

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 14, 2016**

Mr. JT Bandzuh 2019_____

Mrs. Susan Berardinelli 2019_____

Mr. Jason Corte 2017_____

Mr. Matthew Decort, Secretary 2017_____

Mrs. Kathy Hough, Vice President 2019_____

Mr. John Jubina 2017_____

Mr. Christian Smith 2017_____

Mr. Dennis Squillario, Treasurer 2019_____

Mr. Erik Thrower, President 2019_____

Mr. Eric A. Zelanko
Superintendent of Schools _____

Mr. Ralph J. Cecere
Junior-Senior High School Principal _____

Mr. Christian Serenko
Elementary School Principal _____

Mr. Pete Noel
Supervisor of Special Education _____

Mr. Michael Kunko
Business Manager _____

Mrs. Denise Moschgat
Recording Secretary _____

Dennis McGlynn, Esquire
Solicitor _____

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 14, 2016**

I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

III. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, October 12, 2016** beginning at 6:30 p.m. in the elementary school auditorium with the Regular Meeting immediately following.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the August meeting minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

Vo-Tech Operating Committee representative **Erik Thrower**

Superintendent **Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Michael J. Kunko**

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 14, 2016**

4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion_____Second_____Vote_____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices (Page 10)	\$
Cafeteria Fund Invoices (Page 3B)	\$
Elementary Activity Fund Expenditures (Page 5)	\$
Junior/Senior High School Activity Fund Expenditures (Page 6A)	\$
Athletic Fund Invoices (Page 9)	\$
Capital Reserve Fund Invoices (10.1)	\$0.00
Capital Projects Fund Invoices (10.2)	\$0.00
Total Invoices paid	\$

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$0.00
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$0.00
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$0.00
Berkheimer Tax Administrators PASD – EIT (Current)	\$
Total Taxes	\$

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 14, 2016**

5. APPROVING AGREEMENTS WITH ACRP

Motion_____Second_____Vote_____

The Administration recommends approving the Program Agreement for Services (AEDY Act 48) and the Memorandum of Understanding between the district and Alternative Community Resource Program (on-site therapy) for the 2016-2017 school year.

6. APPROVING DISTRICT POLICY

Motion_____Second_____Vote_____

The Administration recommends approving district Policy 810.2 Transportation – Video/Audio Recording.

VII. PERSONNEL MATTERS

1. REMOVALS FROM THE SUBSTITUTE LISTS

Motion_____Second_____Vote_____

The Administration recommends removing the following individuals from the substitute lists:

Theresa Stevens	Substitute Teacher
Elizabeth Castel	Substitute Teacher

2. HIRING DRAMA ADVISOR

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends hiring Timothy Michrina as the drama advisor. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

3. HIRING HOMEBOUND INSTRUCTORS

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends hiring Tina Lutz and Kristen Gribbin as homebound instructors for a period of approximately three months beginning August 25, 2016. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 14, 2016**

2. HIRING AN ADMINISTRATIVE ASSISTANT IN THE BUSINESS OFFICE

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends hiring _____ as an administrative assistant in the business office beginning. Salary will be \$_____ per hour, with benefits, based on the current secretarial handbook.

2. HIRING A GIRLS' JUNIOR HIGH ASSISTANT BASKETBALL COACH

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends hiring Rebecca Chobany as an assistant girls' junior high basketball coach beginning with the 2016-2017 school year. Salary will be based on the current contract between the district and the PAEA for extra-curricular activities.

3. ACCEPTING RESIGNATION OF ELEMENTARY YEARBOOK ADVISOR

Motion _____ Second _____ Vote _____

The Administration recommends accepting, with regret, the resignation of Rebecca Kissell as elementary school yearbook advisor effective immediately. The Administration further requests permission to advertise this position.

VII. BOARD REQUESTS / USE OF FACILITIES

Motion _____ Second _____ Vote _____
(Roll Call Vote)

Request for Approved Travel:

Requester	Destination	Date(s)	Approximate Cost
Jay Shuck and Kathy Walls	All Access PA 2016 training	September 28, 2016 7:00 a.m. – 4:30 p.m.	\$164.12
Eric Zelanko	PSBA Leadership Conference	Friday, October 15, 2016	\$225.00

Request for Approved Field Trip:

Requester	Destination	Date(s)	Approximate Cost	Budgeted Y/N
Kelly Myers	Take 8 students to the IUP Invitational Choral Conference	October 4, 2016 7:00 a.m. to 10:30 p.m.	\$272.50	Yes
Mary Ann George	Take 56 students to a college fair at the Pasquerilla Conference Center, Johnstown	September 13, 2016 9:00 a.m. to 1:00 p.m.	\$225.28	Yes

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
SEPTEMBER 14, 2016**

Brian Randall	Take 7 students to the SADD Conference at Seven Springs	November 16, 2016	\$405.00 (Sub + Registration)	Yes
---------------	---	-------------------	----------------------------------	-----

Requests for Use of Facilities:

Requester	Purpose	Facility	Date(s)	Rental Fee/Amount
Arielle Crum, Majorette/Color Guard Advisor	Hustles after home football games	Elementary Gymnasium	Home football games 8:30 – 12:00 p.m.	N/C
Mary Ann George	Portage v. Windber Blood Drive Challenge	Len Chappell Gymnasium	October 5, 2016 7:00 am – 8:00 pm	N/C
Sharon Hollingshead, One Good Turn Dance Company	Dance Recital and practice	HS Auditorium, cafeteria and band room	April 30 – May 5, 2017 Various times	\$20/hour
Sharon Hollingshead, One Good Turn Dance Company	Dance Pictures	HS Gymnasium	April 7, 2017 3:00 – 9:00 p.m.	\$20/hour
Sharon Hollingshead, One Good Turn Dance Company	Dress Rehearsal and Pictures	HS Auditorium, cafeteria, band room and 3 classrooms	February 18, 2017	\$30/hour
Mary Ann George	FAFSA Workshop	Room 111, HS	October 29, 2017 9:00 am – 12:00 p.m.	N/C

IX. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

X. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____