



OUR FUTURE IS IN CHILDREN'S EDUCATION

**MONDAY
7:30 P.M.**

**ALCOTT ELEMENTARY SCHOOL
CAFETERIA**

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT
January 8, 2018**

I. Call to Order, Pledge of Allegiance, and Reading of the Mission Statement

The mission of the Wolcott Public Schools is to promote the academic, social, and emotional development of all students to become contributing members of the global community.

II. Approval of Minutes

- A. Regular Meeting of December 11, 2017
- B. Public Session of Expulsion Hearing December 20, 2017
- C. Public Session of Expulsion Hearing January 3, 2018

III. Communications

IV. Business Manager's Report

- A. Expenditures

V. Superintendent's Report

- A. Dr. Gasper's Report
- B. Small Moments Snow Globe Project – Mr. Mancini & Mrs. Tedesco

VI. Public Comment

VII. Old Business

VIII. New Business

- A. Resignation(s)
- B. Nomination(s)
- C. Bid Award – Regular Education Transportation
- D. Out of State Conference(s)

IX. Committee Reports

X. Time for the Public

XI. Items for the Next Agenda

XII. Adjournment

Note:

Operations & Programs Committee at 6:00 p.m. in the Board Offices at Alcott School:

1. Discuss a District Narcan Policy
2. Review a Transportation Waiver Form
3. Discuss WHS Auto Lab

Finance Committee at 7:00 p.m. in the Board Office at Alcott School:

1. Business Manager's Report
2. Expenditures
3. Review Transportation Bids

**BOARD OF EDUCATION
WOLCOTT, CONNECTICUT**

A meeting of the Board of Education was held on Monday, December 11, 2017, at Tyrrell Middle School. In attendance were: Lori DelBuono Bartlett, Chairman of the Board of Education; Cynthia Mancini, Vice Chairman of the Board of Education; Roberta Leonard, Secretary of the Board of Education; Thomas Buzzelli, Christopher Charette, Kathleen Cordone, Paul D'Angelo, Anthony Gugliotti, and Kelly Mazza. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools, Kevin Hollis, Director of Student Services; Rosa Ramalhete, Supervisor of Special Education; Walter Drewry, Principal of Wolcott High School; Bryan MacKay, Assistant Principal of Wolcott High School; Joseph Morgan, Assistant Principal of Wolcott High School; Joseph Norcross, Principal of Tyrrell Middle School; Daniel Caetano, Assistant Principal of Tyrrell Middle School; Kimberly Murtaugh, Principal of Frisbie Elementary School; Shawn Simpson, Principal of Alcott Elementary School; Deborah Osvald, Principal of Wakelee Elementary School; David Stankus, Facilities Director; Robert Cormier, Wolcott High School Teacher; and Joan Gray, Board Clerk.

The meeting was called to order at 7:35 p.m. by Mrs. DelBuono Bartlett, and the Pledge of Allegiance was recited. Mrs. DelBuono Bartlett read the Wolcott Public Schools' Mission Statement.

Approval of Minutes:

Motion: by Mrs. Mancini, seconded by Ms. Leonard, to approve the minutes of the regular meeting of November 27, 2017. So voted.

Communications:

Enrollment Spreadsheet – November 2017
Thank You for a WEF Grant – Ms. Ciarleglio
Rotella Monthly Montage – December 2017

Business Manager's Report:

Budget Transfers:

Motion: by Mrs. Mancini, seconded by Mr. Charette, to authorize the transfer of **\$229,280.24** from fiscal year 2017-2018 as presented in the Business Manager's report. So voted.

Expenditures:

Motion: by Mrs. Mancini, seconded by Mrs. Mazza, to approve the following expenditures:

To approve the January 2017 payroll expenditure in the amount of **\$1,510,000.**

To approve expenditures in the amount of **\$1,003,479.75** paid on December 12, 2017 for fiscal year 2017-2018.

So voted.

Superintendent's Report:

Mr. Cormier gave the Board of Education a report on the Lego Robotics Program, and then introduced students who showed the Board the project they had worked on.

The School Principals gave two minute school highlights, and Mr. Hollis gave an update on the Student Services Department.

