

1 **OFFICIAL MINUTES**

2
3 of the **REGULAR MEETING** of the Greenwich Township Board of Education held
4 **Monday, December 14, 2020** virtually via Zoom.

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6 The meeting was called to order by President Gerald Michael, Jr. at 6:32 p.m.

7
8 **Roll Call:**

9

<input checked="" type="checkbox"/> Mr. Gerald Michael School Board President	(Chair) Negotiations Committee Alternate Delegate to County & State Board Associations Greenwich Township Representative to Paulsboro Bd of Education Strategic Planning Committee Curriculum/Technology Committee Personnel Committee
<input type="checkbox"/> Mrs. Roseanne Lombardo School Board Vice-President Absent	(Chair) Strategic Planning Committee Delegate to County & State Board Associations Personnel Committee Policy Committee
<input checked="" type="checkbox"/> Mr. Andrew Chapkowski	(Chair) Buildings & Grounds Committee Budget & Finance Committee Curriculum/Technology Committee Personnel Committee
<input checked="" type="checkbox"/> Mr. Chad Kent	(Chair) Curriculum/Technology Committee Buildings & Grounds Committee Negotiations Committee Policy Committee Personnel Committee
<input checked="" type="checkbox"/> Mr. Duane Sarmiento Arrived at 7:07 p.m.	(Chair) Policy Committee Buildings & Grounds Committee Public Relations Committee Personnel Committee
<input type="checkbox"/> Ms. Amy Vandergrift Absent	(Chair) Public Relations Budget & Finance Committee Strategic Planning Committee Personnel Committee
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	(Chair) Budget & Finance Committee Negotiations Committee Public Relations Committee Personnel Committee

10 Quorum YES

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12 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and Mr.
13 Scott A. Campbell, School Business Administrator/Board Secretary.

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15 As required under the guidelines of the Open Public Meeting Law, notice of this meeting
16 was sent to **The Courier Post**, and **The Township Clerk**. It was also posted in the
17 Greenwich Township School Buildings and on our website. (Optional: Videotaping
18 Regulations – “The proceedings of this meeting are being videotaped and anyone
19 wishing to discuss an individual child should so note.”)

1 **FLAG SALUTE**

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3 **1. MINUTES**

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5 Motion: (Chapkowski/Vernacchio) to approve the following minutes:

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7 November 9, 2020 – Regular Meeting
8 November 9, 2020 – Executive Session
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10 Motion carried by unanimous voice vote.

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12 **2. ADMINISTRATIVE/PRINCIPAL REPORTS**

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14 Motion: (Chapkowski/Kent) to approve the following as one, A-C:

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16 A. **School Health Services**

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- 18 1. School Health Services report as of **November 30, 2020** for Broad
- 19 Street School. (Attachment)
- 20
- 21 2. School Health Services report as of **November 30, 2020** for
- 22 Nehaunsey Middle School. (Attachment)
- 23

24 B. **Monthly Attendance, Enrollment, Drills and Monthly Overview:**

MONTHLY ATTENDANCE – NOVEMBER 2020	
Broad Street School	95.6%
Nehaunsey Middle School	95.2%

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BROAD STREET SCHOOL ENROLLMENT – NOVEMBER 2020	
Grade PS	Total: 8
Grade K	Total: 23
Grade 1	Total: 42
Grade 2	Total: 32
Grade 3	Total: 39
Grade 4	Total: 53
Grade 5	Total: 40
TOTAL ENROLLMENT: 237	

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NEHAUNSEY MIDDLE SCHOOL ENROLLMENT – NOVEMBER 2020	
Grade 6	Total: 51
Grade 7	Total: 50
Grade 8	Total: 40
TOTAL ENROLLMENT: 141	

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DATE	TIME/LOCATION	DURATION	ACTION/DRILL
November 19, 2020	1:00 p.m./NMS	3 minutes	Testing of Fire Alarm. Staff did not exit building; no students in building
November 23, 2020	12:00 noon/BSS	2 minutes	Fire Drill-Audible Alarm; remain in place and talk about what you do (Maroon Team)
November 23, 2020	1:00 p.m./NMS & BSS	N/A	Test of District Automated Notification System-Test e-mail notification sent to all parents/guardians
November 24, 2020	12:00 noon/BSS	2 minutes	Fire Drill-Audible Alarm; remain in place and talk about what you do (Gold Team)
*NMS/Nehaunsey Middle School		*BSS/Broad Street School	

