

**SIT Minutes
January, 23 2018**

Those Present:

Dennis Hamilton- Administration
John Shelton- Administration
Emily Stevenson- Administration
Gwen Cox- Attendance/ Data Office
Jamie Horner- EC
Tamara Holderfield- Science Department
David Cornwall: Guidance/MTSS
Jill Hayes- Guidance
Stephanie Adams- CTE Department
Sarah Davis- English Department
Anna Kelly- Media and Technology
Courtney Walker- Lead Teacher
Steve Smith- JROTC
Shelia Tew- Social Studies
Michelle Pinto- Arts
Craig Smith-

Departmental Concerns:

Math Department: No concerns

Media- No concerns

Arts- No concerns

Lead Teacher: No concerns

English Department: No concerns

Guidance: No concerns

Social Studies: No concerns

CTE Department: No concerns

EC Department: No concerns

Physical Education Department: No concerns

Science Department: No concerns

Nuts and Bolts:

Discussed School Improvement Plan

- See google form from Mrs. Horner for messenger sent out on Sunday evenings. All announcements should be submitted by Friday morning.
- Academic Night—March 6 5:00- 7:00, will coincide with registration- advertise your classes.
- Reminder to begin your go and see's- you should do 3 for the whole year. Be sure to fill out the form when you go.
- Seniors can have 1-minute early release for lunches.
- Will dismiss student drivers at 3:04- they each should have a card
- See google calendar for school events
- Be sure you are targeting skills within your content to help determine who should be in remediation.
- **NON-NEGOTIABLES:** increase student and teacher content specific vocabulary, limit to no mods given on Thursdays (these are planning block meeting days and makes it more difficult to assign mods), Question/Answer strategies: select a child to answer, not whole group and give ample time to answer.
- **BE PROFESSIONAL-** show up for your duties, watch what you say to students, attend meetings, etc.
- Update grades WEEKLY.
- See new remediation schedule sent out per Mrs. Walker.

Planning Block Chairs

- 1st Block: Shirk
- 2nd Block: Allred
- 3rd Block: J. Larue
- 4th Block: Hancock

Mr. Hamilton: 336-953-1065

Ms. Headen: 336-991-2181

Ms. White: 336-318-1804