

HARNEY COUNTY SCHOOL DISTRICT NO. 3
BURNS, OREGON

REGULAR SCHOOL BOARD MEETING

BOARD APPROVED 9/8/2020

TUESDAY, August 11th, 2020, 6:00 pm

Due to current public health concerns, the meeting will be available only to the public via Zoom:

<https://zoom.us/j/94737962711>

To participate by phone to listen in: +1 253 215 8782 and use Meeting ID: 947 3796 2711

<i>In Attendance</i>			
x	Randy Fulton, Chair	x	Nanci Norris, Board Member
x	Dan Winn, Vice Chair	x	Rob Frank, Board Member
x	Doug Gunderson, Board Member	x	Steven Quick, Superintendent
Zoom	OPG, Business Manager		

CALL TO ORDER

ROLL CALL

1. Determine a Quorum
2. Pledge of Allegiance
3. Public comments

Due to current public health concerns, the School Board will accept written public comment only.

Submit your comments to: brendagraham@hcsd3.org no later than Tuesday, August 11th, 2020, 5:00 pm.

- **Liz Alberta** emailed and asked the board if they would consider a different hybrid model. Her suggestion was A-L attend Monday & Tuesday and M-Z attend Wednesday & Thursday with a deep cleaning in between.
- **Tara McClain** emailed the board to voice her support for the hybrid model plan designed by the BHS staff. She also thanked teachers and administrators for their time and energy and ensuring the best for students and the community.
- **Stephanie Lardy** emailed the board to ask why the district had not purchased an online program for K-5 students. (Steve Quick said he was looking into a platform that week.)
- **Emilie Glascock** emailed the board three comments.
 - She had issues with the board meeting being available to the public by Zoom only.
 - Her second comment supported the district offering different plans for reopening.
 - Lastly, she commented on the Slater surplus and didn't think the district followed proper policy.

APPOINTMENT OF NEW BOARD MEMBER

- Interview Board Members
- Appoint Board Member

Dan Winn made a motion to appoint Randy Fulton as a new board member, Doug Gunderson seconded; the motion passed unanimously.

- Swear in New Board Member

Randy Fulton was sworn in by Nanci Norris as the newest board member.

- Board Officer Elections

Doug Gunderson nominated Randy Fulton for board chair, Nanci Norris seconded; the motion passed with 3 votes in favor and 1 against by Rob Frank.

Rob Frank nominated Dan Winn for vice chair, Nanci Norris seconded; the motion passed unanimously.

CONSENT AGENDA

Approve Meeting Agenda

Approve Minutes from the following meeting(s):

- June 9, 2020 Regular Board Meeting
- June 16, 2020 Special Board Meeting - Budget Hearing
- June 30, 2020 Work Session
- August 4, 2020 Work Session

Approve June & July 2020 Financial Reports and Bills

- June Report
- July Report

Approve Extra Duty Contracts

- BHS
- HMS/Slater

Rob Frank made a motion to approve the Consent Agenda with the June 9th meeting amended, Nanci Norris seconded; the motion passed unanimously.

REPORTS & PRESENTATIONS

4. School/Student Services/Tech Reports

There was a lengthy discussion between the board, Mr. Quick, and all administrators regarding the school reopening plans.

5. Superintendent's Report

- **There are two candidates for the BHS Math position, but all other positions were filled.**
- **This was a good retention year and the lowest staff turnover in 4 years. There was one new teacher at BHS, one at Slater, and two at HMS.**
- **Shoutout to the Principals for working all summer. They went above and beyond!**
- **The custodial and maintenance staff have painted, waxed all floors, gyms, and cleaned up outside of the schools since last March. They don't get enough credit.**
- **ODE sent out new guidelines (version 3.7.4) today which includes information on CDL and hybrid models, masks, and other items.**

ACTION ITEMS

6. Operational Blueprints for Reopening
 - School reopening plan summary
 - BHS Operational Blueprint
 - HMS Operational Blueprint
 - Slater Operational Blueprint
 - Monroe Distance Learning Blueprint
 - Monroe Hybrid Blueprint
 - Monroe In Person Blueprint

Doug Gunderson made a motion to approve the Operational Blueprints for Reopening for BHS, HMS, Slater, and Monroe as presented, Rob Frank seconded; the motion passed unanimously.

7. COVID-19 Communicable Disease Management Plan

Rob Frank made a motion to approve the COVID-19 Communicable Disease Management Plan as presented, Nanci Norris seconded; the motion passed unanimously.

8. Resolution 2020-03 November Bond Election

Dan Winn made a motion to approve Resolution 2020-03: November Bond Election as presented, Doug Gunderson seconded; the motion passed with 4 votes in favor and 1 against by Rob Frank.