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C. Student Discipline, Violence/Vandalism and HIB

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1. The approval of the Student Discipline, Violence/Vandalism and HIB as of **November 30, 2020**:

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Infractions Referrals Reports	Number of Incidents November 2020		2020-2021 Total-to-Date	
	BSS	NMS	BSS	NMS
Dating Violence	0	0	0	0
Detention After School	0	0	0	0
Harassment, Intimidation or Bullying	0	0	0	0
Lunch Detention	0	0	0	0
Out-School-Suspension (OSS)	0	0	0	0
Restricted Study	0	0	0	0
Violence, Vandalism, Substance Abuse	0	0	0	0

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Susan Vernacchio commented that she is very impressed with the monthly attendance of the students and the teachers especially with everything that is going on.

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Motion carried by unanimous voice vote.

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1 **3. SUPERINTENDENT RECOMMENDATIONS**

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3 Motion: (Vernacchio/Michael) to approve the following:

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5 A. The approval to hire Ellen Pidliskey as Secretary to the Principal at Broad
6 Street School, at a prorated salary of \$42,781.00, effective upon receipt of
7 all new hire documents including the Criminal History Review approval, for
8 the 2020-2021 school year, pending completion of G.T.E.A. negotiations.
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10 Motion carried by unanimous roll call vote.

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12 Motion: (Michael/Vernacchio) to approve the following:

- 13
14 B. The approval of request from Steven Wehrle, Teacher at Broad Street
15 School, for use of accrued personal days in February 2021. (Attachment)
16
17 C. The approval of request from Violet Gregg, Teacher at Nehaunsey Middle
18 School, for use of accrued personal days on December 17 & 18, 2020.
19 (Attachment)
20
21 D. The approval to extend Christian Hill, Summer worker, through a date to
22 be determined by Administration, for assistance with IT, at the same
23 hourly rate, \$11.00 per hour, not to exceed 20 hours per week.
24
25 E. The approval of request from Jennifer Spera, Aide at Broad Street School,
26 for use of accrued personal days, December 15 & 16, 2020.
27

28 Motion carried by unanimous roll call vote.

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30 **4. POLICY & REGULATION**

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32 Motion: (Chapkowski/Kent) to approve the following policies on 2nd
33 reading:
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Number	Title	1 st Reading	2 nd Reading
P 1620	Administration – Administrative Employment Contracts		X
P 2431	Program – Athletic Competition		X
R 2431.1	Program – Emergency Procedures for Sports and Other Athletic Activity		X
P 2464	Program – Gifted and Talented Students		X
P & R 5330.05	Students – Seizure Action Plan (New)		X
P 6440	Finances – Cooperative Purchasing		X
P & R 6470.01	Finances – Electronic Funds Transfer and Claimant Certification (New)		X
P & R 7440	Property – School District Security		X

P 7450	Property – Property Inventory		X
P & R 7510	Property – Use of School Facilities		X
P 8420	Operations – Emergency and Crisis Situations		X
P 8561	Operations – Procurement Procedures for School Nutrition Programs		X
P 1648	Administration – Restart & Recovery Plan		X
P 1648.02	Administration – Remote Learning Options for Families		X
P 1648.03	Administration – Restart & Recovery Plan – Full-time Remote Instructions		X

Motion carried by unanimous voice vote.

5. BUDGET & FINANCE

None at this time.

6. REPORT OF SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Motion: (Vernacchio/Kent) to approve the following as one, A-E:

A. Board Secretary’s Report

1. The acceptance of the Board Secretary’s Report for the months of **June, July, August, September and October 2020**. The Board Secretary certifies that no line item account has been over expended in violation of *N.J.A.C. 6A:23A-16.10(c)3* and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Attachment)

B. Treasurer’s Report

1. The approval of the Treasurer’s Report in accordance with *18A:17-36* and *18A:17-9* for the months of **June, July, August, September and October 2020**. The Treasurer’s Report and the Secretary’s Report are in agreement for the months of **June, July, August, September and October 2020**. (Attachment)

C. Revenue Certification

1. The Board Secretary in accordance with *N.J.A.C. 6A:23A-16.10(c)2* certifies that there are no changes in anticipated revenue amounts or revenue sources.

