

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 **Monday, August 14, 2017** in the Nehaunsey Middle School library.

5
6 The meeting was called to order by President Roseanne Lombardo at 6:35 p.m.

7
8 **Roll Call:**

9

<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo School Board President	Curriculum/Technology Committee Buildings & Grounds Committee Personnel & Public Relations Gloucester County/State Board Association
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski School Board Vice-President	(Chair) Buildings & Grounds Committee Curriculum & Technology Committee Personnel & Public Relations
<input type="checkbox"/> Mr. John Hughes Absent	Paulsboro Board of Education Representative Negotiations Committee Policy & Regulations Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Chad Kent	(Chair) Curriculum/Technology Committee Budget & Finance Committee Policy & Regulations Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Gerald Michael, Jr.	(Chair) Negotiations Committee Budget & Finance Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mr. Duane Sarmiento	(Chair) Policy & Regulations Committee Buildings & Grounds Committee Personnel & Public Relations
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	(Chair) Budget & Finance Committee Negotiations Committee Personnel & Public Relations Alternate Delegate to the Gloucester County/State Board Association

10 Quorum **YES**

11
12 Also present were Mr. Scott A. Campbell, School Business Administrator/Board
13 Secretary and Dr. Jennifer Foley-Hindman, Chief School Administrator.

14
15 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
16 was sent to **The Courier Post**, and **The Township Clerk**. It was also posted in the
17 Greenwich Township School Buildings. (Optional: Videotaping Regulations – “The
18 proceedings of this meeting are being videotaped and anyone wishing to discuss an
19 individual child should so note.”)

1 **FLAG SALUTE**

2
3 **1. MINUTES**

4
5 Motion: (Michael/Chapkowski) to approve the minutes:

- 6
- 7 June 12, 2017– Regular Meeting
- 8 June 12, 2017 – Executive Session
- 9 July 25, 2017 – Special Meeting

10
11 Roll Call Vote:

- 12
- 13 Roseanne Lombardo – Yes
- 14 Andrew Chapkowski – Yes
- 15 Chad Kent – Yes to June 12, 2017; Abstained on July 25, 2017
- 16 Gerald Michael – Yes
- 17 Duane Sarmiento – Yes to June 12, 2017; Abstained on July 25, 2017
- 18 Susan Vernacchio – Abstained on June 12, 2017; Yes to July 25, 2017
- 19

20 **2. SUPERINTENDENT’S REPORT**

21
22 Motion: (Chapkowski/Kent) to approve the following as one, A & B:

23
24 A. Administrative Reports/Principal’s Reports

- 25
- 26 1. School Health Services Monthly Reports as of June 9, 2017 for
- 27 Broad Street School. (Attachment)
- 28
- 29 2. School Health Services Monthly Reports as of June 9, 2017 for
- 30 Nehaunsey Middle School. (Attachment)
- 31
- 32 3. School Health Services Report for the 2017 ESY program
- 33 (Extended Summer Program). (Attachment)
- 34

35 B. Monthly Attendance, Enrollment, Drills, Monthly Overview and HIB

MONTHLY ATTENDANCE – JUNE 2017	
Broad Street School	96%
Nehaunsey School	97%

BROAD STREET SCHOOL ENROLLMENT – JUNE 2017	
Grade PSD	Total: 14
Grade K	Total: 46

Grade 1	Total: 43
Grade 2	Total: 45
Grade 3	Total: 51
Grade 4	Total: 51
Grade 5	Total: 54
TOTAL ENROLLMENT: 304	

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NEHAUNSEY MIDDLE SCHOOL ENROLLMENT – JUNE 2017	
Grade 6	Total: 36
Grade 7	Total: 50
Grade 8	Total: 55
TOTAL ENROLLMENT: 141	

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DRILLS – JUNE 2017				
Date	Time/Location	Duration	Action/Drill	Weather Conditions
June 1, 2017	NMS/8:22 a.m.	3 minutes	Fire Drill	Cool, Cloudy
June 5, 2017	BSS/1:13 p.m.	2 minutes	Fire Drill	Warm, Cloudy
June 7, 2017	NMS/2:45 p.m.	5 minutes	Non-Fire Evacuation Drill	Warm, Cloudy
June 7, 2017	BSS/1:09 p.m.	6 minutes	Non-Fire Evacuation Drill	Warm, Cloudy

