

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

GEORGE C. BUCKBEE
TOWN CLERK

JM

2012 FEB 10 P 2:53

NEW MILFORD, CT

DATE: February 14, 2012
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

- A. JPS art teacher Heidi Fair, recipient of Artsonia's Annual Leadership Award
- B. NMHS students who achieved Advanced level on all four sections of CAPT

3. PUBLIC COMMENT

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

- A. Approval of the following Board of Education Meeting Minutes
 - 1. Annual Meeting Minutes December 13, 2011
 - 2. Regular Meeting Minutes December 13, 2011
 - 3. Special Meeting Minutes December 15, 2011
 - 4. Budget Hearing/Adoption Minutes – January 17, 18, 24 & 25, 2012

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE REPORTS

- A. Facilities Sub-Committee - Mr. Nichols
- B. Operations Sub-Committee - Mr. McSherry
- C. Policy-Sub-Committee - Mr. Brant
- D. Committee on Learning - Mr. Lawson
- E. Education Connection – Mrs. Celli Rigdon
- F. Connecticut Boards of Education (CABE) - Mrs. Faulenbach
- G. Negotiations Committee - Mrs. Faulenbach

10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 14, 2012
- B. Monthly Reports
 - 1. Purchase Resolution D-643
 - 2. Budget Position as of January 31, 2012
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. Exhibit B: Lowe's Toolbox for Education Grant to John Pettibone School
- D. Use of Buildings: Fee Structure Adjustment
- E. Sherman Contract
- F. Capital Reserve Request: Hill & Plain Elementary School Boiler Project and Schaghticoke Middle School lockers

11. ITEMS FOR INFORMATION AND DISCUSSION

- A. Textbook Preview for Grade 12
- B. Field Trip Report
- C. Town of New Milford Audit Report dated June 30, 2011

12. ADJOURN**ITEMS OF INFORMATION**

Facilities Sub-Committee Minutes – February 7, 2012

Operations Sub-Committee Minutes – February 7, 2012

Policy Sub-Committee Meeting February 21, 2012 – 6:30 p.m. Lillis Administration Building, Room 2	Facilities Sub-Committee Meeting March 6, 2012 – 6:30 p.m. Lillis Administration Building, Room 2
Committee on Learning Meeting February 21, 2012 – 7:30 p.m. Lillis Administration Building, Room 2	Operations Sub-Committee Meeting March 6, 2012 – 7:30 p.m. Lillis Administration Building, Room 2

**New Milford Board of Education
Annual Meeting Minutes
December 13, 2011
Sarah Noble Intermediate School Library Media Center**

Present:	<p>Mrs. Wendy Faulenbach, Chairperson Mr. Thomas Brant Mr. David Lawson Mr. Thomas McSherry Mr. Daniel Nichols Mrs. Lynette Rigdon Mr. David Shaffer Mrs. Daniele Shook Mr. William Wellman</p>
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GEORGE C. BUCKBEE
TOWN CLERK

GM

2011 DEC 16 A 8:36


NEW MILFORD, CT

Also Present:	<p>Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. John Calhoun, Director of Facilities Mr. Daniel DiVito, Director of Information Technology Mr. Gregg Miller, Director of Fiscal Services Liam Lynch, Student Representative</p>
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1.	<p>Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:00 p.m. by Dr. Paddyfote, Superintendent of Schools. The Pledge of Allegiance immediately followed the call to order.</p>	<p>Call to Order Pledge of Allegiance</p>
2.	<p>Recommended Action A. Election of Board Officers 1. Chairperson Dr. Paddyfote asked for nominations for Chair. Mr. Nichols nominated Mrs. Faulenbach. By ballot vote, Mrs. Faulenbach was elected Chair 8-1. Yes: Mr. Brant, Mrs. Faulenbach, Mr. Lawson, Mr. McSherry, Mr. Nichols, Mrs. Rigdon, Mr. Shaffer, Mrs. Shook No: Mr. Wellman 2. Vice Chairperson Mrs. Faulenbach noted that she does not take this</p>	<p>Recommended Action A. Election of Board Officers 1. Chairperson Mrs. Faulenbach was nominated and elected Chairperson. 2. Vice Chairperson Mr. Nichols was nominated and</p>


