

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

DATE: April 24, 2018
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School - Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

A. NMHS Art Students: Maya Addison, Fiona Alexander, Nicholas Arlands, Katherine Clawson, Jenna Epstein, Justin Forero, Kristen Kornhaas, Liam Lacey, Colleen Ryan, Hunter Sloane, Jefferson Vieira, Cassandra Way, Michaela Zegarelli, Karolina Zimny, and Emma Street

B. NMPS Stars of the Month: Denise Ambrose-Arnauckas, Christine Benson, Jennifer Chmielewski, Jack Ducey, Theresa McGuinness, Ann Marie Tozzi

3. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.

B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

1. Special Meeting Minutes March 20, 2018

2. Regular Meeting Minutes March 20, 2018

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE AND LIAISON REPORTS

A. Facilities Sub-Committee – Mr. McCauley

B. Operations Sub-Committee – Mrs. Faulenbach

C. Policy Sub-Committee – Mr. Schemm

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- D. Committee on Learning – Mrs. McInerney
- E. EdAdvance – Mr. McCauley
- F. Connecticut Boards of Education (CABE) – Mr. Lawson
- G. Negotiations Committee – Mrs. Faulenbach
- H. Magnet School – Mrs. Monaghan

10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated April 24, 2018
- B. Monthly Reports
 - 1. Budget Position
 - 2. Purchase Resolution: D-709
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. PTO – Exhibit B
- D. Approval of the Following Curricula
 - 1. AP Language and Composition
 - 2. Writing Research and Workshop

11. ITEMS FOR INFORMATION AND DISCUSSION

- A. Field Trip Report
- B. BOE 2018-2019 Budget Update

12. ADJOURN

ITEMS OF INFORMATION

- Policy Sub-Committee Meeting Minutes – April 3, 2018
- Committee on Learning Meeting Minutes – April 3, 2018
- Facilities Sub-Committee Meeting Minutes – April 10, 2018
- Operations Sub-Committee Meeting Minutes – April 10, 2018

Policy Sub-Committee Meeting May 1, 2018 – 6:45 p.m. Lillis Administration Building, Room 2	Operations Sub-Committee Meeting May 8, 2018 – 7:30 p.m. Lillis Administration Building, Room 2
Committee on Learning Meeting May 1, 2018 – 7:30 p.m. Lillis Administration Building, Room 2	Board of Education Workshop May 15, 2018 – 6:30 p.m. Sarah Noble Intermediate School, LMC
Board of Education Regular Meeting (Supt. Eval. – Executive Session Anticipated) May 3, 2018 – 7:30 p.m. Sarah Noble Intermediate School, LMC	Board of Education Regular Meeting May 15, 2018 – 7:30 p.m. Sarah Noble Intermediate School, LMC
Facilities Sub-Committee Meeting May 8, 2018 – 6:45 p.m. Lillis Administration Building, Room 2	

**New Milford Board of Education
Special Meeting Minutes
March 20, 2018
Sarah Noble Intermediate School Library Media Center**

Present:	Mr. David A. Lawson, Chairperson Mrs. Angela C. Chastain Mr. Bill Dahl Mr. Joseph Failla (arrived at 7:20 p.m.) Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan Mr. J.T. Schemm	RECEIVED TOWN CLERK NO 2018 MAR 21 P 12:53
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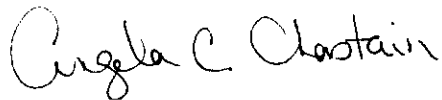
Also Present:	Mr. Joshua Smith, Superintendent of Schools Attorney William Connon, Pullman & Comley
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1.	<p>Call to Order</p> <p>A. Pledge of Allegiance</p> <p>The special meeting of the New Milford Board of Education was called to order at 6:30 p.m. The Pledge of Allegiance immediately followed the call to order.</p>	<p>Call to Order</p> <p>A. Pledge of Allegiance</p>
2.	<p>Discussion and Possible Action</p> <p>A. To discuss pending Appellate court <u>NMBOE v. NMEA</u> case with Board's attorney</p> <p>Motion made by Mr. Dahl that the Board enter into Executive Session for the purpose of discussing the pending Appellate court <u>NMBOE v. NMEA</u> case with the Board's attorney, and invite into the session Superintendent Joshua Smith and Attorney William Connon.</p> <p>Motion seconded by Mrs. Faulenbach.</p> <p>Motion passed unanimously.</p> <p>The Board and invitees entered executive session at 6:30 p.m.</p> <p>The Board returned to public session at 7:25 p.m.</p>	<p>Discussion and Possible Action</p> <p>A. To discuss pending Appellate court <u>NMBOE v. NMEA</u> case with Board's attorney</p> <p>Motion made and passed unanimously that the Board enter into Executive Session for the purpose of discussing the pending Appellate court <u>NMBOE v. NMEA</u> case with the Board's attorney, and invite into the session Superintendent Joshua Smith and Attorney William Connon.</p>

**New Milford Board of Education
Special Meeting Minutes
March 20, 2018
Sarah Noble Intermediate School Library Media Center**

3.	Adjourn Mrs. Monaghan moved to adjourn the meeting at 7:29 p.m., seconded by Mr. Dahl and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:29 p.m.
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Respectfully submitted:



Angela C. Chastain
Secretary
New Milford Board of Education

**New Milford Board of Education
 Regular Meeting Minutes
 March 20, 2018
 Sarah Noble Intermediate School Library Media Center**

Present:	Mr. David A. Lawson, Chairman Mrs. Angela C. Chastain Mr. Bill Dahl Mr. Joseph Failla Mrs. Wendy Faulenbach Mr. Brian McCauley Mrs. Tammy McInerney Mrs. Eileen P. Monaghan Mr. J.T. Schemm
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Also Present:	Mr. Joshua Smith, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mrs. Laura Olson, Director of Pupil Personnel and Special Services Ms. Roberta Pratt, Director of Technology Mr. Anthony Giovannone, Director of Operations and Fiscal Services Mr. Kevin Munrett, Facilities Director Mrs. Anne Bilko, Principal, Sarah Noble Intermediate School Dr. Christopher Longo, Principal, Schaghticoke Middle School Mrs. Susan Murray, Principal, Northville Elementary School Mr. Gregory Winkelstern, Student Representative
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1. A.	Call to Order Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2. A.	Recognition CMEA Northern Region Middle School Music Festival: SMS chorus students Leah Lawson, Kayla Machado, Lucy McKay, Teagan Piskura, Paige Raffaele, Connor Sainz, and Cassandra Williams; SMS instrumental students Irene Chen, Charles Greiner, Madison Jewell, Evan Klimowich, Riley Mahlke, Stella Mahlke, Yae Young Min, Alexander Rogg, and Kelsey Stewart	Recognition A. CMEA Northern Region Middle School Music Festival: SMS chorus students Leah Lawson, Kayla Machado, Lucy McKay, Teagan Piskura, Paige Raffaele, Connor Sainz, and Cassandra Williams; SMS instrumental students Irene Chen, Charles Greiner, Madison Jewell, Evan