1 D. Board of Education Certification

- 2
3 1. The approval of the Board of Education certification for the months
4 of **June, July, August, September and October 2020** that after
5 review of the Secretary's monthly financial reports and upon
6 consultation with the appropriate district officials, that to the best of
7 its knowledge no major accounts or funds have been over
8 expended in violation of *N.J.A.C. 6A:23A-16.10(c)4* and that
9 sufficient funds are available to meet the district's financial
10 obligations for the remainder of the year.

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12 E. Transfer List

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14 1. The ratification of transfers, authorized by the Superintendent, for
15 the months of **June, July, August, September and October 2020**,
16 to give balances to new accounts and to balance existing accounts.

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18 Motion carried by unanimous voice vote.

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20 **7. OLD BUSINESS**

- 21
22 A. **Scott Campbell** said that we still have not received any notification for the
23 new tuition contract from Paulsboro High School and we obviously have
24 not paid them. Paulsboro is looking at upwards of over \$500,000.00 still
25 owed to them.

26
27 **Gerald Michael** said he spoke to the Business Administrator at Paulsboro
28 that was leaving the position and he assured **Mr. Michael** that it was being
29 worked on. The new Business Administrator starts on January 4, 2021.

30
31 **Andrew Chapkowski** asked if there is money left in the budget at the end
32 of the year, are we obligated to pay Paulsboro? **Mr. Campbell** responded
33 that we are obligated. **Mr. Chapkowski** asked if Paulsboro gives us an
34 "off the wall" tuition number, can we challenge it? **Mr. Campbell** said that
35 they use the certified tuition rates from the prior year and it is state
36 approved.

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38 **8. NEW BUSINESS**

- 39
40 A. **Scott Campbell** discussed the meeting schedule for 2021. It was decided
41 that the first meeting in January will be moved from January 4, 2021 to
42 January 6, 2021.

1 B. Informational:

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3 1. There was frozen food donated by us through Nutri-Serve to
4 Clearview Regional High School because it was nearing its
5 expiration date. They can certainly utilize it where we would most
6 likely have to throw it away.
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8 C. Committee Reports

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10 1. Negotiations Committee

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12 A. **Gerald Michael** said roughly 35 days ago we sent a signed
13 memorandum of agreement contract to the G.T.E.A. We
14 received it back on December 11, 2020. **Mr. Michael** is not
15 sure if it was on the agenda tonight but he doesn't feel it is
16 fair to take action on it until all Board of Education members
17 (and new member) have had a chance to review it. He
18 would like to wait until after the reorganization meeting in
19 January, 2021.
20

21 ***Gerald Michael** would like to thank **Duane Sarmiento** for his service on
22 the Board of Education. He always had Greenwich Township, the
23 students and the taxpayers in his best interest. He will be replaced by a
24 good person as well.*

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26 **9. CORRESPONDENCE**

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28 A. A letter from the Executive County Superintendent approving the
29 representation of sending district Board of Education members on the
30 receiving Board of Education for Paulsboro School District.
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32 **10. PUBLIC – AGENDA/NON-AGENDA ITEMS**

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34 This is the time when anyone from the public who wishes to speak to the Board
35 may do so. Please state your name, address and phone number. The Board will
36 hear your concerns. The Board may or may not take action this evening. You
37 will be notified either at this meeting, by letter or telephone of any action that the
38 Board does take.
39

40 In accordance with Board policy and procedures, speakers are not permitted to
41 publicly speak of personal issues involving school personnel, or against any
42 person connected to the school system. Any such concern should be presented
43 to the school or district-level administration so that a proper response may be
44 given.
45

1 **Alyson Martorano**, 34 South Home Avenue, Gibbstown, NJ is curious as to the
2 plan for a snow day. **Dr. Foley-Hindman** said if it is a remote day (Wednesday),
3 the only decision to be made would be for the 12-month employees and whether
4 it is safe for them to come into work. If it is a hybrid day, (Maroon or Gold), the
5 concern is transportation of students and whether that would be safe to transport
6 them or not so we could switch to a remote day. **Mrs. Martorano** then asked if
7 anyone had time to check into the website which is difficult to navigate? **Dr.**
8 **Foley-Hindman** said they are bringing in a talented young man that was a
9 summer worker. She discussed with Michael Grelli this young man's skillset and
10 we will be bringing him in to do a variety of tech support including reviewing the
11 website to make it more accessible to everyone. **Mrs. Martorano** then wanted to
12 thank the Board for keeping everyone updated on the contract.

