

Stanfield Elementary School District 24  
Governing Board Meeting  
August 15, 2017  
1:00 p.m., District Office

**Open Public Meeting Notice.** Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the Stanfield Elementary School District Governing Board and to the general public that the Governing Board will hold a regular meeting open to the public on August 15, 2017 at 1:00 p.m. in the District Office of the Stanfield Elementary School, 515 South Stanfield Road. Governing Board members may participate by telephone conference. As indicated in the agenda, pursuant to A.R.S. §38-431.03 (A) (1), (2), (3), and (4) the Governing Board may vote to go into executive session, which will not be open to the public, to discuss certain matters. The agenda for the meeting follows.

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting Business Services at 520-424-0221. Requests should be made three days in advance in order to allow time to arrange accommodation.

**AGENDA**

I. CALL TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
- C. Welcome Visitors
- D. Approve regular meeting agenda

II. CALL TO THE PUBLIC

Guidance for Public Participation in Board Meetings is provided in Policy BEDH. The President may recognize individuals wishing to address the Board under Call to the Public or under the item on the Agenda they wish to address. Each individual will be allowed five minutes unless additional time was requested and granted in advance by the Superintendent or President. ARS 38-432.02(H) provides that Board members shall not respond to comments unless the item is on the agenda.

The Board shall not hear personal complaints against school personnel or a person connected with the district. A procedure is provided by the Board for disposition of legitimate complaints in Policies KL, KB and KLD.

**LLAMADA AL PÚBLICO**

La póliza BEDH, provee una guía publica para participar en juntas de la Mesa Directiva. El presidente de la Mesa Directiva puede reconocer a los individuos que desean dirigirse a la mesa bajo llamada al público o bajo el artículo en la agenda que desean tratar. A cada individuo se le otorgaran cinco minutos de tiempo, a menos que el Presidente o Superintendente le hayan concedido tiempo adicional por adelantado. La Póliza ARS 38-

432.02 dice que ningún miembro de la mesa responderá a ningún tipo de comentarios de temas que no estén en la agenda.

La mesa no oirá quejas personales en contra de personal de la escuela o personas que tengan alguna conexión con el Distrito. Para este tipo de quejas la mesa provee otro tipo de procedimientos para la disposición de quejas legítimas las cuales se encuentran en las siguientes Pólizas KL, KB, y KLD.

### III. APPROVAL OF MINUTES

Approve the July 14, 2016 regular governing board meeting minutes and August 2, 2016 Special governing board meeting minutes

### IV. REPORTS

#### A. Superintendent's Report

1. Goals for FY18 will align with IAP
2. Opening Sessions
3. Override Update
4. Operations Update

#### B. July Public Funds Expenditure Reports (Pages 1-4)

#### C. July Student Activities Report (Page 5)

#### D. Principal's Report (Page 6)

### I. NEW BUSINESS ACTION ITEMS – PERSONNEL

All hiring is pending satisfactory completion of background investigation, records verification, and fingerprint report.

#### A. Approve Melissa Sadorf, Christopher Lineberry and Elvira Massoud as Qualified Evaluators for the 2017-2018 school year

#### B. Approve hire effective August 14, 2017, Notice of "At Will" Appointment, 260-day schedule, 1.0 FTE for Mark Heimberger, Director of Operations

#### C. Accept contract declined for the 2017-18 school year for Joe Mejia, Bus Driver

- D. Accept resignation for the 2017-18 school year for Naomi Herrera, Teacher, and discuss and take possible action regarding liquidated damages for contract breakage
- E. Approve hire effective August 9, 2017, Notice of “At-Will” Appointment – Initial, 189-day schedule, 1.0 FTE for Rachael Luhn, Bus Driver
- F. Accept contract declined for the 2017-18 school year for Azucena Cruz, Health Aide
- G. Approve hire, Part-Time Variable Schedule Teacher Appointment for 2017-18, effective August 4, 2017 for Patricia Lannon, Teacher, not to exceed 0.5 FTE at \$200 daily, prorate for partial days
- H. Approve recension of offer of teacher employment, Initial contract for the 2017-18 school year for Kristopher Kasper due to unsatisfactory background check
- I. Approve hire effective August 9, 2017, Notice of “At-Will” Appointment – Initial, 189-day schedule, 1.0 FTE for Natasha Pearson, Instructional Aide
- J. Approve hire effective August 9, 2017, Notice of “At-Will” Appointment – Initial, 189-day schedule, >1.0 FTE Part Time Bus Driver: 1. Olga Ibarra, 2. Roshunda Higgins, Health Aide and 3. Dori Diaz
- K. Approve extra duty contract for Maurice Kerckhof, Interim Transportation Director effective July 25, 2017
- L. Approve Teacher on Assignment Contract effective August 4, 2017 from Teacher Appointment Contract for Analise Rodriguez-Valdez for the 2017-18 school year
- M. Approve hire for 2017-18, Notice of Substitute Teacher Appointment: 1. Giles Liddell, and 2. Jennifer Huston
- N. Approve extra duty for the 2017-18 school year for Laura Scavo, STEP programming
- O. Approve hire, 2017-18 Initial Teacher contract, effective August 1, 2017:
  - 1. Davina Castro
  - 2. Stephonie Martin
  - 3. Jacqueline Collins
- P. Approve extra duty contracts for the 2017-18 school year:
  - 1. Hermelina Liddell, Gifted Coordinator

