

# March 28th, 2016 Board of Directors Meeting Minutes

**Attendees:** C. Rice, T. Muniz, D. Dunlap, M. Anglin, R. Wilson, L. Hamer, C. Williams, K. Sandiford, L. Stephens, Z. Griffiths, S. Fariclough-Leslie

After a short welcome from Dr. Hamer, the meeting was called to order at 6:50 p.m.

Verification of public notice was reported by Ms. Muniz.

The attendance sheet was signed and submitted to Ms. Muniz.

A motion was made to accept the agenda by C. Williams. K. Sandiford seconded the motion.

The minutes from last meeting were reviewed; M. Anglin made a motion to accept minutes from February 22nd with any necessary corrections. L. Stephens seconded the motion.

## **Business Operations Report – Ms. Muniz**

248 K-5 students registered; 31 UPK students registered. 747 lottery applications with one week to go. Good financial standing; only area of concern is substitute and consultant budget. Looking for board approval for an e - (electronic) lottery. Question was raised on the difference and currently the process is manual which takes a day and a lot of manual labor, the electronic process speeds up the selection of children all done by SchoolMint. Also produces a waiting list and prints mailers. We currently use SchoolMint for application submission; there is an ongoing fee. The school sets up the criteria and SchoolMint chooses from the criteria.

## **Principal Report – Mr. Dunlap**

111 children received free teeth cleaning; Pep rally 4/4 (ELA Test) and 4/12 (Math Test); looking to have a pep rally before each test. Highlights and improvements have been placed throughout school depicting school and student achievements. UPK visit on 4/11. Graduations are 6/20, 6/22 and 6/24. 5th grade senior trip to Medieval Time 6/17 in NJ. Prom is 6/3 and senior dues amount is \$75.00 which includes prom, senior trip cap and gown and yearbook. Looking to bring in karate, art, soccer and music programs; children will be randomly chosen for music. Parent workshops 6/30 and 6/31; professional training in ATL for 3 teachers. Student teachers from York College will transition from upper to lower grades. STEAM (Science, Technology, Engineering, Arts and Math – Terrence Drew and Christine Peralta) Academy is meeting with REACS on this coming Monday 4/4. Paint Night is coming to REACS to paint with the children. Ms. Richardson has met with academic committee.

## **CEO Report – Dr. Rice**

School has been extended another temporary CO (Certificate of Occupancy). Looking to do expansions once permanent CO is given. Meeting with developer next month on next steps for new school building. Looking on a vote to join the North East Charter School Network (group of Charter Schools working together). Looking for donation monies for the Bloomberg Foundation and the Clinton Foundation.

#### **Academic Report – C. Williams**

Meeting held 3/19; met with Mr. Leonard from Bedford Academy; Principal's report was given. Class expansion/self-contained classes were discussed. Surveys were given out to parents and staff. Discussed test prep incentives; freeing up classrooms by sending grades K-2 on field trips. Staffs, Students, Volunteers and Parents were recognized for hard work. Looking to increase rigor school-wide. Concern was raised about administration of testing to lower grades and emotional preparation for tests. Both concerns are being looked at by D. Dunlap.

#### **Personnel Report – K. Sandiford**

Search is still on for Assistant Principal, 4th Grade Teacher; currently in the process to fill the void in two positions (Assistant Principal and 4th Grade Teacher). Resumes are being reviewed on ongoing basis.

#### **PTO Report – Z. Griffiths**

PTO donation of \$200.00 to family of Rebecca Bercy; Book fair raised \$3,717.29 (3/7 – 3/11). New board elections are forthcoming. PTO board looking to sponsor walk-a-thon, Mother's Day Plant Sale, Basketball Tournament; looking to help Senior Class Activities. Treasurer's report was presented and next meeting is scheduled for 4/21.

#### **Finance Report – M. Anglin**

No meeting; budget was examined with C. Rice, T. Muniz and L. Hamer and everything is in good standing.

Dr. Hamer listed items needing votes; Assistant Principal, 4th Grade Teacher and Electronic Lottery. K. Sandiford recommended Nikisha Pace for Assistant Principal and Jamila Richardson for 4th Grade Special Education Teacher. K. Sandiford made motion, C. Williams seconded. R. Wilson made a motion to accept the e-lottery, M. Anglin seconded, K. Sandiford abstained.

Next board meeting was scheduled for 4/18 @ 6:30 p.m.

Parents were thanked again for coming out; meeting was adjourned at 7:58 p.m.