*NMS/Nehaunsey Middle School *BSS/Broad Street School

3

MONTHLY EVENT OVERVIEW – JUNE 2017		
June 2, 2017	5 th Grade Pool Party	BSS
June 5, 2017	Lip Sync Battle	NMS
June 6, 2017	5 th Grade visit to NMS	NMS/BSS
June 7, 2017	Field Day	NMS
June 8, 2017	Field Day	BSS
June 9, 2017	8 th Grade Graduation	

4

Infractions Referrals Reports	Number of Incidents June 2017		2016-2017 Total-to-Date	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	0	2	0	26
Lunch Detention	0	0	38	1
Harassment, Intimidation, Bullying	0	0	1	0
Out-School-Suspensions (OSS)	0	0	7	4
Restricted Study	0	0	6	10
Violence, Vandalism, Substance Abuse	0	0	0	0

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1 Motion carried by unanimous voice vote.
2

3 **3. SUPERINTENDENT RECOMMENDATIONS**
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5 Motion: (Chapkowski/Sarmiento) to approve the following as one, A-M:
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- 7 A. The approval of Michael Grelli as Yearbook/Video Club Advisor for the
8 2017-2018 school year at a stipend of \$750.00 as per the GTEA
9 Agreement.
10
- 11 B. The approval for course request from Suzanne Pezzino, 3rd Grade Math
12 Teacher at Broad Street School, for course "*#MATH 6507, World of*
13 *Mathematics-Numbers*". The course will begin August 28, 2017 and end
14 December 20, 2017. This is part of a matriculated graduate program and
15 reimbursement is per the GTEA Agreement and Board Policy.
16
- 17 C. The approval for Catherine Kennedy as substitute for the district for the
18 2017-2018 school year: Secretary, Cafeteria/Lunchroom Aide, Non-
19 Instructional Aide, at a rate of \$9.00 per hour, pending all necessary
20 documentation including Criminal History approval.
21
- 22 D. The approval for submission of the Statement of Assurance for the 2017-
23 2018 CEP (Comprehensive Equity Plan) to the County Office of Education
24 which is required annually. (Attachment)
25
- 26 E. The approval for submission of the Statement of Assurance for District
27 Professional Development Plan. (Attachment)
28
- 29 F. The approval for submission of the Statement of Assurance for the District
30 Mentoring Plan. (Attachment)
31
- 32 G. The approval of the placement results from the NJDOE for QSAC review.
33 (Attachment)
34
- 35 H. The approval for course request from Vanessa Gottesfeld, Special
36 Education teacher at Broad Street School for course "*READ: 30600*
37 *Reading Research Seminar*". The course will begin September 5, 2017
38 and end on December 21, 2017. This is part of a matriculated graduate
39 program and reimbursement is per the GTEA agreement and Board
40 policy.
41
- 42 I. The acceptance of the NJASK Science report. (Attachment)
43
- 44 J. The acceptance of the PARCC report. (Attachment)

- 1 K. The approval of Catrina Collier-Laster, BSIP Teacher at Broad Street
 2 School, as Title I approved teacher as required by ESSA. ESSA Title I
 3 portion of the salary is \$75,053.00.
 4
 5 L. The approval of Mr. Alberto Gaglianese, Lincoln Inventment, to attend the
 6 opening day procedures at Broad Street School on September 1, 2017, to
 7 present a five-minute presentation to the staff.
 8
 9 M. The *retroactive* approval for participation with Paulsboro High School to
 10 dispose of damaged and/or obsolete technology.
 11

12 Motion carried by unanimous voice vote.

13
 14 Motion: (Michael/Vernacchio) to approve the following:

- 15
 16 N. The approval to appoint Maria Santos as full-time Custodian for the 2017-
 17 2018 school year, at Nehaunsey Middle School, effective September 1,
 18 2017, at an annual salary of \$31,679.00, Step 4, with benefits, as per the
 19 GTEA agreement and pending any documentation necessary.
 20

