

**Colebrook School Board  
Meeting Minutes**

<b>Date</b>	11/17/20
<b>Time</b>	6:00 pm.
<b>Location</b>	Colebrook Elementary School Library
<b>Chairperson</b>	Brian LaPerle

**Attendance**

Attendance Legend: **P** - Present **E** - Excused **A**- Absent **R** - Remotely

School Board Members		Principal		SAU Members			
P	John Falconer	R	Nathan Lebel	P	Kim Wheelock	P	Debra Taylor
P	Craig Hamelin	P	Deb Greene			P	Cheryl Covill
P	Brian LaPerle	R	Tracey McKinnon				
R	Michael Pearson						

**Public in Attendance: Ryan Call / Remotely – Lisa Grant, Kristen Wheelock, Devon Phillips**

**Minutes**

Item	Subject	Action
1.	The meeting was called to order at 6:00 pm by Brian LaPerle	
2.	<b>Agenda Adjustments:</b> <ul style="list-style-type: none"> <li>• Added Non-Public Session RSA 91-A:3, II(a)</li> </ul>	
3.	<b>Hearing of the Public:</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
4.	<b>Reading of the Minutes:</b> <u><b>C. Hamelin / D. Greene: Motion to approve the minutes of November 10, 2020, with the following corrections:</b></u> <ul style="list-style-type: none"> <li>○ Changed Gertrude Brady to Jeanine Brady under Others in attendance remotely &amp; Item 19 Other Business – bullet one</li> <li>○ Changed under Hearing of Public – bullet under Hearing of Public – bullet one – Deb Dionne to Dawn Hall.</li> </ul>	Vote: Motion Carried
5.	<b>Special Reports:</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
6.	<b>Principal's Report:</b> Kim Wheelock <ul style="list-style-type: none"> <li>• Report attached</li> <li>• Ryan Call addressed the board on the plan to follow the NHIAA COVID-19 Return to Sports Guidelines. (guidelines attached) <ul style="list-style-type: none"> <li>○ Superintendent D. Taylor spoke on her concerns and the strike protocols that need to be followed.</li> <li>○ Discussion with other board members on their concerns and</li> </ul> </li> </ul>	

	<p>Devon Phillips addressed her guidance on the return to Sports Guidelines.</p> <p><b>C. Hamelin / D. Greene: Motion to accept the NHIAA COVID-19 Return To Sports Guidelines.</b></p>	<p>Vote: 4 yes N. Lebel &amp; M. Pearson – abstained, T. McKinnon - No</p>
7.	<p><b>Superintendent’s Report:</b> Debra Taylor</p> <ul style="list-style-type: none"> <li>If there are no more outbreak in COVID-19 numbers during the Thanksgiving holiday the school will do hybrid sessions starting December 7<sup>th</sup>. If COVID cases remain low school will re-open on January 8<sup>th</sup>.</li> </ul>	
8.	<p><b>Business Administrator’s:</b> Cheryl Covill</p> <ul style="list-style-type: none"> <li>Gym floor is 90% done; contractors will be back next week to finish.</li> <li>Stratford School provided 39 desks to CES to accommodate moving some classrooms around to maintain the 6’ social distance.</li> <li>C. Covill mentioned there is \$48,000 in the Tuition budget to the good.</li> <li>C. Covill mentioned teachers are asking for new textbooks mainly in Math and the cost is around \$10,200 and the utility trailer and the floor machine need to be replaced.</li> </ul> <p><b>D. Greene / J. Falconer: Motion to have C. Covill order the new textbooks and replace the utility trailer and floor machine and transfer the funds from the appropriate account.</b></p>	<p>Vote: Motion Carried</p>
9.	<p><b>NH School Board Association Business:</b> John Falconer</p> <ul style="list-style-type: none"> <li>None</li> </ul>	
10.	<p><b>Co-Curricular Committee Report:</b> Brian LaPerle</p> <ul style="list-style-type: none"> <li>None</li> </ul>	
11.	<p><b>Building Committee:</b> Craig Hamelin</p> <ul style="list-style-type: none"> <li>None</li> </ul>	
12.	<p><b>Policy Committee Report:</b> Deb Greene</p> <ul style="list-style-type: none"> <li>None</li> </ul>	
13.	<p><b>Negotiations Committee Report:</b> John Falconer</p> <ul style="list-style-type: none"> <li>Will speak on during non-public session</li> </ul>	
14.	<p><b>Curriculum Committee Report:</b> Deb Greene</p> <ul style="list-style-type: none"> <li>None</li> </ul>	
15.	<p><b>Technology Committee Report:</b> Nathan Lebel</p> <ul style="list-style-type: none"> <li>None</li> </ul>	
16.	<p><b>Connecticut River Collaborative Committee Report:</b> Brian LaPerle</p> <ul style="list-style-type: none"> <li>B. LaPerle asked other board members feedback on the draft document of Connecticut River Collaborative Planning Committee. <ul style="list-style-type: none"> <li>Feedback is all good</li> </ul> </li> </ul>	
17.	<p><b>Unfinished Business:</b></p> <ul style="list-style-type: none"> <li>Budget 2021-2022 presentation <ul style="list-style-type: none"> <li>C. Covill did a PowerPoint on the Colebrook School</li> </ul> </li> </ul>	

