIRC. Total cost to the Board of Education is $149.00 for registration.

Informational: Ms. Moore-Cook will have hands-on practice with STEM and coding tools that she can use immediately with students.

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Walter, Ms. Lozada-Shaw, Mr. Lisa, Ms. Dunn, Mrs. Stevenson,

Mrs. Priest, Ms. Eastlack, and Mr. Ridinger voting 9 YES.

Motion Carried

1. Informational:
2. The following are class enrollments for Paulsboro Senior High School:

|  |  |
| --- | --- |
| **GRADE** | **ENROLLMENT** |
| 9 | 77 |
| 10 | 88 |
| 11 | 91 |
| 12 | 80 |
| TOTAL | **336** |

1. The following are class enrollments for Paulsboro Junior High School:

|  |  |
| --- | --- |
| **GRADE** | **ENROLLMENT** |
| 7 | 82 |
| 8 | 70 |
| TOTAL | **152** |

1. The following are class enrollments for Loudenslager Elementary School and Billingsport Early Childhood Center:

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **GRADE** | **ENROLLMENT PER CLASS BILLINGSPORT EARLY CHILDHOOD CENTER** | | | | | **GRADE** | | **ENROLLMENT PER CLASS**  **LOUDENSLAGER ELEMENTARY SCHOOL** | | | |  |
| Pre-School Disabled | 7 |  |  |  |  | 3 | 27 | | 26 | 26 |  |  |
| Pre-school | 12 | 15 | 15 | 12 |  | 4 | 23 | | 22 | 22 |  |  |
| K | 19 | 21 | 20 | 18 | 20 | 5 | 15 | | 15 | 15 | 15 |  |
| 1 | 26 | 25 | 25 | 25 |  | 6 | 18 | | 18 | 18 | 18 |  |
| 2 | 22 | 23 | 23 |  |  | Special Education | 11 | | 5 |  |  |  |
| Special Education | 8 | 9 | 10 |  |  |  |  | |  |  |  |  |
| TOTAL |  |  |  |  | **355** | TOTAL |  | |  |  |  | **294** |

**INSTRUCTIONAL SERVICES**

Motion by Lisa, seconded by Walter to accept the Superintendent’s recommendation

to approve items A - B:

1. Recommend approval to provide homebound instruction for the following student:

|  |  |  |
| --- | --- | --- |
| **Student Name/Case #** | **Grade:** | **Hours of Instruction** |
| #1871 | 9 | Student is receiving home instruction through Brookfield/Inspira School for a minimum of 10 hours/week at $30.00/hour starting on April 28, 2016. Student attended the Bridgeton Campus. |

Informational: Students who are hospitalized, at home but too ill to attend school, or who are awaiting evaluation by the Child Study Team receive homebound instruction. General Education students receive 5 hours per week of instruction. Special education students receive 10 hours of instruction per week. In some cases, facilities or a company under contract to the facility, provide the instruction then bill the home district. It is not unusual for the facility to provide 10 hours of education to all students on homebound instruction.

1. Recommend the following student (case number #2982) for Out of District placement for the Extended School year and the 2016-2017 school year at Marie Katzenbach School. Tuition cost for the Extended School year is $3,800.00. Tuition for the 2016-2017 school year is $62,977.00.

ROLL CALL

Roll Call Vote: Mr. Hughes, Mr. Hamilton, Mr. Walter, Ms. Lozada-Shaw, Mr. Lisa, Ms. Dunn,

Mrs. Stevenson, Mrs. Priest, Ms. Eastlack, and Mr. Ridinger voting 10 YES.

Motion Carried

Motion by Dunn, seconded by Walter to accept the Superintendent’s recommendation

to approve items C - G:

1. Recommend approval to provide homebound instruction for the following students:

|  |  |  |
| --- | --- | --- |
| **Student Name/Case #** | **Grade:** | **Hours of Instruction** |
| #2796 | 5 | Student will be placed on Home Instruction, due to behavioral reasons. Student will receive home instruction starting 5/12/2016, at $32.00/hour, 10 hours a week. |

Informational: Students who are hospitalized, at home but too ill to attend school, or who are awaiting evaluation by the Child Study Team receive homebound instruction. General Education students receive 5 hours per week of instruction. Special education students receive 10 hours of instruction per week. In some cases, facilities or a company under contract to the facility, provide the instruction then bill the home district. It is not unusual for the facility to provide 10 hours of education to all students on homebound instruction.

1. Recommend the following student (case number #2939) for Out of District placement for the Extended School year and the 2016-2017 school year at Bankbridge Elementary School. Tuition cost for the Extended School year is $4,060.00. Tuition for the 2016-2017 school year is $34,920.00.
2. Recommend approval for 6-8 Paulsboro High School Sophomore girls to attend the Science, Technology, Engineering and Mathematics (STEM) Program at ExxonMobil Paulsboro Technical Center on October 18, 2016. Names of students and teacher will be determined at a later time. The only cost to the Board of Education is a substitute teacher ($120.00).

Informational: Paulsboro High School will have to provide transportation, or students can walk

over to the Center. One teacher from Paulsboro High School will be the coordinator and will

chaperone the program.

1. Recommend approval for Blase Cooper son of Billingsport Early Childhood Center Instructional Aide Keri Lyn Cooper to attend Billingsport Early Childhood Center as a professional courtesy during the 2016-2017 school year. The student will be in the Preschool class.
2. Recommend approval for Spencer O’Malley son of Paulsboro High School Teacher Christine O’Malley to attend Billingsport Early Childhood Center as a professional courtesy during the 2016-2017 school year. The student will be in the Preschool class.

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Walter, Ms. Lozada-Shaw, Mr. Lisa, Ms. Dunn, Mrs. Stevenson,

Mrs. Priest (\*Abstained on Item F), Ms. Eastlack, and Mr. Ridinger voting 9 YES.

