

EDUCATIONAL SERVICE UNIT 4

**Regular Meeting
November 12, 2018
5:15 PM
ESU 4
Auburn, Nebraska**

President, Cheri Wirthele, called the meeting to order at 5:15 p.m. She announced that copies of this meeting's agenda were made available at the office of the service unit administrator, prior to the meeting date and time as stated above. Also, a copy of the Nebraska Open Meetings Act, Chapter 84, Article 14 is available as a reference.

Lana Willman moved that this meeting be declared an open meeting which was preceded by published notice and is hereby declared to be fully convened and in open session. The motion was seconded by Gary Schaffer. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Jean Dammast, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Roll Call: Present were Board Members Jeff Bacon, Gary Schaffer, Mary Stewart, Jean Dammast, Lana Willman, Cheri Wirthele, and Allison Hayes. Board Members Amy Clark and John Furrow were absent. Also present were Administrator Gregg Robke, Treasurer Kathy Taylor, and two guests, Lori Broady and Ben Hanika.

Mary Stewart moved to excuse Amy Clark and John Furrow from attending the November 2018 Board Meeting. The motion was seconded by Allison Hayes. Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Jean Dammast, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion Carried.

Gary Schaffer moved to approve the agenda for November. Jean Dammast seconded the motion. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Jean Dammast, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Cheri Wirthele moved to accept the minutes of the previous regular meeting as printed. Jeff Bacon seconded the motion. Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Jean Dammast, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to approve ESU 4 claims of \$62,204.23, ESU 4 payroll of \$436,552.56, and NCECBVI claims of \$34,669.61 for November. The motion was seconded by Lana Willman. Check #24562 to Innovative Office Solutions is the payment for the Co-op Paper buy and Check #24607 to UNMC is payment for a presenter at an NCECBVI conference. This fee will be reimbursed by the NCECBVI Grant. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Jean Dammast, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Jeff Bacon moved to approve Federal Program claims of \$8,310.53 for November. Jean Dammast seconded the motion. Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Jean Dammast, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Kathy Taylor presented the Treasurer's Report for November. The Board was informed that ESU 4 had received notice of the second NCECBVI- NDE Contract payment. This payment was due in October and notice was received on November 1st. The Federal Account received \$158,187.07 in October. This will allow the repayment of the \$10,000.00 loan to the General Fund. Allison Hayes moved to accept the Treasurer's Report as presented. Gary Schaffer seconded the motion. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Jean Dammast, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Lori Broady and Ben Hanika of the ESU 4 Teaching and Learning Team reported to the Board on their activities. Information regarding the upcoming *Engaging Educators Conference* to be held in February at Peru State College was shared. The Team members also shared information regarding Federal Grants that they manage. They informed the Board of different ways they are serving the districts in ESU 4 including Content Cadre Zooms on Mondays, Cadres held here at ESU 4, MTSS workshops with the Special Education department, and HIIP Visits at various schools. They also shared information on upcoming conferences they will be attending.

Gregg Robke shared a Thank You card received from Derek Gottula at Brinkman's for our recent vehicle purchase.

Lana Willman moved to declare the following item as surplus:

2213 0090 -- Monitor

The motion was seconded by Jeff Bacon. Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Jean Dammast, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Allison Hayes moved to accept the resignation of Ann Alden, Early Development Network Services Coordinator as of November 23, 2018. Jeff Bacon seconded the motion. Roll call vote: Allison Hayes, Yes; Lana Willman, Yes; Jean Dammast, Yes; Mary Stewart, Yes; Gary Schaffer, Yes; Jeff Bacon, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Gregg Robke shared information from the Educators Health Alliance regarding Blue Cross Blue Shield premiums for 2018-2019. There will be an overall increase of 4.99%. There was no increase in 2017-2018. The Annual Reports required to be submitted by November 1st were shared with the Board. Gregg also shared a report of the various services provided by ESU 4 to their districts. The Administrators Contract and Evaluation were discussed. A copy of the evaluation document was provided and the evaluation will be an action item in December. ESU 4 has received two classified resignations; Pat Latta, Receptionist at ESU 4, will be retiring at the end of December and Taylor Hill, Residential Assistant at NCECBVI, has resigned effective November 25th. The Board was also notified of a termination as a result of non-return following the allowed 12 weeks of FMLA Leave. At this time NCECBVI is advertising for two Residential Assistant positions. Information from NASB was shared. Mary, Cheri, Gary and Gregg will be attending the NASB Conference later this week in LaVista. Policies 3030 – 3061 were shared for review and action in December.

Mary Stewart moved to adjourn the meeting at 6:03 pm. The motion was seconded by Gary Schaffer. Roll call vote: Jeff Bacon, Yes; Gary Schaffer, Yes; Mary Stewart, Yes; Jean Dammast, Yes; Lana Willman, Yes; Allison Hayes, Yes; and Cheri Wirthele, Yes. Voting No: None. Motion carried.

Respectfully submitted,

Allison Hayes
Secretary