

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE:	March 12, 2013
TIME:	7:30 P.M.
PLACE:	Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. Elementary Arts Recognition: HPS students Sara Brescia and Ishaani Pradeep

B. Selection to the SADD National Speaker Bureau: NMHS student Tyler Poeti

C. NMHS Boys' Cross Country Team as State Open Champions:

Louis Alhage, Brady Clarke, Ryan Clarke, Evan Colley, Jonathan Davis, Kevin DeCapua, Adam Dengler, Nathaniel Diamond, Colm Farrell, Connor Galloway, Richard Grudzewick, Zachary Guptill, Gregory Hansell, John Hansell, Jay Humphreys, Ryan Lynch, Kevin McWilliams, Dylan Nenadal, Zachary Pitcher, Brendan Ridgeway, Ted Sheehy, Hugh Sichel, Lucas Simmonds, Eric Vazquez, Eric Winkelstern, and Phillip Young

D. NMHS Wrestling Team as Class L State Champions:

Louis Alhage, Anthony Altermatt, Caleb Anderson, Jorge Arcuri, Zachary Arnold, Halim Bourjeili, Kameron Bradshaw, Christopher Brett, Joseph Carangui, Stefan Ceconi, Alexander Davlos, Ryan Fabich, Mark Heinonen, Isaiah Jenkins, Brett Leonard, Kyle Lindner, Matthew Lockwood, Thomas McIlveen, Hamid Mossavi, Jomar Orejuela-Nunez, Louis Paties, Denzel Phillips, Jacob Plancon, Brandon Ralston, Hector Reyes, Bryan Rojas, Mijani Smith, Nikolas Stefanatos, and Robert Tozzi

E. Board of Education Appreciation for Service

3. PUBLIC COMMENT

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

1. Regular Meeting Minutes February 12, 2013

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE REPORTS

- A. Facilities Sub-Committee - Mr. Nichols
- B. Operations Sub-Committee - Mr. McSherry
- C. Policy Sub-Committee – Mrs. Faulenbach
- D. Committee on Learning - Mr. Lawson
- E. Education Connection – Mrs. Celli Rigdon
- F. Connecticut Boards of Education (CABE) - Mrs. Faulenbach
- G. Negotiations Committee - Mrs. Faulenbach

10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 12, 2013
- B. Monthly Reports
 - 1. Purchase Resolution D-653
 - 2. Budget Position as of February 28, 2013
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. PTO – Exhibit B
 - 2. Hill and Plain PTO
 - 3. GoodWorks Insurance
- D. Activity Stipend Request
 - 1. New Milford High School
- E. Textbook Approvals for Grade 9
- F. Approval of the Following Curricula
 - 1. Grade 5 Reading
 - 2. Grade 6 Reading
- G. Policies for Approval
 - 1. 5124 Reporting to Parents/Guardians – Report Cards
 - 2. 5132 Dress and Grooming
 - 3. 5141 Student Health Services
 - 4. 5141.3 Health Assessments and Immunizations
 - 5. 6152 Grouping
 - 6. 6154 Homework
 - 7. 6156 Use of Computers in Instruction
 - 8. 6161.21 Fees, Fines & Charges
 - 9. 6164.12 Acquired Immune Deficiency Syndrome
 - 10. 6172.6 Virtual/Online Courses/College/University Courses
 - 11. 9332 Electronic Communications
- H. Policy for First Review
 - 1. 5141.231 Psychotropic Drug Use
- I. Policies for Deletion
 - 1. 5131.21 Conduct
 - 2. 5131.7 Weapons and Dangerous Instruments
- J. Use of Buildings: Fee Structure Adjustment
- K. Five Year Curriculum Plan
- L. Five Year Capital Plan
 - 1. Facilities
 - 2. Technology

11. ITEMS FOR INFORMATION AND DISCUSSION

- A. Field Trip Report

12. ADJOURN

ITEMS OF INFORMATION

Policy Sub-Committee Minutes – February 26, 2013

Committee on Learning Minutes – February 26, 2013

Facilities Sub-Committee Minutes – March 5, 2013

Operations Sub-Committee Minutes – March 5, 2013

Policy Sub-Committee Meeting March 19, 2013 – 6:45 p.m. Lillis Administration Building, Room 2	Facilities Sub-Committee Meeting April 2, 2013 – 6:45 p.m. Lillis Administration Building, Room 2
Committee on Learning Meeting March 19, 2013 – 7:30 p.m. Lillis Administration Building, Room 2	Operations Sub-Committee Meeting April 2, 2013 – 7:30 p.m. Lillis Administration Building, Room 2

**New Milford Board of Education
Regular Meeting Minutes
February 12, 2013
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. David A. Lawson Mr. Thomas McSherry Mr. Daniel W Nichols Mrs. Lynette Celli Rigdon Mr. David R. Shaffer Mrs. Daniele Shook Mr. William Wellman
Absent:	Mr. Tom Brant

Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. Daniel DiVito, Director of Technology Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. John Calhoun, Facilities Manager Mrs. Dana Ford, Principal, Schaghticoke Middle School Dr. Len Tomasello, Principal, Sarah Noble Intermediate School
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1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Recognition A. Geography Bee winners: Jackson Cramer (SNIS) and Nicholas Edwards (SMS) B. Fire Prevention Contest winner: Kaley Toth (SNIS) C. Peace Poster Contest winners (SNIS): Satil Moni, Colleen O'Connor, Chloe Onorato, and Christina Onorato D. VFW Patriot's Pen Essay Contest winner: Anna Qiu (SMS)	Recognition A. Geography Bee winners: Jackson Cramer (SNIS) and Nicholas Edwards (SMS) B. Fire Prevention Contest winner: Kaley Toth (SNIS) C. Peace Poster Contest winners (SNIS): Satil Moni, Colleen O'Connor, Chloe Onorato, and Christina Onorato D. VFW Patriot's Pen Essay Contest winner: Anna Qiu (SMS)

E.	CIVICSFIRST Constitution Day Contest winner: Frank Magnante (SMS) The meeting recessed at 7:41 p.m. for a brief reception and reconvened at 7:52 p.m.	E. CIVICSFIRST Constitution Day Contest winner: Frank Magnante (SMS)
3. A.	Item of Information SNIS Trout Project: Grade 5 teacher Linnea Leclair and SNIS Principal Len Tomasello <ul style="list-style-type: none"> Dr. Tomasello introduced Grade 5 teachers Linnea Leclair and Janet Allsworth to make the presentation. 	Item of Information A. SNIS Trout Project: Grade 5 teacher Linnea Leclair and SNIS Principal Len Tomasello
4.	Public Comment There was none.	Public Comment
5.	PTO Report <ul style="list-style-type: none"> Michele Romaniello noted that the Trout Project was one of their favorites to fund. She said spring fundraisers are currently underway and thanked the community for all of its support. 	PTO Report
6.	Student Representatives Report <ul style="list-style-type: none"> There was none. 	Student Representatives Report
7. A.	Approval of Minutes Approval of the following Board of Education Meeting Minutes <ol style="list-style-type: none"> Annual Meeting Minutes December 11, 2012 Regular Meeting Minutes December 11, 2012 Budget Hearing/Adoption Minutes of January 22, 23, 29, and 30, 2013 <p>Mr. Nichols moved to approve the Annual Meeting Minutes of December 11, 2012, Regular Meeting Minutes of December 11, 2012, and Budget Hearing/Adoption Minutes of January</p>	Approval of Minutes A. Approval of the following Board of Education Meeting Minutes <ol style="list-style-type: none"> Annual Meeting Minutes December 11, 2012 Regular Meeting Minutes December 11, 2012 Budget Hearing/Adoption Minutes of January 22, 23, 29, and 30, 2013 <p>Motion made and passed unanimously to approve the Annual Meeting Minutes of December 11, 2012, Regular Meeting Minutes of December 11, 2012, and</p>

	22, 23, 29 and 30, 2013, seconded by Mrs. Shook and passed unanimously.	Budget Hearing/Adoption Minutes of January 22, 23, 29 and 30, 2013.
8.	Superintendent's Report <ul style="list-style-type: none"> • Dr. Paddyfote acknowledged the Department of Human Resources noting that the schools are in full compliance with the State Department of Education's Educator Certification. • The school calendar has changed due to the weather related cancellations and eight days have been used. The end of school is now June 20th with one day left before April vacation will have to be used for additional snow days. 	Superintendent's Report
9.	Board Chairman's Report <ul style="list-style-type: none"> • Mrs. Faulenbach noted that several of the Board members attended the recent CABA Legislative Breakfast. • She said the Town Council discussed the security assessment appropriation which was approved. • The Board budget will be on the Town Council agenda for February 28th. 	Board Chairman's Report
10.	Committee Reports <p>A. Facilities Sub-Committee</p> <ul style="list-style-type: none"> • Mr. Nichols said the Facilities Sub-Committee had a presentation from Mercury Solar about the possibility of using some solar energy options at the schools. <p>B. Operations Sub-Committee</p> <ul style="list-style-type: none"> • Mr. McSherry said the Operations Sub-Committee discussed the routine monthly reports and had a discussion about the Internal Service Fund which does not have much of a balance. 	Committee Reports <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p>

	<p>C. Policy Sub-Committee</p> <ul style="list-style-type: none"> Mrs. Faulenbach reported that there are some policies up for adoption tonight, some for deletion and some for second review. <p>D. Committee on Learning</p> <ul style="list-style-type: none"> Mr. Lawson noted that the Committee discussed the curriculum and the state mandated initiatives which seem to keep changing. <p>E. Education Connection</p> <ul style="list-style-type: none"> Mrs. Celli Rigdon said she was unable to attend the last meeting but the audit was discussed. <p>F. Connecticut Boards of Education</p> <ul style="list-style-type: none"> Mrs. Faulenbach said each Board member had received an invitation to a Day on the Hill, and CAFE continues to monitor the SEED initiative and security issues at the state level. <p>G. Negotiations Committee</p> <ul style="list-style-type: none"> Mrs. Faulenbach noted there was one bargaining unit with negotiations ongoing. 	<p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p> <p>E. Education Connection</p> <p>F. Connecticut Boards of Education</p> <p>G. Negotiations Committee</p>
<p>11.</p> <p>A.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 12, 2013</p> <p>Mr. McSherry moved to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 12, 2013, seconded by Mr. Lawson.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 12, 2013</p> <p>Motion made and passed to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 12, 2013.</p>

- Mr. Shaffer asked what the substitute non-bargaining unit administrator would be expected to do. Dr. Paddyfote said when people are out for some duration of time, the Board has approved substitute appointments for principals and administrators for family leave and other longer term absences. This substitute is for any non-bargaining unit administrator assigned to the central office.
- Mr. Lawson asked how many substitutes were on the list and Ms. Baldelli said there was approximately 200 to 225. Mr. Lawson asked about the number of administrative substitutes and Ms. Baldelli said there were three or four.
- Mr. Lawson asked what the compensation would be and Dr. Paddyfote said it was a blended rate, but usually it was a per diem of what the administrator's position for which the person was subbing.
- Mr. Shaffer asked why this position did not come before the Operations Sub-Committee and Dr. Paddyfote said the person for whom the substitute is needed was not out at that time and she also noted there were six other positions on this list that did not go to Operations first due to timing issues. Dr. Paddyfote said that she had informed the Operations Sub-Committee at their meeting that the Exhibit would be revised before this Board meeting.

The motion passed 5-3.

Aye: Mrs. Faulenbach, Mr. McSherry, Mr.

Nichols, Mrs. Celli Rigdon, Mrs. Shook

No: Mr. Lawson, Mr. Shaffer, Mr. Wellman

B. Monthly Reports

- 1. Budget Position as of January 31, 2013**
- 2. Request for Budget Transfers**

Mr. Nichols moved to approve Monthly Reports: Budget Position as of January 31, 2013 and Request for Budget Transfers, seconded by

B. Monthly Reports

- 1. Budget Position as of January 31, 2013**
- 2. Request for Budget Transfers**

Motion made and passed unanimously to approve Monthly Reports: Budget Position as of January 31, 2013 and