Motion Carried

**STUDENT ACTIVITIES**

Motion by Dunn, seconded by Walter to accept the Superintendent’s recommendation

to approve items A- K:

1. Recommend approval for the Paulsboro High School Band to participate in the Woodbury Fall Parade in Woodbury, New Jersey. No date has been set. Cost to the Board of Education includes school bus/van transportation. Band Director Jenna Ouellette is in charge of the activity.

Informational: The Band participates in this parade annually.

1. Recommend approval for the Homecoming Parade in Paulsboro to be held on Saturday, October 29, 2016. Cost to the Board of Education includes school bus transportation for the band. Band Director Jenna Ouellette and Senior Class Advisors Brenda Caltabiano and Monica Garner, as well as numerous other members of the staff, chaperone this activity.
2. Recommend approval to appoint Dave Platt to the positon of Cross County Coach for the 2016-2017 fall season at Step 3 - $5,475.00 as per agreement with the Paulsboro Education Association.
3. Recommend approval of the following people to the position of Volunteer Athletic Paraprofessional Aides to the Paulsboro Senior High School Football team during the 2016-2017 football season:

Wayne Farrow Lex Cortes Fran Simpson

Michael Wierski

Informational: Mr. Farrow, Mr. Simpson and Mr. Cortes were volunteers last year. Mr. Wierski is a retired educator and has many years’ experience coaching football at Gateway, Kingsway and Holy Cross High Schools.

1. Recommend the following students to work the home football games as the “grounds crew.” Each student will be responsible for setting up before the game, helping during the game and cleaning up after each home game. Each individual will be paid $45.00 per game.

Anthony Duca Mike Ware Joe Rizzo Alex DeVault

Informational: Students are selected based on them requesting the position via the Athletic

Director.

1. Recommend approval for Paulsboro High School Teacher of Physical Education Antonio Chila to serve as a volunteer coach for the Paulsboro Senior High School Soccer Team.

Informational: Mr. Chila is an experienced coach.

1. Recommend approval of the following people to attend the Italy trip on April 5, 2017 to April 14, 2017. There will only be three days of school being missed due to the spring break for 2017. The

following people will pay for their cost of the trip (adults - $3,832.00 and students - $3,467.00).

Marvin Hamilton Christine Lindenmuth Paul Morina

Elizabeth Reilly Josephine Ianoale

There are ten people who registered for the trip already and there is an estimated 21 total.

Informational: The Board of Education approved this trip on March 21, 2016.

1. Recommend approval of the following stipends for event staff for wrestling meets during the 2016-2017 school year:

Position Number of Workers Stipend per

Per Meet Worker

Announcer / Clock Operator -Varsity and Junior Varsity 1 $60.00

Student Worker 1 $30.00

Ticket Seller / Collector 1 $55.00

Security 1 $60.00

Informational: All other event staff stipends and workers were approved by the Board of Education on June 27, 2016.

1. Recommend approval for the following Art trips at Paulsboro High School for the 2016-2017 school year.
2. SURE Summit: The Gloucester County Prosecutors Office coordinates the annual SURE Summit which is held each March. Monthly planning meetings are held the second Wednesday of each month at the GCEA office in Woodbury. Margaret LaDue, Art Teacher, attends the meetings with the SURE officers (2-3 students).
3. Annual Trip to Philadelphia Museum of Art: Margaret LaDue and Lori DelRossi take the Gifted & Talented students and Honors English students to the Philadelphia Museum of Art for Artistic and Cultural Enrichment. This trip has been in existence for 20 years, originating from retired faculty members Pat Fox and Arlene Shenkus. We are anticipating this trip to be in the Spring of 2017.
4. “Pegasus the Arts” program in Clarksboro: The collaboration is the prevention of bullying, harassment and intimidation between a select group of students from Paulsboro High School and the special needs clients of the Pegasus school. Meetings will be held once a month for two hours during which time we will create group art projects. Meetings are usually the third Tuesday of every month.
5. Recommend approval of the attached Fall Season Athletic Schedule for Paulsboro High School teams during the 2016-2017 fall sports season (**Attachment**):

Varsity Cross Country (Coed) Varsity Football

Varsity Boys Soccer Varsity Girls Soccer

Varsity Girls Tennis Varsity Girls Field Hockey

1. Recommend approval of the following individuals to work as the “Chain Gang” or any other game day positions during home varsity football games. These are volunteer positions.

Joe Muraca Dave Glocker A.J. Corradetti Jerry Cosgrove John Rizzo

Informational: Mr. Muraca and Mr. Cosgrove are residents and have performed this volunteer service for many years. Mr. Rizzo and Mr. Corradetti are parents of Paulsboro High School students and residents of Gibbstown. Mr. Glocker is an aide at Paulsboro High School.

ROLL CALL

Roll Call Vote: Mr. Hughes, Mr. Hamilton (\*Abstained on Item G), Mr. Walter, Ms. Lozada-Shaw, Mr. Lisa, Ms. Dunn, Mrs. Stevenson, Mrs. Priest, Ms. Eastlack, and Mr. Ridinger voting 10 YES.

Motion Carried

Motion by Dunn, seconded by Walter to accept the Superintendent’s recommendation

to approve items L – O:

1. Recommend approval of the attached Fall Season Athletic Schedule for Paulsboro Junior High School teams during the 2016-2017 fall sports season (**Attachment**):

Junior Varsity Football Junior Varsity Girls Field Hockey

Middle School Cross Country (Coed) Middle School Girls Field Hockey

Informational: The schedules for these sports do not include any significant changes compared to the 2015-2016 school year.

1. Recommend appointment of Brittany Forgrove to the position of Junior Varsity Field Hockey Coach for the 2016-2017 season. Ms. Forgrove will earn $3,181.00 as per agreement with the Paulsboro Education Association.

