



TRENHOLM STATE COMMUNITY COLLEGE
DUAL ENROLLMENT
AUTOMOTIVE OR HVAC
PACKET:

Students must have a 2.5 unweighted GPA to qualify.

1. COMPLETE application: Application is 5 pages long with signatures, personal data, etc.
 - a. Application for Admission to Trenholm State Community College (3 pages)
 - b. Application for Dual Enrollment (1 page)
 - c. Certification of Eligibility for In-State Tuition (1 page)
2. Valid Photo ID
3. Copy of transcript (printed from the ACTC Counselor)

DEADLINE TO TURN IN FORMS TO ACTC IS
MARCH 13!

These are COLLEGE classes. Students need to take these classes seriously. If a student does not maintain a C in the first semester class, he/she will not qualify to take the 2nd semester class.

You are not registered for the course until all paperwork is accepted by the college!

Admissions

A P P L I C A T I O N



Trenholm State
COMMUNITY COLLEGE

The College for Real Careers

www.trenholmstate.edu

Admissions

APPLICATION

Application Date

Month

Day

Year

Social Security Number

Program of Study Automotive OR HVAC

Term of Enrollment

Year 2020-2021

Fall Spring Summer

Award Option

- Associate of Applied Science
 Associate of Science
 Associate of Arts
 Certificate
 Short Term Certificate
 Not Seeking an Award

Educational Objective

- Degree Seeking
 Employment Enhancement
 Personal Enrichment
 Skills Enhancement

PLEASE PRINT

Name First _____ Middle _____

Last _____ Maiden _____

Address Street _____ Apartment # _____

City _____ State _____ Zip _____ County _____

Home Phone (____) _____ Cell Phone (____) _____ E-mail _____

Citizenship Are you a citizen of the United States? Yes No Country _____

Residency Are you a legal resident of the State of Alabama? Yes No State _____

Date of Birth

Month

Day

Year

Place of Birth City _____

State _____ County _____

If you are under age 18, complete this section.

Guardian Information Name _____ Telephone (____) _____

Address _____ City _____ State _____ Zip _____

Gender Male Female

Ethnic Origin (CHECK ALL THAT APPLY) White/Caucasian Black/African American Asian/Pacific Islander Hispanic

American Indian/Alaskan Native Other, prefer not to respond

Veteran Status U.S. Veteran? Yes No If yes, will you be receiving Veteran's Educational Benefits? Yes No

Americans with Disabilities Act Do you have a disability that will require special accommodations or modifications while you are enrolled? Yes No If yes, contact the ADA Coordinator at (334) 420-4326.

Information requested above is used for reporting purposes only and does not affect your admission to Trenholm State. You are not required to provide this information.

Emergency Contact Name _____ Telephone (____) _____

High School Education (check one)

- High School Diploma – Year _____
 High School Certificate – Year _____
 AL Occupational Diploma – Year _____

TECHPREP Student – Yes No

GED – Year _____

No Diploma or GED – Last Grade Completed _____

High School Prattville High School

City Prattville

State AL

List all universities, colleges, and postsecondary community, junior & Community Colleges previously attended. You must report all institutions attended and request official transcripts from each.

Name of College	City/State	Did you Graduate?	Award Earned	Dates of Attendance	On Academic Suspension from this college?

List any Career Technical Centers, Area Vocational Centers or Vocational Technical Schools previously attended.

Name of Center/School	City/State	Did you Graduate?	Career Area	Dates of Attendance

Employment Information

Employment Status:

- Full-time Part-time Unemployed

Employed in a field related to your program of study?

- Yes No

Employer/Company Name _____

Address _____

City _____ State _____ Zip _____

Occupation _____ Employer Phone (_____) _____

Admission Status (CHECK ALL THAT APPLY)

- First-time Trenholm State Student (never enrolled at this college)
 Transfer (previously enrolled at another college/university)
 Transient (special admission from another college)
 Dual Enrollment/Dual Credit for High School Students (special permission required)
 Previously Enrolled at Trenholm State – Year _____

How did you hear about Trenholm State? (CHECK ONE)

- Radio Commercial TV Commercial
 Direct Mail Insert Website
 Billboard Phone Book
 Friend/Family Member Employer
 Information Mailed to You High School Counselor
 Campus Visit Agency (Rehab, WIA, etc)
 Technical Careers EXPO ACT
 Visit to your high school/career tech center by College personnel

I understand that withholding required information requested on this application or giving false information could make me ineligible for admission to, or continuation at H. Council Trenholm State Community College. I agree to abide by the rules, policies, and regulations of the college as stated in the college catalog. I attest that the information given is accurate and complete to the best of my knowledge.

