

**PORTAGE AREA SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
REGULAR MEETING
AUGUST 10, 2016**

<u>Mr. JT Bandzuh</u>	2019_____
<u>Mrs. Susan Berardinelli</u>	2019_____
<u>Mr. Jason Corte</u>	2017_____
<u>Mr. Matthew Decort, Secretary</u>	2017_____
<u>Mrs. Kathy Hough, Vice President</u>	2019_____
<u>Mr. John Jubina</u>	2017_____
<u>Mr. Christian Smith</u>	2017_____
<u>Mr. Dennis Squillario, Treasurer</u>	2019_____
<u>Mr. Erik Thrower, President</u>	2019_____
<u>Mr. Eric A. Zelanko</u> Superintendent of Schools	_____
<u>Mr. Ralph J. Cecere</u> Junior-Senior High School Principal	_____
<u>Mr. Christian Serenko</u> Elementary School Principal	_____
<u>Mr. Pete Noel</u> Supervisor of Special Education	_____
<u>Mr. Michael Kunko</u> Business Manager	_____
<u>Mrs. Denise Moschgat</u> Recording Secretary	_____
<u>Dennis McGlynn, Esquire</u> Solicitor	_____

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I. CALL TO ORDER

The meeting of the Portage Area Board of School Directors will please come to order. Pledge of Allegiance and a moment of silence will be led by the board Vice-President.

II. ROLL CALL

The Recording Secretary will please call the roll.

III. RECOGNITION OF VISITORS

Those who wish to speak should limit their remarks to three but no longer than five minutes.

IV. THIRD READING OF PROPOSED DISTRICT POLICY

810.2 Transportation – Video/Audio Recording

VI. ROUTINE MATTERS

1. NEXT REGULAR MEETING

The Committee of the Whole Meeting will be held **Wednesday, September 14, 2016** beginning at 6:30 p.m. in the elementary school auditorium with the Regular Meeting immediately following. The board may convene for a special July meeting at a date to be determined.

2. APPROVING THE MINUTES

Motion_____Second_____Vote_____

The Administration recommends approving the July special meeting minutes. A copy of the minutes was distributed with the advance agenda.

3. REPORTS

Vo-Tech Operating Committee representative **Erik Thrower**

Superintendent **Eric A. Zelanko**

High School Principal **Mr. Ralph Cecere**

Elementary School Principal **Mr. Christian Serenko**

Supervisor of Special Education **Mr. Pete Noel**

School Solicitor **Dennis McGlynn, Esquire**

Business Administrator **Michael J. Kunko**

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4. REPORTS: A. FINANCIAL, B. INVOICES (GENERAL FUND, CAFETERIA FUND AND ATHLETIC FUND), C. TAX COLLECTORS

Motion_____Second_____Vote_____
(Roll Call Vote)

A. Treasurers' Reports

A. General Fund	Page 2
B. Cafeteria Report	Page 3
C. School Wage Tax Financial Report	Page 4
D. Elementary School Activity Fund	Page 5
E. Junior / Senior High School Activity Fund	Page 6
F. Petty Cash (A – B – C)	Page 7
G. Payroll Financial Report	Page 8
H. Athletics	Page 9
I. General Fund	Page 10
J. Capital Reserve Fund	Page 10.1
K. Capital Projects Fund	Page 10.2
L. Investments/Pledged Collateral Report	Page 11

B.

General Fund Invoices (Page 10)	\$
Cafeteria Fund Invoices (Page 3B)	\$
Elementary Activity Fund Expenditures (Page 5)	\$
Junior/Senior High School Activity Fund Expenditures (Page 6A)	\$
Athletic Fund Invoices (Page 9)	\$
Capital Reserve Fund Invoices (10.1)	\$0.00
Capital Projects Fund Invoices (10.2)	\$0.00
Total Invoices paid	\$

C.

Mrs. Chappell - Cassandra Boro – Property, Per Capita, Occupation	\$0.00
Mrs. Redfern - Portage Boro – Property, Per Capita, Occupation	\$0.00
Mrs. Chappell Portage Township – Property, Per Capita, Occupation	\$0.00
Berkheimer Tax Administrators PASD – EIT (Current)	\$
Total Taxes	\$

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5. APPROVING BOND AMOUNTS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends approving bond coverage in the following amounts:

Business Manager	\$150,000.00
Administrative Assistant to the Business Manager	\$150,000.00
Superintendent of Schools	\$50,000.00
Board Secretary	\$20,000.00

6. APPROVING BUS ROUTES, RUNS AND STOPS AND BUS DRIVERS AND VEHICLES

Motion _____ Second _____ Vote _____

The Administration recommends approving bus routes, runs and stops for the 2016-2017 school year as well as bus and van drivers and vehicles for the 2016-2017 school year. Copies were provided with the advance agenda.

