

Stanfield Elementary School District 24
Governing Board Meeting
May 12, 2016
6:00 p.m., Library

Open Public Meeting Notice. Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Stanfield Elementary School District Governing Board and to the general public that the Governing Board will hold a regular meeting open to the public on May 12, 2016 at 6:00 p.m. in the Library of the Stanfield Elementary School, 515 South Stanfield Road. Governing Board members may participate by telephone conference. As indicated in the agenda, pursuant to A.R.S. §38-431.03 (A) (1), (2), (3), and (4) the Governing Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The agenda for the meeting follows.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Business Services at 520-424-0221. Requests should be made three days in advance in order to allow time to arrange accommodation.

PUBLIC HEARING AGENDA

- I. CALL TO ORDER
 - A. Pledge of Allegiance
 - B. Roll Call
 - C. Welcome Visitors
 - D. Approve public hearing agenda and regular meeting agenda
- II. PUBLIC HEARING
 - A. FY 2015-16 Expenditure Budget Revision
- III. ADJOURN PUBLIC HEARING

REGULAR MEETING AGENDA

- I. CALL TO ORDER REGULAR MEETING

II. FY 2015-16 EXPENDITURE BUDGET REVISION (front pocket)

A. Adopt the FY 2015-16 Expenditure Budget Revision

B. Authorize FY 2015-16 expenditures to exceed Program, Function, and Object section budgets.

III. CALL TO THE PUBLIC

Guidance for Public Participation in Board Meetings is provided in Policy BEDH. The President may recognize individuals wishing to address the Board under Call to the Public or under the item on the Agenda they wish to address. Each individual will be allowed five minutes unless additional time was requested and granted in advance by the Superintendent or President. ARS 38-432.02(H) provides that Board members shall not respond to comments unless the item is on the agenda.

The Board shall not hear personal complaints against school personnel or a person connected with the district. A procedure is provided by the Board for disposition of legitimate complaints in Policies KL, KB and KLD.

LLAMADA AL PÚBLICO

La póliza BEDH, provee una guía publica para participar en juntas de la Mesa Directiva. El presidente de la Mesa Directiva puede reconocer a los individuos que desean dirigirse a la mesa bajo llamada al público o bajo el artículo en la agenda que desean tratar. A cada individuo se le otorgan cinco minutos de tiempo, a menos que el Presidente o Superintendente le hayan concedido tiempo adicional por adelantado. La Póliza ARS 38-432.02 dice que ningún miembro de la mesa responderá a ningún tipo de comentarios de temas que no estén en la agenda.

La mesa no oirá quejas personales en contra de personal de la escuela o personas que tengan alguna conexión con el Distrito. Para este tipo de quejas la mesa provee otro tipo de procedimientos para la disposición de quejas legítimas las cuales se encuentran en las siguientes Pólizas KL, KB, y KLD.

IV. APPROVAL OF MINUTES

Approve the April 14, 2016 regular governing board meeting minutes and May 2, 2016 Special governing board meeting minutes.

V. AWARDS AND RECOGNITIONS

A. Students of the Month, April and May

B. Employees of the Month

1. Certified
2. Classified

VI. REPORTS

A. Superintendent's Report

1. Summer Schedule
2. Openings across the District

B. April Public Funds Expenditure Reports (Pages 1-4)

C. April Student Activities Report (Page 5-6)

D. Principal's Report (Page 7)

E. Operations Support Services Reports (Pages 8-9)

1. Transportation
2. Technology

VII. NEW BUSINESS ACTION ITEMS – PERSONNEL

All hiring is pending satisfactory completion of background investigation, records verification, and fingerprint report.

