



GACE® Paraprofessional Assessment Test Taker Confidentiality Statement

Please complete this form and give it to your test administrator.

Test Date: ___/___/___

Test Site Information:

School District/RESA Information:

Test Site Name

School District/RESA Name

City

State

Zip Code

Highlighted Test Center Procedures and Regulations – PLEASE READ CAREFULLY

The test administrator is authorized to dismiss you from a test administration and/or ETS may cancel your scores for reported violations of these procedures and regulations. If cancellation should be necessary, no scores will be reported, and your test fee will be forfeited.

1. You must have valid and acceptable identification (ID) to take the test. Keep your ID with you at all times.
2. You must follow the procedures set by the test site for storage of personal belongings. If you need to access a stored item during a break – such as food, beverage, or medicine – you must inform the test administrator *before* you get the item. You are not allowed to access any prohibited items; these include, but are not limited to: notes, study materials, phones, tablets, personal digital assistants (PDAs), watches, and any other electronic, listening, recording, scanning, or photographic devices.
3. You will be allowed to take an unscheduled break, if needed, for a maximum of 15 minutes; however, timing for the test will continue during the break. You may be required to sign a test site log any time you leave or enter the testing room. Repeated or lengthy departures from your workstation for unscheduled breaks will be documented by the test administrator and reported to ETS.
4. You are not permitted to leave the test site during the test session or during breaks.
5. You may not communicate with anyone about the content of the test. You may not discuss or share test content or test responses/answers during the test administration, during breaks, or after the test administration. Communication in any form is not permitted during the test administration. You may not remove, or attempt to remove, any test content or scratch paper from the testing room or test site at any time before, during, or after the test administration.
6. Disruptive behavior in any form will not be tolerated. The test administrator has sole discretion in determining what constitutes disruptive behavior.
7. You may not retake the same test via computer for **twenty eight (28) days**.
8. Comments about the test site or testing conditions must be submitted in writing by mail, email, or fax no later than **two days** after your test date.

I understand and hereby agree to the policies, procedures, and general conditions set forth on this statement and the program’s website, the ETS privacy and security policy, and the current year’s GACE *Registration Bulletin*, including the Rules of Test Participation. These policies, procedures, and conditions include, but are not limited to, those concerning the test administration (including the test procedures and regulations listed above); collection of photographs and personal data; payment of fees, test retake policy, and the reporting or cancellation of scores.

I certify that I am the person who will take the test at this site and whose name and address are entered in the registration screen. I agree to maintain the full confidentiality of all test questions, specifically not to reproduce and/or disclose any test question in whole or in part to any person or entity, and understand that if I reproduce test questions in any manner I may be subject to a copyright infringement lawsuit and any other action(s) ETS may take to protect its intellectual property rights. I understand that providing false information on this form may lead to cancellation of my test scores by ETS. I understand that if I do not agree to these conditions, I will not be permitted to test and my test fee will not be refunded. I also understand that if I violate any of the policies or procedures listed on the website and in the *Registration Bulletin*, I may be prohibited from any future testing.

Copy the statement below and sign your name as you would an official document. Sign and date the statement where indicated.

“I agree to the conditions printed and referenced above and certify that I am the person who will take the test at this site and whose name and address are entered in the registration screen. I agree to maintain the full confidentiality of all test questions, specifically not to reproduce or disclose any test question in whole or in part to any person or entity in any form.”

Printed Name: _____

Are you testing today in your country of citizenship Yes No

Signature: _____

Date: _____