

CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES BOARD OF DIRECTORS

**January 17, 2013
MEETING MINUTES**

1.0 OPENING OF MEETING

The Board of Directors of the Centennial Board of Cooperative Educational Services (BOCES) met on January 17, 2013 at the Centennial BOCES Office – 2020 Clubhouse Drive – Greeley, Colorado.

1.1 CALL TO ORDER

Mr. Tim Swain, Board President, called the meeting to order at 6:30 p.m.

1.2 SELF INTRODUCTIONS

1.3 ROLL CALL

- 1) Mr. Rob Carruth, Morgan RE-3
- 2) Ms. Julie Chesnut, Platte Valley RE-7
- 3) Mr. Mike Dixon, Brush RE-2J
- 4) Ms. Alphretta Erdmann, Briggsdale RE-10
- 5) Ms. Marsha Harris, Weld RE-1
- 6) Mr. Mike Linton, Weldon Valley RE-20J
- 7) Mr. Tony Paglia, Park R-3
- 8) Mr. Scott Stump, Prairie RE-11
- 9) Mr. Tim Swain, Eaton RE-2

Board Members (or alternates) absent:

- 1) Mr. John Cordova, Ault-Highland RE-9
- 2) Mr. Mike Steinbach, Wiggins RE-50J
- 3) Mr. Rod Schmidt, St Vrain RE-1J
- 4) Mr. Jeff Wahlert, Pawnee RE-12

Superintendents present:

- 1) Dr. Jo Barbie, Weld RE-1
- 2) Dr. Glenn McClain, Platte Valley RE-7
- 3) Mr. Bret Robinson, Pawnee RE-12
- 4) Dr. Patrick Hickey, Park R-3
- 5) Dr. Michelle Johnstone, Brush RE-2J

BOCES Staff present:

Dr. Randy Zila, Executive Director
Dr. Mary Ellen Good, Federal Programs Director
Mr. Terry Buswell, CFO, HR Director, Technology Director
Ms. Jocelyn Walters, Special Education Director
Ms. Christine Muldoon, Innovative Education Director
Ms. Melony Sandquist, Executive Admin Assistant

Guests present:

- None

1.4 APPROVAL OF AGENDA

Mr. Tony Paglia moved to approve the Agenda as presented. Seconded by Mr. Mike Dixon.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Julie Chesnut, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Tony Paglia, yes; Scott Stump, yes; Tim Swain, yes]

1.5 APPROVAL OF MINUTES

Ms. Julie Chesnut moved to approve the Minutes from the November 15, 2012 Meeting. Seconded by Mr. Mike Dixon.

The motion passed by a majority roll call vote: [Rob Carruth, abstain; Julie Chesnut, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Tony Paglia, yes; Scott Stump, yes; Tim Swain, yes]

2.0 CONSENT AGENDA

2.1 Approve Personnel Items as Presented

- Staff Resignation

2.2 Approve Supplemental Appropriations

- As Presented

Mr. Mike Dixon moved to approve the Consent Agenda as presented. Seconded by Ms. Julie Chesnut.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Julie Chesnut, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Tony Paglia, yes; Scott Stump, yes; Tim Swain, yes]

3.0 REPORTS / DISCUSSION ITEMS

3.1 SAC Report – January 10, 2013

- Dr. Glenn McClain reported:
 - CDE updates - John Penn and Barbara Vassis
 - Governor's office presentation on Distance Learning - Jerry McCarty
 - Grants update - Dan Morris of eNet Colorado
 - Budget meeting for 2012-13 with Terry Buswell & Randy Zila after the SAC Meeting

3.2 Financial Software (Infinite Visions) Update

- Mr. Terry Buswell, CFO

3.3 Financial Reports

- Mr. Terry Buswell, CFO
 - Single Audit report – 6/30/12
 - Board Notes for the Financial Report
 - Investment Report A through 12/31/12

- Cash Flow Analysis Report B through 12/31/12
- Cash Flow Chart C through 12/31/12
- Financial Summary Report through 12/31/12
- Detailed Expense Report through 12/31/12

3.4 Directors' Reports

- Mr. Terry Buswell, CFO / Director of Business Services / Director of Technology
 - Written and verbal report provided
- Dr. Mary Ellen Good, Director of Federal Programs
 - Written and verbal report provided
- Ms. Christine Muldoon, Director of Innovative Ed
 - Written and verbal report provided
- Ms. Jocelyn Walters, Director of Special Ed
 - Written and verbal report provided
- Dr. Randy Zila, Executive Director
 - Verbal report provided
 - Colorado BOCES Association entered into a contract with CASB to update all Policies for BOCES in Colorado. There will likely be some recommended changes forthcoming
 - CASE Winter Conference is January 29 – February 1
 - CASB Winter Conference is February 14, 15
 - Updates on CASB Superintendent Searches
 - School Safety is a hot topic right now

4.0 ACTION ITEMS

4.1 Approve CBOCES Single Audit Report for 6/30/12 (as discussed in Item 3.3 a.)

Mr. Mike Dixon moved to approve the CBOCES Single Audit Report for 6/30/12 as presented. Seconded by Ms. Julie Chesnut.

The motion passed by a unanimous roll call vote [Rob Carruth, yes; Julie Chesnut, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Tony Paglia, yes; Scott Stump, yes; Tim Swain, yes]

4.2 Approve Revised Policies / Exhibit on Second Reading (first reading was on 11/15/2012)

- a. AC – Non-Discrimination / Equal Opportunity**
- b. AC-E – Exhibit to Policy AC**
- c. BG – Board of Directors' Policy Process**

Mr. Tony Paglia moved to approve the Revised Policies / Exhibit as presented. Seconded by Mr. Mike Dixon.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Julie Chesnut, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Tony Paglia, yes; Scott Stump, yes; Tim Swain, yes]

4.3 Approve CBOCES Software Agreement with Infinite Visions (as discussed in Item 3.2)

Mr. Tony Paglia moved to approve the Infinite Visions Software Agreement as presented. Seconded by Ms. Julie Chesnut.

4.4 Approve CBOCES Standard Health & Dental Benefits for Dr. Zila for the remainder of the 2012-13 fiscal year

Discussion: Ms. Marsha Harris recommended that Dr. Zila's contract be amended to reflect this change in benefit. The Board unanimously agreed. Mr. Buswell indicated that the HR Department would amend Dr. Zila's contract to reflect this change.

Mr. Mike Dixon moved to approve standard health & dental benefits for Dr. Zila for the remainder of his 2012-13 contract and to amend his contract accordingly. Seconded by Mr. Rob Carruth.

The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Julie Chesnut, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Mike Linton, yes; Tony Paglia, yes; Scott Stump, yes; Tim Swain, yes]

5.0 FUTURE AGENDA ITEM REQUESTS

- None

6.0 ANNOUNCEMENTS / UPCOMING MEETINGS

Superintendents Advisory Council	Board of Directors
February 7, 2013	February 21, 2013

There being no further business, Mr. Tim Swain adjourned the meeting at 7:27 p.m.

Respectfully Submitted,



Melony Sandquist
Centennial BOCES
Executive Ass't to CEO, BOD, SAC