- A. Accept Teacher Contracts declined and resignations effective May 20, 2016: Selina Bennett (Page 10) and Pamela Houston (Page 11)
- B. Accept resignation of Juanita Reyes, Food Service II, effective May 20, 2016 (Page 12)
- C. Approve hire of Karin Shaw, 2016-17 Teacher Contract, effective August 1, 2016
- D. Approve hire of Kelly Grapp, 2016-17 Teacher Contract, effective August 1, 2016
- E. Approve extra duty for Kindergarten Kickoff Camp, July 25 – 26, 2016:
 1. Rachel Rascon
 2. Angela Richter
 3. Vera Koppinger-Renna
 4. Elvira Massoud

- F. Approve addition of positions for the 2016-17 school year:
 - 1. 1.0 FTE, Teacher, funded through Impact Aid for Alternative Education programming

G. Approve Annual Notice of Termination of At-Will Appointment and Notice of At-Will Appointment Memorandum (Page 13)

- H. Approve the annual Notice of Termination of Employment effective May 20, 2016:

- 1. Frida Adams
- 2. Alice Bailin
- 3. Crystal Bernal
- 4. Martha Aguirre
- 5. Blanca Campo Zavala
- 6. Jeanine Elshere
- 7. Rose Gamez
- 8. Adriana Hernandez
- 9. Patricia Homer
- 10. Raphael Kerckhof
- 11. Rudy Macias
- 12. Joe Mejia
- 13. James Meyer
- 14. Virginia McHaney
- 15. Imelda Pelayo
- 16. Maribel Pelayo-Guevara
- 17. Janice Poma
- 18. Conchita Sanchez
- 19. Mary Sanchez
- 20. Donald Stinemetz
- 21. Elizabeth Valdez
- 22. Mary Wickes

- I. Approve the annual Notice of Termination of Employment effective June 30, 2016:

- 1. Lorinda El Aouita
- 2. Luis Espuma
- 3. Dana Kim Espino
- 4. Mariette Massoud
- 5. Juan Manriquez
- 6. Geronimo Gamez
- 7. Carlos Marin
- 8. Vicki Morris

9. Maria Jesus Romero
10. Lupe Valenzuela
11. Maurice Kerckhof
12. Matilda Ybarra

J. Approve rehire, Notice of “At-Will” Appointment - Returning, 189-day schedule, effective August 8, 2016:

1. Instructional Aide (Highly Qualified Paraprofessional)
 - a. Frida Adams
 - b. Martha Aguirre
 - c. Jeanine Elshere
 - d. Rose Gamez
 - e. Rudy Macias
 - f. Virginia McHaney
 - g. Conchita Sanchez
 - h. Adriana Hernandez
 - i. Mary Wickes
2. Parent Room, Office Worker, Alice Bailin
3. Office Worker, Janice Poma
4. IT Technician, Elizabeth Valdez, Part time
5. Food Service I, Crystal Bernal
6. Food Service II, Maribel Pelayo-Guevera and Maria Jesus Romero
7. Custodian, Imelda Pelayo
8. Custodian, Blanca Campo Zavala

K. Approve rehire effective August 8, 2016, Notice of “At-Will” Appointment - Returning, 189-day schedule:

1. Patricia Homer, Bus Driver
2. Raphael Kerckhof, Bus Driver
3. Joe Mejia, Bus Driver
4. James Meyer, Bus Driver
5. Elizabeth Valdez, Part Time Dispatcher

L. Approve rehire effective July 1, 2016, Notice of “At-Will” Appointment - Returning, 261-day schedule, 1.0 FTE positions:

1. Mariette Massoud, School Secretary
2. Luis Espuma, Maintenance Worker I
3. Lorinda El Aouita, Business Services III
4. Carlos Marin, Maintenance Service Worker II

5. Vicki Morris, Business Services I
6. Lupe Valenzuela, Administrative Assistant
7. Matilda Ybarra, Reception/Office/Health

- M. Approve rehire effective July 1, 2016, Notice of “At-Will” Exempt Appointment - Returning, 261-day schedule, 1.0 FTE position:
1. Geronimo Gamez, Maintenance/Custodial Supervisor
 2. Kim Espino, Transportation Director
 3. Maurice Kerckhof, Technology Coordinator