Dr. Gasper reported that earlier in the evening, the Board of Education heard an update from our Facilities Director, Mr. Stankus, regarding the state of our facilities. He indicated that all of our school buildings are in a state of needing constant repair. These are not issues of normal maintenance, as our custodians and maintenance staff do a good job of regularly scheduled upkeep. The issue at hand is that the core, the infrastructure of our buildings' systems are all coming to their end-of-life almost simultaneously. While our facilities are currently safe and compliant with all pertinent codes, the heating, cooling, plumbing, and roofing systems within them are beginning to fail in substantial ways. While we do our best to plan for such things during the budget process, the speed at which critical items are failing is accelerating.

The Board engaged Friar Associates, an architectural firm from Farmington experienced in school construction, to conduct a feasibility study. This study was thorough and looked at all of our building exteriors, interiors, systems, and our enrollment projections. These architectural and engineering studies verified that our school buildings will need critical attention and renovation within the next five-to-ten years. It's also important to remember that current enrollment in our elementary schools ranges from 51% to 62% of capacity.

In the coming months, the Board and the Superintendent will continue to discuss these important matters and we will keep Wolcott families and staff apprised of our progress.

Motion: by Ms. Leonard, seconded by Mrs. Mancini, to approve the Superintendent's Report. So voted.

Public Comment:

No one came forward.

OLD BUSINESS:

None.

NEW BUSINESS:**Nominations:**

Motion: by Mrs. Mancini, seconded by Mr. Charette, to appoint the individual(s) as indicated:

1. **Rachel Turner** to the position of Long Term Substitute Reading Specialist at Tyrrell Middle School effective December 12, 2017;
2. **WHS Volunteer Coaches for the 2017-2018 school year** as follows:

Christopher Bendtsen	Indoor & Outdoor Track
Monica Gray	Cheerleading
Matthew Maisto	Boys Basketball (pending certification)
Michael Bozzuto	Boys Basketball (pending certification)

So voted.

Out of State Field Trip:

Motion: by Ms. Leonard, seconded by Mr. D'Angelo, to approve the following out of state field trip:

1. Tyrrell Middle School's 8th Grade Students (190) request permission to go to Washington, D.C. from May 29 to June 1, 2018.

So voted.

Permission to Discard Old Equipment:

Motion: by Mrs. Mancini, seconded by Mrs. Mazza, to approve giving the following departments permission to dispose of equipment:

Food Services at Wolcott High School:

- Two door reach-in Hobart refrigerator, model #DE2, asset tag #01340
- Company Serve Lift hot holding unit, model #1500H-73-C, asset tag #04777.

Technology Services:

- Recycle outdated computer and monitors currently being stored at Tyrrell Middle School.

So voted.

Permission to Accept a Donation:

Motion: by Mr. D'Angelo, seconded by Mr. Charette, to accept a donation from Mr. Kevin Burns and family to Tyrrell Middle School's Music Program of a Gemeinhardt flute, an Olds clarinet, and a non-name brand trumpet. The estimated value of the donation is \$400. So voted.

Contract Award – Special Education Transportation:

Motion: by Mrs. Mancini, seconded by Mr. Charette, to enter into a contract with **Kids Wheels, LLC** for Special Education transportation services from 7/1/2018 to 6/30/2023 using the attached rates per the RFP response. So voted.

Committee Reports:

Mrs. Mancini said that the Finance Committee met at 6:00 p.m. and reviewed pending invoices, budget transfers, the internal service report, medical claims, the Special Education transportation contract, and the regular education transportation bid.

Mr. Buzzelli reported that the Facilities Committee met earlier and Mr. Stankus gave them an overview of the facilities feasibility study done by Friar Associates.

Mr. Gugliotti said that the Negotiations Committee met last week to discuss flaws in the contract with the WEA. The results of their meeting would be discussed with the Board during Executive Session.

Time for the Public:

No one came forward..

Items for the Next Agenda:

The next meeting is January 8 and will be at Alcott Elementary School.

Board members can contact the Board of Education Office if you have additional agenda items.

EXECUTIVE SESSION:

Motion: by Mrs. Mancini, seconded by Mr. Buzzelli, to go into Executive Session for the purpose of discussing ongoing negotiation. Mr. Bendtsen was invited to attend Executive Session. So voted.

Motion: by Mr. D'Angelo, seconded by Mr. Buzzelli, to come out of Executive Session and reconvene the regular meeting at 8:39 p.m. So voted.