Applicant's Signature _____

The information you supply in this section of the admissions application is strictly voluntary and will be kept completely confidential. The responses you provide will be used for research purposes and will not be individually listed on any report. If however, any question requests information you do not wish to provide feel free to omit it.

Special Population Status (CHECK ALL THAT APPLY)

- | | | |
|--|------------------------------|-----------------------------|
| 1. Is English your second language? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 2. Are you a single parent or a single pregnant woman? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 3. Displaced Homemaker: | | |
| a. Did you work primarily without pay to care for a home and family? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| – OR – | | |
| Were you dependent on an income from another family member who is no longer providing that support? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| – OR – | | |
| b. Is your youngest dependent child age 16 or older? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| – AND – | | |
| Does he/she receive Family Assistance Program benefits? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| c. Are you unemployed or underemployed and experiencing difficulty in obtaining or upgrading employment? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4. Did your mother and/or father or primary care giver graduate from a four-year college? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

TRIO Participation

Have you previously participated in any of the following TRIO Programs?

(CHECK ALL THAT APPLY)

- Upward Bound
 Student Support Services

Public Assistance

Are you currently receiving public assistance from any of the following sources?

(CHECK ALL THAT APPLY)

- AFDC
 Food Stamps Only
 SSI Only
 AFDC and Food Stamps
 None of the above

Transportation

How do you plan to get to and from college?

- Walk
 Drive my own vehicle
 Carpool
 City bus
 Other: PHS Campus

Family Members

What is the size our your family?

- 1
 2
 3
 4
 5

Dependency Status

- Independent
 Dependent living with parents
 Dependent living away from parents

Income Status

- \$0 – 12,885
 \$12,886 – 17,415
 \$17,416 – 21,945
 \$21,946 – 26,475
 \$26,476 – 31,005
 \$31,006 – 35,535
 \$35,536 – 40,065
 \$40,066 – 44,575

Equal Opportunity in Education and Employment

It is the official policy of the Alabama Department of Postsecondary Education and H. Council Trenholm State Community College that no person shall, on the grounds of race, color, disability, sex, religion, creed, national origin or age be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment.

Trenholm State Community College | 334-420-4200 or 866-753-4544

P.O. Box 10048 • Montgomery, AL 36108

Patterson Campus • 3920 Troy Highway • Montgomery, AL 36116

Trenholm Campus • 1225 Air Base Boulevard • Montgomery, AL 36108



**DUAL ENROLLMENT APPLICATION
(TO BE COMPLETED BY THE STUDENT)**

Legal Name: Last			First			Middle		
Social Security Number:			Date of Birth:			Telephone Number:		
Street Address:								
City:				State:		Zip Code:		
Name of High School: ACTC/Prattville High School						Email:		
Term: Fall Spring Summer Year <u>20/21</u>				Current Grade Level: 10 th 11 th 12 th				

ENROLLMENT AUTHORIZATION

I, the student, understand the course(s) I am enrolling in is/are a college level class, and that the grade earned will appear on my permanent college transcript. I authorize Trenholm State Community College to enroll me in the course(s) listed below. I also understand and accept the high school equivalency listed.

College Course Number & Section	Course Name	High School Course Equivalent	Unit(s)
CIRCLE ONE			
Automotive	ASE 122 & ASE 124		
OR			
HVAC	ACR 128 & ACR 147		

Student Agreement: I have read, understand and agree to the above statements and authorize (High School) Prattville High School to release my grades/transcripts to the college named above.

Student Signature Printed Name Date

PARENTAL AUTHORIZATION

I, the parent/legal guardian of this student, grant permission for my son/daughter to enroll in the course(s) listed. I understand the unique character and rigorous requirements of the course(s). I authorize _____ High School to release my child's grades/transcripts to the college and to enroll my son/daughter into the course(s).

Parent/Guardian Signature Printed Name Date

PRINCIPAL/SUPERINTENDENT CONSENT

The above student is authorized and recommended to enroll in the course(s) listed for the term noted. By signing the consent form I/designee have assessed the student's preparedness to undertake college level studies in this subject and are recommending the student for attendance in the Dual Enrollment/Dual Credit program.