I. NEW BUSINESS ACTION ITEMS – BUSINESS

A. Ratify approval of payroll vouchers

1. PV1 \$ 8,481.71
2. PV2 \$ 46,964.28
3. PV3 \$51,628.23

B. Ratify approval of expense vouchers

1. EV1759 \$19,020.96
2. EV1760 \$12,548.67
3. EV1761 \$117.88
4. EV1762 \$139,480.65
5. EV1802 \$25,844.66
6. EV1803 \$73,554.61

C. Ratify approval of the 2017-2018 tax rate: Primary 3.5918, Secondary 0.000, Total Tax Rate: 3.5918 (Page 7)

D. Approve out of state travel for Superintendent to attend the AASA National Conference in Nashville, TN, February 15 – 17, 2018

E. Discuss ideas for possible bylaw amendments to be submitted to ASBA as part of their annual membership governance process. Action may be taken by the Board. Bylaws changes must be received by ASBA not later than September 15, 2017 and thus discussion is timely. (page 8)

F. Ratify Superintendent’s signature on the Curriculum Articulation Agreement between SESD, CGUHSD, CGESD, Sacaton Elementary SD and Toltec Elementary SD for the 2017-18 school year (Pages 9-10)

VII. NEW BUSINESS NON-ACTION ITEMS (Separate Packet)

A. Policy Advisories, first reading:

1. PA 567 Policy Manual and Administrative Regulations - Introduction
2. PA 568 BDG Board Review of Regulations
3. PA 569 DIE Audits/Financial Monitoring
4. PA 570 DJE Bidding/Purchasing Procedure
5. PA 571 GCCA Professional/Support Staff Sick Leave
6. PA 572 GCF-ED Professional Staff Hiring
7. PA 573 EDF-EE Support Staff Hiring
8. PA 574 GDJ Support Staff Assignments and Transfer

9. PA 575 IHBJ-R Indian Education
10. PA 576 IJNDBA Website Accessibility (NEW)
11. PA 577 JFADB/ JFABD-EB Admission of Homeless Students
12. PA 578 JFB Open Enrollment
13. PA 579 JFBA Unsafe School Choice
14. PA 580 JLCC Communicable/Infectious Disease
15. PA 581 JR/JR-R Student Records
16. PA 852 JRR Student Surveys
17. PA 583 LBD/LBD-E Relations With Charter Schools (DELETE)
18. PA 588 BBBA Board Member Qualifications
19. PA 589 EEAEA Bus Driver Requirements, Training and Responsibilities
20. PA 590 GCQF Discipline, Suspension and Dismissal of Professional Staff  
Members
21. PA 591 GDFA Support Staff Qualifications and Requirements  
(Fingerprinting Requirements)
22. PA 593 IJJ Textbook/ Supplementary Materials Selection and Adoption
23. PA 594 IJNDB-E Use of Technology Resources in Instruction (Electronic  
Information Services User Agreement)
24. PA 595 IKE-RB Promotion and Retention of Students
25. PA 596 JFAA Admission of Resident Students
26. PA 597 JFABC Admission of Transfer Students (Academic Credit  
Transfer)
27. PA 598 JFB Open Enrollment
28. PA 599 JL Student Wellness
29. PA 600 KB Parental Involvement in Education

## II. FUTURE AGENDA ITEMS

- A. Change in the October Regular Board meeting date

## VIX. ADJOURNMENT

Posted: August 10, 2017  
10:30 a.m./ms