- N. Approve extra-duty compensation for Aides for professional development and participation in Parent Events for FY17

- O. Approve extra-duty compensation for Elvira Massoud, Angela Richter, Carrie Van Slyke for administration support tasks as assigned by the principal and the superintendent for FY17

- P. Approve extra-duty compensation for Adriana Hernandez, Rose Gamez and Jeanine Elshere for library set up, preparation and continued maintenance for FY17

- Q. Approve Extra Duty Security and Housing Agreement between Stanfield District and Carlos Marin for FY17 (pages 14-17)

- R. Approve hire of Clare Bennett, 2016-17 Substitute Teacher Contract, effective August 8, 2016

- S. Approve rehire effective July 1, 2016, Notice of “At-Will” Appointment – Initial, 261-day schedule, 1.0 FTE positions:
1. Cathy Oliver-Leyva, Custodian

- T. Accept resignation of Nancy Ash, Business Services II, effective June 30, 2016 (Page 18)

VIII. NEW BUSINESS ACTION ITEMS – BUSINESS

- A. Ratify approval of payroll vouchers
 - 1. PV25 \$138,882.52
 - 2. PV26 \$139,152.07

- B. Ratify approval of expense vouchers
 - 1. EV1637 \$55,170.34
 - 2. EV1638 \$28,981.69
 - 3. EV1639 \$14,368.33
 - 4. EV1640 \$24,355.38
 - 5. EV1641 \$22,170.97

- C. Discussion and approval of Proposed Issues for Consideration for the ASBA 2017 Political Agenda (Pages 19 – 20)

- D. Approve the Intergovernmental Agreement for the Pinal County Education Services Consortium for the 2016-17 school year and ratify the Superintendent’s signature on the Waiver of Potential Conflict of Interest (Pages 21 – 30)

- E. Approve purchase of 2016-2017 group insurance with the following annual costs per employee (Page 31):
 - 1. Medical: ASBAIT, \$5,592
 - 2. Dental: Ameritas, \$265
 - 3. Life and AD&D: Lincoln, \$104
 - 4. Voluntary Vision: Avesis, \$91.56 employee cost

- F. Approve the ASBAIT Agreement for participation, 2016-17 Policy Statement, Agreement for COBRA administration through ASBAIT, and Commission Statement (Pages 32 –36)

- G. Approve Intergovernmental Agreement regarding Data Processing Service Program between Stanfield Elementary School District and Pinal County School Superintendent’s Office for services from July 1, 2016 to June 30, 2017 (Pages 37-41)

- H. Approve disposal of damaged/obsolete technology materials, computers, visual, and equipment to established vendors for recycling (Pages 42 – 45)

- I. Adopt FY17 Combined Resolutions (Pages 46 - 49)

- J. Ratify the Superintendent's signature on the Memorandum of Understanding between the Stanfield Elementary School District and Pinal Gila Community Child Services, Inc/Head Start for the period between August 1, 2016 to July 31, 2017 (Pages 50– 59)

- K. Approve purchases from the Arizona School Risk Retention Trust and Alliance: 2016-17 property and liability insurance for \$68,306 and 2016-17 worker's compensation insurance estimated at \$33,760 (Pages 60 – 64)

- L. Approve amendment of contract for Outsourced Foodservice Management Services with Southwest Foodservice Excellence LLC. The current contract will be extended for a third year going from July 1, 2016 through June 30, 2017 and a new pricing schedule will be initiated per the amendment.

IX. NEW BUSINESS NON-ACTION ITEMS

- A. Policy Advisories, First Reading:
 - 1. PA548 BDF Advisory Committees
 - 2. PA549 JK Student Discipline, JK-RB Student Discipline
 - 3. PA550 JLDB Restraint and Seclusion , JLDB- EA, EB, EC, ED Restraint and Seclusion
 - 4. PA551 KF Community Use of School Facilities

X. FUTURE AGENDA ITEMS

XI. ADJOURNMENT

Posted: May 9, 2016
12:30 p.m./MS