	<ul style="list-style-type: none"> SMS music teachers Mrs. Beddows, Mr. Polhemus and Mr. Gregory presented the recipients for recognition. <p>B. NMPS Stars of the Month: Florence Hottes, Michelle Klee, Erin Moriarty, Tracy Nevins, Sandra Sullivan, Konnie Tlasky</p> <ul style="list-style-type: none"> Mr. Smith read a comment about each Star from the person who nominated them. They each received a pin recognizing their nomination and Ms. Hottes was randomly selected to drive the Ingersoll Automotive Courtesy Car for the month. <p>C. Board of Education Appreciation for Service</p> <ul style="list-style-type: none"> Mr. Smith said this month is Board of Education Appreciation month and he thanked the Board for all the time they volunteer in service to the community. <p>The meeting recessed at 7:44 p.m. for a brief reception and reconvened at 7:52 p.m.</p>	<p>Klimowich, Riley Mahlke, Stella Mahlke, Yae Young Min, Alexander Rogg, and Kelsey Stewart</p> <p>B. NMPS Stars of the Month: Florence Hottes, Michelle Klee, Erin Moriarty, Tracy Nevins, Sandra Sullivan, Konnie Tlasky</p> <p>C. Board of Education Appreciation for Service</p>
<p>3.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> Megan Byrd, a New Milford resident, thanked the Board for putting together a fiscally responsible budget. She was disappointed by the Town Council's decision to reduce the budget. She said a group has been formed to fight to rescind the cuts. She said there are no programs that can be cut that won't hurt the students. She said she already has 200 signatures on a petition and 780 Facebook friends on their page to support the school budget. Joe Puglisi, a New Milford resident and father of two young children, said violence in schools is a serious problem. He asked for a good, open dialogue on real school safety. He also felt schools should not be used to push a political agenda which the national organization 	<p>Public Comment</p>

	empower.org was clearly doing at the recent walk out in his opinion.	
4.	<p>PTO Report</p> <ul style="list-style-type: none"> • Kathleen Lewis, Town-wide PTO President, said she is encouraging the PTO presidents to work with building principals to brainstorm some fun ideas to make June a little more bearable to staff and students as they go later in the month due to the snow days. • The Sarah Noble Science Night was a huge success with over 100 students participating, with another 20 or so who came just to see and do things. They are hoping that the K-2 students will be able to hold their night tomorrow night, but if not the snow date will be this Thursday, same time and place. • The 7th and 8th grade dance was so successful that the Schaghticoke PTO is hosting a 6th grade glow dance on April 6th. The high school PTO is experimenting with all different types of fund raisers. Next month they will host a movie night at Bank Street with a viewing of Overboard. • Northville is hosting their March Madness this Friday. This is one of their biggest events and is held every other year. The evening includes a silent auction, raffles and kids activities. April's spirit theme is character day. 	PTO Report
5.	<p>Student Representative's Report</p> <ul style="list-style-type: none"> • Next Wednesday there will be ADL training for the upcoming "Truth about Hate" program at the high school in addition to the current NAMES program training. • The Math Honor Society is selling Green Wave water bottles as a fundraiser. They also held a Pi Day Carnival on March 14. • FBLA held its dodgeball tournament on March 14 and on Friday March 16 they hosted a NMHS Faculty versus Police Department dodgeball match which the faculty won. 	Student Representative's Report

	<ul style="list-style-type: none"> • Juniors are scheduled to take the SATs on March 21. • The school musical will be performed March 23, 24 and April 6 and 7 at 7 p.m.; March 25 at 3 p.m.; and April 7 at 2 p.m. • On March 14 a nonpolitical optional assembly was held where high school students could share a moment of silence for the lives lost in the recent shooting in a Florida school. 	
<p>6.</p> <p>A.</p>	<p>Approval of Minutes</p> <p>Approval of the following Board of Education Meeting Minutes:</p> <p>1. Special Meeting Minutes February 27, 2018</p> <p>Mrs. McInerney moved to approve the following Board of Education Meeting Minutes: Special Meeting Minutes February 27, 2018, seconded by Mr. Dahl and passed unanimously.</p> <p>2. Regular Meeting Minutes February 27, 2018</p> <p>Mrs. McInerney moved to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes February 27, 2018, seconded by Mrs. Faulenbach and passed unanimously.</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <p>1. Special Meeting Minutes February 27, 2018</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Special Meeting Minutes February 27, 2018.</p> <p>2. Regular Meeting Minutes February 27, 2018</p> <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes: Regular Meeting Minutes February 27, 2018.</p>
<p>7.</p>	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Mr. Smith said the school health inspections for Food Services are complete for the year for 2017-2018 and all the schools achieved a score of either 99 or 100. • A safety meeting was held with about 75-100 people in attendance and the presentation and video will be posted on the district website. 	<p>Superintendent's Report</p>

<p>8.</p>	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mr. Lawson said the team continues to meet with the Mayor re: health insurance in terms of the budget and they have a follow up meeting on March 22. • Mr. Lawson said he attended the optional assembly on March 14 at the high school and found the students to be very respectful. 	<p>Board Chairman's Report</p>
<p>9.</p>	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee – Mr. McCauley</p> <ul style="list-style-type: none"> • Mr. McCauley said they were snowed out but will discuss the thermal roof scan report as well as the capital five year plan. <p>B. Operations Sub-Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said they were snowed out as well but most of the items they would have discussed are on this agenda. <p>C. Policy Sub-Committee – Mr. Schemm</p> <ul style="list-style-type: none"> • Mr. Schemm said there are two policies on the agenda for approval including one changing the language regarding statewide mastery exams. He also said they discussed regulation 5125 which is not tied to any specific policy. It outlines how long records need to be kept. Mr. Schemm said Mr. Smith is conducting a records audit and will report back. They also discussed 1322 Contests for Students to ensure that there is no undue burden on the district to run these contests. <p>D. Committee on Learning – Mrs. McInerney</p> <ul style="list-style-type: none"> • Mrs. McInerney said they discussed two new AP curriculums, Human Geography and Environmental Science, as well as a revised AP US History curriculum. They had a presentation 	<p>Committee And Liaison Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p>

	<p>on kindergarten registration as it has been revamped. The head counts for this year's registration are currently 119 out of 130 projected for Northville and 80 out of 109 projected for Hill and Plain. The orientation for kindergarten is going to be far more interactive than in the past for incoming students, including a short bus ride to get students acclimated to that. The Connecticut Community Foundation grant will be used to give the students a gift bag including a book signed by the principal of their school to be.</p> <p>E. EdAdvance – Mr. McCauley</p> <ul style="list-style-type: none">• Mr. McCauley said he was unable to attend the meeting. <p>F. Connecticut Boards of Education (CABE) – Mr. Lawson</p> <ul style="list-style-type: none">• Mr. Lawson said CABE is working on the framework for policies dealing with the new state mandated law on expelled students. <p>G. Negotiations Committee – Mrs. Faulenbach</p> <p>Mrs. Faulenbach said they had their first meeting for the secretarial bargaining unit and will have more to report soon.</p> <p>H. Magnet School – Mrs. Monaghan</p> <ul style="list-style-type: none">• Mrs. Monaghan said she toured the Western CT Academy for International Studies and felt the school was architecturally pleasing and had high energy in the classroom and the halls. There are 430 students with a 17/1 student to teacher ratio. They have a 53% math proficiency rating and a 75% reading proficiency rating. Contractually New Milford has 18 slots of which 17 are occupied. The district pays \$1,200 per slot as part of the agreement.	<p>E. EdAdvance</p> <p>F. Connecticut Boards of Education (CABE)</p> <p>G. Negotiations Committee</p> <p>H. Magnet School</p>
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<p>10.</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 20, 2018</p> <p>Mr. McCauley moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 20, 2018, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked if the coaching positions were all set and Ms. Baldelli said there would be a few more at the next meeting but they were all set. <p>The motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position 2. Purchase Resolution: D-708 3. Request for Budget Transfers <p>Mrs. Faulenbach moved to approve monthly reports: Budget Position dated February 28, 2018; Purchase Resolution D-708; and Request for Budget Transfers, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mrs. McInerney asked if it was usual to move money from a Science and Math instructional fund into a general fund to purchase items like walkie-talkies and Mr. Smith answered that by now most of the materials needed have been purchased and so it is time to look at what other needs there might be at the school. He said the walkie-talkies are outdated and it is a security and safety need. • Mrs. McInerney asked about the psychology testing materials being taken from Art when art supplies are usually low. Mr. Smith said the art supplies at Schaghticoke are robust, as they reorganized them with the new teacher, and they are not short of anything in that area, but 	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 20, 2018</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of March 20, 2018.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position 2. Purchase Resolution: D-708 3. Request for Budget Transfers <p>Motion made and passed unanimously to approve monthly reports: Budget Position dated February 28, 2018; Purchase Resolution: D-708; and Request for Budget Transfers.</p>
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psychology testing materials are needed. No transfer request happens without the building principal looking at their needs and deciding where they can find funding if materials are requested.