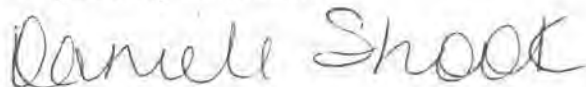
<p>Mr. McSherry.</p> <ul style="list-style-type: none"> Mr. Lawson asked how the district was looking financially and Mr. Miller said there is \$6,124,752 available or about \$121,000 behind last year at this point. He did give the Operations Sub-Committee a report on the utilities and next month he will update them on other accounts. <p>The motion passed unanimously.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> Equipment Donation to New Milford High School <p>Mr. Nichols moved to accept Gifts & Donations: Equipment Donation to New Milford High School, a shooting machine to be used by the boys' and girls' basketball programs, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> Mr. Shaffer asked what a shooting machine was and Mr. Smith said it would rebound balls and push them back to the students so they could continue shooting. <p>The motion passed unanimously.</p> <p>D. Policies for Approval</p> <ol style="list-style-type: none"> 1140 Distribution of Materials by Students 6141.321/4118.4/4218.4 Acceptable Use and Internet Safety <p>Mr. Nichols moved to approve the following policies:</p> <ol style="list-style-type: none"> 1140 Distribution of Materials by Students 6141.321/4118.4/4218.4 Acceptable Use and Internet Safety <p>Seconded by Mrs. Shook and passed unanimously.</p>	<p>Request for Budget Transfers.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> Equipment Donation to New Milford High School <p>Motion made and passed unanimously to accept Gifts & Donations: Equipment Donation to New Milford High School, a shooting machine to be used by the boys' and girls' basketball programs.</p> <p>D. Policies for Approval</p> <ol style="list-style-type: none"> 1140 Distribution of Materials by Students 6141.321/4118.4/4218.4 Acceptable Use and Internet Safety <p>Motion made and passed unanimously to approve the following policies:</p> <ol style="list-style-type: none"> 1140 Distribution of Materials by Students 6141.321/4118.4/4218.4 Acceptable Use and Internet Safety
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<p>E. Policies for Deletion</p> <ol style="list-style-type: none"> 1. 4118.4/4218.4 Computer and Internet Use 2. 6141.323 Internet Acceptable Use: Filtering <p>Mr. Lawson moved to amend the agenda for the purpose of adding Item 11. E. 3. Policy 6141.321 Computers: Acceptable Use of the Internet, Other Computer Networks and Internet Safety, for the purpose of deleting it, seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach noted this item was missing from the agenda. <p>The motion passed unanimously.</p> <p>Mr. Nichols moved to delete the following policies:</p> <ol style="list-style-type: none"> 1. 4118.4/4218.4 Computer and Internet Use 2. 6141.323 Internet Acceptable Use: Filtering 3. 6141.321 Computers: Acceptable Use of the Internet, Other Computer Networks and Internet Safety <p>Seconded by Mr. Lawson and passed unanimously.</p> <p>F. Policies for Second Review</p> <ol style="list-style-type: none"> 1. 6152 Grouping 2. 6154 Homework 3. 6156 Use of Computers in Instruction 4. 6161.21 Fees, Fines & Charges 5. 6164.12 Acquired Immune Deficiency Syndrome 6. 6172.6 Virtual/Online Courses/College/University Courses <ul style="list-style-type: none"> • Mrs. Faulenbach noted these policies were on the agenda for second review and said next meeting they would be on for approval. 	<p>E. Policies for Deletion</p> <ol style="list-style-type: none"> 1. 4118.4/4218.4 Computer and Internet Use 2. 6141.323 Internet Acceptable Use: Filtering <p>Motion made and passed unanimously to amend the agenda for the purpose of adding Item 11. E. 3. Policy 6141.321 Computers: Acceptable Use of the Internet, Other Computer Networks and Internet Safety, for the purpose of deleting it.</p> <p>Motion made and passed unanimously to delete the following policies:</p> <ol style="list-style-type: none"> 1. 4118.4/4218.4 Computer and Internet Use 2. 6141.323 Internet Acceptable Use: Filtering 3. 6141.321 Computers: Acceptable Use of the Internet, Other Computer Networks and Internet Safety <p>F. Policies for Second Review</p> <ol style="list-style-type: none"> 1. 6152 Grouping 2. 6154 Homework 3. 6156 Use of Computers in Instruction 4. 6161.21 Fees, Fines & Charges 5. 6164.12 Acquired Immune Deficiency Syndrome 6. 6172.6 Virtual/Online Courses/College/University Courses
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<p>G.</p>	<p>Security and Vulnerability Assessment</p> <p>Mr. Nichols moved that the Board, in accordance with Board Policy 3300(c) and in the best interests of the school district, waive the requirement for competitive bidding for the purpose of obtaining an updated security and vulnerability assessment, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> Mr. Lawson asked if waiving of this requirement was accepted under state policy and Dr. Paddyfote said she and Mr. Miller had spoken to the Board's attorney who said if a contract needed to be done in a timely manner and a vendor who had been used previously was the chosen vendor, then this could be done. <p>The motion passed unanimously.</p> <p>Mr. Nichols moved to have Guidepost Solutions LLC do an updated security and vulnerability assessment utilizing the supplemental appropriation approved by the Town Council on February 11, 2013, seconded by Mr. McSherry and passed unanimously.</p>	<p>G. Security and Vulnerability Assessment</p> <p>Motion made and passed unanimously that the Board, in accordance with Board Policy 3300(c) and in the best interests of the school district, waive the requirement for competitive bidding for the purpose of obtaining an updated security and vulnerability assessment.</p> <p>Motion made and passed unanimously to have Guidepost Solutions LLC do an updated security and vulnerability assessment utilizing the supplemental appropriation approved by the Town Council on February 11, 2013.</p>
<p>12.</p> <p>A.</p>	<p>Items for Information and Discussion</p> <p>Textbook Previews: Grade 9</p> <ul style="list-style-type: none"> Mr. Wellman noted that Mr. Smith's memo says the two new textbooks are being considered because they bring the district in line with the common core standards. He asked if the district was acquiring textbooks for political correctness. Mr. Smith said the common core standards and materials were adopted by 46 states including Connecticut. The State has agreed to align itself with the common core standards and the smarter balanced assessment which in turn is aligned to the common core. If the district does not align the texts with the common 	<p>Items for Information and Discussion</p> <p>A. Textbook Previews: Grade 9</p>

	core standards then students could be tested on subjects they have yet to be taught. He noted the math curriculum in particular migrates the skills down so students are experiencing skills at an earlier age. He also said with the literature texts, that our curriculum has been primarily based on western fiction and now the English curriculum would be expanded to world fiction.	
B.	Field Trip Report	B. Field Trip Report
13.	Adjourn Mr. Nichols moved to adjourn the meeting at 8:32 p.m., seconded by Mr. McSherry and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:32 p.m.

Respectfully submitted:



Daniele Shook
Secretary
New Milford Board of Education

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
OPERATIONS WEB PAGE UNDER MARCH 5, 2013**

10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 12, 2013
- B. Monthly Reports
 - 1. Purchase Resolution D-653
 - 2. Budget Position as of February 28, 2013
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. PTO – Exhibit B
 - 2. Hill and Plain PTO
 - 3. GoodWorks Insurance
- D. Activity Stipend Request
 - 1. New Milford High School
- L. Five Year Capital Plan
 - 2. Technology

**THE FOLLOWING ITEMS CAN BE PREVIEWED IN
THE OFFICE OF THE ASSISTANT SUPERINTENDENT**

- F. Approval of the Following Curricula
 - 1. Grade 5 Reading
 - 2. Grade 6 Reading

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
POLICY WEB PAGE UNDER FEBRUARY 26, 2013**

- H. Policy for First Review
 - 1. 5141.231 Psychotropic Drug Use
- I. Policies for Deletion
 - 1. 5131.21 Conduct
 - 2. 5131.7 Weapons and Dangerous Instruments

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
FACILITIES WEB PAGE UNDER MARCH 5, 2013**

- L. Five Year Capital Plan
 - 1. Facilities



MEMORANDUM

Office of the
Assistant Superintendent

TO: Dr. JeanAnn Paddyfote, Superintendent
FROM: Joshua Smith, Assistant Superintendent
DATE: March 7, 2013
SUBJECT: Textbook Approvals – Grade 9

The textbooks listed below have been on review by the Board of Education. I ask that you recommend adoption of these books by the Board at the March meeting.

Algebra I by Charles, Hall, and Kennedy (Pearson) – Grade 9

This textbook provides in-depth coverage of all Algebra I concepts aligned to the Common Core State Standards. It provides numerous teacher resources connected to the Common Core Standards and will help teachers implement strategies relevant to this new shift.

Literature Common Core by multiple authors (Prentice Hall) – Grade 9

This textbook offers students support in reading instruction by offering a more rigorous selection of materials that incorporate exemplar texts drawn from the Common Core State Standards. Teachers will be able to match reading selections with students ability and create a reading process with increasing complexity enabling students opportunity to develop skills.

Students

Reporting to Parents/Guardians - Report Cards

It is the belief of the Board that communication between school and home is vital to the growth and education of each student. A good rule of thumb is that parents should be kept informed enough so that they are not surprised by any grade reported on the report card.

Parent-Teacher Communication

Recognizing its responsibility to keep parents/guardians informed of student welfare and progress in school, it is the policy of the New Milford Board of Education to maintain an accurate and effective system of reporting that will adequately communicate a student's level of achievement.

The Superintendent of Schools is authorized to develop and implement procedures to encourage parent-teacher communication. These procedures shall require at least two flexible parent-teacher conferences for each school year. In addition, such procedures may include school newsletters, required regular contact with all parents, additional flexible parent-teacher conferences, drop-in hours for parents, home visits and the use of technology such as student/parent database communication systems, email, or homework hotlines to allow parents to check on their children's assignments and students to get assistance if needed.

The Superintendent of Schools shall be responsible for the establishment and maintenance of the District's reporting system, as approved by the Board.

Standards

1. The reporting system shall be appropriate to grade level and curriculum content.
2. The reporting system shall include regularly scheduled written reports, such as report cards and progress reports, as well as parent-teacher conferences and any other means of communication that may be deemed necessary and effective. The school calendar shall include the dates that report cards will be issued and parent-teacher conferences held. Parent-teacher conferences shall be scheduled at such times to ensure the greatest participation by parents/guardians.
3. The reporting system shall be clear and easily understandable.
4. Teachers shall maintain the standard to notify parents/guardians regarding a student's performance whenever such notification would serve the best interest of the student (ex: when a student is in danger of failing or when there is a significant drop in grade or class, performance).
5. Individual results of standardized tests shall be available to parents/guardians.

Students

Reporting to Parents/Guardians - Report Cards

6. If parents are separated or divorced, both have equal rights to be informed of their child's progress unless there is an order from the court to the contrary. Non-custodial parents shall receive written reports and conference notifications upon a written request to the School Principal.

Legal Reference: Connecticut General Statutes

10-15b - Access of parent or guardian to student's records

46b-56 Access to records of minor children by non-custodial parent

10-221(f) – Board of Education to prescribe rules, policies and procedures

Policy adopted: June 12, 2001
Policy revised: June 12, 2007
Policy revised: March 12, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Students

Dress and Grooming

1. In order to promote a positive learning environment the Board of Education supports these standards for safe and appropriate student dress; nothing in this policy shall be intended to infringe upon students' freedom of expression or their religious beliefs.
 - a. Headwear: All headwear shall be removed prior to entering school and must be placed in the students' locker or where outer garments are stowed, for the entire school day.
 - b. Blouses/Shirts: Blouses/shirts should be constructed so that the tops of the shoulders are covered. Blouses/shirts will not allow exposure of any portion of the waist, hips, midriff or exposure of the chest.
 - c. Skirts/Shorts/Dresses/Pants: Skirts, shorts and dresses should have hemlines that are mid-thigh. With safety as our primary concern, pants should be worn to stay close to the waist; undergarments shall be completely covered.
 - d. Outdoor Garments: All outdoor garments will be placed in the students' locker immediately upon entering the school and will remain there for the entire school day.
 - e. Shoes: Safe footwear must be worn at all times.
 - f. Attire: Attire that displays indecent language, pictures or symbols that contain sexual references, or that advertise or encourage the use of drugs, tobacco products, alcoholic beverages are prohibited. Messages of violence or gang allegiance are prohibited. Pajamas, slippers and other lounging attire are not allowed.
 - g. Accessories: Students may not wear accessories that could cause injury to others or that are substantially or materially disruptive of the education process.
2. The school administration and faculty are responsible for the implementation of this policy. Exceptions to the above dress standards will be considered for medical reasons, special events and cultural beliefs or to promote school spirit as determined by the school principal or his/her designee.
3. When the above stated standards have not been met, any or all of the following will occur:
 - a. individual counseling
 - b. sending the student home to change and return to school;
 - c. parental conferences;
 - d. suspension for insubordination (refusal to change and/or follow the directions of the administration/designee);

Legal Reference: Connecticut General Statute § 10-233 et seq.
10-221f School Uniforms

Policy adopted: June 12, 2001
Policy revised: June 24, 2004
Policy revised: June 13, 2006
Policy revised: June 12, 2007
Policy revised: March 12, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR APPROVAL

5141(a)

Students

Student Health Services

School District Medical Advisor

The Board of Education shall appoint a school district medical advisor and appropriate medical support service personnel including nurses.

School health efforts shall be directed toward detection and prevention of health problems and to emergency treatment, including the following student health services:

1. Appraising the health status of student and school personnel;
2. Counseling students, parents, and others concerning the findings of health examination;
3. Encouraging correction of defects;
4. Helping prevent and control disease;
5. Providing emergency care for student injury and sudden illness;
6. Maintaining school health records.

Health Records

There shall be a health record for each student enrolled in the school district which will be maintained in the school nurse's room. No record of any medical examination made or filed in accordance with Sections 10-205, 10-206, 10-207 or 10-214 of the Connecticut General Statutes ["C.G.S."], or any psychological examination made under the supervision or at the request of a Board of Education, shall be open to public inspection. Furthermore, all other health records maintained by the school district shall be treated in the same manner as the student's cumulative academic record.

Regular Health Assessments

Prior to enrollment in kindergarten, each child shall have a health assessment by one of the following medical personnel of the parents or guardians choosing to ascertain whether the student has any physical disability or other health problem tending to prevent him or her from receiving the

Students

Student Health Services

Regular Health Assessments (continued)

full benefit of school work and to ascertain whether such school work should be modified in order to prevent injury to the student or to secure for the student a suitable program of education:

1. a legally qualified practitioner of medicine;
2. an advanced practice registered nurse, or registered nurse; licensed pursuant to chapter 378
3. a physician assistant licensed pursuant to chapter 370, [or by the]
4. a school medical advisor, or
5. a legally qualified practitioner of medicine, an advanced practice nurse or a physician assistant stationed at any military base.

Students entering from out of state must meet State of Connecticut health requirements. All new students entering school district must fill out a questionnaire with the school nurse to assess the risk to exposure to tuberculosis. Any student who has any risk factors will have Mantoux test prior to entry.