13
14 **Duane Sarmiento** addressed the Board.....He said with this being his last
15 meeting, he wanted to thank the Board of Education for all their hard work. He
16 also said that when **Dr. Foley-Hindman** was hired, he had reservations but
17 looking back, the Board made the right choice without a doubt. He is happy it
18 went that way. To the contract and union negotiators, he is glad it came to a
19 peaceful resolution and he's assuming everyone is happy and we can move
20 forward. It has been a pleasure to be on the school board for 6-7 years and as
21 much as he would like to continue, events in his life are happening and it takes
22 up too much of his time. So again, he wanted to thank the Board for everything
23 they have done and thank you to any of the teachers that are on this zoom
24 meeting tonight. Hopefully next school year we will be back to some sort of
25 normalcy. Best of luck to all of you.

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27 **11. EXECUTIVE SESSION**

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29 Pursuant to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-
30 6, et seq., which provides that an Executive Session, not open to the public, may
31 be held for certain specified purposes when authorized by Resolution. The
32 Board of Education for Greenwich Township assembled in public session on
33 **December 14, 2020**, hereby resolves that an Executive Session, closed to the
34 public shall be held on **December 14 2020**, at **7:09 p.m.** virtually via Zoom,
35 for discussion of certain matters which relate to items authorized by Open Public
36 Meetings Act, (N.J.S.A. 10:4-12b) to be discussed in closed session.

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38 Motion: (Chapkowski/Kent) to enter Executive Session to discuss the
39 following:
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- | | |
|--------------------------|--|
| <input type="checkbox"/> | Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: |
| <input type="checkbox"/> | Matters in which the release of information would impair the right to receive government funds, and specifically: |

<input checked="" type="checkbox"/>	Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: SEC Findings
<input type="checkbox"/>	Matters concerning negotiations, and specifically:
<input type="checkbox"/>	Matters involving the purchase of real property and/or the investment of public funds, and specifically:
<input type="checkbox"/>	Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
<input type="checkbox"/>	Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
<input checked="" type="checkbox"/>	Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Chapter 44/78: Evaluation of Dr. Jennifer Foley-Hindman; request from Employee #0391 for use of sick days and an unpaid leave of absence; Business Office Staffing
<input type="checkbox"/>	Matters involving quasi-judicial deliberations, and specifically:

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It is anticipated that such matters may be disclosed to the public upon the determination of the Board that applicable exception no longer applies, and the public interest will no longer be served by such confidentiality.
Motion carried by unanimous voice vote.

Motion: (Michael/Chapkowski) to adjourn the Executive Session at 7:57 p.m. and return to the Regular Meeting.

Motion carried by unanimous voice vote.

12. PERSONNEL

Motion: (Kent/Chapkowski) to approve the following:

- A. The approval of request from an employee to use her sick days for child care purposes.

Roll Call Vote:

Susan Vernacchio – No
Andrew Chapkowski – No
Chad Kent – No
Duane Sarmiento – No
Gerald Michael – No

Motion does not pass 5-0

1 Motion: (Vernacchio/Kent) to approve the following:

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3 B. The approval of request from an employee to take an unpaid leave of
4 absence.

5
6 Roll Call Vote

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8 Andrew Chapkowski – Yes

9 Chad Kent – No

10 Duane Sarmiento – Yes

11 Susan Vernacchio – Yes

12 Gerald Michael – Yes

13
14 Motion passes 4-1.

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16 **13. ADJOURNMENT**

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18 Motion: (Michael/Sarmiento) to adjourn the meeting at 7:59 p.m.

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20 Motion carried by unanimous voice vote.

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22 Respectfully Submitted,

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27 Scott A. Campbell, Board Secretary

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31 ***Next Board of Education Reorganization/Regular Meeting is scheduled for*
32 *Wednesday, January 6, 2021 virtually via Zoom at 6:30 p.m.***
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