- Mrs. McInerney asked who makes these decisions and Mr. Smith said all school transfer requests come from the building principals.
- Mrs. Faulenbach asked if 56110 was funded by a grant and if so could it be asterisked on the report along with other grant funded items.
- Mrs. Faulenbach asked if this included the revenue shortfalls as of the 3/15 memo and Mr. Giovannone said it did not.
- Mrs. Faulenbach said we are now expecting \$200,000 less.
- Mr. Schemm asked if the excess cost number has been received since the 2/28 budget figure and Mr. Giovannone said the district received \$376,913 in early March and it will show in next month's report. Mr. Schemm asked if that meant the school budget would be short and Mr. Giovannone said that was correct.
- Mr. Schemm asked how the snow removal budget and overtime were doing and Mr. Smith said they don't expect to go over the balance allotted for snow removal.

The motion passed unanimously.

C. Gifts & Donations
1. PTO – Exhibit B

Mr. McCauley moved to accept Gifts and Donations: PTO – Exhibit B in the amount of \$15,927.00, seconded by Mrs. Monaghan.

- Mrs. McInerney thanked the PTO for their needed support.

The motion passed unanimously.

C. Gifts & Donations
1. PTO – Exhibit B

Motion made and passed unanimously to approve Gifts & Donations: PTO – Exhibit B in the amount of \$15,927.00.

<p>D. Policies for Approval</p> <ol style="list-style-type: none"> 1. 1140 Distribution of Materials to and by Students (Use of Students) 2. 6146.2 Statewide Mastery Examinations <p>Mrs. McInerney moved to approve the following policies:</p> <ol style="list-style-type: none"> 1. 1140 Distribution of Materials to and by Students (Use of Students) 2. 6146.2 Statewide Mastery Examinations <p>Seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mr. Lawson thanked the Policy committee for clarifying the policies. <p>The motion passed unanimously.</p>	<p>D. Policies for Approval</p> <ol style="list-style-type: none"> 1. 1140 Distribution of Materials to and by Students (Use of Students) 2. 6146.2 Statewide Mastery Examinations <p>Motion made and passed unanimously to approve the following policies:</p> <ol style="list-style-type: none"> 1. 1140 Distribution of Materials to and by Students (Use of Students) 2. 6146.2 Statewide Mastery Examinations
<p>E. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. AP Human Geography 2. AP Environmental Science 3. AP US History <p>Mr. Dahl moved to approve the following curricula:</p> <ol style="list-style-type: none"> 1. AP Human Geography 2. AP Environmental Science 3. AP US History <p>Seconded by Mr. Schemm.</p> <ul style="list-style-type: none"> • Mrs. Chastain said the school needs to focus on classes that are not AP as not every student is an AP student; we need to offer other options. <p>The motion passed unanimously.</p>	<p>E. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. AP Human Geography 2. AP Environmental Science 3. AP US History <p>Motion made and passed unanimously to approve the following curricula:</p> <ol style="list-style-type: none"> 1. AP Human Geography 2. AP Environmental Science 3. AP US History
<p>F. Capital 5 Year Plan – Technology and Facilities</p> <p>Mr. McCauley moved to approve the Capital 5 Year Plan – Technology and Facilities, seconded by Mrs. McInerney.</p>	<p>F. Capital 5 Year Plan – Technology and Facilities</p> <p>Motion made and passed to approve Capital 5 Year Plan – Technology and Facilities.</p>


	<ul style="list-style-type: none"> • Mrs. Faulenbach said the Board always approves the capital plan but said this was included in the 2018-19 budget and asked if there were any changes in this document and Mr. Smith answered there were no changes. • Mrs. Faulenbach said there are some items in this plan that she does not agree with in light of the oil tank replacement for instance. • Mr. Smith said that is not on the five year plan because they will need to be addressed this year. There was discussion that items that are too big for capital reserve should be bonded instead. He said they are going to work with the Town to create a separate box on the plan for items that would qualify for municipal bond. • Mr. Lawson said the plan is fluid. • Mr. Schemm asked if there was a threshold for capital and Mr. Lawson said the discussion is more about is it a one-time deal, a replacement, or a big ticket item, for instance. • Mrs. Chastain said there are many things she would move around, reduce, or remove so she would not support this plan. <p>The motion passed 7-2 Aye: Mrs. Faulenbach, Mrs. Monaghan, Mr. Lawson, Mrs. McInerney, Mr. McCauley, Mr. Dahl, Mr. Schemm No: Mr. Failla, Mrs. Chastain</p>	
<p>11.</p> <p>A.</p> <p>B.</p>	<p>Items For Information And Discussion</p> <p>Field Trip Report</p> <ul style="list-style-type: none"> • Ms. DiCorpo said the HPS Ridgefield Playhouse trip has been moved to April 23 and the Sullivan Farm/Pratt Center trip listed will be rescheduled due to the storm if necessary. <p>Fuel Tanks</p> <ul style="list-style-type: none"> • Mr. Smith said the Town also has fuel tanks that need to be replaced so we are in the process of 	<p>Items For Information And Discussion</p> <p>A. Field Trip Report</p> <p>B. Fuel Tanks</p>

	<p>amending our bid documents so it will go out as a combined municipality for all oil tank projects. This is for a price estimate and to find out the scope of work needed. The RFP will break out each project individually.</p> <p>C. Excess Cost</p> <ul style="list-style-type: none"> • Mr. Smith said the anticipated impact to the 2017-2018 budget is now a shortfall of \$200,000, but that won't be finalized until May for sure when the second payment is received. • Mr. Lawson noted that this is a separate item from the ECS grant. Mr. Smith said that is correct. ECS is Educational Cost Sharing is a municipal grant that goes to communities; that money is counted in the Town's revenue projections. The Excess Cost money is reimbursement for special education funds that qualify. <p>D. Capital Reserve</p> <ul style="list-style-type: none"> • Mr. Smith said at the budget hearing there was a comment made about the Town having \$100,000 in the Board's Capital Reserve account so the Town Finance Director and Board Finance Director will conduct an audit to determine the actuals. He expects there will be clarification brought to the April Operations committee. <p>E. BOE 2018-2019 Budget Update</p> <ul style="list-style-type: none"> • Mr. Smith said the Board of Finance has set two meeting dates: April 9 for a public hearing and April 11 for Board of Finance deliberations. The current reduction to the budget 0%. A 0% increase means that all of our contractual obligations have to be met with offsets in other areas. How we meet those offsets will be an ongoing conversation. There are community members who feel that cut is extreme and who have been reaching out to the Town Council and Board of Finance to discuss that cut. 	<p>C. Excess Cost</p> <p>D. Capital Reserve</p> <p>E. BOE 2018-2019 Budget Update</p>
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**New Milford Board of Education
Regular Meeting Minutes
March 20, 2018
Sarah Noble Intermediate School Library Media Center**

	<ul style="list-style-type: none">• Mr. Lawson encouraged Board members to reach out to Mr. Smith with any questions or input.	
12.	Adjourn Mr. McCauley moved to adjourn the meeting at 8:50 p.m., seconded by Mrs. Faulenbach and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn at 8:50 p.m.