	<p>District proposed budget for fiscal year 2021-2022.</p> <ul style="list-style-type: none"> <li>○ C. Covill went through the PowerPoint and addressed the major concerns.</li> </ul>	
18.	<p><b>New Business:</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
19.	<p><b>Other Business:</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
20.	<p><b>Information:</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
21.	<p><b>Non-Public Session:</b></p> <ul style="list-style-type: none"> <li>• Non-Public Session RSA 91-A:3, II(a)</li> </ul>	
22.	<p><b>Meetings:</b></p> <ul style="list-style-type: none"> <li>• Colebrook School Board Meeting: Tuesday, December 1, 2020 @ 6:00 p.m.</li> <li>• SAU #7 Board Meeting: Thursday, December 10, 2020 @ 6:00 pm – Pittsburg School cafeteria</li> </ul>	
23.	<p><b>Adjournment:</b></p> <ul style="list-style-type: none"> <li>• General Colebrook School Board meeting ended @ 7:28 p.m. and entered into Non-Public session in accordance with RSA 91-A:3, II(a)</li> </ul> <p><b><u>J. Falconer / D. Greene: Motion to enter Non-Public Session in accordance with RSA 91-A3, II(a) @ 7:31 p.m.</u></b>  Roll Call: J. Falconer – Yes; D. Greene – Yes; C. Hamelin – Yes; B. LaPerle – Yes; N. Lebel – Yes; T. McKinnon – Yes; M. Pearson – Yes</p> <ul style="list-style-type: none"> <li>○ Others invited to attend: D. Taylor</li> </ul> <p><b><u>D. Greene / C. Hamelin: Motion to exit Non-Public Session @ 7:41 p.m.</u></b></p> <p>Public Session reconvened at 7:42 p.m.</p> <p><b><u>C. Hamelin / D. Greene: Motion to amend the Colebrook School Board meeting minutes of 11/10/2020 to include the letter from the CEA that was read by Dawn Hall during the hearing of the public.</u></b></p> <p><b><u>J. Falconer / D. Greene: Motion to adjourn the meeting @ 7:44 p.m.</u></b></p>	<p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p> <p>Vote: Motion Carried</p>

Respectfully Submitted,  
Dorothy Uran  
Recording Clerk

Adopted 12/01/2020

# Colebrook Academy & Elementary School

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Principal's Report

Kim Wheelock

Board Meeting, November 17, 2020



## Principal Activities

- SEL Meeting
- Admin Team meeting
- Meeting with Superintendent
- Budget work
- Parent calls
- IEP Meetings
- Staff Meetings
- Zoom Meetings with teacher classes
- Grant writing
- SAU 7 meeting

## Extra Curricular

- Student council collecting food for Thanksgiving.
- Winter sports program proposal by Athletic Director Call (at meeting).