Such health assessment shall include:

1. Physical examination which shall include hematocrit or hemoglobin tests, height, weight, and blood pressure;
2. Updating of immunizations required under C.G.S. §10-204a;
3. Vision, hearing, postural, gross dental screening and a chronic disease assessment, which shall include, but not be limited to, asthma as defined by the Commissioner of Public Health pursuant to C.G.S. §19a-62a;
4. A determination at each mandated examination as determined by the Connecticut Department of Public Health of the risk of exposure to tuberculosis. All students from high-risk countries (as defined by the Connecticut Department of Public Health) who are entering the system for the first time must receive a Mantoux test. A history of bacilli Calmette-Guerin (BCG) is not a contraindication to testing nor should it be considered interpretation of the skin test results. Test should be read prior to entry. All students who are identified as positive reactors to the Mantoux test for the first time shall consult a

Students

Student Health Services

Regular Health Assessments (continued)

physician and bring verification to the school nurse stating that they have had a chest x-ray and are free of active tuberculosis;

5. Any other information including a health and developmental history as the physician believes to be necessary and appropriate.

The assessment form shall include (A) a check box for the provider conducting the assessment to indicate an asthma diagnosis; (B) screening questions relating to appropriate public health concerns to be answered by the parent or guardian; and (C) screening questions be answered by the medical provider.

Health assessments shall also be required at school entry and in grades 6 and 9 (effective school year 2009-10) by a legally qualified physician of each student's parents or guardians own choosing, or by the school medical advisor, or the advisor's designee, to ascertain whether a student has any physical disability or other health problem. Such health assessments shall include:

1. Physical examination which shall include hematocrit or hemoglobin tests, height, weight, and blood pressure;
2. Updating of immunizations required under C.G.S. §10-204a;
3. Vision, hearing, postural, gross dental screening, and a chronic disease assessment which shall include, but not be limited to, asthma as defined by the Commissioner of Public Health pursuant to C.G.S. §19a-62a;
4. Students in high risk groups for TB who have not had a positive test should receive a Mantoux tuberculin skin test;
5. Any other information including a health and developmental history as the physician believes to be necessary and appropriate.

A child will not be allowed, as the case may be, to begin or continue in district schools unless health assessments are performed as required. Students transferring into the district must provide evidence of required Connecticut vaccinations, immunizations, and health assessments at enrollment and prior to school attendance. Students who are homeless will be permitted to attend school even if they are unable to provide proof of required immunizations. Such students shall be referred to the district's homeless liaison who will assist the parent or guardian with obtaining the necessary immunizations and/or records.

Students

Student Health Services

Regular Health Assessments (continued)

Health assessments will be provided by the school medical advisor or the advisor's designee without charge to all students whose parents or guardians meet the eligibility requirement of free and reduced priced meals under the National School Lunch Program or for free milk under the special milk program. The Board may utilize existing community resources and services in the provision of such assessments.

Health assessment results and recommendations signed by the examining physician or authorized medical personnel shall be recorded on forms provided by the Connecticut State Board of Education and kept on file in the school the student attends. If a student permanently leaves the jurisdiction of the board of education, the student's original cumulative health records shall be sent to the chief administrative officer of the school district to which such student moves and a true copy of the student's cumulative health records maintained with the student's academic records. Each physician, advanced practice registered nurse, physician assistant or registered nurse performing health assessments and screenings shall completely fill out and sign each form and any recommendations concerning the student shall be in writing. When in the judgment of appropriate school health personnel, the results and recommendations of such assessment reflect that a student is in need of further testing or treatment, the Superintendent of Schools, or designee, shall notify parents of any health-related problems detected in health assessments and shall make reasonable efforts to assure that further testing and treatment is provided, including advice on obtaining such required testing or treatment.

Students who are in violation of Board requirements for health assessments and immunizations will be excluded from school after appropriate parental notice and warning.

Vision Screening

All students in grades K-6, and grade 9 will be screened annually using a Snellen chart, or equivalent screening, by the school nurse or school health aide. Additional vision screening will also be conducted in response to appropriate requests from parents/guardians or professionals working with the student in question. Results will be recorded in the student's health record on forms supplied by the Connecticut State Board of Education, and the Superintendent or designee shall cause a written notice to be given to the parent or guardian of each student found to have any defect of vision or disease of the eyes, with a brief statement describing such defect or disease.

As necessary, modifications and/or accommodations shall be made for students with physical disabilities.

Students**Student Health Services****Hearing Screening**

All students will be screened for possible hearing impairments in grades K-3, grade 5, and grade 8. Additional audiometric screening will be conducted in response to appropriate requests from parents/guardians or professionals working with the student. Results will be recorded in the student's health record on forms supplied by the Connecticut State Board of Education, and the Superintendent or designee shall cause a written notice to be given to the parent or guardian of each student found to have any defect of vision or disease of the eyes, with a brief statement describing such defect or disease.

As necessary, modifications and/or accommodations shall be made for students with physical disabilities.

Postural Screening

School nurses will screen all students in grades 5 through 9 inclusive for scoliosis or other postural problems. Additional postural screening will also be conducted in response to appropriate requests from parents/guardians or professionals working with the student. Results will be recorded in the student's health record on forms supplied by the Connecticut State Board of Education, and the Superintendent or designee shall cause a written notice to be given to the parent or guardian of each student found to have any postural defect of problem, with a brief statement describing such defect or disease.

As necessary, modifications and/or accommodations shall be made for students with physical disabilities.

Immunizations/Vaccinations

Except as required by law, no student will be allowed to enroll in any program operated as part of the district schools without adequate immunization against the following diseases:

1. Measles
2. Rubella
3. Poliomyelitis
4. Diphtheria
5. Tetanus
6. Pertussis
7. Mumps
8. Hemophilus influenza type B

Students

Student Health Services

Immunizations/Vaccinations (continued)

9. Any other vaccine required by Section 19a-7f of Connecticut General Statutes.
10. Hepatitis B
11. Varicella (chickenpox)

Such list may be amended as required by State of Connecticut guidelines and schedules.

Before entering the seventh grade, each child shall show proof of having received 2 doses of measles-containing vaccine or serologic evidence of infection.

Students entering the eighth grade must show proof of 3 doses of Hepatitis B vaccine or serologic evidence of infection with Hepatitis B.

Students shall be exempt from the appropriate provisions of this policy when:

1. they present a certificate from a physician or local health agency stating that initial immunizations have been given and additional immunizations are in process under guidelines and schedules specified by the Commissioner of Health Services; or
2. they present a certificate from a physician stating that in the opinion of such physician, immunization is medically contraindicated because of the physical condition of such child; or
3. they present a statement from their parents or guardians that such immunization would be contrary to the religious beliefs of such child; or
4. in the case of measles, mumps or rubella, present a certificate from a physician or from the Director of Health in such child's present or previous town of residence, stating that the child has had a confirmed case of such disease; or
5. in the case of hemophilus influenza type B has passed his or her fifth birthday; or
6. in the case of pertussis, has passed his or her sixth birthday.

The school nurse will report to the local Director of Health any occurrence of State of Connecticut defined reportable communicable diseases.

Students

Student Health Services

Health Assessments/Interscholastic Sports Programs

Any student participating in an interscholastic sports program must have a health assessment, within one year prior to the first training session for the sport or sports. After the initial examination, repeat examinations are required every year. Each participant in a sport program must complete a health questionnaire before participating in each sport.

Parents are expected to use the services of their private physician. If a student is unable to obtain a health assessment from his/her personal physician for financial or other reasons, an examination can be arranged with school medical advisor. Health assessment results shall be recorded on forms provided by the Connecticut State Board of Education, signed by the examining physician, school medical advisor or advisor's designee, filed in the student's health folder, and maintained up to date by the school nurse.

Coaches and physical education staff shall insure appropriate monitoring of an athlete's physical condition.

Student Medical Care at School

Student medical problems and emergencies are outlined in Categories I through IV in administrative regulation #5143. Schools personnel are responsible for the immediate care necessary for a student whose sickness or injury occurs on the school premises during school hours or in school-sponsored and supervised activities. Depending upon specific circumstances, Category V issues may also be considered emergencies by attending school personnel.

Schools shall maintain files of emergency information cards for each student. If a child's injury requires immediate care, the parent or guardian will be called by telephone by the nurse, the building Principal, or other personnel designated by the principal, and advised of the student's condition. When immediate medical or dental attention is indicated, and when parents or guardians cannot be reached, 911 will be called and the student will be transported to the nearest hospital. In this event, the family physician/dentist and school district medical advisor will be notified of school district actions.

(cf. 5142 - Student Safety)

(cf. 5141.4 - Child Abuse and Neglect)

(cf. 5141.5 - Suicide Prevention)

(cf. 6142.1 - Family Life and Sex Education)

(cf. 6145.2 - Interscholastic/Intramural Athletics)

(cf. 6171 - Special Education)

Students

- Legal Reference: Connecticut General Statutes
- 10-203 Compliance with public health statutes and regulations.
 - 10-204(a) Required immunizations.
 - 10-204(c) Immunity from liability
 - 10-205 Appointment of school medical advisors.
 - 10-206 Health assessments (as amended by PA 11-179).
 - 10-206(a) Free health assessments.
 - 10-206(c) Health assessments for adolescents (as amended by PA 07-58)
 - 10-207 Duties of medical advisers.
 - 10-208 Exemption from examination or treatment.
 - 10-208(a) Physical activity of student restricted; boards to honor notice.
 - 10-209 Records not to be public.
 - 10-210 Notice of disease to be given parent or guardian.
 - 10-212 School nurses and nurse practitioners.
 - 10-212(a) Administration of medicines by school personnel.
 - 10-213 Dental hygienists.
 - 10-214 Vision, audiometric and postural screening: When required; notification of parents re defects; record of results.

Students

Legal Reference: Cont'.

10-214(a) Eye protective devices.

10-214(b) Compliance report by local or regional Board of Education

10-217(a) Health services for children in private nonprofit schools. Payments from the state, towns in which children reside and private nonprofit schools.

42 U.S.C. 11432(g) McKinney Vento Act

Policy adopted:	June 12, 2001
Policy revised:	June 11, 2002
Policy revised:	June 10, 2003
Policy revised:	June 24, 2004
Policy revised:	June 12, 2007
Policy revised:	November 18, 2008
Policy revised:	October 11, 2011
Policy revised:	March 12, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR APPROVAL

5141.3(a)

Students

Health Assessments and Immunizations

The Board of Education recognizes the importance of periodic health assessments according to state health regulations.

To determine health status of students, facilitate the removal of handicaps to learning and find whether some special adaptation of the school program may be necessary, the Board of Education requires that students have health assessments.

The Board of Education adheres to those state laws and regulations that pertain to school immunizations and health assessments. It is the policy of the Board of Education to insure that all enrolled students are adequately immunized against communicable diseases. The Board may deny continued attendance in school to any student who fails to obtain the health assessments required under C.C.S. 10-206.

Parents wishing their children exempted or excused from health assessments must request such exemption to the Superintendent of Schools in writing. This request must be signed by the parent/guardian.

It is the responsibility of the Principal to insure that each student enrolled has been adequately immunized and has fulfilled the required health assessments. The school nurse shall check and document immunizations and health assessments on all students enrolling in school and to report the status to the school principal. The school nurse shall also contact parents or guardians to make them aware if immunizations and/or health assessments are insufficient or not up-to-date. The school nurse will maintain in good order the immunization and health assessment records of each student enrolled.

No record of any student's medical assessment may be open to the public.

(cf. 5111 - Admission)

(cf. 5141.31 - Physical Examinations for School Programs)

(cf. 5125 - Student Records)

Legal Reference: Connecticut General Statutes

 10-204a Required immunizations

 10-204c Immunity from liability

 10-205 Appointment of school medical advisers

Students

Health Assessments and Immunizations

Legal Reference (continued)

10-206 Health assessments

10-207 Duties of medical advisors

10-206a Free health assessments

10-208 Exemption from examination or treatment

10-208a Physical activity of student restricted; board to honor notice

10-209 Records not to be public. Provision of reports to schools.

10-212 School nurses and nurse practitioners.

10-214 Vision, audiometric and postural screenings. When required. Notification of parents re defects; record of results.

Policy adopted: June 12, 2001
Policy revised: June 12, 2007
Policy revised: October 11, 2011
Policy revised: March 12, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Instruction

Grouping Policy

The placement of students in instructional groups, classrooms, and programs of study, has a significant impact on their educational and social development. No one grouping or placement practice is best for all children under all circumstances, but some general principles are common to all proper grouping and placement decisions. It is the policy of the Board of Education that grouping and placement decisions be based exclusively on educational considerations and that their primary goal be to promote the best educational interests of the students in question.

In making grouping and placement decisions, staff members must give due regard to the following general principles:

- Students can learn much from students whose skills and interests are different from their own in heterogeneous groups;
- Different students have different skills and interests;
- Students develop at different rates in different areas of learning;
- Students learn from other students as well as from adults; and

The principal is responsible for grouping decisions in his/her building, unless grouping is a part of an experimental educational program approved by the State Board of Education.

Grouping and placement decisions should also reflect the fact that changes in a student's educational development may require changes in his or her placement. Grouping and placement decisions, consequently, should be flexible, and they should be reviewed regularly to test their appropriateness.

Legal Reference: Connecticut General Statutes

10-76k. Development of experimental educational programs

Policy adopted: June 10, 2003
Policy revised: March 12, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Instruction

Homework

The responsibility of the school district to educate the student is carried out by the teachers through effective classroom instruction and the careful delegation of independent study. It is important for the student to be taught the concepts related to the subject area and how to study in school before he/she is given work to do at home. There is, therefore, a steady increase in the amount of homework expected of students from the elementary grades through the senior high school.

