



OUR FUTURE IS IN CHILDREN'S EDUCATION

**THURSDAY
7:30 P.M.**

**TYRRELL MIDDLE SCHOOL
LARGE GROUP INSTRUCTION ROOM**

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT
November 5, 2015
(Rescheduled from November 9, 2015)**

I. Call to Order, Pledge of Allegiance, and Reading of the Mission Statement

The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.

II. Board Swearing In and Organizational Vote

III. Approval of Minutes
A. Regular Meeting of October 26, 2015

III. Communications

IV. Business Manager's Report
A. Expenditures

V. Superintendent's Report
A. Dr. Smyth's Report

VI. Public Comment

VII. Committee Reports

VIII. Old Business

IX. New Business
A. Transfer Between Job(s)
B. Out of State Field Trip(s)
C. Out of State Conference(s)
D. Permission to Discard Equipment

- X. Time for the Public
- XI. Items for the Next Agenda
- XII. Adjournment

Note:

Finance Committee at 7:00-7:30 p.m. in Tyrrell Middle School's Large Group Instruction Room: 1) Expenditures; and 2) Business Manager's Report.

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT**

A Board of Education meeting was held on Monday, October 26, 2015, at Tyrrell Middle School. In attendance were: Patricia Najarian, Chairman of the Board; Gloria Gubitosi, Vice Chairman of the Board; Cynthia Mancini, Secretary of the Board; Thomas Buzzelli, Gloria Clair, Lori DelBuono, Roberta Leonard, Arthur Lerz Sr., and Kimberly Lumia, all Board members. Also in attendance: Dr. Thomas Smyth, Interim Superintendent of Schools; Todd Bendtsen, Business Manager; Frank Purcaro, Director of Student Learning and Teaching; Shaye Sheehan, Interim Director of Student Services; Rosa Ramalhete, Supervisor of Special Education; Joseph Monroe, Principal of Wolcott High School; Walter Drewry, Assistant Principal of Wolcott High School; Deborah Osvald, Assistant Principal of Wolcott High School; Daniel Caetano, Assistant Principal of Tyrrell Middle School; Shawn Simpson, Principal of Alcott School; Joseph Norcross, Principal of Frisbie School; Robert Nagashima, Principal of Wakelee School; David Stankus, Facilities Director; Dr. Anthony Gasper, Incoming Superintendent; and Joan Gray, Board Clerk.

The regular Board meeting was called to order at 7:30 p.m., the Pledge of Allegiance was recited.

Mrs. Najarian read the Wolcott Public Schools' Mission Statement.

Approval of Minutes:

Motion: by Mrs. Lumia, seconded by Ms. DelBuono, to approve the minutes of the regular meeting of October 5, 2015. So voted.

Communications:

Rotella Monthly Montage – October 2015
District Administration – September 2015
E School News – October/November 2015

Business Manager's Report:

Expenditures:

Motion: by Mrs. Mancini, seconded by Mr. Buzzelli, to approve the following expenditures:
To approve expenditures in the amount of **\$435,095.59** paid on October 27, 2015 for fiscal year 2015-2016. So voted.

Superintendent's Report:

The School Principals gave two minute reports on the activities at their schools.

Dr. Smyth reported that the Board of Education is seeking to identify and notify the parents or legal guardians of children who may be in need of Americans with Disabilities Act section 504 services. He advised, "If you have a child with a handicap that substantially limits one or more major life activity and who is not currently identified, please contact your building Principal or Mr. Walter Drewry, District ADA 504 Coordinator at 203 879-8164."

The Parent Portal is a feature available to Middle and High School parents, which allows access to their child's attendance, grades, assignments, etc.

Flu and cold season is upon us. Dr. Smyth encouraged parents and students to practice good hygiene by regularly washing their hands and avoiding contact as much as possible. Flu shots for children are highly recommended.

Congratulations to the Board of Education for receiving a Leadership Award from the Connecticut Association of Boards of Education. The WHS Handbook, Tyrrell Middle School's Handbook, the District Website, the Facebook Page, and the Superintendent's Annual Report were all recognized.

The State Board of Education approved the SAT as the mastery examination for grade 11 students. This will be in place of the Smarter Balanced Tests used this year. This begins in the 2016 school year.

The Connecticut Department of Emergency Services and Public Protection held its crisis drill at our Police Headquarters on October 21st. They used the Tyrrell Middle School's Emergency Plan in this exercise.

Mr. Monroe gave the Board a report on the CAPT, SAT, and AP results.

Motion: by Mrs. Lumia, seconded by Ms. Leonard, to approve the Superintendent's Report. So voted.

