

School Administrative Unit #7
Spring Meeting Minutes

Date	April 9, 2020
Time	6:00 p.m.
Location	Colebrook Academy & Elementary School

Attendance
Attendance Legend: P – Present R – Remote E – Excused A - Absent

School Board Members

Clarksville		Colebrook		Columbia		Pittsburg	
R	Michel Dionne	P	John Falconer	P	Chris Brady	R	Lindsey Gray
E	Heather Mitchell	R	David Gales	P	Stacey Campbell	E	Jamie Gray
E	Judy Roche	R	Deb Greene	R	Carrie Klebe (6:45pm)	R	Willard Ormsbee
		R	Craig Hamelin			R	Toby Owen
		P	Brian LaPerle **			R	Billie Paquette
		R	Michael Pearson (6:45pm)				
		R	Nathan Lebel				

Stewartstown		SAU #7		Public	
R	Jamie Boire *	P	Bruce Beasley, Superintendent	R	Elaine Sherry
E	Betsy Gray	P	Cheryl Covell, Business Administrator	R	Kim Wheelock
P	Philip Pariseau	P	Mandie Hibbard, Special Services Coordinator	R	Bridger DeWitt

* left meeting at 7:00 pm **left meeting at 8:15 pm

Roll Call:

- The meeting was called to order at 6:12 pm by John Falconer

Hearing of the Public: None

Reading of the Minutes:

P. Pariseau / L. Gray: Motion to approve the SAU #7 Minutes of December 16, 2019 with the following corrections:

- Nathan Lebel – list as excused
- Change boar to board
- Change winding to window
- Change 20202 to 2020

VOTE: MOTION CARRIES

P. Pariseau / L. Gray: Motion to approve the SAU #7 Special Meeting Minutes of March 16, 2020 as written.

VOTE: MOTION CARRIES

School Administrative Unit #7 Reports:

- **Coordinator of Special Services:** Mandie Hibbard
 - Remote Learning has been quite a transition for students and parents.
 - Case Managers are trying to support teachers by seeing students regularly and reaching out to families.
 - A few families have opted out, but Federal and State guidelines have not relaxed their requirements

- Students in need of evaluations are found ineligible for now. As soon as testing can begin, students will be tested.
- **Superintendent's Report:** Bruce Beasley
 - Commissioner Edelblut is waiting for Governors' update on 4/16/20 to determine if there will be any change to the 05/04/20 date for schools to reopen. Vermont will be doing remote learning until the end of the year. Maine will be doing mostly remote learning
 - Meals will be provided through April vacation
 - A number of schools are looking to close early for the school year based on the number of minutes they put towards the school year through accumulated time
 - Challenges: teacher contracts – staff work days and busing contracts
 - Look at grading and report cards: ended 3rd quarter while school was in session; 4th quarter consists of remote learning instruction
 - If you use a pass/fail the colleges take the lowest grade (ie: pass would equal a 70)
 - Dual enrollment cannot be pass/fail
 - DOE schools not looking at seat time – focus on the learning
 - State Assessments – undetermined at this time; SAT moved to later date
 - Colebrook School – Alternative Pandemic site
 - North Country Superintendents talked about North Country Scholars – generally a breakfast is held with ceremony following; Seniors will be recognized virtually this year.
 - In jeopardy – prom, graduation, end of year recognitions – exploring alternative
 - Staff has done and continue to do a great job!
 - One data statistic concern is child abuse reporting that maybe happens; reporting is down 50% state wide; call with any concerns.
- **Business Administrators Report:** Cheryl Covill
 - As our school districts are planning for temporary school closures with a concentrated timeline due to COVID-19/Coronavirus, we are continuing to strive to deliver the best service possible and take advantage of the few opportunities available to us.
 - Facility cleaning is a bit more challenging with Summer Education. We are moving to do the summer cleaning during this time. Working with the principal to move staff to other spaces.
 - Food & Nutrition – Food delivered 29% - 50% of the student population
 - Staff training – have suggested we take advantage of CPR, Blood Borne Pathogens
 - Colebrook School – the past two weeks have been devoted to preparing the school for a Pandemic Site. Large group meeting with NH National Guard, Colebrook Police Department, DHHS, UCVH staff, Colebrook Fire Department and EMS on March 26th.
 - National Guard walked us through the process to set-up a Pandemic site
 - Security – 24/7
 - Logistics – playground out of flow of traffic
 - Incident Command – flow of activities once activated
 - Medical – patient care and facility use
 - Facilities – set up of gym, nurses station and overnight staff
 - Finance – S. Penney, S. Colby and myself will meet to discuss costs and grants
 - Currently looking at delivery of services that are contracted.