7. APPROVING SPORTS BIDS

Motion _____ Second _____ Vote _____
(Roll Call Vote)

The Administration recommends approving Sportman's as the vendor for the following sports bids:

<u>Boys' Basketball</u>		<u>Varsity Softball</u>	
Sportsman's	\$2,778.91	Sportsman's	\$932.44*
<u>Girls' Basketball</u>		<u>Jr. Hi. Softball</u>	
Sportsman's	\$896.54	Sportsman's	\$1,289.59
<u>Wrestling</u>		<u>Track & Field</u>	
Sportsman's	\$2,197.23	Sportsman's	\$822.06
		M-F Athletic & Perform Better	\$160.85*
<u>Baseball</u>		<u>Volleyball</u>	
Sportsman's	\$4,733.46	Sportman's	\$1,195.84

*Incomplete bid

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8. APPROVING TREE TRIMMING PROPOSAL

Motion_____Second_____Vote_____
(Roll Call Vote)

The Administration recommends approving the proposal of Shaffer Tree Service, LLC for trimming of designated trees from the ground up approximately 15 feet high, chipping and removal of branch debris including designated maple tree to be cut up, chipped and removed from premises in the amount of \$1,200.

9. RENEWING AGREEMENTS WITH ACRP

Motion_____Second_____Vote_____

The Administration recommends renewing its Letter of Agreement and Program Agreement with Alternative Community Resource Program for the 2016-2017 school year. The agreements cover ACRP's Children and Adolescent Partial Hospitalization Program and the district only pays if it authorizes services on behalf of a student.

10. RENEWING AGREEMENT WITH IUP FOR STUDENT TEACHING ASSIGNMENTS

Motion_____Second_____Vote_____

The Administration recommends renewing its agreement with IUP for student teaching assignments for a five year period.

11. RENEWING LETTER OF AGREEMENT WITH CAMBRIA COUNTY DRUG & ALCOHOL PROGRAM

Motion_____Second_____Vote_____

The Administration recommends renewing its Letter of Agreement with the Cambria County Drug and Alcohol Program and Cambria County Behavioral Health/Intellectual Disabilities and Early Intervention Programs for the 2016-2017 school year.

12. APPROVING STUDENT TEACHING ASSIGNMENT

Motion_____Second_____Vote_____

The Administration recommends approving Taylor Dendas a student attending Mount Aloysius College for a student teaching assignment under the supervision of Jennifer Thomas for the 2016-2017 school year. Ms. Dendas will have her pre-student teaching beginning August 29 (two days per week) and her student teaching assignment will be March 8 to April 28, 2017.

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13. APPROVING AGREEMENT TO PARTICIPATE IN ACCESS PROGRAM

Motion_____Second_____Vote_____

The Administration recommends approving an Agreement to Participate in the PA Department of Human Services School-Based ACCESS Program for the fiscal year 2016-2017.

VII. PERSONNEL MATTERS

1. ADDITIONS AND REMOVALS FROM THE SUBSTITUTE LISTS

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends the following additions to the substitute lists:

Jamie Lynn Jaber	Substitute Teacher
Justin Oglie	Substitute Teacher
Kathy Roman	Substitute Teacher
Nancy Ondesko	Substitute Teacher (packet pending)*
Diane Kinback	Substitute Teacher
Constance Lamar	Substitute Teachers Aide/Cafeteria
Mary Cameron	Substitute Teachers Aide (packet pending)*

*Packets will included current clearances and all necessary documentation prior to working with students.

The Administration recommends removing the following individuals from the substitute lists:

Brittany Patrick	Substitute Teacher
Brandon Byrne	Substitute Teacher
Lauren Madonna	Substitute Teacher
Melissa McMullen	Substitute Teacher

2. HIRING MENTOR TEACHERS

Motion_____Second_____Vote_____

(Roll Call Vote)

The Administration recommends hiring the following mentor teachers for the 2016-2017 school year. Salary will be based on the current contract between the district and the PAEA for extra curricular activities.

Mary Kenny for Phillip Miller
Brittany Brewer for Kaitlin Cawley

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3. ACCEPTING RESIGNATION OF PROFESSIONAL STAFF

Motion _____ Second _____ Vote _____

The Administration recommends accepting, with regret, the resignation of Lauren Crisafulli as a Spanish teacher effective immediately. The Administration further requests permission to advertise.

4. ACCEPTING RESIGNATION OF CAFETERIA WORKER

Motion _____ Second _____ Vote _____

The Administration recommends accepting, with regret, the resignation of Judy L. Decort as a cafeteria worker effective immediately. The Administration further requests permission to advertise.

IX. MOTION TO MAKE THE AGENDA PART OF THE MINUTES

Motion _____ Second _____ Vote _____

X. MOTION SHOULD BE MADE TO ADJOURN THE MEETING

Motion _____ Second _____ Vote _____

Time: _____