	<p>position for granted and thanked the Board for its support. She asked for nominations for Vice-Chairperson.</p> <p>Mrs. Rigdon nominated Dan Nichols.</p> <p>By ballot vote, Mr. Nichols was unanimously elected Vice-Chair 9-0.</p> <p>3. Secretary</p> <p>Mrs. Faulenbach asked for nominations for Secretary and Mr. Nichols nominated Daniele Shook. Mr. Shaffer nominated David Lawson.</p> <p>By ballot vote, Mrs. Shook was elected Secretary 7-2.</p> <p>Mrs. Shook: Mr. Brant, Mrs. Faulenbach, Mr. McSherry, Mr. Nichols, Mrs. Rigdon, Mrs. Shook, Mr. Wellman</p> <p>Mr. Lawson: Mr. Lawson, Mr. Shaffer</p> <p>4. Assistant Secretary</p> <p>Mrs. Faulenbach asked for nominations for Assistant Secretary and Mrs. Shook nominated Lynette Rigdon.</p> <p>By ballot vote, Mrs. Rigdon was unanimously elected Assistant Secretary 9-0.</p>	<p>elected Vice Chairperson.</p> <p>3. Secretary</p> <p>Mrs. Shook and Mr. Lawson were nominated and Mrs. Shook was elected Secretary.</p> <p>4. Assistant Secretary</p> <p>Mrs. Rigdon was nominated and elected Assistant Secretary.</p>
3.	<p>Adjourn</p> <p>Mr. McSherry moved to adjourn the meeting at 7:07 pm, seconded by Mr. Nichols and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and approved to adjourn the meeting at 7:07 pm.</p>

Respectfully submitted:



Daniele Shook
 Secretary
 New Milford Board of Education

**New Milford Board of Education
Regular Meeting Minutes
December 13, 2011
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Thomas Brant Mr. David Lawson Mr. Thomas McSherry Mr. Daniel Nichols Mrs. Lynette Rigdon Mr. David Shaffer Mrs. Daniele Shook Mr. William Wellman	GEORGE C. BUCKBEE TOWN CLERK  2011 DEC 16 A 8:36
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NEW MILFORD, CT

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. John Calhoun, Director of Facilities Mrs. Adele Johnson, Director of Pupil Personnel & Special Services Daniel Winter, Student Representative Liam Lynch, Student Representative
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1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 pm by Mrs. Faulenbach. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Recognition A. 20 Year Anniversary of Cut, Paste & Copy program at New Milford High School Dr. Paddyfote noted this was the 20 th anniversary of Cut, Paste & Copy. Mrs. Paula Marian and the current class were recognized as representing the accomplishment. The meeting recessed at 7:36 pm for a brief reception and reconvened at 7:47 pm.	Recognition A. 20 Year Anniversary of Cut, Paste & Copy program at New Milford High School
3.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment

4.	PTO Report <ul style="list-style-type: none"> Mrs. Zona welcomed the new Board members. She noted that Bank Street Theatre will be a box top collection site for New Milford PTO scholarship funds. This Thursday, PTO will be bringing holiday treats to the central office. All the holiday stores are now open. The Battle of the Books is now going on at Schaghticoke. Northville's school dance is this Friday. John Pettibone's Santa Fund is ongoing. 	PTO Report
5.	Student Representatives' Report <ul style="list-style-type: none"> Parent teacher conferences have been going on the past two weeks at the high school. The NMHS holiday concert was December 7th. Westconn has done their onsite decision day with 42 students interviewed and 34 accepted to attend. The Wave Review school newspaper was passed out to all Board members. On Thanksgiving, the football team finished its season with a win. 	Student Representatives' Report
6.	Approval of Minutes <p>A. Approval of the following Board of Education Meeting Minutes</p> <p>1. Regular Meeting Minutes November 8, 2011</p> <p>Mr. Nichols moved to approve the Regular Meeting Minutes of November 8, 2011, seconded by Mrs. Rigdon and passed unanimously.</p>	Approval of Minutes <p>A. Approval of the following Board of Education Meeting Minutes</p> <p>1. Regular Meeting Minutes November 8, 2011</p> <p>Motion made and passed to approve the Regular Meeting Minutes of November 8, 2011.</p>
7.	Superintendent's Report <ul style="list-style-type: none"> Dr. Paddyfote said she attended the Magnet School meeting on December 1st. Seventeen New Milford students attend and there will be no rise in the tuition for next year. Sarah Noble Intermediate School was recognized as being third in Hispanic Origin 	Superintendent's Report