Ratify a Contract – WEA:

Motion: by Mr. Gugliotti, seconded by Mr. Buzzelli, to ratify the agreement between the Wolcott Board of Education and the Wolcott Education Association, effective August 1, 2018 to July 31, 2022. So voted.

ADJOURNMENT:

Motion: by Mr. Buzzelli, seconded by Mr. D'Angelo, to adjourn the meeting at 8:41 p.m. So voted.

Note: The Board of Education meetings are videotaped, and as result are available to be viewed on the WLCT96 site on the Town of Wolcott's website, www.wolcottct.org.

Regular Meeting of the Board of Education – January 8, 2018

RESOLUTION: EXPENDITURES

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

To approve the February 2018 payroll expenditure in the amount of **\$1,520,000.**

To approve expenditures in the amount of **\$ 867,393.50** paid on January 9, 2018 for fiscal year 2017-2018.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT
SUPERINTENDENT'S REPORT

JANUARY 8, 2018

Small Moments Snow Globe Project – Mr. Mancini & Mrs. Tedesco

Two Minute School Highlights:

Alcott:

Frisbie:

Wakelee:

Tyrrell:

Wolcott High:

Student Learning & Teaching:

As I introduced to you last month, our Vision of the Graduate is a relatively new and important document for us. I encourage all families and staff to become familiar with it. I'd like to talk about the first set of expectations. The descriptors below outline the over-arching skills that we believe all students must have across K-12 and after graduation in college and the workforce. The full document can be found on the school system's website.

The Wolcott Public Schools Graduate:

- Takes a proactive and self-directed approach to learning.
- Is willing and capable of improving upon past performance.
- Demonstrates the ability to learn and adapt to new environments and challenges.
- Shows intellectual curiosity.
- Makes connections in their ongoing learning across content areas.
- Sets personal goals and can implement strategies to achieve them.
- Perseveres in the face of adversity and challenge.
- Uses current technologies in ethical and effective ways.

We are currently working actively to include these skills and dispositions as we revise curriculum documents and other practices district-wide.

Conference Attendance Report

January 8, 2018

DATE	COST	PERSON(S)	SCHOOL/POSITION	SUB	PRESENTER	TITLE	LOCATION
02/13/18	None	Aisha Mobley	WHS/Dir School Counseling	No	CollegeBoard	SAT/Test Center Sup Training	New Britain, CT
02/14/18	None	Kelley Brochu	WHS/School Counselor	No	CollegeBoard	SAT/Test Center Sup Training	New Britain, CT
02/15/18	None	Joe Morgan	WHS/Asst. Principal	No	CollegeBoard	SAT/Test Center Sup Training	New Britain, CT
01/11/18	(M) Only	Stephanie Russo	WHS/SPED	Yes	PMT Associates	PMT Training	Middletown, CT
12/14/17	(M) Only	Bryan MacKay	WHS/Asst. Principal	No	ACES	Regional Principals Council	Woodbridge, CT
01/18/18	None	Kim Murtaugh	FES/Principal	No	CAS	Promoting Positive School Climate	Bristol, CT
1/26-1/27/18	\$305 + (M)	Kristin Ferguson	WHS/Teacher	No	Harvard Medical Center	School Mental Health: Treating Students K-12	Boston, MA
1/26-1/27/18	\$305 + (M)	Jill Fontanella	WHS/Social Worker	No	Harvard Medical Center	School Mental Health: Treating Students K-12	Boston, MA
1/26-1/27/18	\$305 + (M)	Kristin Sweeney	WHS/Social Worker	No	Harvard Medical Center	School Mental Health: Treating Students K-12	Boston, MA

Field Trips
BOE Meeting 01-08-18

Trip ID	Trip Name	Date	School	Students	Destination	Educational Objective	Contact
1307	Math Meet #4	01/10/18	WHS	20	Glastonbury High School	To compete with other high schools in the Capitol Area Mathematics League	Stabile, Sarah
1372	CMEA Regional Music Festival Rehearsal	01/12/18	WHS	5	Middletown High School 200 LaRose Lane Middletown CT, 06457	CMEA Southern Region Music Festival - these students successfully passed an audition and will ultimately perform with the best high school musicians in the region. This complies with "performing" national music standards.	Clement, Justin
1373	CMEA Regional Festival Performance	01/13/18	WHS	5	Middletown High School 200 LaRose Lane Middletown CT, 06457	CMEA Southern Region Festival - these student will perform with the best student musicians in our region	Clement, Justin
1378	Skills in Shopping & Budgeting	01/09/18	WHS	8	Pat's IGA: 816 Wolcott Rd, Wolcott, CT 06716	Students in the Life Skills program have objectives in their IEPs referring to reading aisle signs and finding items in a grocery store. Students also have objectives on their IEPs to ask a worker where an item is if they can't find it. They also have objectives on finding subtotal which they will do on this trip.	Russo, Stephanie