Principal/Superintendent Signature Printed Name Date



Student Name: _____ SSN: _____
Street Address: _____ City: _____ State: _____ Zip: _____
Home Phone: _____ Cell Phone: _____ Birthday: ____/____/____ Semester: Fall Spring Summer Year: 20-21
Citizenship: U.S. Citizen U.S. Resident Alien/U.S. Permanent Resident/U.S. Alien If "No", country of citizenship: _____

In order to be eligible for in-state tuition, you MUST complete this form and fall into ONE or more of the following categories that qualifies you for in-state tuition.

I. LEGAL RESIDENT OF ALABAMA

Basis for Determination of Legal Residency

Are you a U.S. citizen? Yes No

- I (or my non-estranged spouse) have lived in the State of Alabama for at least 12 months immediately preceding my application for admission.
- I am a minor and my parent(s)/legal guardian(s) has lived in the State of Alabama for at least 12 months immediately preceding my application for admission.
- I graduated from an Alabama High School or obtained a GED in the State of Alabama within three years of the date of my application for admission.

I am applying for in-state tuition status based on the fact that I have more substantial connections with the State of Alabama than with any other state. Check all that apply:

- I attended/graduated from an Alabama high school.
- I or my spouse/parents have paid Alabama state income taxes as a resident.
- I or my spouse/parents own a residence or other real estate in Alabama and have paid ad valorem taxes in the state on the residence or property.
- I am employed full time in the State of Alabama.
- I have previous periods of residency in the state continuing for one year or more.
- I am a registered voter and have voted in Alabama one year preceding my application for admission.
- I possess a state or local license(s) to do business or practice a profession in Alabama.
- I own personal property in Alabama, paid Alabama taxes on the property, and possess Alabama license plates.
- I have maintained continuous physical presence in Alabama for a purpose other than attending school (excluding temporary absences for travel, military services, and temporary employment).
- I have membership in religious, professional, business, civic, or social organizations in Alabama.
- I have maintained checking accounts, savings accounts, safe deposit boxes, or investment accounts in Alabama.
- I have an in-state address shown on two or more of the following:
 - Selective Service Registration
 - Driver's License
 - Automobile Title Registration
 - Last Will and Testament
 - Hunting/Fishing License
 - Insurance Policies
 - Stock/Bond Registrations
 - Annuities or Retirement Plans

II. BE A NON-RESIDENT WHO MEETS THE QUALIFICATIONS FOR IN-STATE TUITION

I am applying for consideration of in-state tuition status for the following reason(s):

- I or my supporting person (spouse/parent) is a member of the United States Military on full-time active duty stationed in Alabama under orders for duties other than attending school.
- I or my supporting person (spouse/parents) can verify full-time permanent employment in Alabama and commence said employment within 90 days of registration.
- I or my supporting person (spouse/parents) is a full-time permanent employee of Trenholm State Community College.
- I or my supporting person (spouse/parents) is an accredited member of a consular staff assigned to duties in Alabama.

III. NON-RESIDENT

- Based on the residency guidelines above, I DO NOT meet the guidelines for Alabama resident tuition but I am aware that I can reapply for in-state tuition once I have met the guidelines. A request for change of residency status can only be made prior to registration; however, it will not be retroactive.

I certify that the above information is true to the best of my knowledge. I understand that Trenholm State Community College may request proof that I meet the criteria checked above.

Signature _____

Date _____

Trenholm State Community College is committed to equal opportunity education. The College is guided in philosophy and practice by the principle that individuals shall not be treated differently because of race, creed, religion, color, sex, age, national origin, or disability, and that legitimate and reasonable access to facilities shall be available to all. This principle particularly applies to the admission of students in all programs of the College in their academic pursuits. It is also applicable in extracurricular activities, all student development services, employment of students by the College, and employment of faculty and non-instructional staff. Therefore, TSCC is in compliance with Title VI and VII of the Civil Rights Act of 1964, as amended; the Civil Rights Act of 1991; Executive Order 11246, as amended; Title IX of the Educational Amendments of 1972; Section 504 of the Rehabilitation Act; and the Americans with Disabilities Act of 1990. Trenholm State Community College is an Affirmative Action/Equal Employment and Educational opportunity Institution. If you require special accommodations under ADA, please let us know.

FOR OFFICE USE ONLY
According to State Board Policy 801.01: Admission: General, all students must provide one primary form of identification for admission to Alabama community colleges.
Applicant has provided the following:
 One primary form of documentation
Type of Identification: _____
Signed: (College Representative) _____ Date: _____