Informational: Ms. Forgrove is currently a math teacher at Clayton Middle School. She previously substituted for Paulsboro in 2013.

1. Recommend approval of the following field trips for the 2016-2017 school year:

| Grade | Trip | Informational |
| --- | --- | --- |
| Kindergarten | Philadelphia Zoo | In the Spring, Kindergarten students in Ms. Elton, Mrs. Addes, Ms. L. Walsh, Mrs. Toscano, Ms. Hernandez and Miss Highley’s classes at Billingsport Early Childhood Center will be attending a field trip to the Philadelphia Zoo. Prior to the field trip, students will be learning about animals and their habitats using the Treasures Series, as well as supplemental materials. |
| Kindergarten | Fort Billings Park | In the Spring, Kindergarten students in Ms. Elton, Mrs. Addes, Ms. L. Walsh, Mrs. Toscano, Ms. Hernandez and Miss Highley’s classes at Billingsport Early Childhood Center will be attending a field trip to historical Fort Billings Park. Prior to the field trip, students will be learning about the community (Paulsboro) and recalling information from Unit 6 in the Treasures Series, as well as supplemental materials. |
| 1st Grade | Pitman Theater | Going on enriching field trips to cultural institutions makes effective use of all of a community’s resources for teaching children. Past seasons at Pitman Theater included The American Presidents, Mr. Malcolm’s Mathemaniacs, Mr. Malcom’s Crazy Science Show and Ben Franklin and the History of America. |
| 2nd Grade | Adventure Aquarium in Camden | Field trips to aquariums offer students an incredible opportunity to discover the biodiversity of Planet Earth first hand. Adventure Aquarium in Camden, New Jersey would provide our students with the opportunity to connect with 8,500 amazing aquatic species. The cost of this field trip would be around $6.00 per person plus cost of transportation. |
| 3rd Grade | Franklin Institute | The Franklin Institute aligns to several units in our new Science curriculum. |
| 4th Grade | Adventure Aquarium in Camden | Field trip to strengthen and enhance the student’s knowledge of Food Chains/Webs, Sharks, and Endangered Species to explore their Science/ELA cross curricular research project. The Aquarium offers packages that contain 30 minutes classroom lessons or 45 minute Learning labs that engage students while supporting NJ Science Academic curriculum. |
| 5th Grade | National Constitution Center in Philadelphia, PA | The National Constitution Center is a historical destination where visitors can explore the history and relevance of the Constitution, celebrate their freedoms, and embrace their role in the story of “We the People”.  The 5th grade Social Studies standards correlates with the engaging education museum programs. |
| 6th Grade | Local Historical Trips  (Philadelphia, Camden) | Local historical trips offer a variety of activities, both interactive and informational. Many of these facilities offer hands on activities, technology based activities and informational handouts. Lesson plans and classroom activities are also offered by most facilities. |
| 7th Grade | Local Theater | Students who attended live performances of a play are better able to recognize and appreciate what other people think and feel. |
| 8th Grade | Local Historical/Science Trips  (Baltimore, Philadelphia, Washington, D.C.) | Science centers offer rich, social environments for learning. Most learning takes place in the context of meaningful activity and social interaction. As classes talk together, they usually move from identifying and describing to interpreting and applying their science center experiences. |

1. Recommend approval of the following student volunteers from St. Augustine Preparatory School to assist with the reorganization of classroom technology under the direction of Supervisor of Technology Joseph Magazu.

Edward Hengy Brendan Aldrich Matthew Heist

Informational: These students are working toward their Caritas project which requires them to do 100 hours of service.

ROLL CALL

Roll Call Vote: Mr. Hamilton, Mr. Walter, Ms. Lozada-Shaw, Mr. Lisa, Ms. Dunn, Mrs. Stevenson,

Mrs. Priest, Ms. Eastlack, and Mr. Ridinger voting 9 YES.

Motion Carried

**FACILTIES**

Motion by Lozada-Shaw, seconded by Walter to accept the Superintendent’s recommendation

to approve items A - B:

1. Recommend approval for Exxon Mobil to use the track for their wellness walk held in September. The date will be confirmed at a later date. The group will walk through the back gate by the softball field and circle the track.

Informational: Paulsboro High School gym class will not be affected by this event.

1. Recommend authorization for the Superintendent to approve the following organizations to use school facilities as listed for the 2016-2017 school year. This recommendation is contingent on each group filing the appropriate request and verification of insurance.