21 Motion carried by unanimous roll call vote.

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 23 **4. POLICY & REGULATIONS**

24
 25 Motion: (Sarmiento/Kent) to approve the following:

- 26
 27 A. The approval of the following list of new and/or revised district policies.
 28

POLICY/REGULATION NUMBER	TITLE	1ST READING	2ND READING
P & R 1240 (R, M)	Evaluation of Superintendent		XX
P & R 3126 (R)	District Mentoring Program		XX
P & R 3221 (R, M)	Evaluation of Teachers		XX
P & R 3222 (R, M)	Evaluation of Teaching Staff Members, Excluding Teacher and Administrators		XX
P & R 3223 (R, M)	Evaluation of Administrators, Excluding Principals, Vice-Principals and Assistant Principals		XX
P & R 3224 (R, M)	Evaluation of Principals, Vice-Principals and Assistant Principals		XX
P & R 3240 (R, M)	Professional Development for Teachers and School Leaders		XX
P & R 5610 (R, M)	Suspension		XX
P 5620 (R, M)	Expulsion		XX
P 8505 (R, M)	Local Wellness Policy/Nutrient Standards for		XX

Motion carried by unanimous voice vote.

5. CURRICULUM & INSTRUCTION

Motion: (Kent/Lombardo) to approve the following:

- A. The approval for the following individuals to attend out-of-district workshops:

Name/Position	Workshop, Location, Time	Date	Cost
Gerardo Batista Interim Supervisor of Buildings & Grounds	DOE – Facilities Evaluation Training Vineland High School 9:30 a.m. – 3:00 p.m. <i>**Retroactive**</i>	8/9/17	\$-0-

Motion carried by unanimous voice vote.

6. BUDGET & FINANCE

Motion: (Sarmiento/Kent) to approve the following as one, A-F:

- A. The approval of the Gloucester County Special Services School District Agreement to provide Chapter 226 Non-public Nursing Services for the 2017-2018 school year, effective September 5, 2017 through June 30, 2018. District agrees to pay to GCSSSD a sum equal to the full funding allocated by the State Department of Education for nursing services to non-public schools within its district pursuant to the provisions of Chapter 226, Laws of 1991.
- B. The approval of the Gloucester County Special Services School District Agreement to Provide Additional Remedial Services for Non-public I.D.E.A. Students for the 2017-2018 school year, effective September 5, 2017 through June 30, 2018. District shall pay to GCSSSD a sum not to exceed the I.D.E.A. non-public allotment for the 2017-2018 school year.
- C. The approval for submission of the ESSA (Every Student Succeeds Act) application for the 2017-2018 including Title I-A, Title II-A and Title IV-Part A. (Attachment)
- D. The approval to permit the Superintendent and School Business Administrator to execute the 2017-2018 school year contract with General

1 Healthcare Resources, Inc., providing Nursing, Therapy, Education and
2 Behavioral Health Staffing.

- 3
4 E. The approval of the 2017-2018 school year contract with the NJ
5 Department of Human Services, Commission for the Blind & Visually
6 Impaired, for student# 4712839826, at a cost of \$1,900.00. (Attachment)
7
8 F. The approval of the Out-of-District placement tuition for the attached list of
9 students for the 2017-2018 school year. (Attachment)

10
11 Motion carried by unanimous voice vote.

12
13 Motion: (Sarmiento/Kent) to approve the following:

14
15 G. Transportation

- 16
17 1. The approval for the Greenwich Township School District bus
18 routes for the 2017-2018 school year as below:
19

Bus Routes	Schools	Contractor
GRP1, GRP2, GRP3	Paulsboro High School	Holcomb Bus Service
GRN1, GRN2, GRN4, GRN5	Nehaunsey Middle School	Holcomb Bus Service
GR01, GR02, GR04, GR05	Broad Street School	Holcomb Bus Service
GPS1	PreSchool – Broad Street School	Holcomb Bus Service

