

February 25th, 2019 Board of Directors Meeting Minutes

Attendees: R. Wilson, L. Hamer, C. Williams, C. Rice, M. Anglin, A. Knight, C. Moore, T. Muniz, L. Stephens, K. Sandiford, S. Fairclough-Leslie

After a short welcome from L. Hamer, the meeting was called to order at 6:40 p.m.

The attendance sheet was signed and submitted to Ms. Muniz.

C. Williams made a motion to accept the agenda, K. Sandiford 2 nd ; the vote was passed with no objections.

K. Sandiford made a motion to accept the minutes with any necessary corrections; L. Stephens 2nd; the vote was passed with no objections.

Business Operations Report – Ms. Muniz

284 K-5 students registered; 36 UPK students registered. 2019-2020 school year applications have been coming in; 391 total applications. The financial summary and cash disbursement reports were given; in good financial position. Spectrum is planning to have a ribbon cutting ceremony for the new computer lab; date pending.

CEO Report – Dr. Rice

Issued permit to construct safety fence around the house and once DOB inspects and approves, the house will be demolished. Construction on Montessori school has been approved. Two more workshops have to be completed in order for the CEO to be assigned as a construction representative. Met with a company (Sportspros) and received a price of \$80K to install a predesigned floor with markings, logo, padding and goals; can be installed in about 4 days. Currently in negotiations with New Jerusalem to purchase this service with the rent increase from REACS.

Principal Report – D. Knight/ C. Moore

Assessments in reading and comprehension in ELA and Math are ongoing. ELA and Math bootcamp was held for grades 3-5 during winter break. Teachers completed midterm running records. Mock tests for ELA and Math in preparation for the NYS Tests in April and May for grades 3-5 took place for grades 3-5. School guidance counselors are working with the IEP coordinator to improve school behavior. Afterschool program for ELA and Math is continuing on Thursdays; the Saturday academy is continuing from 10:00 a.m. – 1:00 p.m. for grades 3-5 in preparation for the NYS tests in ELA and Math. Spirit week was held the week of Feb 11th and the Valentine's Day social was held on Feb 14th. The "Souper Bowl of Caring" drive ended Feb 1st; this endeavor provided canned goods to Mt. Moriah AME Church's food bank. February 8th

a dinner was held from the grade 5 students for their parents. Professional development is ongoing with Jaime White and Mary Leibowitz. Physical Education classes are being held for UPK students.

Academic Report – C. Williams

Meeting was held 2/13/19; afternoon and Sat. programs were discussed. Portfolio programs were discussed for all subjects and grades and will be handed off to future teachers for incoming students in the school. Discussed staffing needs, college student interns and high-school students for student help and tutoring.

Personnel Report – K. Sandiford

Discussed open positions and job fair to recruit for open positions.

PTO Report – D. A. Seabourne - No Report

Meeting was not held due to Winter break; March 20th is next planned meeting. Bank balance report was given (K); planned activities for class assistance were discussed such as tablets, computers for all grades. Breakfast for scholars on testing days is planned and letters will be going out to parents for help and support. Planning to have an open house for increased member support. Technology drive to help distribute tablets to students is being discussed. 5th grade committee for parents us being discussed.

Finance Report – M. Anglin- No Report

Fundraising Meeting – L. Stephens

Breakfast for June has been cancelled; looking to re-align fundraising goals. Need to meet with finance committee for additional plans. May has been planned for the meeting with the board.

Everyone was thanked for coming out; next board meeting will be 3/25/19 at 6:30 p.m. Meeting was adjourned at 7:32 p.m.; executive session was held. Parent concerns were held in executive session.