| **ORGANIZATION/**  **PERSON** | **ACTIVITY** | **FACILITY** | **CONTACT** |
| --- | --- | --- | --- |
| Borough of Paulsboro | Mayor’s Town Forum | Paulsboro High School (PHS) Cafeteria | Mayor Stevenson |
| Municipal Alliance | Meetings  Evening activity program for children | Loudenslager All-Purpose Room | Councilperson Joseph Kidd |
| Billingsport School and Community Association | Santa’s Workshop & Breakfast | Billingsport All-Purpose Room | Paul Bracciante |
| Paulsboro Education Association | Meetings | PHS Auditorium | JoAnne Gayeski |
| Elementary Schools |  |
| Teacher Reception | Teacher of the Year | PHS Cafeteria | Terry Croce |
| Paulsboro Recreation Commission | Children’s Christmas Party | PHS Auditorium | Patty Farrow |
| Black History Month Program | PHS Auditorium & cafeteria | Jennifer Turner |
| Basketball Tournament | Loudenslager Basketball Court |
| Paulsboro Junior Wrestling | Jr. High Colonial Conference Wrestling Tournament | PHS Cafeteria, Kitchen, Gymnasium, Weight Room, Wrestling Room, Basement Hallway | Paul Morina  Rick Eli |
| Parents United | Meetings  Events | PHS | Roseanne Lombardo |
| Hill Studio and  All Ages Productions | Filming | All schools and fields | John Burzichelli  Michael Lucas |
| Paulsboro Wrestling Association | Pancake Breakfast | PHS Cafeteria | Paul Morina |
| Monthly Meetings | PHS Classroom |
| Paulsboro High School (PHS) Wrestling Club | Media Night | PHS Gymnasium | Paul Morina |
| Alumni Meet | PHS Gymnasium |
| South Jersey Wrestling Clinic –Instruction, Tournament | PHS Cafeteria, Gymnasium, Wrestling Room |
| Tournament-National State Qualifier, Junior High Tournaments, Freestyle Tournament | PHS Cafeteria, Gymnasium |
| Meetings | PHS Classroom |
| District 29 Seeding Meeting | PHS Parenting Center or Classroom |
| PHS Girls Soccer Association | Monthly Meetings | PHS Classroom | Adina Giovannitti |
| Cow Plot Fund Raiser | PHS Football Field |
| Soccer Camp | PHS Football Field |
| Banquet | PHS Cafeteria |
| PHS Sports Hall of Fame | Monthly Meetings  Honoring Inductees | PHS  Administration Building | Steven Anuszewski |
| Paulsboro Centennial Committee | Planning Meetings | PHS | Dr. Walter Quint/Terry Croce |
| Paulsboro Day Committee | Paulsboro Day  Flea Market | PHS Parking Lot, Gator, Tables, Chairs, White Cargo Truck | Marc Kamp |
| Meetings and Dinner | PHS Library, Parenting Center |
| Independent Umpires Association | Baseball Umpire Field Clinic, Cadet Training | PHS Baseball Field | Alan Zeidler |
| Paulsboro Little League | Practices | PHS Softball Fields | Darrell DeBerry |
| Girl Scouts of Central & Southern Jersey, Brownies, and Daisy Girl Scouts | Activities – arts/crafts, educational projects, games, learning about difference cultures, meetings, recognition ceremony, babysitting course, investiture ceremony, trips, recruitment, parent meetings | Billingsport All-Purpose Room  Loudenslager All-Purpose Room and Classroom  PHS Auditorium | Jodie Loufik |
| South Jersey & New Jersey Officials Association | Meetings | Classrooms, Cafeteria, Football Field | Mark Wood  Scott Campbell |
| New Beginnings Assembly of God of Paulsboro | Weekly Meetings  Royal Rangers | PHS Auditorium | Jack Henderson |
| Billingsport All-Purpose Room |
| Gloucester County Health Dept. | Flu Clinic Site | PHS Parenting Center | Elizabeth Grant RN |
| Red Cross | Blood Drive | Gym | Christine Spitale |
| Paulsboro Youth Basketball | Basketball, Dance, Practices | Billingsport/Loudenslager All-Purpose Rooms | Erica Scott |
| Banquet | PHS |
| Borough of Paulsboro | July 4th Parade | Front Lawn PHS  Restrooms | Marc Kamp |
| Paulsboro Police Department | Meetings | PHS Classroom | Captain Morina |
| Physical Assessment Test | PHS Weight Room, Track |
| Rapid Response Training | PHS Library and Classroom |
| Guardian Angels Catholic School | Track & Field | PHS Track | Tom Romantini |
| School Play/Spring Musical/  Talent Show | PHS Auditorium | Jen Rieger |
| Boys & Girls Club | Summer Camp  After School Care | Billingsport All-purpose room, Classroom, Library | Gerald Hodges |
| All Sports Banquet Committee | Monthly Meeting | Administration Building | Adina Giovannitti |
| The Raider Nation | Pig Roast Fundraiser | PHS Cafeteria (pig roasted off site) | Patty Farrow |
| Spaghetti Diner | PHS Cafeteria |
| Concession Stand | Football Field |
| Pancake Breakfast | PHS Cafeteria |
| Football Dinner | PHS Cafeteria |
| Chicken BBQ Dinner | PHS Football Field |
| Camp |
| Gill Memorial Library | Black History Program  Summer Reading Program  Evening use of PHS Library during Gill construction. | Cafeteria & Several Classrooms  Billingsport and Loudenslager  PHS Library | Violet Valentin |
| Mt. Calvary Baptist Church | Benefit Basketball Event  Benefit Softball Event | PHS Gymnasium  Softball Field | Theresa Lane |
| Exxon Mobil | SYSTEM Program | PHS Parenting Center | Dave Platt |
| Paulsboro Midget Football | Games/Practices/Clinics  Parent Meetings | PHS Classroom and Football Field | Patty Farrow/Erica Scott |
| Jersey Defenders | Youth Basketball Girls | PHS | Daryl DeBerry |
| Gospel Tabernacle Church | Zumba | Loudenslager School – All-Purpose Room | Barbara Bryant Moore |
| Paulsboro Men’s Basketball Club | Basketball | Billingsport All-Purpose Room  PHS Gymnasium | Paul Vallandingham |
| Youth Basketball Drills | Drills/Practice | PHS | Keenan Williams  Quincy Lee |
| Sports Outlet Softball | Men’s Slow Pitch Softball | PHS Softball Fields | Tom Cross  Tom Hulmes |
| Sports Outlet Softball | Men’s Slow Pitch Softball | PHS Softball Fields | Brian Oswald |
| South Jersey Hornets | Baseball | Loudenslager Baseball Field | Dan Rappa |
| South Jersey Bull Pen | Baseball (13 U) | Loudenslager Baseball Field | Michael Lucas |
| South Jersey Bull Pen | Baseball (14 U) | PHS Field | Dave Glocker |
| South Jersey Lady Bulls | Softball | PHS Softball Fields | Mandy Thomas |
| Philadelphia Boys Choir | Practice | PHS | Aaron Krasting |
| Youth Advocate Program | YAP | Loudenslager | Jennifer Rodriguez |
| Field Hockey Clinic | Practice | PHS | Monica Koraido |
| Society for Poets for Southern New Jersey | Event | Cafeteria | Lynette Milanese |
| Gloucester County Women’s Softball | Women’s Softball | PHS Softball Fields | Darryl Errickson/  Kate Carroll |

ROLL CALL

Roll Call Vote: Mr. Hughes, Mr. Hamilton, Mr. Walter, Ms. Lozada-Shaw, Mr. Lisa, Ms. Dunn,

Mrs. Stevenson, Mrs. Priest, Ms. Eastlack, and Mr. Ridinger voting 10 YES.