- 20
21 2. The *retroactive* approval of the ESY 2017 Summer Joint
22 Transportation Agreement between the Gateway Regional Board of
23 Education (Host) and the Greenwich Township Board of Education
24 (Joiner) for the transportation of 22 students as follows: Five (5)
25 students to the Broad Street School Pre-School Program and
26 Seventeen (17) students to the Broad Street School MD Program.
27 The Joiner (Greenwich) agrees to pay the Host (Gateway)
28 \$7,030.75 which may be adjusted based on changes to the route.
29

30 Motion carried by unanimous voice vote.

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32 **7. REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR**
33 **BOARD SECRETARY**

34
35 A. Bills Lists

- 36
37 1. The bills as presented by the Business Administrator in the
38 following amounts are ordered paid:

1

Number	Amount
P90	\$122,990.89
P91	\$301,467.85
P92	\$22,281.68
P93	\$227,401.18
P94	(\$779.00)
P95	\$28,889.52
P96	\$259.60
P97	\$16,586.18
P98	\$51,218.19
2017-2018	
P1	\$212,535.14
P2	\$1,264.15
P3	\$307,798.61
P4	\$9,277.41
P5	\$141,022.31
P6	\$10,204.54
P7	\$220,117.52
P8	\$2,478.31
P11	\$0.37
P12	\$140,613.07
P13	\$10,173.28
TOTAL	\$1,825,800.80

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B. Student Activities Report

1. The approval of the Student Activities Account Monthly Bank Reconciliation for the months of **June** and **July 2017**. (Attachment)

C. Board Secretary's Report

1. The acceptance of the Board Secretary's Report for the months of **May, June** and **July 2017**. The Board Secretary certifies that no line item account has been over expended in violation of *N.J.A.C. 6A:23A-16.10(c)3* and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Attachment)

1 D. Treasurer's Report

- 2
3 1. The approval of the Treasurer's Report in accordance with 18A:17-
4 36 and 18A: 17-9 for the months of **May, June** and **July 2017**. The
5 Treasurer's Report and the Secretary's Report are in agreement for
6 the months of **May, June** and **July 2017**. (Attachment)
7

8 E. Revenue Certification

- 9
10 1. The Board Secretary in accordance with *N.J.A.C. 6A:23A-16.10(c)2*
11 certifies that there are no changes in anticipated revenue amounts
12 or revenue sources. All changes were recognized at the July 25,
13 2017 Special Meeting.
14

15 F. Board of Education Certification

- 16
17 1. The approval of the Board of Education certification for the months
18 of **May, June** and **July 2017** that after review of the Secretary's
19 monthly financial reports and upon consultation with the appropriate
20 district officials, that to the best of its knowledge no major accounts
21 or funds have been over expended in violation of *N.J.A.C. 6A:23A-*
22 *16.10(c)4* and that sufficient funds are available to meet the
23 district's financial obligations for the remainder of the year.
24

25 G. Transfer List

- 26
27 1. The ratification of transfers, authorized by the Superintendent, for
28 the months of **May, June** and **July 2017** with detail of transfers for
29 the 2016-2017 and the 2017-2018 school year, to give balances to
30 new accounts and to balance existing accounts. (Attachment)
31

32 Motion carried by unanimous voice vote.
33

34 **8. BUILDINGS & GROUNDS**

35
36 Motion: (Kent/Lombardo) to approve the following as one A1-A4:
37

38 A. Use of Facilities

- 39
40 1. The approval for the Gibbstown Midget Football
41 Association/Cheerleading to use the Broad Street School
42 gymnasium from September 6, 2017 through December 21, 2017,
43 Monday through Friday from 6:00 p.m. to 9:00 p.m. in case of
44 inclement weather.