Respectfully submitted:



Angela C. Chastain

Secretary

New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
April 24, 2018
** As of April 13, 2018

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

1. ****Mrs. Amber Scalzo**, Elementary Teacher, Sarah Noble Intermediate School
Move that the Board of Education approve the resignation of **Mrs. Amber Scalzo** as Elementary Teacher at Sarah Noble Intermediate School effective June 26, 2018.

Personal Reasons

2. **CERTIFIED STAFF**

b. **NON-RENEWALS**

1. None

3. **CERTIFIED STAFF**

c. **APPOINTMENTS**

1. None

4. **MISCELLANEOUS STAFF**

a. **RESIGNATIONS**

1. None

5. **MISCELLANEOUS STAFF**

b. **APPOINTMENTS**

1. None

6. **NON-CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **** Mrs. Susan Berry**, Paraeducator, Northville Elementary School
Move that the Board of Education approve the resignation of **Mrs. Susan Berry** as Paraeducator at Northville Elementary School effective June 26, 2018.
2. **Mrs. Wendy Cianciolo**, Computer Technician I, Sarah Noble Intermediate School
Move that the Board of Education approve the resignation of **Mrs. Wendy Cianciolo** as Computer Technician I at Sarah Noble Intermediate School effective April 18, 2018.

Moving out of state

Took position elsewhere

3. ****Mr. Gary Molenaor**, Painter, District-Wide
Move that the Board of Education approve the resignation, due to retirement, of **Mr. Gary Molenaor** as Painter, District-Wide effective July 10, 2018.

Retirement

7. NON-CERTIFIED AND LICENSED STAFF

b. APPOINTMENTS

1. ****Mrs. Melissa Bernardi**, General Worker, Sarah Noble Intermediate School
Move that the Board of Education appoint **Mrs. Melissa Bernardi** as General Worker at Sarah Noble Intermediate School effective April 25, 2018.
2. **Mr. John Lesser**, Paraeducator, Hill and Plain School
Move that the Board of Education appoint **Mr. John Lesser** as Paraeducator at Hill and Plain School effective April 25, 2018.
3. **Ms. Melissa Tsiames**, Tutor, Northville Elementary School
Move that the Board of Education appoint **Ms. Melissa Tsiames** as Tutor at Northville Elementary School effective April 25, 2018.

\$11.93 per hour - Hire Rate
3 hours per day

Replacing: N. Titcomb

\$13.80 per hour - Hire Rate
\$15.25 per hour - Job Rate
(after completion of probationary period)

Replacing: C. Parker

\$14.00 per hour

8. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. None

9. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. None

10. BAND STAFF

a. RESIGNATIONS

1. None

11. BAND STAFF

b. APPOINTMENTS

1. None

12. COACHING STAFF

a. RESIGNATIONS

1. **Mr. Charles Lynch**, Assistant Football Coach, New Milford High School

Personal Reasons

Move that the Board of Education approve the resignation of **Mr. Charles Lynch** as Assistant Football Coach at New Milford High School effective March 21, 2018.

2. **Mr. Christopher Mascolo**, Assistant Football Coach, New Milford High School

Personal Reasons

Move that the Board of Education approve the resignation of **Mr. Christopher Mascolo** as Assistant Football Coach at New Milford High School effective February 28, 2018.

13. COACHING STAFF

b. APPOINTMENTS

1. **Ms. Tricia Blood**, Ultimate Frisbee Coach, Schaghticoke Middle School

2017-2018 Stipend: \$971

Move that the Board of Education appoint **Ms. Tricia Blood** as Ultimate Frisbee Coach at Schaghticoke Middle School effective April 25, 2018.

Current staff member

2. **Mrs. Daniella Brooks**, Girls' and Boys' Intramural Baseball and Softball Coach, Sarah Noble Intermediate School

2017-2018 Stipend: \$1942

Move that the Board of Education appoint **Mrs. Daniella Brooks** as Girls' and Boys' Intramural Baseball and Softball Coach at Sarah Noble Intermediate School effective April 25, 2018.

Current staff member

3. **Mr. Charles Lynch**, Spring Weight Room Supervisor, New Milford High School

2017-2018 Stipend: \$4933

Move that the Board of Education appoint **Mr. Charles Lynch** as Spring Weight Room Supervisor at New Milford High School effective April 25, 2018.

Current staff member

4. **Mr. David Mumma**, Girls' and Boys' Intramural Baseball and Softball Coach, Sarah Noble Intermediate School

2017-2018 Stipend: \$1942

Move that the Board of Education appoint **Mr. David Mumma** as Girls' and Boys' Intramural Baseball and Softball Coach at Sarah Noble Intermediate School effective April 25, 2018.

Current staff member

14. LEAVES OF ABSENCE

- | | |
|---|-------------------------|
| <p>1. Mrs. Susan Berry, Paraeducator, Northville Elementary School
<u>Move</u> that the Board of Education approve an unpaid leave of absence for Mrs. Susan Berry from April 23, 2018 through the end of the 2017-18 school year.</p> | Unpaid leave of absence |
| <p>2. Mrs. Melissa Nihan, Kindergarten Teacher, Hill and Plain School
<u>Move</u> that the Board of Education approve an unpaid leave of absence for Mrs. Melissa Nihan from May 2, 2018 through the end of the 2017-18 school year.</p> | Unpaid leave of absence |
| <p>3. **Mrs. Jennifer Persico, Elementary Teacher, Sarah Noble Intermediate School
<u>Move</u> that the Board of Education approve an unpaid leave of absence for Mrs. Jennifer Persico for the 2018-2019 school year.</p> | Unpaid leave of absence |
| <p>4. Mrs. Teresa Torre, Paraeducator, Sarah Noble Intermediate School
<u>Move</u> that the Board of Education approve an unpaid leave of absence for Mrs. Teresa Torre from March 12, 2018 through the end of the 2017-18 school year.</p> | Unpaid leave of absence |

10. DISCUSSION AND POSSIBLE ACTION

THE FOLLOWING ITEMS CAN BE FOUND ON THE OPERATIONS WEB PAGE UNDER APRIL 10, 2018

- B. Monthly Reports
 - 1. Budget Position
 - 2. Purchase Resolution: D-709
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. PTO – Exhibit B

10. DISCUSSION AND POSSIBLE ACTION

THE FOLLOWING ITEMS CAN BE PREVIEWED IN THE OFFICE OF THE ASSISTANT SUPERINTENDENT

- D. Approval of the Following Curricula
 - 1. AP Language and Composition
 - 2. Writing and Research Workshop