Field Trips
BOE Meeting 01-08-18

Trip ID	Trip Name	Date	School	Students	Destination	Educational Objective	Contact
1379	Middle Level Leadership Conference	01/11/18	TMS	12	Trinity College, Hartford, CT	<p align="center">CCSS.ELA-LITERACY.SL.8.1 Engage effectively in a range of collaborative discussions (one-on-one, in groups, and teacher-led) with diverse partners on grade 8 topics, texts, and issues, building on others' ideas and expressing their own clearly.</p> <p align="center">CCSS.ELA-LITERACY.SL.8.1.B Follow rules for collegial discussions and decision-making, track progress toward specific goals and deadlines, and define individual roles as needed.</p> <p align="center">CCSS.ELA-LITERACY.SL.8.1.C Pose questions that connect the ideas of several speakers and respond to others' questions and comments with relevant evidence, observations, and ideas.</p> <p align="center">CCSS.ELA-LITERACY.SL.8.1.D Acknowledge new information expressed by others, and, when warranted, qualify or justify their own views in light of the evidence presented.</p>	Conway, Pamela
1384	Alcott Elementary Invention Convention	01/10/18	WHS	4	Alcott Elementary School	<p align="center">ENGAGES IN AND CONTRIBUTES TO THEIR LOCAL COMMUNITY AND BEYOND. Demonstrates a true commitment to civic involvement and responsibility. (Vision of a Graduate)</p>	Stabile, Sarah

Field Trips
BOE Meeting 01-08-18

Trip ID	Trip Name	Date	School	Students	Destination	Educational Objective	Contact
1386	Invention Convention Frisbie	01/31/18	WHS	4	Frisbie Elementary School	ENGAGES IN AND CONTRIBUTES TO THEIR LOCAL COMMUNITY AND BEYOND. Demonstrates a true commitment to civic involvement and responsibility. (Vision of a Graduate)	Stabile, Sarah
1387	Eli Whitney	02/09/18	Frisbie	58	Eli Whitney Museum	Prepare for Science CMT and review 4th grade science standards on electricity and 5th grade science standards on light and the eye. 5.1b -Light is a form of energy 5.2a - The sense organs perceive stimuli from the environment 4-PS3-2-Energy - Make observations to provide evidence that energy can be transferred from place to place	Barnet, Carolyn
1392	Technical School Exploration	02/07/18	WHS	40	Porter & Chester, Waterbury and Bristol Tech., Bristol	C4.9-10.5 Demonstrate knowledge of career resources in the school and community A2.11-12.2 Explore the many options to pursue following graduation	Cyr, Nancy

Field Trips
BOE Meeting 01-08-18

Trip ID	Trip Name	Date	School	Students	Destination	Educational Objective	Contact
1394	Connecting with Art	02/02/18	WHS	25	Univ. of Hartford, Silpe Gallery; Wadsworth Atheneum, Hartford, CT	<p>Wolcott Public Schools- Vision of the Graduate: Shows an appreciation of the role of the arts across world cultures.</p> <p>National Core Arts Standards Anchor Standard #6 (Responding) Convey meaning through the presentation of artistic work. Analyze and describe the impact that an exhibition or collection has on personal awareness of social, cultural, or political beliefs and understandings. Anchor Standard #8: (Responding) Interpret intent and meaning in artistic work Anchor Standard 11: (Connecting) Relate artistic ideas and works with societal, cultural, and historical context to deepen understanding.</p>	Stange, Deborah

Fundraiser Report January 8, 2018

DATE	SCHOOL	GROUP/PERSON	DESCRIPTION OF FUNDRAISER
Dec - ongoing	WHS	Basketball Hoops Club	Sell car decal magnets
January to June	WHS	GSA (Gender Sexuality Awareness)	Sell jewelry, wallets, bake sale etc. to get a budget for the club
Winter & Spring	WHS	Student Athlete Advisory Council	Sell t-shirts - "One Team"
Feb 1-13	Tyrrell	Project Explore	Sell silk roses
Feb 1-28	Frisbie	Project Explore Independent Study Project	Collect items for the Ronald McDonald House
Mar 12	Alcott	PTO	Sell tickets to a Harlem Wizards game at WHS

