### POST-CONFERENCE OBJECTIVES

A post-conference presents an opportunity to discuss and analyze the lesson observation.

The objectives for a post-conference are to:

1. Build rapport and trust.
2. Provide recall of what happened during the observation.
3. Provide collaborative analysis and problem solving strategies.
4. Provide for continuation of effective teaching behavior through coaching.
5. Support commitment to continued growth and change.
6. Develop the teacher’s skills in self-analysis.

### POST-CONFERENCE QUESTIONS

The following questions will provide a framework for post-conference discussion:

* Were the objectives of the lesson met?
* What did you feel were some of the more effective parts of the lesson?
* What did you feel did not go as you had intended?
* If you were to teach the same lesson tomorrow, what would you change or do differently?
* Did you make any changes in the lesson as you taught it? How did you decide to make those adjustments?

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### PRE-CONFERENCE OBJECTIVES

Information obtained during a pre-conference will guide the observation. The new teacher will describe the purpose and intent of the instruction to be observed.

The objectives for a pre-conference may be to:

1. Build rapport and trust.
2. Determine what the educator intends for the lesson.
3. Discuss the mentor’s objectives for the observation
4. Review the Visitation Form.
5. Identify specific areas of instruction to be observed.
6. Provide feedback regarding intended lesson plan.

### PRE-CONFERENCE QUESTIONS

The following questions will provide a framework for a pre-conference discussion.

* What are your instructional objectives for this lesson?
* Will this lesson provide evidence that you are meeting required standards? If so, which standards relate to this particular issue?
* What will students be doing before, during and after this lesson?
* How will you know when the instructional objectives are accomplished?
* What are your expected student behaviors?
* How will you evaluate your role in this lesson?
* How will you differentiate instruction to meet the needs of all learners?

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