Approved Field Trips April 2018

<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NES	2	03/26/2018	Monday	21	5	Pratt Center/Sullivan Farm (RS from 3/21)	0	9.00
NES	2	03/26/2018	Monday	38	11	Pratt Center/Sullivan Farm (RS from 3/21)	0	9.00
HPS	2	03/27/2018	Tuesday	39	4	Pratt Center/Sullivan Farm	0	9.00
HPS	2	03/28/2018	Wednesday	37	4	Pratt Center/Sullivan Farm	0	9.00
SNIS	3-5	03/28/2018	Wednesday	100	3	SMS (band rehearsal)	0	0.00
HPS	2	03/29/2018	Thursday	37	4	Pratt Center/Sullivan Farm	0	9.00
NMHS	9-12	4/13/2018	Friday	19	1	NES/SMS Jazz band performance	1	0.00
NMHS	11-12	04/21/2018	Saturday	6	1	Sikorsky Aircraft Corp.	0	0.00
HPS	K	04/23/2018	Monday	104	16	Ridgefield Playhouse (rescheduled from March Snow Date)	0	0.00 (PTO Grant)
NMHS	9-12	04/23/2018	Monday	34	2	SMS (Athletic Council)	0	0.00
NMHS	9-12	04/26/2018	Thursday	10	2	Bethel High School (Athletic Council)	0	0.00
NMHS	9-12	04/27/2018	Friday	26	1	WCSU: jazz band performance	1	0.00
SNIS	5	05/01/2018	Tuesday	115	10	Cove Island Park-Soundwaters	0	30.00 (PTO Grant)
NMHS	9-12	05/02/2018	Wednesday	40	3	Construction Career Days	3	10.00
SNIS	5	5/02/2018	Wednesday	115	10	Cove Island Park-Soundwaters	0	30.00 (PTO Grant)
NMHS	11-12	05/21/2018	Monday	20	1	MetLife Stadium	1	25.00
NMHS	10-12	5/22/2018	Tuesday	8	1	Holiday Restaurant (Team Waramaug)	1	0.00
NES	K	05/24/2018	Thursday	126	16	Beardsley Zoo	0	0.00 (PTO Grant)
NMHS	9-12	05/24/2018	Thursday	100	10	American Museum of Natural History	3	47.00
NMHS	9-12	5/26-5/28/2018	Saturday - Monday	40	2	Montreal, Quebec	0	629.00
SNIS	5	05/29/18	Tuesday	92	9	Cove Island Park-Soundwaters	0	30.00 (PTO Grant)

**New Milford Board of Education
Policy Sub-Committee Minutes
April 3, 2018
Lillis Administration Building, Room 2**

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2018 APR -5 P 12:57

NEW MILFORD, CT

- Present: Mr. J.T. Schemm, Chairperson
Mr. Joseph Failla (arrived at 7:14 p.m.)
Mrs. Wendy Faulenbach
Mrs. Tammy McInerney
- Also Present: Mr. Joshua Smith, Superintendent
Ms. Alisha DiCorpo, Assistant Superintendent

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mr. Schemm.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3.	<p>Discussion</p> <ul style="list-style-type: none"> • Mr. Schemm said the items on tonight's agenda are for discussion and information only so there would be no action taken. As previously discussed, the committee will be reviewing the 1000 series, which was last reviewed in 2013, to see if the policies comport with where the district is now or if any updates are recommended. • Mrs. Faulenbach said she thought this was good practice and said she hoped the 2000 series would be reviewed next since many of those policies are dated 2002. <p>A. Policies:</p> <p>1. 1000 Concept, Goals and Roles in Community Relations</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said she had a general question that might pertain to other policies. She noted that this policy was not tied to a legal reference and as such wondered if it could be reviewed for possible deletion, as might be the case with others going forward. 	<p>Discussion</p> <p>A. Policies:</p> <p>1. 1000 Concept, Goals and Roles in Community Relations</p>

	<ul style="list-style-type: none">• Mrs. McInerney agreed that the Board should look to combine policies and simplify where appropriate since it will make it easier to find information.• Mr. Schemm said that he thought some of the language in this policy is dated and he said he would like to see some of the mission statement language added, especially that which echoes the collaborative nature of the school-community partnership.• Mrs. Faulenbach said she thought this was an appropriate first policy for the series as it is welcoming to the community. She too would like to see wording from the mission statement added.• Mr. Smith said they would work on that internally and bring it back to the committee next month for discussion. Once the committee agrees to any changes, the policies will be sent to legal for final review and approval. <p>2. 1110 Administration and School Relations with the Board</p> <ul style="list-style-type: none">• Mrs. Faulenbach said she appreciates the structure and boundaries that this policy provides. She also noted that several of these policies echo content in the 9000 series and suggested that cross referencing should be done to check for any discrepancies. <p>3. 1110.1 Communications with the Public</p> <ul style="list-style-type: none">• Ms. DiCorpo said this policy references Title I which does not apply to the district currently because we are under the threshold.• Mr. Smith noted that the legal reference is no longer valid and should be updated.• Mr. Schemm suggested it be cross referenced with policy 6172.41 which also discusses Title I to make sure they are consistent.• Mr. Smith noted as an aside that a question had come up about the swearing in of Board and the Town's Ethics Code. Just as a clarification, this does not apply to the BOE because Boards of Education are instruments of the State not	<p>2. 1110 Administration and School Relations with the Board</p> <p>3. 1110.1 Communications with the Public</p>
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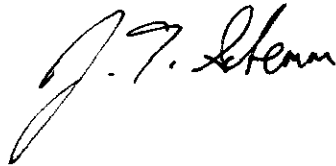
	<p>the Town.</p> <p>4. 1112 News Media Relationships</p> <ul style="list-style-type: none">• Mrs. Faulenbach asked if the policy wording should add a designee in the absence of the superintendent.• Mr. Smith said a designee is approved annually at the June BOE meeting.• Mr. Schemm noted a tie in here to the 9000 series again.• Mrs. Faulenbach noted that the language is a little dated and does not reference social media, live streaming etc.• Mrs. McInerney said she thought the language was appropriately generic.• Mr. Smith suggested that the language could be simplified to just say broadcast, which would cover all forms. <p>5. 1112.5 Media Access to Students</p> <ul style="list-style-type: none">• Mrs. McInerney asked if there was a significance to the policy numbers used, specifically why this policy used .5 in its numbering.• Mr. Schemm said most of the policies originate with CABE and many districts use their template to set their own policies so it helps to have consistent numbering. That way if you are looking to see what another district's policy says, you can find it easily. The .5 is probably due to how close its topic is to the one before: News Media.• Mrs. McInerney mentioned the opt-out language in this policy. Mr. Smith said this is harder to police with all the social media access by both parents and students. <p>6. 1120 Public Participation at Board of Education Meetings</p> <ul style="list-style-type: none">• Mrs. Faulenbach said this policy references mailing meeting notices and asked if this is still done. Mr. Smith said if there is a written request. He said there was a change in practice	<p>4. 1112 News Media Relationships</p> <p>5. 1112.5 Media Access to Students</p> <p>6. 1120 Public Participation at Board of Education Meetings</p>
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	<p>recently to more closely follow policy language. Only Board members receive the full packet of materials prior to meeting discussion; others receive only the posted notice of the meeting.</p> <ul style="list-style-type: none">• Mr. Schemm noted that the Board provides the Town with an annual calendar of meetings each January as required.• Mr. Failla said he has a problem with the length of allowed public participation. He feels the Board's 3 minute limit is not sufficient and that it should be raised to at least 5 minutes.• Mrs. Faulenbach said she likes that the policy gives discretion to the Chair to run the meeting and that the discretion would include length of public participation. She did note that the Board has a Parliamentarian to help with rules and order but the policies do not mention that role anywhere.• Mr. Schemm said he would want to ensure there was consistency in the time allotted to each speaker at a meeting. He said there may be occasions where the time might actually have to be limited to less if there were numerous people who wanted to speak, so that all could be heard while allowing for the business of the Board.• Mrs. McInerney said she thinks it is helpful to review public participation guidelines at the beginning of a meeting where there are many people who want to speak and who might not regularly attend. She also agreed that the role of the parliamentarian should be added to the policies.• Mr. Schemm asked if having public participation at the beginning and end of subcommittees was a new practice and wondered if it should be considered for full Board meetings.• Mrs. Faulenbach said it changed over the last few years to accommodate Board members who wished to speak at subcommittee and were not members of the committee. She said it is the role of the chair to set the agenda so public comment can be added by the Chair prior to posting notice. She said any agenda can also be	
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	amended by 2/3 vote to approve.	
<p>4.</p> <p>A.</p> <p>B.</p>	<p>Items of Information</p> <p>High School Graduation Requirements – Public Act No. 17-42</p> <p>Policy 6146 Graduation Requirements</p> <ul style="list-style-type: none"> • Mr. Schemm said he had asked Mr. Smith for the most recent legislation regarding graduation requirements. Mr. Smith provided our current policy for reference. The move to 25 credits would currently go into effect for the Class of 2023, current 7th grade students. • Mrs. Faulenbach noted that New Milford is currently at 26 credits. • Mr. Schemm noted that the current policy references the Class of 2013 up and suggested we use 2017 and forward instead. • Mr. Failla said he likes having the historical context included for reference and community knowledge. • Mr. Schemm suggested the order of the years be flipped at least. • Mr. Failla said he thought it was good that New Milford was “ahead of the cart” regarding credits. • Mr. Smith said the idea at the time was to start to add credits gradually so that the change would not have to occur all at once, which would be a significant cost. New Milford was able to start this at no increased cost due to the reinvestment of funds at the time JPS was closed. • Mrs. McInerney asked for clarification that the law only requires 20 credits now but is marching towards 25. • Mrs. DiCorpo said that is true. She said other districts were surveyed last April for COL and most were already at 25 credits or close. • Mr. Schemm noted that the Public Act also references mastery level review. • Mrs. Faulenbach asked if any middle school instruction such as in world languages could count for high school credit. Mr. Smith said 	<p>Items of Information</p> <p>A. High School Graduation Requirements – Public Act No. 17-42</p> <p>B. Policy 6146 Graduation Requirements</p>