Worthwhile homework benefits students. Homework should be an extension of the class lesson, be clearly understood by students, be well planned and meaningful, and be evaluated, corrected, and count for class credit.

Basically, there are three types of homework:

1. Practice of Skills

Practice provides students with the opportunity to reinforce and master specific skills presented in class and to review content.

2. Preparation for Future Classes

Prepares students for the next class meeting, and may include reading, library research, or other information-gathering activities.

3. Extension of Classwork

Extension focuses on individual application, research, and study; takes students beyond work covered in class.

Guidelines for time required for homework at each level (elementary, middle, high school) will take into consideration the needs of the students. Teachers shall assign homework according to administrative regulations.

Legal Reference: Connecticut General Statutes

10-221 Boards of Education to prescribe rules, policies and procedures.

Policy adopted: June 10, 2003
Policy revised: March 12, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Instruction

Use of Technology in Instruction

The Board recognizes that technological advances in all areas are necessary and that electronic devices are and will continue to be a part of this advance. As such, the Board's goal is to implement resources in each school facility. Because of the many types of application and the potential cost, the Board establishes the following policy to plan for and guide this growth both for instructional and administrative uses.

Technology for instruction will be used primarily for the following:

1. Computer-assisted instruction to improve student performance.
2. Managing an instructional program in areas such as a classroom, library and resource room, involving maintenance of test scores, grades, and other data used in evaluating instruction and student progress.
3. Teaching technology skills and/or concepts.

Any student or staff member using district technology will be instructed in the proper use and care of the hardware and software prior to its use.

The school Principal, or designee, will coordinate the use of technology in the classrooms within his/her building.

FOR APPROVAL

6161.21(a)

Instruction

Fees, Fines and Charges

The Board of Education recognizes its responsibility to purchase books and supplies to meet the needs of instruction in the schools of the District. The Board of Education also recognizes that it is the responsibility of each student to exercise care in the use of instructional materials. A student may be assessed costs of replacing any materials or property which are lost or damaged through his or her negligence.

Textbooks

1. The Board of Education feels it is the responsibility of the student, who has the loan of textbooks, workbooks, etc., to maintain and care for each textbook or workbook until it is returned to the proper authority at the end of the school year or upon the completion of its use.
2. If the proper use or normal care is not practiced by the student, the student will be expected to pay a fee to cover the cost of replacement or repair.

A. Damaged books

The charges for damaged books will be determined by the Principal and the book custodian.

B. Lost Books

The student will reimburse the school system for the replacement cost of the book.

Fees for Materials of Non-Required Projects

Students involved in special interest work over and above the basic instructional program may be charged for materials necessary in their chosen project.

Athletic Uniforms and Equipment

Students will be responsible for the care and safe return of athletic uniforms and equipment loaned to them. Students will be required to pay the full costs of repairs for uniforms or equipment damage due to misuse or negligence. Students will be responsible for full replacement cost for lost uniforms or equipment.

The Supervisor of Physical Education and Athletics shall develop and implement appropriate uniform control procedures which shall be subject to the approval of the Superintendent of Schools.

Instruction

Fees, Fines and Charges (continued)

Uniforms

Students will be responsible for care and safe return of uniforms loaned to them. Students will be required to pay the full costs of repairs for uniform damage due to misuse or negligence. Students will be responsible for full replacement cost for lost uniforms.

The supervisor of the activity shall develop and implement appropriate uniform control procedures which shall be subject to the approval of the Superintendent of Schools.

Fines For Inappropriate Use of Library Materials

If a book or other item is lost, the borrower will only be charged for the replacement and reprocessing costs. In the case of damaged books or items, actual repair costs or replacement costs may be imposed.

Field Trips

In general, transportation costs for field trips must be borne by the student. In view of this fact, discretion should be used in planning field trips to avoid unreasonable costs. A minimal insurance cost for each student will also be required.

Lab Fees

No system of lab fees will be permitted. However, students may be charged for loss or breakage of equipment due to deliberate misuse or negligence after the facts have been determined.

Other fees

In accordance with Board policy, the cost of the following items are to be borne by the student unless waived by the principal:

- Cap and gown for graduation;
- Class ring;
- Yearbook;
- Class dues;
- Materials used in club activities;
- Musical instruments for participating in a school band or orchestra except those provided by the school;
- Club dues;
- Dances.

Instruction

Fees, Fines and Charges (continued)

With regard to fines assessed for damaging or failing to return textbooks, library materials, or other educational materials, unless otherwise required by law, the Board may withhold grades, transcripts or report cards until a student pays for or returns the textbook, library book or other educational material.

Legal reference: Connecticut General Statutes

10-221(c) Boards of education to prescribe rules.

Policy adopted: June 10, 2003
Policy revised: March 12, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Instruction

Acquired Immune Deficiency Syndrome (AIDS)

Education is the best way to prevent the spread of AIDS, and through learning the facts about AIDS, students are better able to make decisions which will keep them healthy and even save their lives. Various school district curricula, including health curricula, science curricula, and social studies curricula among others shall include information on AIDS - both its cause and prevention.

Students will be exempt from instruction on acquired immune deficiency syndrome upon written request of the parent or guardian in accordance with Board Policy # 6142.1, "Exemption from Instruction".

Legal Reference: Connecticut General Statutes

10-19b AIDS education

Policy adopted: June 10, 2003
Policy revised: March 12, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Instruction**Virtual/Online Courses/College/University Courses**

The Board of Education believes that education through virtual/on-line courses or through university or college courses is an effective means of instruction for students. A virtual school is hereby defined as an educational organization that offers courses at various grade levels through Internet or Web-based methods. These schools can offer courses to enhance, supplement or enrich the existing curriculum and can also provide an alternative means of instruction. Interactive learning does not require the student to be physically present in the same location as the instructor or other students.

Virtual/on-line courses will be part of this District's educational program delivery system to increase accessibility and flexibility in the delivery of instruction. In addition to regular classroom-based instruction, students in the District may earn credit through programs provided by virtual/on-line courses.

All virtual/on-line educational programs and courses will be consistent with District instructional goals and aligned with Connecticut's academic standards, curriculum frameworks and assessments. The administration is directed to periodically review instructional materials of virtual on-line courses to ensure they meet program standards.

The Board of Education recognizes students may benefit from on-line courses or post-secondary courses to assist students in obtaining credits necessary to earn a New Milford High School diploma, to maintain academic standing, or to provide enrichment for those who might require special courses.

The District will not use on-line courses as the sole medium for instruction in any required subject area for students in grades K-8.

High school students may earn a maximum of three (3) units of academic credit to be applied toward graduation requirements by completing on-line or virtual courses or university/college courses through agencies approved by the Board unless the principal waives that provision in writing stating the reasons why, citing whatever circumstances that has caused this waiver.

Credits from an on-line or virtual course or a university/college course may be earned toward graduation only in the following circumstances:

1. The workload required by the on-line course is equivalent to that of a similar course taught in a traditional classroom setting.

Instruction

Virtual/Online Courses/College/University Courses (continued)

2. The content is rigorous and aligned with curriculum guidelines approved by the State Board of Education, where appropriate.
3. The course engages students and has interactive components, which may include, but are not limited to, required interactions between students and their teachers, participation in on-line demonstrations, discussion boards or virtual labs.
4. The program of instruction for such on-line coursework is planned, ongoing and systematic.
5. The courses are (a) taught by teachers who are certified in the state or another state and have received training on teaching in an on-line environment, or (b) offered by institutions of higher education that are accredited by the Board of Regents for Higher Education or State Board of Education or regionally accredited;
6. The course is not offered at the District's high school.
7. The high school does offer the course, but the student is unable to take it due to an unavoidable schedule conflict.
8. The course will serve as an alternative or a supplement to extended homebound instruction.
9. The District has expelled the student from the regular school setting, and the student has been offered an alternative educational opportunity.
10. The Principal, with agreement from the student's teachers and parents/guardians, determines the student requires a differentiated or accelerated learning environment.
11. A student has failed a course and wishes to recover credits in that course area.
12. The student's PPT or Section 504 Team has determined it to be an appropriate means of instruction.

As determined by Board/school policy, students applying for permission to take a virtual course will do the following:

- Complete prerequisites and provide teacher/counselor recommendations to confirm the student possesses the maturity level needed to function effectively in an on-line/college learning environment.

Instruction

Virtual/Online Courses/College/University Courses (continued)

- Obtain the written approval of the Principal or his/her designee before a student enrolls in a virtual course or the university/college course.
- Adhere to the District code of conduct to include rules of behavior and consequences for violations.
- Adhere to attendance requirements of the District.
- Understand that any and all fees imposed on the learner are the sole responsibility of the learner and not the New Milford Board of Education or its designee.

The school must receive an official record of the final grade before awarding credit toward graduation. Only approved courses shall be posted on student transcripts.

Students will have access to sufficient library media resources such as a “virtual library” available through the World Wide Web, laboratory facilities, technical assistance, and hands-on training and information.

- Approval of any course shall be based upon its compliance with Connecticut’s academic standards and requirements.

On-line course delivery must be from institutions accredited by the new England Association of Schools and Colleges, Southern Association of Colleges and Schools, Middle States Association of Colleges and Schools, North Central Association of Colleges and Schools, Northwest Association of Schools and Colleges or Western Association of Schools and Colleges or, if the institution is foreign, recognized by the Connecticut State Department of Education as having appropriate academic standards.

Legal Ref: Connecticut General Statutes Section
10-221 (Board of Education to prescribe rules, policies and procedures)
10-221a High school graduation requirements. Student support and remedial services.

Policy adopted: December 9, 2008
Policy revised: March 12, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

Bylaws of the Board**Electronic Communications**

The Board of Education believes when used properly, electronic communications (such as e-mail, text messaging, etc.) can be an effective communication tool for Board members. The main goal of such form of communication is to expedite the passage of information and give Board members quick access to one another. Communication among Board members about Board-related activities via electronic communications should be consistent with the Freedom of Information Act.

Guidelines for the Use of Electronic Communications

The Freedom of Information Act mandates that all meetings of public bodies such as the Board of Education be open to the public. It is the policy of the Board of Education that electronic communications shall not be used in such a manner as to deprive the public of the rights given to it under the Freedom of Information Act. For this purpose, this bylaw sets forth guidelines for the uses intended to be made of e-mail by Board members when communicating with other Board members.

1. E-mail, like other written forms of communication relating to the conduct of the public business is subject to the Freedom of Information Act and subject to disclosure.
2. Board members shall not use electronic communications as a substitute for deliberation at public meetings, and/or shall not vote informally on any issues.
3. Electronic communication should be used to pass along factual information.
4. Personnel issues and other sensitive subjects should never be discussed on-line. The confidentiality of employee data, student data, and other sensitive subjects must always be maintained.
5. E-mail messages should not be deleted or otherwise destroyed except in a manner consistent with law. In other words, Board members shall retain any e-mail messages that are: (1) the subject of a Freedom of Information Act request; (2) potentially relevant to litigation that the district is a party to or to anticipated litigation or to any subpoena; (3) required to be retained by the records retention schedule established by the State Library/Public Records Administrator (www.cslib.org/publicrecords/retschedules.htm).

Legal References: Connecticut General Statutes

- 1-18 Disposition of original documents
- 1-200 et seq. The Freedom of Information Act
- 7-109 Destruction of documents.
- 11-8 Records management program.
- 11-8a Retention, destruction and transfer of documents.

Bylaws of the Board

Guidelines for the Use of Electronic Communications

Legal References (continued):

General Letter 2009-2, Advisory Opinion of Public Records Administrator on "Management and Retention of E-mail and other Electronic Messages."

Rules 34 and 45, Federal Rules of Civil Procedure

Bylaw adopted by the Board: March 12, 2013

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut
USE OF FACILITIES FEE SCHEDULE
Effective, July, 2013

1330
Appendix 2

Elementary and Intermediate Schools						
Org. Type	Classroom	Cafetoreum	Library	Fields	Kitchen	Gym, MPR
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00
3	\$50.00	\$150.00	\$150.00	\$125.00	\$100.00	\$150.00
4	\$75.00	\$200.00	\$200.00	\$175.00	\$150.00	\$250.00
5	\$125.00	\$350.00	\$250.00	\$225.00	\$200.00	\$350.00

Middle and High School									
Org. Type	Classroom	Cafeteria	Library	Fields	Kitchen	Gym	Arena	MPR	Theatre
1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2	\$0.00	\$0.00	\$0.00	\$5.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3	\$50.00	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00	\$250.00	\$150.00	\$600.00
4	\$75.00	\$200.00	\$200.00	\$300.00	\$200.00	\$250.00	\$450.00	\$250.00	\$800.00
5	\$125.00	\$350.00	\$250.00	\$500.00	\$300.00	\$350.00	\$750.00	\$350.00	\$1200.00

Utility Fees:

(per event)

	Classroom	Gym	Cafeteria	Kitchen	Library	Theatre
Org. Type 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Org. Type 2,3,4,5,6	\$6.00	\$16.00	\$16.00	\$9.00	\$6.00	\$26.00
A/C Charges where applicable	\$35.00	\$70.00	\$70.00	\$35.00	\$65.00	\$250.00

- Custodial overtime fees will be billed at \$33.00 per hour Monday-Saturday, \$43.00 per hour on Sundays.
- A.V. or Computer Tech. fees will be billed at \$36.00 per hour Monday-Saturday, \$46.00 per hour on Sundays.
- Cafeteria employee's services will be billed separately and in addition to any fees incurred by this permit.
- There will be a one time application fee of \$10.00 for groups in category 2.
- There will be a one time application fee of \$20.00 for groups in category 3.
- There will be a one time application fee of \$30.00 for groups in categories 4,5,6.
- There will be a flat rate fee of \$175.00 per use for the school piano or sound system.
- There will be a flat rate fee of \$150.00 per use for the school copier or for any audio visual equipment.
- There will be a flat rate fee of \$100.00 per use for school computer.

