

SUGAR VALLEY RURAL CHARTER SCHOOL

POLICY NUMBER: 205
SECTION: PUPILS
TITLE: **ADULTS ENROLLING IN SECONDARY SCHOOL CLASSES**
DATE ADOPTED: NOVEMBER 1999
DATE LAST REVISED: DECEMBER 2008

ADULTS ENROLLING IN SECONDARY SCHOOL CLASSES

PURPOSE

The Board believes that learning is a lifelong process. The Board recognizes that, for various reasons, courses and special programs are of interest to or needed by adults who no longer, by reason of age or residence, are normally eligible to attend the public schools. This policy describes the procedures under which adults may enroll in high school courses.

DEFINITION

For purposes of this policy, **adult** means a person who has successfully completed twelve (12) years of schooling or a person seventeen (17) years or older, who left school before graduating, did not return, and is not currently enrolled in a public school system.

GUIDELINES

Adults may enroll in high school courses and receive a grade and high school credit under the following conditions:

1. The administration involved agrees to the request.
2. The appropriate subject teacher(s) agrees to the request.
3. There is sufficient room in the classes for additional students as determined by the administration.
4. Sufficient materials, supplies, and texts are available without additional cost.

Adults are expected to meet the same academic requirements, attendance regulations, and Code of Conduct as all other students in the class.

Enrollment in the courses cannot be guaranteed until all regular student registration is complete. Participation in classes should begin no later than the first week of classes.

A fee will be charged. The amount will be determined annually by the business office in conjunction with the CEO.

Certain laboratory courses may involve an additional fee. There is a differentiation of fees for district and non-district adult students.

Payment is due before the adult joins the class.

Adults wishing to audit a high school course will make individual arrangements with the appropriate high school administrator who will decide on the acceptability of the plan. In general the provisions above apply. Usually, only a nominal fee will be charged.

The agreement to enroll an adult in a high school course may be determined at any time by either the student or school personnel. After the midpoint of the course no fees will be returned. Prior to the mid-point of the course fee refunds will be prorated related to the class time spent in the course.