Motion Carried

**FINANCE**

Motion by Walter, seconded by Priest to accept the Superintendent’s recommendation

to approve items A - C:

1. Recommend approval to submit a grant application for Individuals with Disabilities Education Act (IDEA) Basic and Pre-kindergarten funding to the New Jersey Department of Education for the 2016-2017 school year as follows. This recommendation also includes approval to accept the grant funds when approved by the New Jersey Department of Education:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **IDEA**  **Component** | **Grant Amount**  **2013-2014** | **Grant Amount**  **2014-2015** | **Grant Amount**  **2015-2016** | **Grant Amount**  **2016-2017** |
| Basic | $292,145.00 | $356,990.00 | $367,343.00 | $359,196.00 |
| Pre-K | $12,249.00 | $12,811.00 | $13,161.00 | $13,370.00 |

Informational: In the past, IDEA Basic grant is utilized to fund the salary of the counselor at Loudenslager Elementary School, the summer program grades K-6, and the balance will be utilized for tuition for out of district placement.  Again, in the past IDEA Pre-kindergarten grant is utilized to fund the Pre-K disabled summer school program and, if needed, some tuition expenses. The above amounts include the allocation for Guardian Angels Elementary School.

1. Recommend approval of the following donations/advertisements for the 2016-2017 school year:

| **GROUP** | **PURPOSE OF DONATION** | **COST TO BOARD**  **OF EDUCATION** | **HOW DOES THE ORGANIZATION HELP SCHOOL DISTRICT** |
| --- | --- | --- | --- |
| Paulsboro Day Committee | Full page advertisement in souvenir journal for Paulsboro Day | $40.00 | Positive Public Relations |
| Paulsboro High School Girls Soccer | One-third page in advertisement program booklet, donation toward scholarships and summer league participation | $20 –advertisement  $50 – donation | Supports Paulsboro High School Girls Soccer |
| Gloucester County Sports Hall of Fame | Full page advertisement in program of induction ceremony | $150.00 | Honors Paulsboro High School Alumni |
| South Jersey Wrestling Hall of Fame | Half page advertisement in program of induction ceremony | $70.00 | Honors Paulsboro High School Alumni |
| Paulsboro High School Sports Hall of Fame | Full page advertisement in program of induction ceremony | $125.00 | Honors Paulsboro High School Alumni |
| Greater Paulsboro Chamber of Commerce | Community membership | $35.00 | Positive Public Relations |
| Paulsboro High School Play | Full page advertisement in play program | $100.00 | Supports Paulsboro High School Students |
| George D. Patton, Jr. Post 678 – Veterans of Foreign Wars | Memorial Day wreath | $30.00 | Positive Public Relations |
| Paulsboro Volunteer Fire Association | Donation | $200.00 | Each year the fire company responds to numerous alarms at school facilities. They conduct fire prevention programs and drills for students. |
| Paulsboro Day Page in  Gloucester County Times | Advertisement supporting Paulsboro Day | $90.00 | Showcase student performances and school programs |
| Friends of the 4th | Donation supporting parade | $50.00 | Honors Paulsboro High School students in the 4th of July Parade |
| Paulsboro Wrestling Club | Full page advertisement for program advertisement book | $100.00 | Supports Paulsboro High School Wrestling |
| Paulsboro High School Pegasus Yearbook | Full page advertisement in yearbook | $200.00 | Showcases Paulsboro High School |
| The Raider Nation | Half page advertisement for program | $50.00 | Distributed at home football games |
| Touchdown Club | Half page advertisement for program | $75.00 | Honors Paulsboro High School athletes and coaches |

Informational: The above list authorizes the administration to handle these routine matters without referring each item back to the Board. Of course, first time requests for donations/advertisements are brought to the Board for approval then added to the master list for the next year.

1. Recommend approval of professional services agreement and addendum to the contract for the period July 1, 2016 through June 30, 2017 between the Paulsboro Board of Education and Source 4 Teachers LLC, a Delaware limited liability company d/b/a Source 4 Teachers located at 800 North Kings Highway, Cherry Hill, NJ.  This agreement is for the purpose of providing substitute staffing (primarily teachers).  With the following provisions:

1. Continue to use Source 4 Teachers as the procurer of substitute teachers for the 2016-

2017 school year.

2. Accept Source 4 Teachers offer to eliminate the $12,570.00 administrative fee again for the 2016-2017 school year.

3. Authorize Source 4 Teachers to obtain one “Floating Substitute” every Monday and Friday during September – February). The “Floating Substitute” will be assigned to a class if enough additional substitutes cannot be obtained to meet the need for a given day. If all classes are covered, the “Floating Substitute” will be assigned to cover the duties of an aide that is absent or provide extra support within a classroom.

4. Authorize Source 4 Teachers to obtain two “Floating Substitutes” every Monday and Friday during March - May). Please see explanation in “3” above.

5. Continue the pay rate for substitute teachers with 60 college credits at $85.00 per day. ($80.00 per day FY2014-2015)

6. Continue the pay rate for substitute teachers who hold teaching certificates (Standard, Provisional, Certificate of Eligibility or Certificate of Eligibility with Advanced Standing) at $90.00 per day. ($80.00 per day FY2014-2015) Estimated cost: $7,530.00.