Public Comment:

No one came forward

Committee Reports:

Mrs. Gubitosi reported that the Facilities Committee met at 6:30 p.m. and received a report on the District's Building Projects, the status of School Projects, winter readiness, and the Emergency Services drill.

Mrs. Mancini said that the Finance Committee met earlier and reviewed pending invoices, oil prices, the Affordable Health Care Act, the Drug Free Communities Grant, and the proposed Rubik's Cube Club at Tyrrell.

Ms. Leonard said that the ACES Board met and participated in a focus group on improvements to the State Board of Education.

Mrs. Lumia stated that the Negotiations Committee is working on scheduling negotiations in December with the Paraprofessionals' Union. She also thanked Ms. DelBuono for her service on this committee.

OLD BUSINESS:

Adopt a Job Description – Final Vote:

Motion: by Mrs. Gubitosi, seconded by Mrs. Lumia, to table the resolution to adopt on final vote a job description for the position of Data Management System Specialist. So voted.

NEW BUSINESS:

Approve – Resignation(s):

Motion: by Mrs. Lumia, seconded by Mrs. Mancini, to accept the resignation of:

1. **Lee Kelsey** in the position of Spring 2016 Track and Field Coach at Tyrrell Middle School effective immediately;
2. **Emily Vilag** in the position of Mathematics Teacher and Mathematics Team Leader at Wolcott High School effective January 20, 2016.

So voted.

Transfer Between Jobs:

Motion: by Mrs. Lumia, seconded by Ms. DelBuono, to approve the following transfer to the position indicated:

1. **Rebecca Clarke** from the position of 4 Hour Food Service Worker at Tyrrell Middle School to the position of 5 Hour Food Service Worker at Tyrrell Middle School effective October 27, 2015;

So voted.

Motion: by Mrs. Gubitosi, seconded by Mrs. Lumia, to table the resolution to approve the following transfer to the position indicated:

1. **Patti-Ann Welton** from the position of Central Office Administrative Specialist for the Wolcott Public Schools to the position of Data Management System Specialist for the Wolcott Public Schools effective November 1, 2015.

So voted.

Approve – Nomination(s):

Motion: by Ms. Leonard, seconded by Mrs. Gubitosi, to appoint the following person(s) as indicated:

1. **Jillian Guerrera** to the position of Head Varsity Cheerleading Coach at Wolcott High School effective with the winter sports season;
2. **Scott Rossignol** to the position of Assistant Varsity Cheerleading Coach at Wolcott High School effective with the winter sports season;
3. **Kathryn Glendon** to the position of Project Director for the Drug Free Communities Grant for the Wolcott Public Schools effective November 15, 2015.

So voted.

Approve – Out of State Conference:

Motion: by Ms. Leonard, seconded by Mr. Lerz, to approve the following out-of-state conference:

1. **Bette DeFosses**, School Psychologist at Tyrrell Middle School, requests permission to attend the workshop entitled “Wired Differently” being held November 16, 2015 in Boston by DR Seminars.
2. **Kelly Gilchrist**, Special Education Teacher at Tyrrell Middle School, requests permission to attend the workshop entitled “Wired Differently” being held November 16, 2015 in Boston by DR Seminars.
3. **Danielle Morek**, Speech Language Pathologist at Wakelee, requests permission to attend the workshop entitled “Introduction to PROMPT Technique” being held November 6-8, 2015 in New York City, NY by the PROMPT Institute.
4. **Jennifer Murphy**, Kindergarten Teacher at Wakelee, requests permission to attend the National Blue Ribbon Schools award ceremony in Washington, D.C. on November 9-10, 2015.
5. **Kimberly Murtaugh**, Grade 5 Teacher at Wakelee, requests permission to attend the National Blue Ribbon Schools award ceremony in Washington, D.C. on November 9-10, 2015.
6. **Robert Nagashima**, Principal of Wakelee School, requests permission to attend the National Blue Ribbon Schools award ceremony in Washington, D.C. on November 9-10, 2015.
7. **Kristin Stec**, Kindergarten Teacher at Wakelee, requests permission to attend the National Blue Ribbon Schools award ceremony in Washington, D.C. on November 9-10, 2015.

So voted.

Authorize Swim Teams:

Motion: by Mrs. Lumia, seconded by Mrs. Clair, to authorize Francisco Veras, Anthony Cutler, and Odysseus Mastrogiannis to practice and compete for Wolcott High School in cooperation with the Crosby High School's Boys Swim Team as one-man teams for the 2015-2016 school year. So voted.

