

NEW MILFORD BOARD OF EDUCATION  
New Milford Public Schools  
50 East Street  
New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE  
MEETING NOTICE

DATE: November 12, 2019  
TIME: 6:45 P.M.  
PLACE: Lillis Administration Building—Room 2

RECEIVED  
TOWN CLERK  
2019 NOV 18 A 10:12  
NEW MILFORD CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. **Call to Order**
2. **Public Comment**

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. **Discussion and Possible Action**
4. **Items of Information**

- A. Celtic Energy Follow up
- B. SNIS Water Main
- C. Lillis Building
- D. Budget Drivers - Facilities

5. **Public Comment**

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

6. **Adjourn**

**Sub-Committee Members: Brian McCauley, Chairperson**  
**Angela C. Chastain**  
**Joseph Failla**  
**Eileen P. Monaghan**

**Alternates: Tammy McInerney**  
**J.T. Schemm**

**Elementary and Intermediate Schools**

Org. Type	Classroom	Cafetoreum	Library	Kitchen	Gym, MPR	Fields/Parking
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00
3	\$50.00	\$150.00	\$150.00	\$100.00	\$150.00	\$125.00
4	\$75.00	\$200.00	\$200.00	\$150.00	\$250.00	\$175.00
5	\$125.00	\$350.00	\$250.00	\$200.00	\$350.00	\$225.00

**Middle and High Schools**

Org. Type	Classroom	Cafeteria	Library	Kitchen	Gym	Arena	MPR	Theater	Turf Fields
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00* \$15.00*
3	\$50.00	\$150.00	\$150.00	\$150.00	\$150.00	\$250.00	\$150.00	\$600.00	\$5.00* \$15.00*
4	\$75.00	\$200.00	\$200.00	\$200.00	\$250.00	\$450.00	\$250.00	\$800.00	\$150.00/hour \$200.00/hour
5	\$125.00	\$350.00	\$250.00	\$300.00	\$350.00	\$750.00	\$350.00	\$1,200.00	\$150.00/hour \$250.00/hour

**Utility Fees (per event)**

Org. Type	Classroom	Cafeteria	Library	Kitchen	Gym	Theater	Turf Field Lights
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$6.00	\$16.00	\$6.00	\$9.00	\$16.00	\$26.00	\$15.51 (per hour) 2 hour minimum
3	\$6.00	\$16.00	\$6.00	\$9.00	\$16.00	\$26.00	\$15.51 (per hour) 2 hour minimum
4	\$6.00	\$16.00	\$6.00	\$9.00	\$16.00	\$26.00	\$15.51 (per hour) 2 hour minimum
5	\$6.00	\$16.00	\$6.00	\$9.00	\$16.00	\$26.00	\$15.51 (per hour) 2 hour minimum
A/C Charges Where Applicable	\$35.00	\$70.00	\$65.00	\$35.00	\$70.00	\$250.00	n/a

- Custodial & Maintenance overtime fees will be billed at \$34.00 per hour Monday-Saturday, \$44.00 per hour on Sundays.
- Turf Field Overtime flat rate will be \$50.00 per hour for 1-3 hours of use; and \$100.00 **\$150.00 flat rate** for 3+ hours per **Monday-Saturday event; and \$200.00 flat rate for 3+ hours per Sunday event.**
- A.V. or Computer Tech. fees will be billed at \$37.00 per hour Monday-Saturday, \$47.00 per hour on Sundays.  
(Required for NMHS Theatre Sound Booth and any other on-site support)
- Cafeteria employees' services will be billed separately and in addition to any fees incurred by this permit.
- There will be a one time application fee of \$20.00 for groups in Org. Type 2 & 3.
- There will be a one time application fee of \$30.00 for groups in Org. Type 4 & 5.
- There will be a flat rate fee of \$175.00 per use for the school piano or sound system.
- There will be a flat rate fee of \$150.00 each per use for a school computer, copier, and/or audio/visual equipment.
- Fee of \$25.00 per use of Turf Field Sound Booth (organization types 2-5). Usage of this also requires pre-use authorization form.
- Fee of \$150.00 per use of Turf Field Booster Barn (organization types 2-5). Usage of this also requires pre-use authorization form.

\* There will be a \$5.00 per person roster fee for use of turf fields as explained in the Field Use Manual for Org. Types 2&3.



New Milford Public Schools Facilities Office  
386 Danbury Rd  
New Milford, Connecticut 06776

**4-C**  
**Facilities Sub-Committee**  
**November 2019**

---

**TO: Kerry Parker, Superintendent**  
**FROM: Kevin Munrett, Director of Facilities**  
**Anthony J. Giovannone, Director of Fiscal Services and Operations**  
**Date: November 8, 2019**  
**RE: Lillis Building – Emergency Repairs, Abatement & Air Sampling**

---

At the beginning of October, the Central Office boiler was started in order to provide heat to the building and a steam leak was detected in the basement level. In order to find the actual leak location, Fuss & O'Neil Enviro-Science had to be brought in to conduct testing for asbestos containing materials (ACM's) as well as conduct air sampling of the surrounding offices & hallways. Fuss & O'Neil oversaw the project from testing to completion. They brought in a certified abatement crew to remove the ACM's from the affected area so the broken pipe could be exposed and ultimately repaired.

During this process the Town Building Department, Health Department, Fire Marshal and Town Hall were kept apprised of our status and progress. While repairs to the first leak were made, several successive leaks were then discovered along the same length of pipe. These were also addressed as quickly as they arose.

In order to recoup some of our expenditures for this item, the Business Office has filed a claim with our insurance provider CIRMA that provides liability, auto and property coverage to the district. A claims adjuster has been assigned. Documentation regarding the repair including photos, invoices and the impact on incurred custodial/maintenance overtime salary associated with the steam leak and repair have been submitted. To date CIRMA has not provided us with a determination of coverage for any part of this claim. It is also important to note that the policy under which the claim is being submitted has a \$10,000.00 deductible.

This memo is being issued to prompt payment to Fuss & O'Neil for services rendered in this emergency situation, as the insurance claim may take some time. It is our recommendation to use:

- \$15,000.00 from the C0000000-57340-00018 account, funded from the Board of Education's Capital Reserve Account.
- \$3,920.00 from within existing Operating lines within the Facilities budget.

The approval of this recommended funding allocation will be up for consideration as part of the Purchasing Resolution D-728 report that is on the Operations sub-committee agenda for November 12, 2019.