7. Authorize the following rates for the 2016-2017 school year. These rates apply when Source 4 Teachers fills between greater than 85% but less than 95% of the district requests for substitute teachers in a given month.

|  |  |  |  |
| --- | --- | --- | --- |
| **Certification of the Substitute Teacher** | **Pay Rate to Substitute Teacher** | **Rate Billed by Source 4 Teachers to District** | **Mark-Up %** |
| Substitute Certificate | $85.00 | $115.86 | 36.3% |
| Teaching Certificate | $90.00 | $122.68 | 36.3% |
| Long-Term  Must be certificated in the field in which they are substituting | $125.00 | $170.38 | 36.3% |

8. Authorize the following penalty rates for the 2016-2017 school year. These rates apply when Source 4 Teachers fills 85% or fewer of the district requests for substitute teachers in a given month.

|  |  |  |  |
| --- | --- | --- | --- |
| **Certification of the Substitute Teacher** | **Pay Rate to Substitute Teacher** | **Rate Billed by Source 4 Teachers to District** | **Mark-Up %** |
| Substitute Certificate | $85.00 | $114.16 | 34.3% |
| Teaching Certificate | $90.00 | $120.88 | 34.3% |
| Long-Term  Must be certificated in the Field in which they are substituting | $125.00 | $167.88 | 34.3% |

9. Authorize the following rates for the 2016-2017 school year. These rate apply when Source 4 Teachers fills 95% or greater of the district requests for substitute teachers in a given month.

|  |  |  |  |
| --- | --- | --- | --- |
| **Certification of the Substitute Teacher** | **Pay Rate to Substitute Teacher** | **Rate Billed by Source 4 Teachers to District** | **Mark-Up %** |
| Substitute Certificate | $85.00 | $117.56 | 38.3% |
| Teaching Certificate | $90.00 | $124.48 | 38.3% |
| Long-Term  Must be certificated in the Field in which they are substituting | $125.00 | $172.87 | 38.3% |

Informational:  Obtaining enough substitutes to cover teachers who are absent or assigned to other duties has significantly improved from the prior year. This is still a concern and will be monitored and addressed when needed monthly by administration with Source 4 Teachers. In addition to personal illness and bereavement leave, teachers require substitutes when they are:

On personal leave

Working on Individual Education Programs (IEPs)

Participating in IEP annual reviews

Proctoring the Partnership for Readiness for College and Careers (PARCC) exams

On school business such as professional development, chaperoning trips, etc.

The administration and Board of Education have been re-examining, and re continuing to review procedures for all of the above situations with an eye toward reducing the number of times a teacher is removed from their normal duties.

ROLL CALL

Roll Call Vote: Mr. Hughes, Mr. Hamilton, Mr. Walter, Ms. Lozada-Shaw, Mr. Lisa, Ms. Dunn,

Mrs. Stevenson, Mrs. Priest, Ms. Eastlack, and Mr. Ridinger voting 10 YES.

Motion Carried

**SCHOOL SAFETY**

Motion by Lozada-Shaw, seconded by Walter to accept the Superintendent’s recommendation

to approve item A:

1. Recommend that the Board of Education confirm the decision of the Superintendent

of Schools for the following cases of Harassment, Intimidation and Bullying (HIB) at Paulsboro High School.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Case Number** | **Date of Incident** | **Status of Investigation** | **Nature of Case Based on Protection Categories** | **Names of Investigators** | **Type and Nature of Discipline Imposed** | **Other Measures** |
| PHS042716001 | Various | Complete | Non-HIB | Melba Moore-Suggs, Anti-Bullying Specialist | Referred to Law Enforcement | n/a |

Informational: The New Jersey Department of Education requires all suspected cases of HIB to be investigated. Some of these cases are confirmed as HIB incidents. At the end of each investigation, the Superintendent must officially act on the case. In general, she confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject or modify his decision. The Superintendent informs the parents of this decision as well as their right to appeal.

ROLL CALL

Roll Call Vote: Mr. Hughes, Mr. Hamilton, Mr. Walter, Ms. Lozada-Shaw, Mr. Lisa, Ms. Dunn,

Mrs. Stevenson, Mrs. Priest, Ms. Eastlack, and Mr. Ridinger voting 10 YES.

Motion Carried

1. Informational
2. Report of School Security Drills

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Type of Drill** | **Notation** | **School** | | |
| **Paulsboro Senior High School**  **and**  **Paulsboro Junior High School** | **Loudenslager Elementary School** | **Billingsport Early Childhood Center** |
| Fire Evacuation | Each school must conduct one per month | 7/6/15, 9/18/15, 10/30/15, 11/4/15, 12/21/15, 1/28/16, 2/29/16, 3/23/16, 4/29/16, 5/26/16, 6/17/16, 7/19/16 | 9/14/15, 10/8/15, 11/9/15, 12/7/15, 1/22/16, 2/8/16, 3/8/16, 4/26/16,  5/9/16, 6/6/16 | 7/6/15, 9/14/15, 10/20/15, 11/3/15, 12/14/15, 1/22/16, 2/18/16, 3/16/16, 4/6/16,5/4/16, 6/3/16 |
| Evacuation (Non-Fire) | Each school must conduct two annually | 5/26/16, 6/16/16 | 10/14/15, 11/18/15 | 10/8/15, 5/20/16 |
| Lockdown | Each school must conduct two annually | 7/8/15, 12/23/15, 3/31/16, 5/12/16 | 1/14/16, 3/17/16 | 7/7/15, 9/21/15  1/7/16 |
| Bomb Threat | Each school must conduct two annually | 4/26/16, 6/10/16 | 4/25/16, 5/25/16 | 3/9/16, 5/20/16 |
| Active Shooter | Each school must conduct two annually | 11/30/15, 5/12/16 | 12/8/15, 2/26/16 | 12/2/15, 6/14/16 |
| Other Drills | Each school must conduct two annually | Shelter in Place  10/21/15, 2/25/16 | Shelter in Place  9/17/15, 6/3/16 | Shelter in Place  11/10/15, 2/2/16 |
| Bus Evacuation | Conduct two annually | 10/2, 3/15, 11/13/15 | 10/21,10/22, 10/20 | 10/21, 10/22 |
| Test of Emergency Communication System | Not required but conducted as an extra safety measure | 4/28/16 | 4/25, 4/27, 4/28 | 4/25, 4/28 |