Approve a Stipend Position:

Motion: by Mrs. Gubitosi, seconded by Mrs. Lumia, to table the resolution to create the following stipend position at Tyrrell Middle School:

1. Rubik's Cube Club Advisor (Category D – 8 Month Position)

So voted.

Approve a Contract:

Motion: by Mrs. Gubitosi, seconded by Mrs. Lumia, to table the resolution to approve a contract for Patti-Ann Welton in the position of Data Management System Specialist effective from November 1, 2015 to October 31, 2018. So voted.

Accept a Grant Award:

Motion: by Mrs. Mancini, seconded by Ms. Leonard, to approve and accept the Department of Health and Human Services Substance Abuse and Mental Health Services Grant Award of \$124,898 per year to the Wolcott Board of Education for the period September 30, 2015 to September 29, 2020. So voted.

Approve – Out of State Field Trip:

Motion: by Mrs. Gubitosi, seconded by Ms. Leonard, to approve the following out-of- state field trip:

1. Wolcott High School's Model United Nations Students (74) request permission to go to the United Nations in New York City, NY on October 29, 2015 for a briefing on Model United Nations issues.

So voted.

Time for the Public:

Michael Bruce, 424 Boundline Road, thanked the Board members for their service. Lori DelBuono, 233 Long Swamp Road, said she was honored and privileged to have been on the Board of Education for four years.

Items for the Next Agenda:

The next meeting on November 9, 2015 is an organizational meeting with the new Board of Education members being sworn in.

Board members can contact the Board of Education Office if you have additional agenda items.

EXECUTIVE SESSION:

Motion: by Mr. Buzzelli, seconded by Ms. Leonard, to go into Executive Session for 1) discussion of an administrative position (non-certified employee), and 2) discussion of an employee matter which would result in disclosure of confidential information protected by HIPPA. So voted.

Motion: by Ms. DelBuono, seconded by Mrs. Gubitosi, to come out of Executive Session and reconvene the regular meeting at 8:50 p.m. So voted.

ADJOURNMENT:

Motion: by Mr. Lerz, seconded by Mrs. Lumia, to adjourn the regular meeting at 8:51 p.m. So voted.

Resolution No. 11-05-15: 7357

Regular Meeting of the Board of Education – November 5, 2015

RESOLUTION: EXPENDITURES

Resolution from Dr. Thomas Smyth, Interim Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve the December 2015 payroll expenditure in the amount of **\$2,150,000.**

To approve expenditures in the amount of **\$216,170.33** paid on November 6, 2015 for fiscal year 2015-2016.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT
SUPERINTENDENT'S REPORT

November 5, 2015

Two Minute School Highlights:

Alcott:

Frisbie:

Wakelee:

Tyrrell:

Wolcott High:

Special Education:

The Wolcott Board of Education is seeking to identify and notify the parents or legal guardians of children who may be in need of Americans with Disabilities Act section 504 services. The purpose of the act is to prohibit discrimination and to assure that disabled students have educational opportunities and benefits equal to those provided to non-disabled students. If you have a child with a handicap that substantially limits one or more major life activity and who is not currently identified, please contact your building principal or Mr. Walter Drewry, District ADA 504 Coordinator at (203) 879-8164.

As the flu and cold season comes upon us, the Wolcott Public Schools is committed to provide a safe and healthy environment for all students and staff. Hand sanitizers are located in our cafeterias to help prevent the spread of any virus or germs. We strongly encourage all parents and children to practice good hygiene by regularly washing their hands and avoiding contact as much as possible. Flu shots for children are highly recommended.

The State Board of Education approved the SAT Exam as the mastery examination for grade 11 students. This was in place of the Smarter Balanced Tests used this year and reported out previously. This will begin on March 2, 2016. This Administration of the test will include: Reading, Writing and Language, and Math. It will not include the essay portion of the exam. This will be a three hour exam. The College Board offers a free practice site at: <https://www.knanacademy.org/sat>.

Tuesday Nov. 3rd, Wolcott Public Schools funded two Professional Development Activities for Teachers. For Elementary Teachers, we had Performance Task Rubric/ Report Card Scoring; and for Secondary Teachers, we had , "Google Education in the Classroom". (Different Ways Google can help you differentiate instruction).

That concludes the Superintendent's Report.