Regular Meeting of the Board of Education – January 8, 2018

RESOLUTION: RESIGNATION(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO ACCEPT THE RESIGNATION(S) OF:

1. **Joan Gray** in the position of Administrative Assistant to the Superintendent for the Wolcott Public Schools for the purpose of retirement effective March 31, 2018.

(See attached)

Regular Meeting of the Board of Education – January 8, 2018

RESOLUTION: NOMINATION(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPOINT THE FOLLOWING PERSON(S) AS INDICATED:

1. **Heather Pytel** to the position of Drama Advisor at Tyrrell Middle School effective for the 2017-2018 school year.

(See attached)

Regular Meeting of the Board of Education – January 8, 2018

RESOLUTION: BID AWARD – REGULAR EDUCATION TRANSPORTATION SERVICES

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation(s)

To approve the bid and award a contract to **All Star Transportation, LLC** to provide Regular Education transportation services to Wolcott Public Schools in the amount of (see attached rates) from 2018-19 through 2022-2023.

Regular Meeting of the Board of Education – January 8, 2018

RESOLUTION: OUT-OF-STATE CONFERENCE(S)

Resolution from Dr. Anthony Gasper, Superintendent of Schools, to the Honorable Board of Education of the Town of Wolcott, making recommendation

TO APPROVE THE FOLLOWING OUT-OF-STATE CONFERENCES:

1. **Kristin Ferguson, Jill Fontanella, and Kristin Sweeney-Bizier**, who are all student support staff at Wolcott High School, request permission to attend the Harvard Medical Centers' conference titled, "School Mental Health; Treating Students K to 12," being held in Boston, MA on January 26-27, 2018.

(See attached)

COMMITTEE REPORTS

January 8, 2018

Facilities Committee – December 11, 2017

Finance Committee – December 11, 2017

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT

FACILITIES COMMITTEE
MINUTES OF DECEMBER 11, 2017

A meeting of the Board of Education's Facilities Committee was held on Monday, December 11, 2017, at Tyrrell Middle School. In attendance were: Thomas Buzzelli, Chairman of the Facilities Committee; Lori DelBuono Bartlett, Chairman of the Board; Cynthia Mancini, Vice Chairman of the Board, Roberta Leonard, Secretary of the Board; Christopher Charette, Paul D'Angelo, Anthony Gugliotti, Kathleen Cordone, and Kelly Mazza, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools; Todd Bendtsen, Business Manager; and David Stankus, Facilities Director.

The meeting was called to order at 6:15 p.m. by Mr. Buzzelli.

Mr. Stankus did a presentation for the Committee on the Facilities' Feasibility Study done by Friar Associates.

ADJOURNMENT:

Motion: by Mrs. Mancini, seconded by Ms. Leonard, to adjourn the meeting at 7:00 p.m. So voted.

WOLCOTT PUBLIC SCHOOLS
WOLCOTT, CONNECTICUT

FINANCE COMMITTEE
MINUTES OF DECEMBER 11, 2017

A meeting of the Board of Education's Finance Committee was held on Monday, December 11, 2017, at Tyrrell Middle School. In attendance were: Cynthia Mancini, Chairman of the Finance Committee and Vice Chairman of the Board; Lori DelBuono Bartlett, Chairman of the Board; Roberta Leonard, Secretary of the Board; Thomas Buzzelli, Christopher Charette, Paul D'Angelo, Anthony Gugliotti, Kathleen Cordone, and Kelly Mazza, all Board members. Also in attendance: Dr. Anthony Gasper, Superintendent of Schools, and Todd Bendtsen, Business Manager.

The meeting was called to order at 7:00 p.m. by Mrs. Mancini.

The Committee reviewed budget transfers, pending invoices, the internal service report, and medical claims. They discussed oil prices, the special education transportation contract, and regular education transportation bids.

ADJOURNMENT:

Motion: by Mr. D'Angelo, seconded by Mr. Gugliotti, to adjourn the meeting at 7:30 p.m. So voted.