**POLICY**

Motion by Hamilton, seconded by Walter to accept the Superintendent’s recommendation

to approve item A:

1. Recommend the first reading of the following Board Policy **(Attachment)**

* Expenses and Reimbursements – Policy #9250

ROLL CALL

Roll Call Vote: Mr. Hughes, Mr. Hamilton, Mr. Walter, Ms. Lozada-Shaw, Mr. Lisa, Ms. Dunn,

Mrs. Stevenson, Mrs. Priest, Ms. Eastlack, and Mr. Ridinger voting 10 YES.

Motion Carried

Motion by Hamilton, seconded by Lozada-Shaw to accept the Superintendent’s recommendation

to approve item B:

1. Recommend the second reading and approval of the following Board Policies (**Attachment)**

* Handheld Electronic Communication Devices – Policy #3515.1
* Medical Marijuana – Policy #5141.22
* Gender Identity and Expression – Policy #5145.7

ROLL CALL

Roll Call Vote: Mr. Hughes, Mr. Hamilton, Mr. Walter, Ms. Lozada-Shaw, Mr. Lisa, Ms. Dunn,

Mrs. Stevenson, Mrs. Priest, Ms. Eastlack, and Mr. Ridinger voting 10 YES.

Motion Carried

Motion by Lozada-Shaw, seconded by Walter to accept the Superintendent’s recommendation

to approve item C:

1. Recommend the second reading and approval of the following Board Policy **(Attachment)**

* Dress Code – Policy #5132

ROLL CALL

Roll Call Vote: Mr. Hughes, Mr. Hamilton, Mr. Walter, Ms. Lozada-Shaw, Mr. Lisa, Ms. Dunn,

Mrs. Stevenson, Mrs. Priest, Ms. Eastlack, and Mr. Ridinger voting 10 YES.

Motion Carried

**CONSTRUCTION**

1. Presentation by Clerk of the Works, Marc Kamp, providing an update on phase II projects. **(Attachment)**
2. School Development Schedule for Reimbursement:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Request for Reimbursement Schedule for the SDA | Percentage of the Grant | Billingsport | Loudenslager | Paulsboro High School |
| Design Phase Checklist | 10% | 52,015.28 | 178,188.24 | 268,943.50 |
| Construction Completion of 35% | 30% | 156,045.84 | 534,564.71 | 806,830.51 |
| Construction completion of 65% | 40% | 208,061.12 | 712,752.94 | 1,075,774.01 |
| Substantial Construction Completion | 15% | 78,022.92 | 267,282.35 | 403,415.25 |
| Final Completion Checklist | 5% | 26,007.64 | 89,094.12 | 134,471.75 |
| Total | 100% | 520,152.80 | 1,781,882.36 | 2,689,435.02 |

1. Expenditures of ROD and Non ROD projects through June 26, 2016:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Capital Project Expenses Thru 4/21/2016** | **Paulsboro High School** | **Billingsport** | **Loudenslager** | **Paulsboro High School Non Rod** | **Loudenslager**  **Non Rod** |
| Phase I Expenses | 18,300.99 | 12,304.97 | 117,947.15 | 5,705.16 | 6,775.72 |
| Phase II Expenses | 104,800.56 | 48,900.49 | 1,372,330.29 | 31,623.78 | 6,202.44 |
| **Total Expenses** | 123,101.55 | 61,205.46 | 1,490,277.44 | 37,328.94 | 12,978.16 |

Informational: Expenses relating to the bond sale charged to local funds during FY2014-2015 in the amount of $13,419.65 will be submitted for reimbursement in addition to the expense above. This amount will be allocated to all projects.

**CENTENNIAL**

Motion by Lozada-Shaw, seconded by Walter to accept the Superintendent’s recommendation

to approve items A - L:

A. Recommend approval to accept a donation of a Paulsboro High School banner (1970’s vintage). The donation was made by Bernie and Kurt Kursewicz. In one sense the donation is valued at $10 but for what it represents it is priceless.

B. Recommend approval to accept a donation of a 1949 Pegasus yearbook. The donation was made by Tim and Julie Price. In one sense the donation is valued at $10 but for what it represents it is priceless.

C. Recommend approval to accept a donation of Paulsboro High School Memorabilia including:

* Pegasus yearbooks for 1941, 1947, 1948, 1950, 1951, 1952, 1953, 1954, 1955 and 1957.

The donation was made by Barbara Pistoia on behalf of her deceased mother Ruth Ross. In one sense the donation is valued at $100 but for what it represents it is priceless.

D. Recommend approval to accept a donation of Paulsboro High School Memorabilia including:

* Six photographs of Joseph L. Moore (PHS 1936), Bertha Locke-Moore (PHS 1935), May Day celebration at PHS on May 10, 1934 and a vintage photograph of PHS.
* Two Varsity Basketball Letters owned by Joseph L. Moore.
* Scrapbook including an extensive collection of newspaper articles, programs and photographs for the years 1963-1968

The donation was made by Bob Moore. In one sense the donation is valued at $20.00 but for what it represents it is priceless.

E. Recommend approval to accept custom framing of the Spirit Sweater donated by Irma Stevenson (PHS 1957) for display in the Hall of Diplomas Exhibition in the Administration Building. The cost of the framing was $300. The donation was made by Dr. and Mrs. Walter Quint (PHS 2016 and PHS 1966 Honorary).