Conference Attendance Report

November 5, 2015

11/18/15	(M) Only	Daphne Giuggio	Alcott/Para	Yes	PMT Associates	Initial PMT Training	Middletown, Ct
11/18/15	(M) Only	Robert Nagashima	Wakelee/Principal	No	ACES/CSDE Consultants	The What, How, Why of Smarter Balanced Life	New Britain, Ct
11/20/15	(M) Only	Cristy Bredice	Alcott/Gr 5 Teacher	Yes	PMT Associates	PMT Refresher	Middletown, Ct
11/20/15	(M) Only	Barbara Jackson	Alcott/SPED Teacher	Yes	PMT Associates	PMT Refresher	Middletown, Ct
11/20/15	(M) Only	Lorraine Toth	Alcott/Gr 5 Teacher	Yes	PMT Associates	PMT Refresher	Middletown, Ct
11/20/15	\$110 + (M)	Erik Chupron	Alcott/PE Teacher	Yes	CTAHPERD	Healthy Bodies, Healthy Minds, Healthy Futures	Cromwell, Ct
11/20/15	None	Taryn Villano	WHS/School Counselor	No	Sacred Heart University	Sacred Heart University School Counselor Workshop	Fairfield, Ct
1/29/16 & 5/21/16	None	Marie Bartz	Frisbie/Teacher	Yes	ACES	IRISS Participant Workshop (Grant)	Hamden, Ct

CTAHPERD	Ct Assoc for Health, Phys Ed, Recreation & Dance
IRISS	Inquiry, Research & Investigations in Social Studies

**November 9, 2015
Field Trip Report**

Trip ID	Trip	Date	School	# Students	Destination	Educational Objectives	Contact Name
735	CMEA Southern Region Auditions	11/21/15	Wolcott High School	30	Hamden High School, Hamden, CT	To audition for the CMEA Southern Region Music Festival	Solocius, Laura
736	7th Grade Field Trip Boston Museum of Science	11/13/15	Tyrrell Middle School	194	Boston, MA	Visiting the Science Museum will help enrich and reinforce lessons and standards learned in the science classroom.	Mumley, Joanne
743	Warriors Don't Cry Play	11/16/15	Tyrrell Middle School	50	Bushnell Theater, Hartford CT	As a joint collaboration between the Media Center/ Library and Project Explore, students will delve deeper into the 7th grade ELA study of memoirs.	Tedesco, Sara
756	Band and Chorus to CMEA Auditions	12/05/15	Tyrrell Middle School	20	Washington Middle School, Meriden, CT	The students will prepare a solo audition, and then receive feedback on their results. The students with high enough scores will be accepted into the CMEA Southern Region Festival in March	Jones, Katherine
758	University of Hartford - Model UN	12/04/15	Wolcott High School	50	University of Hartford	Model UN Simulation	Coppola, Sal
759	Model United Nations @ University of Hartford #2	12/05/15	Wolcott High School	45	University of Hartford	Day 2 - Model UN Simulation	Coppola, Sal

**November 9, 2015
Field Trip Report**

Trip ID	Trip	Date	School	# Students	Destination	Educational Objectives	Contact Name
766	Criminology Prison Field Trip	11/20/15	Wolcott High School	15	York Correctional Institution - Niantic, CT	Students will observe the functions of a prison and the daily lives of the people who work there.	Meccariello, Tyler
770	Scratch (computer coding)	12/04/15	Tyrrell Middle School	30	CT Science Center, Hartford CT		Tedesco, Sara
772	French week field trip	11/10/15	Wolcott High School	30	Pomperaug High School, Southington & La Petite France, West Hartford	Students will attend a French week performance at Pomperaug HS of Edith Piaf's music, as well as history about her life and what Paris was like during her time. Lunch will be at a French bakery and cafe to experience authentic cuisine.	Barrett, Samantha
773	Southern Region Auditions	11/21/15	Wolcott High School	13	Waterbury Arts Magnet School	To audition for the CMEA Southern Region Music Festival	Solocius, Laura
780	Math Team Meet #2	11/18/15	Wolcott High School	20	Newington High School	To complete in CAML with students from all over the state and to increase knowledge in specific math content areas	Stabile, Sarah
785	Grocery shopping	11/13/15	Tyrrell Middle School	6	Walsh's IGA	Community experience, to buy items for cooking activities	Stango, Bethany
787	Alcott Gr. 3 NBMAA	11/20/15	Alcott Element ary School	34	NBMAA 56 Lexington Street, New Britain, CT	Curriculum enhancement Art & Music Free trip and bus by Museum	Murphy, Kate