	that the state is requiring seat time for graduation credit so classes must be taken in high school. They can only give scope and sequence credit towards high school course advancement.	
5.	Public Comment <ul style="list-style-type: none">• There was none.	Public Comment
6.	Adjourn Mrs. Faulenbach moved to adjourn the meeting at 7:34 p.m. seconded by Mrs. McInerney and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:34 p.m.

Respectfully submitted:



J.T. Schemm, Chairperson
Policy Sub-Committee

**New Milford Board of Education
 Committee on Learning Minutes
 April 3, 2018
 Lillis Administration Building, Room 2**

Present: Mrs. Tammy McInerney, Chairperson
 Mr. Bill Dahl
 Mr. Joseph Failla
 Mr. J.T. Schemm

Also Present: Mr. Joshua Smith, Superintendent of Schools
 Ms. Alisha DiCorpo, Assistant Superintendent of Schools
 Mr. Kelly Duncan, New Milford High School teacher

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[Signature]

2018 APR -5 P 12:57

NEW MILFORD, CT

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:36 p.m. by Mrs. McInerney.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. Review and Approval of Curriculum</p> <ul style="list-style-type: none"> • Ms. DiCorpo asked if the order of presentation for the curriculums could be switched so Mr. Duncan could present first. There was no objection. <p>2. Writing Research and Workshop</p> <ul style="list-style-type: none"> • Mr. Duncan said this course is a half year senior elective and includes a wide variety of student levels, from honors to ELL. They look at the process of writing including revising, editing, and organizing. Critical thinking is stressed along with the connection between reading and writing. Students work on several drafts of material, which include a resume and college essay. Their two best writing samples are placed in a formal portfolio. • Ms. DiCorpo said the high school is having ongoing professional learning discussions about what the student portfolio should look like at that 	<p>Discussion and Possible Action</p> <p>A. Review and Approval of Curriculum</p> <p>2. Writing Research and Workshop</p>

	<p>level. In the elementary grades, the Columbia Reading and Writing Units, which have been adopted, include the same skill development. At SNIS, they are starting to collect evidence into portfolios which will go forward with students.</p> <ul style="list-style-type: none">• Mr. Dahl said he thinks the course should be a requirement for all students because it is so important to learn to write. Regarding the college essay, he asked if it would be better to have the course in the fall versus the spring. Mr. Duncan said many colleges have rolling admissions into the spring.• Ms. DiCorpo said other courses also include a college essay component.• Mrs. McInerney asked if the portfolio contains different types of writing samples. Mr. Duncan said it does and that they are also looking into including visual representations too.• Mrs. McInerney asked why the course is only offered to seniors. Ms. DiCorpo said students need four credits of English to graduate and grades 9-11 offer more standard year-long core classes.• Mr. Schemm asked for current enrollment. Mr. Duncan said he had 11 students in the fall and 9 this spring, which is low historically. Ms. DiCorpo said last year there were 40 total students enrolled.• Mr. Smith said there are lots of choices and options for senior electives, which is good for student interest and engagement but can affect enrollment. It is a constant balancing act.• Mr. Dahl asked if the block schedule could be a problem for student choice. Mr. Smith said it offers more choice than traditional because there is a greater variety of options offered in the same time slot from which students may choose.• Mr. Failla said he would like to see the course opened to juniors. Mr. Smith said juniors can take it, but it would be a second half year course on top of their year-long 11th grade English class.• Mr. Failla wanted to be sure that counselors were at least conveying it as an option. Mr. Smith said he would ask.	
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1. AP Language and Composition


- Ms. DiCorpo said English teacher Jennie Cox who wrote this revision could not be here tonight so Ms. DiCorpo would summarize.
- The revision aligns with College Board guidelines and with an introductory college course for writing and research standards. The course is open to juniors and seniors.
- Mr. Failla asked for clarification that this is a revision to an existing course and not a new course because he is concerned that we have too many AP courses, creating a scheduling problem for the non-AP student. He worries that middle-level students will get locked out of courses while the focus is on students who excel.
- Ms. DiCorpo said counselors can use an AP Predictor tool to guide students based on their past courses taken and interest. She said the high school offers 20 AP courses and 155 non-AP courses.
- Mr. Schemm said the College Board released a report last week that showed New Milford was actually lower in AP percentage than most of the surrounding communities.
- Mr. Smith said New Milford was significantly lower even a few years ago before additions to AP were made. He said AP is not just about rigor but about preparing students for college expectations. He compared AP classes to training wheels on a bike; students get a chance to practice riding the bike before college. He said the College Board has also offered courses such as AP Environmental Science and AP Human Geography to appeal more to the middle-level student. He said studies show that AP helps success at college. Students who take at least one AP class in high school come back for sophomore year at a higher percentage than those who haven't.
- Mr. Dahl said if AP is not causing scheduling problems, perhaps a Guidance audit is in order to see what is. Mr. Smith said they have begun to track how many students don't get first or second choices now to see if they can find a pattern.