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- 2. The *retroactive* approval for the South Jersey Officials Association to use the Nehaunsey gymnasium and/or Classroom #20 on Tuesdays and Thursdays August 1, 8, 15, 22 & 29 and Wednesday, September 6, 2017 from 7:00 p.m. to 9:00 p.m.
- 3. The approval for Gibbstown SACC to use the Broad Street School for the following:

8/15/17 – 8/15/18	Shelter in Place	BSS Gymnasium	
9/2/17 – 9/2/18	After School Program/Homework Club/Summer Hours	BSS Classroom and/or Gymnasium and/or Playground	3:15 p.m. – 4:30 p.m.
5/22/18, 5/23/18, 5/23/18	PreSchool Graduation practice	BSS Auditorium	9:00 a.m. – 11:30 a.m.
5/24/18	PreSchool Graduation	BSS Auditorium	6:00 p.m. – 9:00 p.m.

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- 4. The approval for the Greenwich Township Police Department to use the Broad Street School on September 12 & 13, 2017, in conjunction with the County SWAT Team for Active Shooter Drills from 5:00 p.m. – 9:00 p.m.

Motion carried by unanimous voice vote.

9. OLD BUSINESS

- A. The Board discussed the proposed Utility Easement Agreement with Atlantic City Electric.

10. NEW BUSINESS

- A. Committee Reports – None to report.
- B. Proposed Sending District Voting Rights. Scott updated the Board on passing of the law.
- C. EMC Software (accounting, payroll, purchasing, HR)

11. CORRESPONDENCE

- A. A letter was received from the New Jersey State Senate regarding School Aid for year ending 2018. (Attachment)

12. PUBLIC – AGENCA/NON-AGENDA ITEMS

1 This is the time when anyone from the public who wishes to speak to the Board
2 may do so. Please state your name, address and phone number. The Board will
3 hear your concerns. The Board may or may not take action this evening. You
4 will be notified either at this meeting, by letter, or telephone of any action the
5 Board does take.
6

7 In accordance with Board policy and procedures, speakers are not permitted to
8 publicly speak of personal issues involving school personnel or against any
9 person connected to the school system. Any such concern should be presented
10 to the school or district-level administration so that a proper response may be
11 given.
12

13 Bob Abbott, Gloucester County School Board Association Vice-President,
14 introduced himself to the Board of Education.
15

16 **13. EXECUTIVE SESSION**
17

18 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*
19 *6, et seq.*, which provides that an Executive session, not open to the public, may
20 be held for certain specified purposes when authorized by Resolution.

21 The Board of Education for Greenwich Township, assembled in public session on
22 **August 14, 2017**, hereby resolves that an Executive Session closed to the public
23 shall be held on **August 14, 2017** at **7:42 p.m.** in the Nehaunsey Middle School
24 library, located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion
25 of certain matters which relate to items authorized by *Open Public Meetings Act,*
26 *(N.J.S.A. 10:4-12b)* to be discussed in closed session.
27

28 Motion: (Lombardo/Vernacchio) to enter into Executive Session at 7:42
29 p.m. to discuss the following:
30

<input type="checkbox"/> Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
<input type="checkbox"/> Matters in which the release of information would impair the right to receive government funds, and specifically:
<input type="checkbox"/> Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
<input checked="" type="checkbox"/> Matters concerning negotiations, and specifically: Results of RFP for Legal Services
<input type="checkbox"/> Matters involving the purchase or real property and/or the investment of public funds, and specifically:
<input type="checkbox"/> Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
<input type="checkbox"/> Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
<input checked="" type="checkbox"/> Matters involving personnel issues, including but not limited to, the employment,

appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically:

Superintendent Evaluation

Matters involving quasi-judicial deliberations, and specifically:

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It is anticipated that such matters may be disclosed to the public upon the determination of the Board that applicable exception no longer applies and the public interest will no longer be served by such confidentiality.
Motion carried by unanimous voice vote.

Motion: (Lombardo/Michael) to adjourn the Executive Session and return to the regular meeting at 8:14 p.m.

Motion carried by unanimous voice vote.

14. ADJOURNMENT

Motion: (Sarmiento/Lombardo) to adjourn the meeting at 8:17 p.m.

Motion carried by unanimous voice vote.

Respectfully Submitted,

Scott A. Campbell, Board Secretary

Next Board of Education Regular Meeting is scheduled for Monday, September 11, 2017 at 6:30 p.m.