Unfinished Business: None

New Business:

- 2020-2021 SAU #7 Office Compensation

- Superintendent Beasley nominated Cheryl Covill for Business Administrator

D. Greene / S. Campbell: Motion to approve compensation for Business Administrator

VOTE: MOTION CARRIES

- Superintendent Beasley nominated Support Staff

N. Lebel / B. LaPerle: Motion to approve compensation for Support Staff – Administrative Assistant, Payroll/HR

VOTE: MOTION CARRIES

- Superintendent Beasley nominated School Psychologist

P. Pariseau / B. LaPerle: Motion to approve compensation for School Psychologist

VOTE: MOTION CARRIES

- 2020-2021 SAU #7 Personnel changes

D. Gales / C. Brady: Motion to authorize the Superintendent to fill Coordinator of Special Services, 2 technology positions and bookkeeping position.

VOTE: MOTION CARRIES

- Superintendent Beasley nominated A. Kellner / Farm-to-School Coordinator

S. Campbell / D. Greene: Motion to nominate A. Kellner for Farm-to-School Coordinator

VOTE: MOTION CARRIES

- Eldonna Brooks is willing to continue as the SAU Treasurer

C. Brady / C. Hamelin: Motion to approve an increase of \$100 for the SAU Treasurer

VOTE: MOTION CARRIES

- Fringe benefit policy - change in health insurance plan to a \$3,000 deductible and offer an HRA

N. Lebel / D. Greene: Motion to approve the change in the SAU #7 Health Insurance Plan and establish an HRA account

VOTE: MOTION CARRIES

- Determination of submission of IDEA and preschool grants

D. Greene / B. LaPerle: Motion to approve submitting the IDEA/Pre-School Grant

VOTE: MOTION CARRIES

- Authorize the Superintendent to submit any SAU grants that may become available

S. Campbell / P. Pariseau: Motion to authorize the Superintendent to submit any Grants that become available

VOTE: MOTION CARRIES

- Authorize application and membership agreement, Health Trust, Inc.

C. Brady / D. Greene: Motion to approve the application and agreement with Health Trust, Inc.

VOTE: MOTION CARRIES

- [2020-2021 School Year Calendar](#)

N. Lebel / C. Hamelin: Motion to approve the 20-21 School Year Calendar
VOTE: MOTION CARRIES

- [Policy EBCF – Pandemic/Epidemic Emergencies](#)

S. Campbell / P. Pariseau: Motion to waive policy on policy
VOTE: MOTION CARRIES

WITHDRAW MOTION TO WAIVE POLICY

- Update on Covid19: There has been a recent case in Beecher Falls. Staff has been told that if they are uncomfortable coming to school to stay home. Thank you to all the Health Care workers.
- Date and Time for the Summer Meeting to be held at CA&ES – Cafeteria:

S. Campbell / P. Pariseau: Motion to hold the Summer Meeting on Thursday, August 13, 2020 @ 6:00 pm – Colebrook Academy & Elementary School Cafeteria.
VOTE: MOTION CARRIES

Information:

- SAU #7 discussion on Regional Committee:
 - Interstate Compact Committee has been formed
 - Funded Additional grant from NH Charitable Trust; PM for Financial; Transportation
 - 3 models for High School – Colebrook, Canaan or build new
 - The sub-committee is looking at Curriculum offering and staffing at other High Schools in the state
- Superintendent Search Committee: Nate Lebel reported
 - Email sent out 2 weeks ago to the Boards with the finalist
 - Looked at 11 applicants
 - Suggestion from Bob – Candidates should meet with various groups – Administration, Boards and Staff

Non-Public: None

Other Business: None

Meeting Dates:

- SAU #7 Summer Meeting: Thursday, August 13, 2020 @ 6:00 pm – Colebrook Academy & Elementary School cafeteria

Adjournment:

T. Owen / C. Brady: Motion to adjourn the meeting at 8:25 pm
VOTE: MOTION CARRIED

Respectfully Submitted,
Cheryl Covill
Business Administrator