1. AP Language and Composition

	<p>Mr. Dahl moved to bring the following curricula:</p> <ol style="list-style-type: none"> 1. AP Language and Composition 2. Writing Research and Workshop <p>to the full Board for approval, seconded by Mrs. McInerney and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the following curriculum to the full Board for approval:</p> <ol style="list-style-type: none"> 1. AP Language and Composition 2. Writing Research and Workshop
<p>4.</p>	<p>Presentation</p> <ul style="list-style-type: none"> • Ms. DiCorpo said as an aside before the presentation, she wanted Board members to know about a program that took place at the high school today. All grade 11 students attended <i>The Truth About Hate</i>, a presentation through the ADL that extends the NAMES program offered to grade 9 students. She said it was a wonderful first move towards tackling bias and will help to create a common terminology for change. • Mrs. McInerney asked if there is any thought to bringing the program to the middle school level. Ms. DiCorpo said the ADL does not recommend this program for that level, but they have other programming that may be suitable. She and Dr. Longo are reviewing them. <p>A. TEAM Review of Practice</p> <ul style="list-style-type: none"> • Ms. DiCorpo said TEAM is the support for new teacher induction. There was a change at the state level and the state no longer provides funding, so districts have had to come up with their own program. She said the district is working with EdAdvance on a Review of Practice model that includes collecting evidence, analyzing, processing and action on the teacher's part. The goal is three cycles within two years. There is a TEAM Committee that is working through the process. Ms. DiCorpo co-chairs with Mr. Jeff Bronn. She said so far, the new program has been very well received, with new mentors signing up to participate. 	<p>Presentation</p> <p>A. TEAM Review of Practice</p>

	<ul style="list-style-type: none"> • Mrs. McInerney asked what the qualifications are to mentor and what percent of staff qualify. Ms. DiCorpo said any teacher who has taught for three years, two in district, qualifies. Sometimes the younger teachers are uniquely qualified because the process is still fresh for them. She said they are also looking at marrying mentor training with the revision training administrators have been receiving. Monthly building-level meetings have also been instituted. In the future, she hopes to build a consortium approach with other districts for support and dollar savings. • Mr. Smith said it is unfortunate that districts are having to reinvent the program now that the state has stopped supporting it, because CT had a model program that was nationally regarded. Now we have lost that consistency from district to district. • Mr. Dahl asked if teachers with significant experience, who are new to the district, had to participate in TEAM. Ms. DiCorpo said not if they can show evidence of completed modules. • Mr. Schemm asked if mentors are paid. Ms. DiCorpo said yes; the state sets the rate of \$500 per mentee, but does not provide the funding. 	
<p>5.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
<p>6.</p>	<p>Adjourn</p> <p>Mr. Dahl moved to adjourn the meeting at 8:47 p.m., seconded by Mrs. McInerney and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:47 p.m.</p>

Respectfully submitted:



Tammy McInerney, Chairperson
 Committee on Learning

**New Milford Board of Education
 Facilities Sub-Committee Minutes
 April 10, 2018
 Lillis Administration Building—Room 2**

Present: Mr. Brian McCauley, Chairperson
 Mr. Bill Dahl
 Mrs. Eileen P. Monaghan

Absent: Mrs. Angela C. Chastain

Also Present: Mr. Joshua Smith, Superintendent
 Mr. Kevin Munrett, Facilities Director
 Mr. Nestor Aparicio, Assistant Facilities Director
 Ms. Alisha DiCorpo, Assistant Superintendent
 Mr. Anthony Giovannone, Director of Fiscal Services and Operations
 Ms. Roberta Pratt, Director of Technology
 Ms. Ellamae Baldelli, Director of Human Resources

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 2018 APR 12 P 12:40
 A
 NEW MILFORD, CT

1.	<p>Call to Order</p> <p>The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. Thermal Scan/Roof Report – presentation by Garland</p> <ul style="list-style-type: none"> • Mr. Steve Botelho of the Garland Company said his company has been providing information on district roofs since 2010 and they handled the SMS roof project. He presented a summary regarding the other school roofs. • Committee members noted that the presentation differed from the document they had received to review for the meeting. Mr. Smith said this revision features adjusted timelines to more accurately depict what action is recommended for immediate repair and what priorities might be spread out over time for budgetary purposes. • Mr. Botelho said the high school roof is a 	<p>Discussion and Possible Action</p> <p>A. Thermal Scan/Roof Report – presentation by Garland</p>

combination of shingles and low slope built up roofs. The shingles have had some issues due to high winds. Infa-red roof moisture analysis shows no issues. He said this is in the best condition of all district roofs. The recommendation is for preventive maintenance with long term restoration after 2022.

- Mr. Dahl asked if any shingles that do come loose due to winds are replaced quickly and Mr. Munrett said they are.
- The HPS roof has an original trapezoidal standing seam roof from the 1960s, additions in the 1970s and 1990s, and a low slope single ply section from the early 1990s. The front overlay is showing tears and the infa-red roof moisture analysis shows wet insulation there. Mr. Botelho recommends emergency repair/replacement for that section, preventive maintenance for the trapezoidal standing seam sections, and restoration/replacement after 2022 and on.
- The NES roof has shingle construction from 1983 and the early 1990s, ballasted EPDM from the early 1990s, and a low slope single ply section from the early 1990s. Mr. Botelho said while it is well over the average life cycle of a roof of this type, infa-red scans do not show as much wetness as anticipated. The suggested action year for retrofit is 2020.
- The SNIS roof is a combination of low slope built up and standing seam metal, made up of 1965 original construction, a 1968 addition, a 1980s addition, and additions in 2002. Mr. Botelho said this roof was the most concerning in his opinion as the infa-red scan shows wetness in multiple sections, a sign that the roof is starting to break down. He said that this is the first roof he would look at for a retrofit, perhaps as early as 2019.
- Mr. Dahl asked if Mr. Botelho had an estimate for when they would go past the opportunity to retrofit and have to do a replacement instead and Mr. Botelho said nothing definitive.
- Mr. Smith asked if the SNIS roof could be done in sections for budgetary purposes and

	<p>Mr. Botelho said yes, it could be spread out over 3-4 years.</p> <ul style="list-style-type: none"> • Mr. Dahl asked if there was a downside to doing it that way. Mr. Botelho said the cost would be more per square foot and the rest of the roof would continue to deteriorate during that time. • Mr. Botelho shared a preliminary cost estimate report. • Mrs. Monaghan suggested the roofs might be mixed in with the oil tanks for bonding. • Mr. Dahl asked what the plan was from here. Mr. Smith suggested that the committee put the topic on next month's agenda. In the meantime, Mr. Munrett and Mr. Botelho would work to firm up cost estimates and set priorities for the committee and ultimately the Board to consider. 	
<p>4.</p> <p>A.</p> <p>B.</p>	<p>Items of Information</p> <p>SNIS Softball Field Storage</p> <ul style="list-style-type: none"> • Mr. Munrett said New Milford Youth Baseball and Softball will be placing temporary portable storage at the SNIS softball field. The storage will be out of the way behind the tennis courts. <p>Overtime Update</p> <ul style="list-style-type: none"> • Mr. Munrett said a question had come up at the Board meeting regarding the status of the overtime account. Mr. Giovannone prepared a detailed handout showing the breakdown this year and over the last few years. Mr. Munrett said the account was in good standing in spite of the long winter. He said overtime will be used in the spring for events too. • Mr. Dahl asked if the overtime for the turf fields was covered by the rental. Mr. Smith said it is a flat rate, so not necessarily. They are gathering data this year and will have a better scope once there has been a full year of usage. • Mrs. Monaghan said adjustments could be made then if needed. She said she was 	<p>Items of Information</p> <p>A. SNIS Softball Field Storage</p> <p>B. Overtime Update</p>

	<p>pleasantly surprised to see the status of the account.</p> <p>C. Fuel Tanks Update</p> <ul style="list-style-type: none"> • Mr. Munrett said he and Mike Zarba from the town did a walkthrough with six vendors this morning to look at oil tanks at three school and three town buildings. Bids are due in two weeks. • Mr. Dahl said he was glad to see the district being proactive to address the tanks before they start leaking. 	<p>C. Fuel Tanks Update</p>
<p>5.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
<p>6.</p>	<p>Adjourn</p> <p>Mr. Dahl moved to adjourn the meeting at 7:24 p.m., seconded by Mrs. Monaghan and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:24 p.m.</p>