New Milford Public Schools

Office of the Assistant Superintendent

Five-Year Curriculum Plan

Subject/Area	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Business & Practical Arts/ Technology	Revise: General Woodworking Introd. Woodworking Marketing II '05	Revise: Practical Arts 7-8 '01: Foods & Nutrition Metal Sewing & Textile Tech Woodworking Arch. Drafting II '07 Arch. Drafting III '06 Projects Unlimited Website Design I '07 Website Design II '07 <u>Propose new</u> <u>Course/Elective:</u> "AP Intro to Programming" "Introduction To Finance" "Personal Finance II" Estimated Cost: \$11,861	Revise: Accounting I '09 Accounting II '09 Accounting II College '07 Adv. Auto CAD '09 Business Law '05 Machine Drafting '03 Technical Drafting '04	Revise: Intro to Programming '11 Marketing I '11 Personal Finance I '11	Revise: Arch. Drafting I '12 Basic Auto Cad '12 Business Computer App. '12 Marketing Work Program '12
English/ Language Arts K-12	Revise: Grades 2-3 Grades 4-6 Grades 7-8 English I, II, III & IV Creative Writing '07 Drama Workshop '08 Fiction: Science '07 Short '07 Humanities I '07 Humanities II '07 Modern & Cont Poetry '07 Writing Workshop '07	Revise: Grades 2-3 Grades 4-6 Grades 7-8 English I, II, III &- IV Journalism I '07 Journalism II '07 Estimated Cost: \$19,360	Revise: Adv. Creative Writing '08 American Studies '09 Children's Literature '08 Public Speaking '08 Video Production '08		

New Milford Public Schools

Office of the Assistant Superintendent

Five-Year Curriculum Plan

Subject/Area	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Fine Arts K-12	Revise: Advertising Art & Design '90 Crafts '98 Cut, Paste & Copy '91 Grade 7 Art	Revise: Grade K-3 Grade 4-6 Design Foundations I '04 Design Foundations II '04 Studio Art '05 Estimated Cost: \$11,134	Revise: Portfolio '09 Sculpture '09	Revise: Ceramics I '11	Revise: Grade 8 Art '12 Ceramics II '12
Library Media K-12			Revise: K-12 Library-Media '09		
Mathematics K-12	Develop: Grades K-6 Grades 7-8 Revise: Adv. Algebra & Trig. '06 Applications Math '07 Practical Math I Geometry Honors '07	Develop: Grades K-6 Grades 7-8 Revise: Algebra II Honors '09 Applied Geometry '07 Practical Math II Pre-Calculus Honors '08 Statistics '07 Estimated Cost: \$15,247	Revise: Grade 7 '09 Algebra I '08 Algebra I Honors '09 Elementary Algebra '07 Integrated Math '09	Revise: Algebra III '11 Calculus Honors '11	Revise: Algebra II '12 Geometry '12 Inter. Algebra II '12 SAT Prep

New Milford Public Schools

Office of the Assistant Superintendent

Five-Year Curriculum Plan

Subject/Area	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Music K-12	Revise: Elec. Music Tech. '04	Revise: Grades 9-12 Chorus Advanced Chorus 9-12 History of Am. Music Theater '97 History of Jazz '98 Inst. Music '07 Grades 4-6 Grades 7-8 Grades 9-12 Estimated Cost: \$6,294	Revise: General Music '01 Grades K-3 Grades 4-6 Music Appreciation '98 Music Theory	Revise: Band Orchestra Wind Ensemble	Revise: Grade 7 Gen. Music '12 Grades 4-8 Choral Music '12
PE/Health K-12	Revise: EMT '06 Medical Tech. '00 PE III '97 PE IV '97 <u>Propose New Course/Elective:</u> "Wellness"	Develop: Health K-3 Health 4-6 Revise: Allied Health. Careers '97 Health I '96 Sports Medicine '08 <u>Propose New Course/Elective:</u> "Sports Performance" Estimated Cost: \$11,617	Revise: PE Leader '08 <u>Propose New Course/Elective:</u> "Outdoor Education" "Sports Performance"	Revise: Child Development '11 Early Childhood '11	Revise: Grade 8 Health '12 Health II '12 PE I '12 PE II '12 Social & Emotional Thinking '12
Science K-12		Revise: Grades K-3 Grades 4-6 Grades 7-8 Astronomy '06 Biology '07 Biology Honors '07 Environ. Earth Science '06 Environ. Earth Sc. Honors '06 Physics Academic '07 Physics Honors '07 Estimated Cost: \$17,667	Revise: Anat./Phys Honors I '09 Anat./Phys Honors II '09 Chemistry Academic '08 Chemistry Honors '06 Forensic Science '09 Plant Science I '08 Plant Science II '08		Revise: Ecology/Fall '12 Ecology/Spring '12 Project Lead The Way '12

New Milford Public Schools

Office of the Assistant Superintendent

Five-Year Curriculum Plan

Subject/Area	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Social Studies K-12	Revise: Global Studies '00 History Through Film '05 Western Civilization Academic '98	Revise: Chinese Studies Hon'07 Modern America '05 Sociology '04 Western Civilization Honors <u>Propose new</u> <u>Elective/Course:</u> "Macro Economics" "AP Comparative Government & Politics" "AP World History" "Forensic Psychology" Estimated Cost: \$7,748	Revise: Grades K-3 Grades 4-6 Grades 7-8 Am. Studies Honors '09 Intellectual History '09 Russian Studies '06 US History '09 US History Honors '09	Revise: Civics '11 Intro to Psychology '11	Revise: Economics '12
World Languages 7-12	Revise: German I '05 German II '05 Russian Studies '06 Spanish III '07	Revise: German III '05 German IV '05 French I '08 French II '08 Spanish IV '07 Estimated Cost: \$6,050	Revise: French III '09 French IV '09		Revise: Spanish I '12 Spanish II '12

APPROVED FIELD TRIPS

March 2013

<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NMHS	Music/9-12	2/16/13	Saturday	12	3	Naugatuck High School - Naugatuck, CT	No	\$0
NMHS	Music/9-12	2/23/13	Saturday	28	5	Bloomfield Middle School - Bloomfield, NJ	No	\$0
NMHS	Music/9-12	2/23/13	Saturday	12	3	Bethel High School - Bethel, CT	No	\$0
NMHS	Music/9-12	3/2/13	Saturday	28	5	Trumbull High School - Trumbull, CT	No	\$0
NMHS	Music/9-12	3/2/13	Saturday	12	3	Newtown High School - Newtown, CT	No	\$0
NMHS	Special Education	3/5/13	Tuesday	7	6	Bantam Fire Dept./Bantam Pizza/Bantam Farm Store - Bantam, CT	No	\$10
NMHS	Special Education	3/6/13	Wednesday	12	10	Bank Street Theater - New Milford, CT	Yes-1	\$0
NMHS	Special Education	3/8/13	Friday	6	4	Danbury Fair Mall - Danbury, CT	No	\$8
NMHS	Special Education	3/12/13	Tuesday	6	4	Windmill Diner - New Milford, CT	No	\$0
NMHS	Special Education	3/13/13	Wednesday	6	7	Lore's Lanes/Three Brother's Diner - New Milford, CT	Yes-1	\$20
NMHS	Music/9-12	3/16/13	Saturday	12	3	Norwalk High School - Norwalk, CT	No	\$0
NMHS	Social Studies/11-12	3/21/13	Thursday	21	2	Holy Trinity Orthodox Church - Danbury, CT	Yes-1	\$11
NMHS	Music/9-12	3/23/13	Saturday	28	5	Jonathan Law High School - Milford, CT	No	\$0
NMHS	Music/9-12	3/23/13	Saturday	28	5	Bunnell High School - Stratford, CT	No	\$0
NMHS	Bowling Club/9-12	3/23/13	Saturday	12	2	AMF Circle Lanes - East Haven, CT	No	\$0
NMHS	Music/9-12	4/6/13	Saturday	12	3	Trumbull High School - Trumbull, CT	No	\$0
NMHS	Music/9-12	4/13/13	Saturday	28	5	Shelton High School - Shelton, CT	No	\$0
NMHS	Business	4/22/13	Monday	25	1	Crown Plaza Hotel - Cromwell, CT	Yes-1	\$35
SMS	Language Arts/7-8	4/30/13	Tuesday	12	3	All Aboard Pizzeria - New Milford, CT	Yes-3	\$0
SMS	Science/7	5/9/13	Thursday	50	2	White Memorial Nature Center - Litchfield, CT	Yes-2	\$0
HPS	1	5/16/13	Thursday	105	17	Pratt Center - New Milford, CT	No	\$20
JPS	3	5/17/13	Friday	104	25	Connecticut Science Center - Hartford, CT	No	\$0
NMHS	Science/12	5/17/13	Friday	226	5	Lake Compounce - Bristol, CT	Yes-5	\$40
NMHS	English/12	5/21/13	Tuesday	18	1	Hill & Plain Elementary School - New Milford, CT	Yes-1	\$0
HPS	3	5/21/13	Tuesday	42	7	Institute for American Indian Studies - Washington, CT	No	\$20.50
HPS	3	5/22/13	Wednesday	43	8	Institute for American Indian Studies - Washington, CT	No	\$20.50
HPS	3	5/23/13	Thursday	19	4	Institute for American Indian Studies - Washington, CT	No	\$20.50
NMHS	Art/Cut Paste & Copy	5/23/13	Thursday	15	1	J & J Printing - New Milford, CT	Yes-1	\$0
SNIS	6	5/24/13	Friday	88	4	Soundwaters - Stamford, CT	No	\$31
SNIS	6	5/29/13	Wednesday	91	2	Soundwaters - Stamford, CT	No	\$31
SNIS	6	6/4/13	Tuesday	89	4	Soundwaters - Stamford, CT	No	\$31
SNIS	6	6/5/13	Wednesday	47	4	Soundwaters - Stamford, CT	No	\$31
NMHS	Science/9-12	6/24-28/13	Monday-Friday	25	2	Sherman Elementary School - Sherman, CT	No	\$0

**New Milford Board of Education
Policy Sub-Committee Minutes
February 26, 2013
Lillis Administration Building, Room 2**

NEW MILFORD, CT
CLERK

2013 FEB 27 P 3:12

NEW MILFORD, CT

Present: Mrs. Wendy Faulenbach
Mr. David A. Lawson
Mrs. Daniele Shook
Mr. Daniel W Nichols, alternate

Absent: Mr. David R. Shaffer

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent of Schools

1.	Call to Order The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. Faulenbach acting as chairperson. Mrs. Faulenbach welcomed Mr. Nichols who was seated as an alternate in the absence of Mr. Shaffer.	Call to Order
2.	Public Comment <ul style="list-style-type: none">• None	Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
A.	Policies Recommended for Revision and Approval at Initial Board Presentation:	Policies Recommended for Revision and Approval at Initial Board Presentation:
1.	Policy 5124 Reporting to Parents/Guardians – Report Cards <ul style="list-style-type: none">• Dr. Paddyfote noted this revision was being made to note the amendment to the law requiring at least two parent-teacher conferences per year, something New Milford already does.	1. Policy 5124 Reporting to Parents/Guardians – Report Cards
2.	Policy 5132 Dress and Grooming <ul style="list-style-type: none">• Mrs. Faulenbach noted this revision was to legal reference only	2. Policy 5132 Dress and Grooming
3.	Policy 5141 Student Health Services	3. Policy 5141 Student Health Services

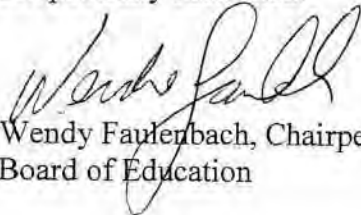
	<ul style="list-style-type: none"> Dr. Paddyfote said the adjustments being made in this revision are due to the McKinney Vento Act, the federal law regarding the education of homeless children. 	
	<p>4. Policy 5141.3 Health Assessments and Immunizations</p> <ul style="list-style-type: none"> Mrs. Faulenbach noted the revision was to legal references only. <p>Mrs. Shook moved to bring Policies 5124, 5132, 5141, and 5141.3 to the full Board for approval. Motion seconded by Mr. Lawson.</p> <p>Motion passed unanimously.</p>	<p>4. Policy 5141.3 Health Assessments and Immunizations</p> <p>Motion made and passed unanimously to bring Policies 5124, 5132, 5141, and 5141.3 to the full Board for approval.</p>
B.	Policy Recommended for Revision:	Policy Recommended for Revision:
	<p>1. Policy 5141.231 Psychotropic Drug Use</p> <ul style="list-style-type: none"> Dr. Paddyfote noted that this revision clarifies the three elements required by law. Mrs. Faulenbach said that this policy was being recommended for first review. <p>Mrs. Shook moved to bring Policy 5141.321 to the full Board for first review. Motion seconded by Mr. Lawson.</p> <p>Motion passed unanimously.</p>	<p>1. Policy 5141.231 Psychotropic Drug Use</p> <p>Motion made and passed unanimously to bring Policy 5141.321 to the full Board for first review.</p>
C.	Policies Recommended for Deletion:	Policies Recommended for Deletion:
	<ul style="list-style-type: none"> Dr. Paddyfote noted that these two policies are redundant, as their subject matter is already covered in other policies. 	
	<p>1. Policy 5131.21 Conduct</p> <p>2. Policy 5131.7 Weapons and Dangerous Instruments</p> <p>Mrs. Shook moved to bring Policies 5131.21 and</p>	<p>1. Policy 5131.21 Conduct</p> <p>2. Policy 5131.7 Weapons and Dangerous Instruments</p> <p>Motion made and passed</p>