F. Recommend approval to accept a donation of $10 from Frank T. Taylor (PHS 1943).

G. Recommend approval to accept a donation of the following Paulsboro High School memorabilia:

* 1943, 1945 and 1946 editions of the *Pegasus* yearbook.
* June 1946 (Graduation Edition) edition of the *Paulsentine*l.

The donation was made by Jeannine Weiss Hamburg (PHS 1946). In one sense the donation is valued at $30 but for what it represents it is priceless.

H. Recommend approval to accept a donation of a Pride in Paulsboro golf ball from Charles Gill (PHS 1965). In one sense the donation is valued at $5 but for what it represents it is priceless.

I. Recommend approval to accept a donation of the following Paulsboro High School memorabilia:

* Five reunion photographs for the PHS Class of 1943.
* Ten class reunion booklets for the PHS Class of 1943.
* One photograph of the 1943 school play signed by the members of the cast.
* One program for the 1943 school play.

The donation was made by Mary (nee: Keberski) Leone (PHS 1943). In one sense the donation is valued at $20 but for what it represents it is priceless.

J. Recommend approval to accept a donation of the following Paulsboro High School memorabilia:

* Pegasus PHS Class Directory 1905-1947.
* Program for the 55th reunion of the Class of 1940.
* Four editions of the *Paulsentinel* – May 23, 1940, January 24, 1940, May 18, 1939 and December 13, 1939.
* Five PHS Class of 1940 reunion programs.
* Three PHS Class of 1940 reunion photographs.

The donation was made in memory of Florence (nee: Steinhauer) Campbell (PHS 1940). The actual donor is unknown. In one sense the donation is valued at $20 but for what it represents it is priceless.

K. Recommend approval to accept a donation of the following Paulsboro High School memorabilia:

* Picture of Evelyn Munyan Hartman (PHS 1936 – Mother of Gail Hartman Hesley (PHS 1963)).
* Picture of the PHS Marching Band (possibly 1963).

The donation was made by Gail Hartman Hesley. In one sense the donation is valued at $10 but for what it represents it is priceless.

L. Recommend approval to accept a donation of the following Paulsboro High School memorabilia:

* Graduation cap tassel 1965.
* Graduation program 1965.
* Baccalaureate program 1965.
* School play program 1965 (Bye Bye Birdie).
* Article from “The Record” June 24, 1965 regarding graduation: list of graduates, program, list of awards/scholarships.
* Article regarding PHS Drama Club program (undated but appears to be early spring 1965).
* Article regarding PHS winners in Goldey Beacom spelling contest (1964-65).
* Award letters (four) to Cynthia Ailiff:  Mary Ann Calogero Memorial Award; Billingsport Fire Company Award; F.D.R. Democrat Club; PB School of Beauty Culture.

The donation was made by Cynthia Ailiff Romano (PHS 1965). In one sense the donation is valued at $40 but for what it represents it is priceless.

ROLL CALL

Roll Call Vote: Mr. Hughes, Mr. Hamilton, Mr. Walter, Ms. Lozada-Shaw, Mr. Lisa, Ms. Dunn,

Mrs. Stevenson (\*Abstained on Item D), Mrs. Priest (\*Abstained on Item B), Ms. Eastlack, and Mr. Ridinger voting 10 YES.

Motion Carried

**ADDENDUM**

Motion by Walter, seconded by Ridinger to accept the Superintendent’s recommendation

to approve the following addendum item:

Recommend approval of a contract based on Bid Number PBOE#01-1617 for districtwide maintenance of grounds to JV’s Landscaping, 537 Nassau Ave, Paulsboro, New Jersey for the following locations within Paulsboro Public Schools grounds:

Project 1 Billingsport Early Childhood Center Lawn, Courtyards and Beds

Project 2 Loudenslager Elementary School Lawn, Beds and Courtyard

Project 3 Green Acres fields behind Loudenslager Elementary School Lawn

Project 4 Paulsboro High School and Administration Building Lawns and Beds excluding the athletic complex (Bennett, Battaglia & Rastelli Fields)

Project 5 Bennett Fields Athletic Complex (Bennett, Battaglia and Rastelli Fields) Lawns

Project 6. Clear debris from ditch near railroad tracks and Penn Line Avenue

Cost of the agreement is $34,345. This contract covers the period August 1, 2016 through July 31, 2017.

Informational: JV’s Landscaping also performed these services during the 2015-2016 school year. The bid was advertised in the South Jersey Times on June 30, 2016.  No bidders elected to tour the facility on July 6th with Jack Henderson. The Business Administrator received and opened sealed bids on Tuesday July 19, 2016 at 10:00 am in the conference room of the Administration Office. The results of the bid opening are as follows:

|  |  |
| --- | --- |
| **Company** | **Grand Total of all projects listed above** |
| JV’s Landscaping | $34,345.00 |
| TLC Landscaping | $39,165 |

ROLL CALL

Roll Call Vote: Mr. Hughes, Mr. Hamilton, Mr. Walter, Ms. Lozada-Shaw, Mr. Lisa, Ms. Dunn,

Mrs. Stevenson, Mrs. Priest, Ms. Eastlack, and Mr. Ridinger voting 10 YES.

Motion Carried

**NEXT PUBLIC MEETING**

Monday, August 29, 2016 7:00 PM

Regular Meeting – Paulsboro High School Library.

•The Board will take official action at this meeting.

•The meeting is open to the public and comments will be solicited from citizens in attendance.

Motion made by Lozada-Shaw, seconded by Walter and unanimously carried (10-0) to adjourn the meeting at 8:07 PM

Regular Meeting convened at approximately 7:06 p.m.

Regular Meeting adjourned at approximately 8:07 p.m.

Respectfully Submitted,



Business Administrator/Board Secretary