Respectfully submitted:



Brian McCauley, Chairperson
 Facilities Sub-Committee

**New Milford Board of Education
Operations Sub-Committee Minutes
April 10, 2018
Lillis Administration Building—Room 2**

Present: Mrs. Wendy Faulenbach, Chairperson
Mr. Brian McCauley
Mrs. Eileen P. Monaghan
Mr. Bill Dahl, Alternate

Absent: Mrs. Angela C. Chastain

Also Present: Mr. Joshua Smith, Superintendent
Ms. Alisha DiCorpo, Assistant Superintendent
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Anthony Giovannone, Director of Fiscal Services and Operations
Ms. Roberta Pratt, Director of Technology
Mr. Kevin Munrett, Facilities Director
Mr. Nestor Aparicio, Assistant Facilities Director

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1.	<p>Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach. Mr. Dahl was seated in the absence of Mrs. Chastain.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <ul style="list-style-type: none"> • Ms. Baldelli said the coaches are up and running; they are close to having all. She will have a revision for Friday. <p>Mr. Dahl moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p> <p>B. Monthly Reports 1. Budget Position dated 3/31/18</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p> <p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>B. Monthly Reports 1. Budget Position dated 3/31/18</p>

<p>2. Purchase Resolution D-709 3. Request for Budget Transfers</p> <ul style="list-style-type: none">• Mr. Smith noted that the budget is encumbered at 95.6% leaving an unencumbered balance of just over \$2.7 million. This is not a surplus as was claimed at one of the town meetings, but funds that we expect to spend to operate the district from now until June 30.• Mrs. Faulenbach said at the same time they have started a conversation with the town regarding closing the state funding gap and should commit funds if we can. To that end, she referenced 55630 Tuition to Private Sources which shows 71% use. Mr. Smith said there are still bills coming in and mediations being worked through but that we will probably be able to use some of that line towards the town commitment. He said that is a line that was decreased in next year's budget. He said by the May Operations meeting, we should be able to start codifying that commitment with actual account lines.• Mrs. Faulenbach asked about 53540 Sports Officials. Mr. Smith said it does not include the spring season.• Mr. Dahl asked if the district is billed in advance or as games are played. Mr. Smith said there is no prepayment; we are billed for services rendered.• Mrs. Faulenbach asked if 51110 Certified Salaries reflects actuals. Mr. Giovannone said yes, as of March 31.• Mrs. Monaghan asked about the utilities lines which show 100%. Mr. Smith said these are encumbered for the full amount and adjusted towards the end of the year. Mr. Giovannone said they usually start to look at those lines at the end of this month since they have nine months of actuals by then.• Mrs. Faulenbach noted that the benefits line has a bigger balance than last year at this time. Mr. Giovannone said that is mostly due to timing of bills.	<p>2. Purchase Resolution D-709 3. Request for Budget Transfers</p>
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	<ul style="list-style-type: none">• Mrs. Faulenbach asked about special education excess costs reimbursement from the state. Mr. Smith said the next payment is due in May and they expect it to be \$200,000 less than budgeted. Additionally, the town is looking for \$450,000 for relief due to state cuts. It is his plan to come to the May Operations meeting with a game plan to suggest to the Board.• Mrs. Faulenbach said that will add to the end of year balance conversation. She asked for confirmation of last year's end of year balance number. Mr. Giovannone said it was \$186,000. Mrs. Faulenbach said the BOE agreed to turn that over to the town for relief of state cuts instead of requesting that it go to capital reserve as is customary.• Mrs. Faulenbach noted that the year-end balance for 2015-16 was \$264,000.• Mrs. Faulenbach asked about the requested transfer for BCBA. Mr. Smith said there is a need for additional behavioral services and an outside contractor is being used to provide these services in house versus through private tuition, which is more appropriate for the student and also more cost effective.• Mrs. Faulenbach asked why the transfer is being done since both line items have healthy balances. Mr. Smith said it is for transparency and to capture the expense where it should be listed. <p>Mrs. Monaghan moved to bring the monthly reports: Budget Position 3/31/18, Purchase Resolution D-709 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p> <p>C. Gifts & Donations</p> <p>1. PTO – Exhibit B</p>	<p>Motion made and passed unanimously to bring the monthly reports: Budget Position dated 3/31/18, Purchase Resolution D-709, and Request for Budget Transfers to the full Board for approval.</p> <p>C. Gifts & Donations</p> <p>1. PTO – Exhibit B</p>
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	<ul style="list-style-type: none"> • Mrs. Faulenbach said the PTO does a tremendous job. <p>Mr. McCauley moved to bring Gifts and Donations to the full Board for approval.</p> <p>Motion seconded by Mrs. Monaghan.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring Gifts and Donations to the full Board for approval.</p>
<p>4.</p> <p>A.</p>	<p>Items of Information</p> <p>Substitute Orientation</p> <ul style="list-style-type: none"> • Ms. Baldelli said she was surprised in February by a public comment statement made by a current substitute in which the substitute said she was not aware of safety protocol. Ms. Baldelli said she invited the substitute to come in and speak to her and the substitute admitted that the material was in the orientation packet and she remembered Ms. Baldelli reviewing it with her. Ms. Baldelli said she and School Resource Officer Joe Lacasio attend every Source4Teachers orientation and spend 15-20 minutes on review of safety protocols, as well as how to get more information when working in the individual schools. • Mr. Dahl said it may be a question of substitutes not reading the information or of not having time to find it when they enter individual classrooms. Ms. Baldelli said she has begun reaching out to the building principals to make sure there is consistency of where to find materials. • Mrs. Faulenbach asked how Source4Teachers is working out. Ms. Baldelli said they are bringing in new substitutes and teachers are reporting that they are pleased with the quality of the substitutes. Progress is being made in this first year. • Mrs. Monaghan asked about the fill rate. Ms. Baldelli said it has started to creep into the 80% so she is pleased so far. 	<p>Items of Information</p> <p>A. Substitute Orientation</p>

<p>B.</p>	<p>Capital Reserve</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said she appreciated the detailed memo. • Mr. Smith said he was surprised by a comment was made at a town meeting that there was \$100,000 of town funds in the capital reserve account as the BOE had always used the total of that account from the audit report as their funds. After discussion with the town, the account has been broken down in MUNIS to separate the funds, which were all comingled in one account, into different sub accounts. This will provide clarity going forward. These sub accounts include one for the turf fields. • Mrs. Faulenbach asked what the process was for the turf fields. Mr. Smith said money is collected through the BOE side for use and fundraising and an annual transfer is made to the account. • Mrs. Faulenbach suggested this be reviewed annually at Operations. • Mr. Dahl said he thought the revenue would never be enough to cover the replacement of the fields. Mrs. Faulenbach said she agrees and that is why she has suggested the Board consider adding to the account with end of year funds when available. 	<p>B. Capital Reserve</p>
<p>5.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • Mr. Joe Failla, who was vice chair of the turf field committee, said the turf fields are being highly used and are a tremendous asset but that they will need \$100,000 a year in revenue to cover the cost of carpet replacement in ten years. • Mr. Dahl asked about maintenance. Mr. Failla said they had all necessary equipment to do proper maintenance and the district staff has been trained in its use. He said there had been no problems so far with either the fields or the track. 	<p>Public Comment</p>

6.	Adjourn Mr. Dahl moved to adjourn the meeting at 8:09 p.m. seconded by Mr. McCauley and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:09 p.m.
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Respectfully submitted:



Wendy Faulenbach, Chairperson
Operations Sub-Committee