

BASIC FUNCTION:

Assists in the practice of speech-language pathology and provides certain specific components of a speech language program under the supervision and direction of an appropriately qualified speech-language pathologist.

REPRESENTATION DUTIES:

- Conduct speech-language and hearing screenings without interpretation following specified screening protocols developed by a speech-language pathologist and audiologist respectively.
- Follow documented treatment plans or protocols as prescribed by the supervisor.
- Document student progress toward meeting established objectives as stated in the treatment plan.
- Provide direct treatment assistance to identified students under the supervision of the supervisor.
- Assist with clerical and other related duties as directed by the supervisor.
- Report to the supervisor about the treatment plan based on a student's performance.
- Schedule activities, prepare, charts, records, graphs, or otherwise display data. This shall not include report generation.
- Perform simple checks and maintenance of equipment.
- Participate with the supervisor in research projects, in-service training, and public relations programs.
- Assist in implementing collaborative activities with other professional.
- Assist in administering tests for diagnostic evaluations and progress monitoring.
- Perform related duties as assigned by the supervising speech-language pathologist.
- Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:**KNOWLEDGE OF:**

- Principles and techniques of speech-language therapy
- Methods and procedures for assessment and treatment of communication disorders (speech sound production and use, receptive and expressive language, fluency, voice, oral motor, etc.)
- State and federal laws and regulations regarding special education records, due process and service provision
- Local school district policies and procedures
- State laws and regulations governing the practice of speech-language pathology.
- Kentucky Eligibility Guidelines for Communication Disabilities
- Principles of training & supervising staff
- Health and safety regulations

ABILITY TO:

- Provide speech-language therapy to eligible students.
- Develop and evaluate the appropriateness of treatment plans (IEPs).
- Develop student rapport and establish a positive therapeutic atmosphere.

KNOWLEDGE AND ABILITIES (cont'd):

- Communicate and work effectively with the families of students with disabilities.
- Work collaboratively with other professionals.
- Maintain student records and prepare reports as specified by the District.
- Read, interpret, apply and explain rules, regulations, policies, and procedures.
- Prepare written evaluations and reports.
- Remain current concerning knowledge of therapeutic and special issues.
- Operate and maintain therapeutic and office equipment.
- Prioritize and schedule work.
- Meet schedules and timelines.
- Train and supervise others as needed.
- Observe health and safety regulations.

EDUCATION AND EXPERIENCE:

Communication disorders SPLA only valid at all grade levels for the instruction of exceptional children and youth with communication disorders, which shall require a baccalaureate degree in communication or speech language pathology, in accordance with 16 KAR 2:050, Section 3.

LICENSES AND OTHER REQUIREMENTS

Valid speech-language pathology license, or interim license, issued by the *Kentucky Board of Speech-Language Pathology and Audiology*.

My signature below indicates that I have been given a copy of my job description.

Date