	<p>5131.7 to the full Board for deletion. Motion seconded by Mr. Lawson.</p> <p>Motion passed unanimously.</p>	<p>unanimously to bring Policies 5131.21 and 5131.7 to the full Board for deletion.</p>
D.	<p>Policies Post Second Review:</p> <ul style="list-style-type: none"> Mrs. Faulenbach said that these two policies were up for approval at the next Board meeting. A Board member had emailed her with additional concerns and asked that the policies be reviewed again before approval. She distributed the email to the Committee members for review. <p>1. Policy 6161.21 Fees, Fines and Charges</p> <ul style="list-style-type: none"> Mrs. Shook said that the Board member's concern had already been addressed at previous meetings. Mr. Lawson agreed. Dr. Paddyfote noted that the phrase "unless otherwise required by law" had been added at attorney suggestion. <p>2. Policy 6172.6 Virtual/Online Courses/College/University Courses</p> <ul style="list-style-type: none"> Mrs. Shook asked if she understood the Board member's concern correctly in that the member was asking that a certified instructor oversee testing. Mr. Nichols said he thought one of the purposes of on-line testing was its flexibility and ability to be accessed anywhere. Mr. Lawson said the issues raised were already addressed by existing policies regarding academic integrity and well covered by the policy when it was first adopted. Dr. Paddyfote said she had checked with the CT Virtual High School regarding their policy and was told they do not mandate and leave it up to each district. Mr. Lawson asked Mr. Smith for his opinion. He said he agreed that implementation varied from provider to provider, some requiring no 	<p>Policies Post Second Review:</p> <p>1. Policy 6161.21 Fees, Fines and Charges</p> <p>2. Policy 6172.6 Virtual/Online Courses/College/University Courses</p>

	<p>proctor at all. He suggested that down the road the Board might want to revisit limiting students to three credits but said he did not believe it was handcuffing any students at this time.</p> <ul style="list-style-type: none"> Mr. Lawson asked for clarification that the three credits were for three classes not one class as is often the case at the college level. Mr. Smith said it was three classes. <p>Mrs. Shook moved to bring Policies 6161.21 and 6172.6 as reviewed tonight to the full Board for approval. Motion seconded by Mr. Lawson.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring Policies 6161.21 and 6172.6 as reviewed tonight to the full Board for approval.</p>
<p>4.</p> <p>A.</p>	<p>Items of Information</p> <p>Regulation Revisions:</p> <ul style="list-style-type: none"> Mrs. Faulenbach stated that the Board does not approve regulations so these revisions are given as items of information only. <p>1. Regulation 5114 Suspension and Expulsion/Due Process</p> <ul style="list-style-type: none"> Dr. Paddyfote referenced changes/additions on pages three and four. <p>2. Regulation 5124.2 Release of Report Cards</p> <ul style="list-style-type: none"> Dr. Paddyfote noted the addition of the phrase "unless otherwise required by law". Mrs. Faulenbach noted that this was in line with the revision to Policy 6161.21. <p>3. Regulation 5125 Student Education Records</p> <ul style="list-style-type: none"> Dr. Paddyfote said the revision is based on changes to special education regulations that deleted reference to the three day requirement for records response. 	<p>Items of Information</p> <p>Regulation Revisions:</p> <p>1. Regulation 5114 Suspension and Expulsion/Due Process</p> <p>2. Regulation 5124.2 Release of Report Cards</p> <p>3. Regulation 5125 Student Education Records</p>

5.	Adjourn Mrs. Shook moved to adjourn the meeting at 7:14 p.m. seconded by Mr. Lawson and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:14 p.m.
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Respectfully submitted:


Wendy Faulenbach, Chairperson
Board of Education

**New Milford Board of Education
Committee on Learning Minutes
February 26, 2013
Lillis Administration Building, Room 2**

Present: Mr. David A. Lawson, Chairperson
Mrs. Wendy Faulenbach
Mrs. Daniele Shook
Mr. William Wellman, alternate

Absent: Mr. David R. Shaffer

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent of Schools
Mrs. Samantha Gati, Teacher, Sarah Noble Intermediate School
Mrs. Michelle Klee, Teacher, Sarah Noble Intermediate School
Mrs. Linnea Leclair, Teacher, Sarah Noble Intermediate School
Mrs. Lisa Montemurro, Teacher, Sarah Noble Intermediate School
Mrs. Monique Gil-Rogers, Teacher, Sarah Noble Intermediate School
Mrs. Karen Hartle, Literacy Coach

GEORGE C. DUCKDEE
TOWN CLERK

2013 FEB 28 P 2:24

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:30 p.m. by Mr. Lawson. Mrs. Faulenbach was seated due to vacancy and Mr. Wellman was seated in the absence of Mr. Shaffer.	Call to Order
2.	Public Comment <ul style="list-style-type: none">None	Public Comment
3.	Discussion and Possible Action	Discussion and Possible Action
A.	Review and Approval of curriculum: <ul style="list-style-type: none">Mr. Smith said the development of the Grade 5 and Grade 6 Reading curriculum is the culmination of several years' work by the staff involved as they piloted, refined and enhanced the program.	Review and Approval of curriculum:
1.	Grade 5 Reading <ul style="list-style-type: none">Mrs. Klee said alignment with the common core began in 2010. There is a vertical alignment; all fifth grade students receive the same reading experience.	Grade 5 Reading

	<ul style="list-style-type: none"> • Mrs. Montemurro said all assessments are uniform across the grade as well. The curriculum includes small group instruction and collaborative discussions. • Mr. Wellman asked for clarification on "Just Right Books" (JRB). Mrs. Montemurro said they use formative assessments to match a book with the instructional needs of individual students. This also fosters differentiation. • Mr. Smith said that the teachers no longer use whole class novels instead using a wide variety of books to match to reading level. The number of books read per year has increased substantially from six to seven a year to between 30 and 40. Reading scores have also shown remarkable progress. • Mrs. Leclair said students are taking responsibility for their own learning and setting goals. 	
2.	<p>Grade 6 Reading</p> <ul style="list-style-type: none"> • Mrs. Gati said the process reported for Grade 5 is very similar in Grade 6. The new curriculum continues to build from year to year and allows for deeper depth and more volume. Units cover all pieces of the common core. Goal is for mastery of standards. • Mrs. Gil-Rogers said teachers guide students in picking their just right books, but that students make individual choices that are enjoyable to them. • Mr. Smith said this curriculum and that of Grade 5 are web accessed so can be easily modified and enhanced for student learning. The literacy coach provides cohesion from teacher to teacher and grade to grade, helping to organize the curriculum and provide outside ideas. This enables forward movement of the program. • Mr. Wellman asked about the focus of the website unit. Mrs. Gati said that the common core emphasizes equal use of fiction and nonfiction materials. This unit came about with 	<p>Grade 6 Reading</p>

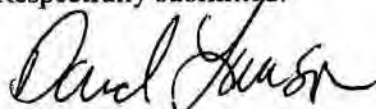
	<p>the need for students to know what research to trust when using the internet. Mrs. Gil-Rogers said they also explore which websites are most appropriate for the types of information students want.</p> <ul style="list-style-type: none"> • Mr. Wellman asked if there were any issues with access to technology. Mrs. Gati said students have access to labs, portable laptops and also bring their own devices. Mrs. Gil-Rogers agreed that access was not a problem. • Mr. Lawson asked what types of nonfiction were utilized. Mrs. Gil-Rogers said nonfiction was used not just in the reading curriculum but in science and social studies content areas as well. A unit is devoted to how to pick out and read a nonfiction book. Mr. Smith said much of the budget request is to build selections in the nonfiction area. • Mrs. Shook thanked both grades for the phenomenal work done. <p>Mrs. Faulenbach moved to bring the following curricula to the full Board for approval: Grade 5 Reading and Grade 6 Reading, seconded by Mrs. Shook and passed unanimously.</p>	
3.	<p>Curriculum Plan Approval (Three Years)</p> <ul style="list-style-type: none"> • Mr. Lawson had suggested that a three year plan might be more appropriate in the result of the rapid fire change that has been seen lately. • Mr. Smith said the five year draft he was presenting should be viewed as a guiding document only. He highlighted some areas and adjustments made as a result of the common core adoptions. Emphasis has been on English language arts and math as standards are available. Curriculum writing in science has been delayed as standards are not yet available. Several new courses were listed and will be brought to the committee beginning in March. The district is starting to build a K-8 vertical math team and is piloting K-5 math programs now. 	<p>Motion made and passed unanimously to bring the following curricula to the full Board for approval: Grade 5 Reading and Grade 6 Reading.</p> <p>Curriculum Plan Approval (Three Years)</p>

	<ul style="list-style-type: none"> • Mrs. Shook asked when results would be available from the math pilots. Mr. Smith said they were hoping to have a decision by May so that professional development can take place over the summer and would bring information to the Committee in March before adopting. Mr. Smith said he would also ask the math coach to come to the March meeting. • Mrs. Faulenbach asked about parent involvement in the pilots and Mr. Smith said letters were sent home to all parents of children involved in the pilot test. • Mr. Lawson asked about the PE/Health curriculum. Mr. Smith said it is very dated and needs to be redone versus revised. • Mrs. Faulenbach stated that her personal preference was for a five year plan. • Mr. Lawson noted the consensus was to keep a Five-Year Plan. <p>Mrs. Faulenbach moved to bring the Five Year Curriculum Plan to the full Board for approval, seconded by Mrs. Shook and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the Five Year Curriculum Plan to the full Board for approval.</p>
4.	<p>Items of Information</p>	<p>Items of Information</p>
A.	<p>High School Graduation Requirements (Update)</p> <ul style="list-style-type: none"> • Mr. Smith said that a requirement of 25 credits is coming for high school graduation. The current requirement is 22.5. The current schedule at the high school allows students to take up to eight classes per year. Students who choose to take even seven classes per year could theoretically graduate as juniors currently or take a very light schedule as a senior. • Mrs. Faulenbach asked if the credit requirement was a change imposed by the state. Mr. Smith said it was but that the requirement would allow for more rigor at the high school level. He also recommended a gradual increase so as to minimize budget impact and to avoid impacting current students negatively. 	<p>High School Graduation Requirements (Update)</p>

<p>B.</p>	<p>SEED (State Evaluation Model Update)</p> <ul style="list-style-type: none"> Mr. Smith said documents relating to SEED change hourly. The 40% assessment data piece has not changed but the 40% observation piece is becoming more flexible and less defined. He said New Milford is trying to work closely with other districts. 	<p>SEED (State Evaluation Model Update)</p>
<p>C.</p>	<p>NWEA (District Assessment Update)</p> <ul style="list-style-type: none"> Mr. Smith said we have begun the pilot test of the Measures of Academic Progress (MAP) and that teachers are finding the results very helpful. The testing is adaptive for individual students and data is instantly available to teachers. Mr. Smith said the hope is to expand the program to all K-9 classes by May so as to have baseline data going forward to the new school year. Mr. Lawson asked if it was a diagnostic or achievement test. Mr. Smith said it was diagnostic, measuring the progress of the student not mastery. Mr. Lawson asked how the test affected 504 and special education students with emotional needs. Mr. Smith said the test can be started and stopped at any time and one of the nice points about this test is that it adapts to student answers. Mr. Lawson asked how it fit with teacher evaluation. Mr. Smith said the teachers would set professional goals based on student progress over time. Mr. Lawson asked about the number of standardized tests required of students. Mr. Smith said that this test is much quicker to administer than others and could ultimately replace others, leading to a gain in instructional time. Mrs. Faulenbach said that parents welcome more information to pinpoint student needs (in reference to an informational meeting she attended). 	<p>NWEA (District Assessment Update)</p>

D.	Elementary Math Curriculum (Pilot Update) <ul style="list-style-type: none">• Mr. Lawson said this topic had been discussed earlier in the meeting but asked if there were any additional questions. There were none.	Elementary Math Curriculum (Pilot Update)
5.	Adjourn Mrs. Shook moved to adjourn the meeting at 8:40 p.m. seconded by Mrs. Faulenbach and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:40 p.m.

