

# **CENTENNIAL BOARD OF COOPERATIVE EDUCATIONAL SERVICES BOARD OF DIRECTORS**

**September 18, 2014  
MEETING MINUTES**

## **1.0 OPENING OF MEETING**

The Board of Directors of the Centennial Board of Cooperative Educational Services (CBOCES) met on September 18, 2014 at the Centennial BOCES Office – 2020 Clubhouse Drive – Greeley, Colorado.

## **1.1 CALL TO ORDER**

Ms. Marsha Harris, President, called the meeting to order at 6:30 p.m.

## **1.2 SELF INTRODUCTIONS**

### **1.3 ROLL CALL**

- 1) Mr. Rob Carruth, Morgan RE-3
- 2) Ms. Berlyn Clear Valley RE-7
- 3) Ms. Juliana Coalson, Eaton R-2
- 4) Mr. Mike Dixon, Brush RE-2
- 5) Ms. Alphretta Erdmann, Briggsdale RE-10
- 6) Ms. Marsha Harris, Weld RE-1
- 7) Mr. Karl Isakson, Ault / Highland RE-9
- 8) Mr. Mike Linton, Weldon Valley RE-20J
- 9) Ms. Paula Peairs, St Vrain RE-1J
- 10) Mr. Scott Stump – Prairie RE-11
- 11) Mr. Jeff Wahlert, Pawnee RE-12

### **Board Members (or alternates) absent:**

- 1) Mr. Brian Baker, Wiggins RE-50J
- 2) Ms. Patricia Wedan, Park R-3

### **Superintendents present:**

- 1) Mr. Sheldon Rosencrance, Park R-3

### **BOCES Staff present:**

Dr. Randy Zila, Executive Director  
Ms. Jocelyn Walters, Special Ed Director  
Mr. Terry Buswell, CFO / HR & Technology Director  
Melony Graham, Executive Administrative Assistant

## **1.4 APPROVAL OF AGENDA**

**Mr. Rob Carruth moved to approve the Agenda as presented. Seconded by Mr. Jeff Wahlert.**

**The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Berlyn Clear, yes; Juliana Coalson, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Karl Isakson, yes; Mike Linton, yes; Paula Peairs, yes; Scott Stump, yes, Jeff Wahlert, yes]**

## **1.5 APPROVAL OF MINUTES**

**Mr. Mike Linton moved to approve the Minutes from the May 15, 2014 Meeting. Seconded by Ms. Berlyn Clear.**

**The motion passed by a majority roll call vote: [Rob Carruth, abstain; Berlyn Clear, yes; Juliana Coalson, yes; Mike Dixon, yes; Alphretta Erdmann, abstain; Marsha Harris, yes; Karl Isakson, yes; Mike Linton, yes, Paula Peairs, abstain; Scott Stump, abstain, Jeff Wahlert, yes]**

## **2.0 CONSENT AGENDA**

**2.1 Approve Personnel Items as presented**

**2.2 Approve Supplemental Appropriations as presented**

**Mr. Mike Linton moved to approve the Consent Agenda as presented. Seconded by Ms. Berlyn Clear.**

**The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Berlyn Clear, yes; Juliana Coalson, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Karl Isakson, yes; Mike Linton, yes, Paula Peairs, yes; Scott Stump, yes, Jeff Wahlert, yes]**

## **3.0 ACTION ITEMS**

**3.1 Approve New Policy DIG – ACH Data Security on First Reading**

**Mr. Mike Dixon moved to approve New Policy DIG on First Reading as presented. Seconded by Mr. Mike Linton.**

**The motion passed by a unanimous roll call vote: [Rob Carruth, yes; Berlyn Clear, yes; Juliana Coalson, yes; Mike Dixon, yes; Alphretta Erdmann, yes; Marsha Harris, yes; Karl Isakson, yes; Mike Linton, yes, Paula Peairs, yes; Scott Stump, yes, Jeff Wahlert, yes]**

## **4.0 REPORTS / DISCUSSION**

**4.1 Dr. Zila provided a summary of items discussed at the September 4, 2014 SAC Meeting.**

**4.2 Financial Reports – Terry Buswell CFO**

- a. Board Notes for the Financial Reports
- b. Investment Report A
- c. Cash Flow Analysis Report B
- d. Cash Flow Chart C
- e. Financial Summary Report
- f. Detailed Expense Report

Mr. Buswell reviewed the Financial Reports – there were no questions.

**4.3 Directors' Reports**

- **Each Director provided a written report**
  - a. Dr. Randy Zila, Executive Director
  - b. Dr. Mary Ellen Good, Director of Federal Programs
  - c. Ms. Jocelyn Walters, Director of Special Ed
  - d. Mr. Mark Rangel, Director of Innovative Education Services
  - e. Mr. Terry Buswell, CFO / Director of Business Services/ Director of Technology

**5.0 UPDATES / REQUESTS**

- 5.1** Congratulations to Ms. Marsha Harris and Mr. Mike Dixon for receiving the distinguished All State Board Award from the Colorado BOCES Association this summer at their Annual Conference in Glenwood Springs, Colorado.

**6.0 ANNOUNCEMENTS – UPCOMING MEETINGS**

Upcoming Board Meetings  
November 20, 2014  
January 15, 2015  
April 16, 2015  
May 21, 2015

**7.0 ADJOURNMENT**

There being no further business, Ms. Marsha Harris adjourned the meeting at 7:20 p.m.

Respectfully Submitted,



Melony Graham – Centennial BOCES  
Executive Administrative Assistant to the CEO, BOD, SAC