9. Surplus Item(s):

- Mini Bus #1
- Slater Furniture

- **Nanci Norris hoped that all administrators knew the surplus policy (DN) and that it would be carefully followed.**

Rob Frank made a motion to release the surplus items as presented, Doug Gunderson seconded; the motion passed unanimously.

10. 20-21 Substitute Rates

Dan Winn made a motion to approve the 20-21 Substitute Rates as presented, Nanci Norris seconded; the motion passed unanimously.

11. 20-21 Tuition Reimbursement Rate

Rob Frank made a motion to approve the 20-21 Tuition Reimbursement Rate as presented, Doug Gunderson seconded; the motion passed unanimously.

12. City of Hines Easement – Included in Board Packet

Rob Frank made a motion to approve the City of Hines Easement, donating the easement fees, on condition that a written agreement is provided by Kirby Letham guaranteeing that everything will be put back in an existing state, Dan Winn seconded; the motion passed unanimously.

13. Personnel

➤ New Hire(s):

- Mario Heder - HMS Electives Teacher
- Johnathan Myers - HMS Science Teacher
- Courtney Toney - HMS ELA Teacher
- Peggy Daniels - District Bus Driver
- Jim Morris - District Bus Driver

➤ Resignation(s):

- Dani Gregg - HMS ELA Teacher
- Kraelyn Christman - Slater Elementary Teacher

Nanci Norris made a motion to approve the New Hires & Resignations as presented, Doug Gunderson seconded; the motion passed unanimously.

14. Board Policies – Second Read – attached in June's Packet

- Policy GBL - Personnel Records
- Policy GBLA - Disclosure of Information
- Policy GBN/JBA - Sexual Harassment (replace old with new version)
- Policy JBA/GBN - Sexual Harassment Version 2 (replace old with new version)
- Policy JHH - Student Suicide Prevention

Nanci Norris made a motion to approve Board Policies: GBL, GBLA, GBN/JBA, JBA/GBN, and JHH as presented, Rob Frank seconded; the motion passed unanimously.

15. Board Policies–Administrative Regulations–Review & Adopt – attached in June’s Packet
 - Policy GBN/JBA-AR - Sexual Harassment Complaint Procedure
 - Policy IGBAH-AR - Special Education-Evaluation and Eligibility Procedures
 - Policy JBA/GBN-AR - Sexual Harassment Complaint Procedure Version 2 (will be implemented upon passage of the updated policy)

The board reviewed and adopted Board Policies–Administrative Regulations: GBN/JBA-AR, IGBAH-AR, and JBA/GBN-AR as presented.

DISCUSSIONS &/OR NEW BUSINESS

16. Superintendent Evaluation Planning & Goals
 - OSBA Agreement for Services
- Renee Sessler from OSBA developed a superintendent evaluation plan that included Steve Quick’s goals, and presented it to the board.
 - Steve Quick’s Superintendent Goals:
 - Develop a comprehensive collaborative plan with staff & principals to improve teacher & student retention (multi-year goal)
 - Support district staff, parents, and students with regular communication throughout the year given the changing guidelines and executive orders related to COVID-19.
 - Facilitate and provide regular communication and support for the November bond election.
 - The board discussed the goals and agreed to use Renee’s suggestion of using the targeted feedback survey process, and artifacts of evidence as part of Steve’s self-evaluation. Mr. Quick was in agreement.
17. Board Policies – First Read
 - Policy GBEB - Communicable Diseases Staff (highly recommended)
 - Policy GBEB-AR - Communicable Diseases Staff (highly recommended)
 - Policy JHCC - Communicable Diseases Students (required)
 - Policy JHCC-AR - Communicable Diseases Students (required)
- Steve will review and clean up the board policies for a second read at the September meeting.

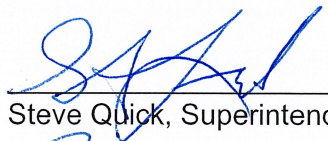
BOARD REQUESTS & REPORTS

- Rob Frank requested the board packet be delivered at least 3 days prior to the board meeting as a PDF document.
- Nanci Norris and Doug Gunderson said they were both happy with how things have been going.

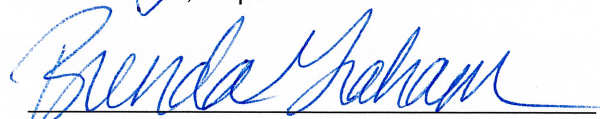
ADJOURNMENT

The meeting adjourned at 8:33 pm.

Attest:



Steve Quick, Superintendent



Brenda Graham, Executive Assistant