Respectfully submitted:



David Lawson, Chairperson
Committee on Learning

**New Milford Board of Education
Facilities Sub-Committee Minutes
March 5, 2013
Lillis Administration Building, Room 2**

Present: Mr. Daniel W Nichols, Chairperson
Mr. Thomas McSherry
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Mr. Gregg Miller, Director of Fiscal Services
Mr. John Calhoun, Facilities Manager
Ms. Ellamae Baldelli, Director of Human Resources

GEORGE C. BUCKBEE
TOWN CLERK

2013 MAR -7 P 12: 20

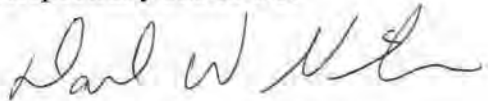
NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. Nichols.	Call to Order
2.	Public Comment <ul style="list-style-type: none">None	Public Comment
3.	Discussion and Possible Action A. Use of Buildings: Fee Structure Adjustment <ul style="list-style-type: none">Mr. Calhoun distributed the proposed Use of Buildings: Fee Structure effective July 2013. He said the proposed increases were to bring New Milford into the average for our district reference group (DRG) and to cover costs of clean up, utilities etc. Mr. McSherry moved to bring the Use of Buildings: Fee Structure Adjustment to the full Board for approval. Motion seconded by Mrs. Celli Rigdon. Motion passed unanimously. B. SMS Locker Project Update <ul style="list-style-type: none">Mr. Calhoun said the hallway portion of the project is complete with 1000 new lockers	Discussion and Possible Action Use of Buildings: Fee Structure Adjustment Motion made and passed unanimously to bring the Use of Buildings: Fee Structure Adjustment to the full Board for approval. SMS Locker Project Update

	<p>installed. Remaining lockers have been painted to match. All students have a new locker. The lockers in the boys' and girls' locker rooms will be replaced during April vacation. The contractor and subcontractor met all timelines.</p>	
C.	<p>Five Year Facilities Capital Plan Update</p> <ul style="list-style-type: none"> • Mr. Calhoun highlighted some areas of this update. Items include roof replacement at SMS, upgrading the electrical system at the Lillis building, pavement projects, an irrigation well at the high school, security upgrades as needed, continuing the installation of digital controls, and boiler replacement at JPS beginning in 2015-16. He stated the plan is fluid and may change as needs develop and costs allow. • Mr. Nichols asked the age of the boiler at JPS and Mr. Calhoun said it would be over 30 years old at that time. • Mr. Wellman asked what justification there was to put more money in the Lillis building. Mr. Calhoun said more analysis would be done before incurring any specific costs but that if the district is to stay in the building the electrical upgrades will be necessary to function. • Mr. Nichols asked if Facilities needs are being examined by the Facility Utilization and Study Committee and Dr. Paddyfote said yes that it is a consideration. • Mrs. Celli Rigdon asked for follow up on a previous discussion about adding showers to SNIS when it is used as a shelter. Mr. Calhoun said that he had talked to Mr. Crespan about this and the project was on hold due to lack of funding. • Mrs. Celli Rigdon asked about the costs incurred when the buildings were used as shelters and Mr. Calhoun said generally the district is reimbursed for any costs. • Mr. McSherry asked about the roof replacement and the possible solar energy project and Mr. Calhoun said the solar project, if available, would not be done before the roof 	<p>Five Year Facilities Capital Plan Update</p>

	replacement took place. Mr. McSherry moved to bring the Five Year Capital Plan for Facilities to the full Board for approval. Motion seconded by Mrs. Celli Rigdon. Motion passed unanimously.	Motion made and passed unanimously to bring the Five Year Capital Plan for Facilities to the full Board for approval.
4.	Adjourn Mr. McSherry moved to adjourn the meeting at 7:03 p.m. seconded by Mrs. Celli Rigdon and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:03 p.m.

Respectfully submitted:



Daniel W Nichols, Chairperson
Facilities Sub-Committee

**New Milford Board of Education
Operations Sub-Committee Minutes
March 5, 2013
Lillis Administration Building, Room 2**

Present: Mr. Thomas McSherry, Chairperson
Mr. David A. Lawson
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Mr. Joshua Smith, Assistant Superintendent
Mrs. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Mrs. Laura Olson, Director of Pupil Personnel & Special Services
Mr. Daniel DiVito, Director of Technology
Mr. John Calhoun, Facilities Manager

LAURENCE C. BUCKBEE
TOWN CLERK

2013 MAR -7 P 12:20

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mr. McSherry.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> None 	Public Comment
3.	Discussion and Possible Action <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <ul style="list-style-type: none"> Ms. Baldelli stated that the list was self-explanatory, mostly substitutes and coaches. Mr. McSherry noted the impressive resumes of many of the substitute candidates. <p>Mr. Lawson moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-653 Budget Position as of February 28, 2013 	Discussion and Possible Action <p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> Purchase Resolution D-653 Budget Position as of February

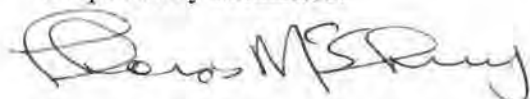
	<p>3. Request for Budget Transfers</p> <ul style="list-style-type: none"> • Mr. Miller noted the available balance is running \$60,000 to the good and that we are right on track with last year. He highlighted some accounts which have been problematic in some years. The regular substitute account is running under budget this year. The paraeducator substitute account is not quite as good. It will probably end slightly over budget at approximately \$125,000 with \$110,000 budgeted. Unemployment insurance was budgeted at \$85,000. The district has spent \$65,000 through December. Mr. Miller says that is the majority of expenditures though and he thinks that account may come in as budgeted. The legal account is also tracking as budgeted. • Mr. Miller said there will be good news coming in his March report. The State has posted the first excess cost installment at \$840,000 of which we receive 75%. The budgeted amount was \$807,000. This will help with out of district placement and other costs of special education services. • Mr. Lawson asked what was included in object 900 revenues. Mr. Miller said this could be anything from building revenues to pay to participate fees. • Mr. Lawson asked what account Sherman tuition money went into. Mr. Miller said that money went directly to the Town. • Mr. Wellman asked about the large overage in the bottled gas object. Mr. Calhoun said that was to fill propane tanks and gases for welding. It fluctuates from year to year as the tanks need filling. Because it is such a small dollar amount any overage tends to show a bigger variance. • Mr. Wellman asked for clarification of program code 1215. Mrs. Olson said it was the Litchfield Hills Transition Program for mandated special education services for 	<p>28, 2013</p> <p>3. Request for Budget Transfers</p>
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	<p>students 18 to 21 years of age.</p> <ul style="list-style-type: none"> • Mr. Wellman questioned the purchase requisition amount of \$20,000 for locksmith services. Mr. Calhoun said that was for tightened security and also an encumbrance for future needs for the year. • Mr. Wellman asked about the \$80,000 amount to cover mediation agreements. Mrs. Olson said this was a mediated settlement for two special education students where the potential liability could have totaled \$207,000. Mr. Wellman asked if this total was for one year and Mrs. Olson said it was; it would be revisited again next year if mediation is requested. <p>Mrs. Celli Rigdon moved to bring the monthly reports: Purchase Resolution D-653, Budget Position as of February 28, 2013 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mr. Lawson.</p> <p>Motion passed unanimously.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> 1. PTO – Exhibit B 2. Hill and Plain PTO 3. GoodWorks Insurance <ul style="list-style-type: none"> • Mr. Lawson asked where the cash donation from GoodWorks Insurance would be accounted for and Mr. Miller said because it was unanticipated revenue not assigned to any specific school it would go into the general revenue line. • Mrs. Celli Rigdon asked for information on the lab stations. Mr. DiVito said these were very nice modular desks that would be used in the elementary schools. The cash donation will be used to purchase computers to go on the desks. <p>Mr. Lawson moved to bring Gifts & Donations: PTO –</p>	<p>Motion made and passed unanimously to bring the monthly reports: Purchase Resolution D-653, Budget Position as of February 28, 2013 and Request for Budget Transfers to the full Board for approval.</p> <p>Gifts & Donations</p> <ol style="list-style-type: none"> 1. PTO – Exhibit B 2. Hill and Plain PTO 3. GoodWorks Insurance <p>Motion made and passed</p>
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	<p>Exhibit B, Hill and Plain PTO, and GoodWorks Insurance to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <p>D. Activity Stipend Request 1. New Milford High School</p> <ul style="list-style-type: none"> • Mr. Lawson said he would like to see a listing of all current activity stipends and requested that this be provided on a regular basis. Ms. Baldelli said she would generate the list. • Dr. Paddyfote noted that stipend positions are created and paid as negotiated in the teachers' contract. <p>Mr. Lawson moved to bring the stipend position of Poetry Slam Coordinator/Advisor at New Milford High School to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p> <p>E. Five Year Technology Capital Plan Update</p> <ul style="list-style-type: none"> • Mr. DiVito said the main focus of the plan is to bring as many computers into classrooms as possible while being cost effective. The district is currently piloting Google Chromebooks which are small enough to fit on a student desk but have a full keyboard and long battery life. They are web based and cost roughly \$275 which is about half the price of a regular laptop computer. They will not replace the teacher's classroom computer as they do not run the SmartBoard software. The plan also provides for two more years of SmartBoard installation at the high school. All other schools are complete. • Mr. Lawson expressed concern about the 	<p>unanimously to bring Gifts & Donations: PTO – Exhibit B, Hill and Plain PTO, and GoodWorks Insurance to the full Board for approval.</p> <p>Activity Stipend Request 1. New Milford High School</p> <p>Motion made and passed unanimously to bring the stipend position of Poetry Slam Coordinator/Advisor at New Milford High School to the full Board for approval.</p> <p>Five Year Technology Capital Plan Update</p>
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	<p>ever-changing nature of technology; a few years ago it was Netbooks, now it is Chromebooks. He also asked how the Chromebooks will work with BYOD. Mr. DiVito said they will supplement BYOD. He said they are focusing on web based materials, such as Chromebooks, because even if the “vehicle” changes down the road, the web is here to stay.</p> <ul style="list-style-type: none"> • Mr. Lawson asked with publishers going to web based for instructional materials as well are we able to utilize any computer and Mr. DiVito said yes. • Mr. Wellman asked if the Chromebooks were a replacement for the computers and Ipads in the plan. Mr. DiVito said these were the computers in the plan; the Ipads were a separate item. Mr. DiVito said the Ipads make more sense instructionally for teachers because of their portability and ability to connect to the SmartBoard. <p>Mr. Lawson moved to bring the Five Year Capital Plan for Technology to the full Board for approval.</p> <p>Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring the Five Year Capital Plan for Technology to the full Board for approval.</p>
4.	<p>Adjourn</p> <p>Mrs. Celli Rigdon moved to adjourn the meeting at 8:00 p.m. seconded by Mr. Lawson and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:00 p.m.</p>

Respectfully submitted:



Thomas McSherry, Chairperson
 Operations Sub-Committee

Sarah Noble Intermediate School Library Media Center

NEW HAVEN, CT

Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Mr. Joshua Smith, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. Daniel DiVito, Director of Technology Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. John Calhoun, Facilities Manager
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<p>1.</p> <p>A.</p>	<p>Call to Order</p> <p>Pledge of Allegiance</p> <p>The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.</p>	<p>Call to Order</p> <p>A. Pledge of Allegiance</p>
<p>2.</p> <p>A.</p> <p>B.</p>	<p>Recognition</p> <p>Elementary Arts Recognition:</p> <p>HPS students Sara Brescia and Ishaani Pradeep</p> <ul style="list-style-type: none"> • Dr. Paddyfote said these two Hill and Plain students were being recognized for outstanding citizenship and artistic skills in the performing and visual arts at the elementary level. Ishaani Pradeep was recognized for Art and accompanied by Mrs. Nicole DuVerger, Art teacher at Hill and Plain School. Sara Brescia was recognized for Music and was accompanied by Mrs. Leanne Buckley, Music teacher at Hill and Plain School. <p>Selection to the SADD National Speakers Bureau:</p> <p>NMHS student Tyler Poeti</p> <ul style="list-style-type: none"> • Tyler Poeti, accompanied by SADD advisor 	<p>Recognition</p> <p>A. Elementary Arts Recognition</p> <p>B. Selection to the SADD National Speakers Bureau</p>

	<p>Mrs. Erica Keane, was recognized for his acceptance to the Students Against Destructive Decisions National Speakers Bureau.</p>	
C.	<p>NMHS Boys' Cross Country Team as State Open Champions: Louis Alhage, Brady Clarke, Ryan Clarke, Evan Colley, Jonathan Davis, Kevin DeCapua, Adam Dengler, Nathaniel Diamond, Colm Farrell, Connor Galloway, Richard Grudzwick, Zachary Guptill, Gregory Hansell, John Hansell, Jay Humphreys, Ryan Lynch, Kevin McWilliams, Dylan Nenadal, Zachary Pitcher, Brendan Ridgeway, Ted Sheehy, Hugh Sichel, Lucas Simmonds, Eric Vazquez, Eric Winkelstern, and Phillip Young</p> <ul style="list-style-type: none"> Principal Greg Shugrue, Athletic Director Lance Pliego, and Head Coach Chris Bacich assisted with the recognition of the Boys' Cross Country team as the 2012-13 State Open Champions. 	C. NMHS Boys' Cross Country Team as State Open Champions
D.	<p>NMHS Wrestling Team as Class L State Champions: Louis Alhage, Anthony Altermatt, Caleb Anderson, Jorge Arcuri, Zachary Arnold, Halim Bourjeili, Kameron Bradshaw, Christopher Brett, Joseph Carangui, Stefan Ceconi, Alexander Davlos, Ryan Fabich, Mark Heinonen, Isaiah Jenkins, Brett Leonard, Kyle Lindner, Matthew Lockwood, Thomas McIlveen, Hamid Mossavi, Jomar Orejuela-Nunez, Louis Paties, Denzel Phillips, Jacob Plancon, Brandon Ralston, Hector Reyes, Bryan Rojas, Mijani Smith, Nikolas Stefanatos, and Robert Tozzi</p> <ul style="list-style-type: none"> Mr. Shugrue, Mr. Pliego, and Assistant Coaches Mr. Ryan Fitzsimmons and Mr. Daryl Daniels assisted with the recognition of the NMHS Wrestling Team as the 2012-13 Class L State Champions. 	D. NMHS Wrestling Team as Class L State Champions
E.	<p>Board of Education Appreciation for Service</p> <ul style="list-style-type: none"> As part of Board Appreciation Month, Dr. 	E. Board of Education Appreciation for Service