## Student Enrollment

- Pre K - 7
- K – 19 – New K student starting in count
- 1 – 20 - Going to be enrolling – (not in count)
- 2 – 25
- 3 – 21
- 4 – 20 - Going to be enrolling – (not in count)
- 5 – 20 - Going to be enrolling – (not in count)
- 6 – 14 - Going to be enrolling – (not in count)
- 7 – 29 - New 7<sup>th</sup> grader starting in count.
- 8 – 21 – New 8<sup>th</sup> grader starting in count.
- 9<sup>th</sup> – 26 – New 9<sup>th</sup> grader waiting on guardianship (not in count)
- 10<sup>th</sup> – 30– New 10<sup>th</sup> grader pending guardianship (not in count)
- 11<sup>th</sup> - 21
- 12<sup>th</sup> – 21

Same Family

**Total – 294 enrolled (6 waiting) (35 homeschooled this year)**

### **Curriculum, Instruction, and Assessment**

- I facilitated the first Collaborative Curriculum Committee meeting with Canaan, Pittsburg, Stewartstown, and CAES was yesterday afternoon. Each school has teacher representatives who will be working with administration to move to a Competency Based Education System. The group will be the ones to disseminate information to the rest of the teachers and work together to bring this system to fruition.

### **Programming**

- I would like to propose a formal teacher mentoring program to support first and second year staff. The funds for training the mentors and their stipends will be paid for with Title II monies.

Our plan is to follow the [NHIAA Covid-19 Return to Sports Guidelines](#) released on June 23, 2020, and edited on October 28, 2020, as we plan to open our winter sports for our Colebrook Academy and Elementary School students. High School will fall in line with the start dates laid out by the NHIAA. Skills and drills upon the reopening of school and will start full practices on December 14<sup>th</sup>.

Since participation in any athletic or co-curricular activity is voluntary, students and families will be given the choice to participate and must adhere to the guidelines established.

<p>NHIAA Winter Sports Guidelines Released 10/19/2020</p>	<ul style="list-style-type: none"> <li>• The NHIAA Council unanimously approved the “recognition” of all winter sports of the 2020-2021 school year.</li> <li>• The NHIAA Council unanimously approved the waiver of the regular season scheduling by-laws which require schools to play a minimum number of games in their division to qualify for the postseason.             <ul style="list-style-type: none"> <li>• This action mirrors what occurred this fall to allow schools the freedom to develop regional schedules.</li> </ul> </li> <li>• The NHIAA Council unanimously approved the following modifications to the start dates of the winter season:             <ul style="list-style-type: none"> <li>• Beginning on Monday, November 30, 2020 “skills and drills” activities for basketball may be conducted in accordance with all NH “Amateur and Youth Guidelines” and phase 1 and 2 of the <a href="#">NHIAA Reopening guidance</a>.</li> <li>• First date to practice basketball - Monday December 14, 2020</li> <li>• First date to play basketball – Monday January 11, 2021</li> <li>• The last date to play is still to be determined.</li> </ul> </li> </ul> <p>The NHIAA Council unanimously approved the motion that all NHIAA winter postseason events shall be conducted in an “open” format.</p>
<p>North Country MS/HS School Plans</p>	<p>WMRHS LISBON PROFILE GROVETON LINWOOD LITTLETON BERLIN GORHAM WOODSVILLE</p> <p>*At this time all of these schools plan on offering elementary, middle and high school basketball.</p>
<p>Social Emotional Impact</p>	<p>Like the NHIAA, we believe, “it is essential to the physical, emotional and mental well-being of students to return to physical activity and athletic competition safely.”</p>

Transportation	We will follow the district and bus company guidelines. Currently, this permits up to 24 people on a bus and may impact scheduling. The bus company has told us they will not transport to towns that have over 19 active COVID cases. Their no travel map will be updated on a weekly basis.
Cleaning & Sanitizing	<p>We will continue our cleaning practices</p> <ul style="list-style-type: none"><li>• Coaches will be expected to clean up all equipment, practice materials, clothing, etc. at the conclusion of their practice and sanitize any shared equipment (ie; scoreboard controller)</li><li>• Athletes and coaches will sanitize before practice begins and at the end of practice.</li><li>• Custodians between each practice will sanitize door handles on gym doors and the main entrance of high school. (15 minute gap between practice slots)</li></ul> <p>At conclusion of practices for the day the floor will be swept and mopped. Top row of bleachers sprayed with disinfectant and all doors entering and exiting the gym.</p>