**November 9, 2015
Field Trip Report**

Trip ID	Trip	Date	School	# Students	Destination	Educational Objectives	Contact Name
789	CIAC Leadership Summit	11/19/15	WHS	10	Aqua Turf in Southington	To offer leadership strategies and activities for WHS student athletes to share with their teams and peers.	Riggs, Lisa
790	Peanuts Movie	11/20/15	TMS	600	StarPlex Cinemas, Southington	The entire student body and staff read Sparky (a biography of Charles Schulz) as part of the summer reading program. One of the producers of the movie, Peanuts, Cornelius Uliano, is coming on November 4th to talk to the school about movie production, graphics and the writing process. This fieldtrip will be the culminating event for all of these lessons.	Tedesco, Sara
792	Guidance- Tour- UCONN & Eastern CT State Univ.	12/01/15	WHS	45	UCONN & Eastern CT State Univ.	Student exposure to post secondary options emphasizing the importance of college visits.	Cyr, Nancy
793	Fall Leadership Conference	11/13/15	WHS	12	Lincoln Culinary School 85 Sigourney Street Hartford, CT	FCCLA Fall leadership conference. Students participate in educational workshops and leadership activities at the Culinary Institute. Students will be entering a "Cupcake Wars."	Pierpaoli, Katie

**November 9, 2015
Field Trip Report**

Trip ID	Trip	Date	School	# Students	Destination	Educational Objectives	Contact Name
795	New Haven Pizza	11/24/15	WHS	30	Wolcott Plaza Shopping Center, 747 Wolcott Rd, Wolcott, CT 06716	Give a menu, students will order their meal independently. Given a restaurant bill, students will pay the bill including tip.	Garguilo, Brittany
796	Fall Leadership Conference	11/13/15	WHS	12	Lincoln Culinary School 85 Sigourney Street Hartford, CT	Fall Leadership conference for FCCLA. Students will participating in a cupcake wars and will be attending educational workshops.	Pierpaoli, Katie
797	Wakelee Thanksgiving Lunch	11/19/15	WHS	8	12 Hempel Dr, Wolcott, CT 06716	Given a recipe, students will follow recipe directions. Give a lesson on topics of conversation, students will bring-up appropriate topics of conversation based on the Circles Program and where the person they are talking to fits in there circle.	Garguilo, Brittany
798	NBC CT News	12/02/15	WHS	10	NBC News 1422 New Britain Ave, West Hartford, CT 06110	Students in Video Production will see "the Real" world of broadcasting in action.	Miele, MARY LOU
800	Thanksgiving Dinner	11/19/15	TMS	6	Wakelee Elementary School	Students will be participating in a Thanksgiving Dinner with their peers.	bstango@wolcottps.org , Bethany
801	St. Vincent du Paul Soup Kitchen	11/25/15	WHS	20	19 Jacobs Street, Bristol, CT	The Community Service Club will be volunteering at the soup kitchen to help with any services or preparation that needs to occur for the following Thanksgiving meal.	Stabile, Sarah

Fundraiser Report November 5, 2015

DATE	SCHOOL	GROUP/PERSON	DESCRIPTION OF FUNDRAISER
Nov 20	WHS	Relay for Life	Yoga for a Cure

Regular Meeting of the Board of Education – November 5, 2015

RESOLUTION: TRANSFER BETWEEN JOB(S)

Resolution from Dr. Thomas Smyth, Interim Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING TRANSFER TO THE POSITION INDICATED:

1. **Judith Sweeney** from the position of 4 Hour Food Service Floater to the position of 4 Hour Food Service Worker at Tyrrell Middle School effective November 9, 2015.

(See attached)

Regular Meeting of the Board of Education – November 5, 2015

RESOLUTION: OUT-OF-STATE FIELD TRIPS

Resolution from Dr. Thomas Smyth, Interim Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING OUT-OF-STATE FIELD TRIPS:

- 1. Tyrrell Middle School's Grade 7 Students (177) request permission to go to the Boston Science Museum on November 13, 2015 for enrichment of science and math curriculum (STEM).**
- 2. A Wolcott High School's Chorus Student (1) requests permission to go to the American Choral Director's Association Festival in Boston, MA from February 10 to 13, 2015.**

(See attached)

Regular Meeting of the Board of Education – November 5, 2015

RESOLUTION: OUT-OF-STATE CONFERENCE(S)

Resolution from Dr. Thomas Smyth, Interim Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING OUT-OF-STATE CONFERENCES:

1. **Lisa Riggi**, Athletic Director at Wolcott High School, requests permission to attend the 46th National Athletic Directors Conference being held December 13-15, 2015 in Orlando, FL.

(See attached)

Regular Meeting of the Board of Education – November 5, 2015

RESOLUTION: PERMISSION TO DISPOSE OF EQUIPMENT

Resolution from Dr. Thomas Smyth, Interim Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation(s)

Food Services requests permission to dispose of the following equipment at Frisbie School:

**A Reach in Refrigerator – Model R-30
Serial # 00015571**