	<p>Paddyfote recognized the New Milford Board of Education. Dr. Paddyfote said that members serve as stewards of the school district and community. They put in many, many hours to fulfill their duties and responsibilities to the educational system. She said she wanted to personally thank them for their hard work and commitment to the New Milford Public Schools.</p> <p>The meeting recessed at 7:50 p.m. for a brief reception and reconvened at 8:04 p.m.</p>	
3.	<p>Public Comment</p> <p>There was none.</p>	<p>Public Comment</p>
4.	<p>PTO Report</p> <ul style="list-style-type: none"> Michele Romaniello noted that the spring fundraisers are wrapping up and may be used to fund field trips and year end events. 	<p>PTO Report</p>
5.	<p>Student Representatives' Report</p> <ul style="list-style-type: none"> There was none. 	<p>Student Representatives' Report</p>
6.	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes</p> <p>1. Regular Meeting Minutes February 12, 2013</p> <p>Mr. Nichols moved to approve the regular meeting minutes of February 12, 2013, seconded by Mr. McSherry and passed unanimously.</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes</p> <p>1. Regular Meeting Minutes February 12, 2013</p> <p>Motion made and passed unanimously to approve the regular meeting minutes of February 12, 2013.</p>
7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> Dr. Paddyfote said that beginning on March 18th, Guidepost Solutions will begin the security review for the district. The following week the standardized visitor system will go into effect which will require all visitors to show a state issued identification to 	<p>Superintendent's Report</p>

	<p>be scanned in and then a sticker with photo, date, time and location visiting will be printed.</p> <ul style="list-style-type: none"> • Education Connection is offering a science program on Saturdays in which 15 students are participating doing things such as building DNA models and chicken wing dissections. There are also 13 students participating in a Lego activity. Mrs. Tracy Nevins, SMS Science teacher and former New Milford Teacher of the Year, is one of the two teachers in the program. • On February 26th, Connecticut Commissioner of Education Stefan Pryor announced 97 schools of distinction of which Northville Elementary School and Hill and Plain School were recognized. • A memo was given to each Board member updating them on the current stipend positions for activities at the schools. 	
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said the Town Council budget deliberations will take place this week and then the budget will go on to the Board of Finance. • The Town Council and Board of Finance will hear the audit report tomorrow. • March 21st will be the meeting date for the Superintendent's self-evaluation. 	<p>Board Chairman's Report</p>
9.	<p>Committee Reports</p> <p>A. Facilities Sub-Committee</p> <ul style="list-style-type: none"> • Mr. Nichols said the Facilities Sub-Committee discussed the facility use fee schedule and the five year capital plan. <p>B. Operations Sub-Committee</p> <ul style="list-style-type: none"> • Mr. McSherry said all of the items on the Operations Sub-Committee agenda were on tonight's agenda. 	<p>Committee Liaison Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p>

	<p>C. Policy Sub-Committee</p> <ul style="list-style-type: none"> • Mrs. Faulenbach reported that there are some policies up for adoption tonight, some for first review, and some for deletion. <p>D. Committee on Learning</p> <ul style="list-style-type: none"> • Mr. Lawson noted that Committee on Learning has two new curriculums on the agenda tonight. He noted that these documents are all new and may need to be tweaked from time to time. <p>E. Education Connection</p> <ul style="list-style-type: none"> • Mrs. Celli Rigdon said there are still two \$1,000 scholarships available through Education Connection. <p>F. Connecticut Boards of Education</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said there was nothing new to report at this time. <p>G. Negotiations Committee</p> <ul style="list-style-type: none"> • Mrs. Faulenbach noted there was still one bargaining unit with ongoing negotiations. 	<p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p> <p>E. Education Connection</p> <p>F. Connecticut Boards of Education</p> <p>G. Negotiations Committee</p>
<p>10.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 12, 2013</p> <p>Mr. McSherry moved to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 12, 2013 seconded by Mrs. Celli Rigdon and passed unanimously.</p>	<p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 12, 2013</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 12, 2013</p>

<p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-653 2. Budget Position as of February 28, 2013 3. Request for Budget Transfers <p>Mr. Nichols moved to approve monthly reports: Purchase Resolution D-653, Budget Position as of February 28, 2013, and request for budget transfers, seconded by Mrs. Shook.</p> <ul style="list-style-type: none"> • Mr. Lawson asked if there were any changes since the Operations Sub-Committee report and Mr. Miller said there were no unexpected expenses and the numbers are trending favorably. <p>The motion passed unanimously.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> 1. PTO - Exhibit B 2. Hill and Plain PTO 3. Goodworks Insurance <p>Mr. Lawson moved to accept Gifts & Donations: PTO – Exhibit B to John Pettibone School in the amount of \$4,606.00 and to Hill and Plain Elementary School in the amount of \$1,275.00; a SmartBoard to Hill and Plain Elementary School from the Hill and Plain PTO; and \$5,000.00 and modular computer desk/lab stations from GoodWorks Insurance, seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> • Mr. Lawson expressed the Board’s appreciation. <p>The motion passed unanimously.</p> <p>D. Activity Stipend Request</p> <ol style="list-style-type: none"> 1. New Milford High School <p>Mr. Lawson moved to approve the stipend position of Poetry Slam Coordinator/Advisor at New Milford High School, seconded by Mr. McSherry.</p>	<p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-653 2. Budget Position as of February 28, 2013 3. Request for Budget Transfers <p>Motion made and passed unanimously to approve monthly reports: Purchase Resolution D-653, Budget Position as of February 28, 2013, and request for budget transfers.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> 1. PTO - Exhibit B 2. Hill and Plain PTO 3. Goodworks Insurance <p>Motion made and passed unanimously to accept Gifts & Donations: PTO – Exhibit B to John Pettibone School in the amount of \$4,606.00 and to Hill and Plain Elementary School in the amount of \$1,275.00; a SmartBoard to Hill and Plain Elementary School from the Hill and Plain PTO; and \$5,000.00 and modular computer desk/lab stations from GoodWorks Insurance.</p> <p>D. Activity Stipend Request</p> <ol style="list-style-type: none"> 1. New Milford High School <p>Motion made and passed unanimously to approve the stipend position of Poetry Slam Coordinator/Advisor at New</p>
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	<ul style="list-style-type: none"> Mr. Lawson noted the presentation for this was well done and he was pleased there are still poetry slams. <p>The motion passed unanimously.</p>	Milford High School
E.	<p>Textbook Approvals for Grade 9</p> <p>Mr. Nichols moved to approve the following textbooks for Grade 9: Algebra I and Literature Common Core, seconded by Mr. Lawson and passed unanimously.</p>	E. Textbook Approvals for Grade 9
F.	<p>Approval of the Following Curricula</p> <ol style="list-style-type: none"> Grade 5 Reading Grade 6 Reading <p>Mrs. Shook moved to approve the following curricula: Grade 5 Reading and Grade 6 Reading, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> Mr. Lawson noted again that these curricula are starting from scratch due to common core standards and may change and adjust. <p>The motion passed unanimously.</p>	<p>F. Approval of the Following Curricula</p> <ol style="list-style-type: none"> Grade 5 Reading Grade 6 Reading <p>Motion made and passed unanimously to approve the following textbooks for Grade 9: Algebra I and Literature Common Core</p> <p>Motion made and passed unanimously to approve the following Curricula: Grade 5 Reading and Grade 6 Reading.</p>
G.	<p>Policies for First Review</p> <ol style="list-style-type: none"> 5124 Reporting to Parents/Guardians - Report Cards 5132 Dress and Grooming 5141 Student Health Services 5141.3 Health Assessments and Immunizations 6152 Grouping 6154 Homework 6156 Use of Computers in Instruction 6161.21 Fees, Fines & Charges 6164.12 Acquired Immune Deficiency Syndrome 6172.6 Virtual/Online Courses/College/University Electronic Communications 	<p>G. Policies for First Review</p> <ol style="list-style-type: none"> 5124 Reporting to Parents/Guardians - Report Cards 5132 Dress and Grooming 5141 Student Health Services 5141.3 Health Assessments and Immunizations 6152 Grouping 6154 Homework 6156 Use of Computers in Instruction 6161.21 Fees, Fines & Charges 6164.12 Acquired Immune Deficiency Syndrome 6172.6 Virtual/Online

	<p>Courses/College/University 11. Electronic Communications</p> <p>Mr. Nichols moved to approve the following policies:</p> <ol style="list-style-type: none"> 1. 5124 Reporting to Parents/Guardians - Report Cards 2. 5132 Dress and Grooming 3. 5141 Student Health Services 4. 5141.3 Health Assessments and Immunizations 5. 6152 Grouping 6. 6154 Homework 7. 6156 Use of Computers in Instruction 8. 6161.21 Fees, Fines & Charges 9. 6164.12 Acquired Immune Deficiency Syndrome 10. 6172.6 Virtual/Online <p>Courses/College/University Courses</p> <p>11. 9332 Electronic Communications, seconded by Mrs. Shook.</p> <ul style="list-style-type: none"> • Mr. Wellman said as he read through these policies he wondered whether they were really necessary or whether they confined the discretion of presumably responsible adults. He said these policies were vague and perhaps unnecessary so he would not be voting for their approval. <p>The motion passed 6-1. Aye: Mrs. Faulenbach, Mr. Lawson, Mr. McSherry, Mr. Nichols, Mrs. Celli-Rigdon, Mrs. Shook No: Mr. Wellman</p> <p>I. Policies for Deletion</p> <ol style="list-style-type: none"> 1. 5131.21 Conduct 2. 5131.7 Weapons and Dangerous Instruments <p>Mr. Nichols moved to delete the following policies: 5131.21 Conduct and 5131.7 Weapons and Dangerous Instruments, seconded by Mr. McSherry and passed unanimously.</p> <p>H. Policies for First Review</p> <ol style="list-style-type: none"> 1. 5141.231 Psychotropic Drug Use 	<p>Courses/College/University 11. Electronic Communications</p> <p>Motion made and passed to approve the following policies:</p> <ol style="list-style-type: none"> 1. 5124 Reporting to Parents/Guardians - Report Cards 2. 5132 Dress and Grooming 3. 5141 Student Health Services 4. 5141.3 Health Assessments and Immunizations 5. 6152 Grouping 6. 6154 Homework 7. 6156 Use of Computers in Instruction 8. 6161.21 Fees, Fines & Charges 9. 6164.12 Acquired Immune Deficiency Syndrome 10. 6172.6 Virtual/Online <p>Courses/College/University Courses</p> <p>11. 9332 Electronic Communications</p> <p>I. Policies for Deletion</p> <ol style="list-style-type: none"> 1. 5131.21 Conduct 2. 5131.7 Weapons and Dangerous Instruments <p>Motion made and passed unanimously to delete the following policies: 5131.21 Conduct and 5131.7 Weapons and Dangerous Instruments</p> <p>H. Policies for First Review</p> <ol style="list-style-type: none"> 1. 5141.231 Psychotropic Drug Use
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	<ul style="list-style-type: none"> ◦ Mrs. Faulenbach noted this was on for first review. <p>J. Use of Buildings: Fee Structure Adjustment</p> <p>Mr. Nichols moved to approve the Use of Buildings: Fee Structure Adjustment as of July 1, 2013, seconded by Mr. McSherry and passed unanimously.</p> <p>K. Five Year Curriculum Plan</p> <p>Mr. Lawson moved to approve the Five Year Curriculum Plan, seconded by Mrs. Celli-Rigdon.</p> <ul style="list-style-type: none"> ◦ Mr. Lawson said this is a five year projection with the increased graduation credits and the common core K-12 curriculum. <p>The motion passed unanimously.</p> <p>L. Five Year Capital Plan</p> <ol style="list-style-type: none"> 1. Facilities 2. Technology <p>Mr. McSherry moved to approve the Five Year Capital Plans for Facilities and Technology, seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> ◦ Mr. Wellman asked Mr. Calhoun to confirm that there was an upgrade in the plan to the Lillis Building and asked how much it would be. Mr. Calhoun said he believed it was the \$400,000 electrical upgrade. ◦ Mr. Wellman asked if that upgrade was still subject to review and Mr. Calhoun said yes that the plan could be reviewed at any time. <p>The motion passed unanimously.</p>	<p>J. Use of Buildings: Fee Structure Adjustment</p> <p>Motion made and passed unanimously to approve the Use of Buildings: Fee Structure Adjustment as of July 1, 2013</p> <p>K. Five Year Curriculum Plan</p> <p>Motion made and passed unanimously to approve the Five Year Curriculum Plan.</p> <p>L. Five Year Capital Plan</p> <ol style="list-style-type: none"> 1. Facilities 2. Technology <p>Motion made and passed unanimously to approve the Five Year Capital Plans for Facilities and Technology.</p>
11.	ITEMS FOR INFORMATION AND DISCUSSION	ITEMS FOR INFORMATION AND DISCUSSION

A.	Field Trip Report <ul style="list-style-type: none">• Mr. Wellman asked what the field trip was for the high school going to Sherman Elementary. Mr. Smith said there would be five schools attending and equipment would be brought into the school so they could study Candlewood Lake among other science projects.	Field Trip Report
12.	Adjourn <p>Mr. Nichols moved to adjourn the meeting at 8:26 p.m., seconded by Mr. McSherry and passed unanimously.</p>	Adjourn <p>Motion made and passed unanimously to adjourn the meeting at 8:26 p.m.</p>

Respectfully submitted:



Daniele Shook

Secretary

New Milford Board of Education