	<p>programming by Conncan.</p> <ul style="list-style-type: none"> • The revised district calendar is on the website and, as suggested by the Board at the last meeting, days will be made up in June and then, if necessary, April vacation. • December 22nd begins the school's winter break after a full day of school. 	
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Faulenbach welcomed all the new Board members. • There will be a special meeting on December 15th which will be to discuss the roles and responsibilities of Board members. • Mrs. Faulenbach asked Board members to let her know which subcommittees they wished to serve on and she would make assignments before the budget hearings in January. • The Board presented the teacher contract to the Town Council and they were unanimously approved. She thanked all those who served on that committee. • The budget hearings will begin on January 17th. 	Board Chairman's Report
9.	<p>Committee Reports</p> <p>A. Facilities Sub-Committee – Mr. Nichols</p> <p>Mr. Nichols said the Facilities Sub-Committee did not meet this month.</p> <p>B. Operations Sub-Committee – Mr. McSherry</p> <p>Mr. McSherry said most of the items discussed at Operations were on the agenda. The items of information not on the agenda included Ms. Baldelli's task of filling administrative vacancies and the new data requirements which is an unfunded mandate from the state.</p> <p>C. Policy Sub-Committee – Mrs. Faulenbach</p> <p>Mrs. Faulenbach said the policy committee did not meet.</p> <p>D. Committee on Learning – Mrs. Thomas</p>	<p>Committee Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p>

<p>E.</p> <p>F.</p> <p>G.</p>	<p>Mrs. Faulenbach reported that the Committee on Learning approved three curricula which are on this agenda, discussed a new course called Project Lead the Way, and had a conversation about on-line learning.</p> <p>Mrs. Rigdon said the December meeting was a phone meeting which is typical for December. They reviewed the fees for the district which will be put into next year's budget.</p> <p>Mrs. Faulenbach said she would be looking for someone to be a liaison to CABE from this Board.</p> <p>Mrs. Faulenbach said there was nothing to report at this meeting.</p>	<p>E. Education Connection</p> <p>F. Connecticut Boards of Education (CABE)</p> <p>G. Negotiations Committee</p>
<p>10.</p> <p>A.</p> <p>B.</p>	<p>Discussion and Possible Action</p> <p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of December 13, 2011</p> <p>Mr. McSherry moved to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of December 13, 2011, seconded by Mrs. Rigdon and passed unanimously.</p> <p>Monthly Reports</p> <p>1. Purchase Resolution D-641</p> <p>2. Budget Position as of November 30, 2011</p> <p>3. Request for Budget Transfers</p> <p>Mr. McSherry moved to approve the monthly reports: Purchase Resolution D-641, Budget Position as of November 30, 2011, and Budget Transfers, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> Mrs. Faulenbach noted with the new members 	<p>Discussion and Possible Action</p> <p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of December 13, 2011</p> <p>Motion made and passed to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of December 13, 2011</p> <p>Monthly Reports</p> <p>1. Purchase Resolution D-641</p> <p>2. Budget Position as of November 30, 2011</p> <p>3. Request for Budget Transfers</p> <p>Motion made and passed to approve the monthly reports: Purchase Resolution D-641, Budget Position as of November 30, 2011, and Budget Transfers</p>

	<p>it would be good to explain the reports. Mr. Miller said there are generally three items for the monthly reports. The purchase resolution varies from month to month and includes items over \$5,000 which require Board approval.</p> <ul style="list-style-type: none"> • The transfers are dollars moved from different object and program codes within the budget and do not increase or decrease the overall bottom line. When the budget is put together, there are many months between that and the actual use of the funds so things can change throughout that time period. • The financial statements show the budget in two ways – the object level and the program level. The columns show the Board approved budget, the adjusted budget after any cuts, expended dollars – when the check is actually cut, the encumbered dollars and the dollars available. There is also a comparison to the same period last year which is not comparing apples to apples as purchases can vary from week to week over the course of one year. • Mr. Lawson asked how the Board was doing financially and Mr. Miller said the available balance is \$7,784,830 which is a little behind last year. Due to a delayed lock in on the oil price, the town and schools will be paying a little more per gallon this year than budgeted - \$.20 per gallon but the natural gas account is favorable and this should cover any shortfall. • Mr. Lawson asked what the status of the medical reserve account is and Mr. Miller said the audit numbers should be available end of January. <p>The motion passed unanimously.</p>	
C.	<p>Gifts & Donations</p> <p>1. Exhibit B: PTO Gifts & Donations</p> <p>Mr. Lawson moved to accept Exhibit B: PTO Gifts & Donations for John Pettibone Elementary School in the amount of \$3,270 and Sarah Noble Intermediate School in the amount of \$1,145, seconded by Mr.</p>	<p>Gifts & Donations</p> <p>1. Exhibit B: PTO Gifts & Donations</p> <p>Motion made and passed to accept Exhibit B: PTO Gifts and Donations for John Pettibone Elementary School in the amount of \$3,270 and Sarah Noble</p>

	<p>Nichols.</p> <ul style="list-style-type: none"> Mr. Lawson thanked the PTO for its continued efforts. <p>The motion passed unanimously.</p> <p>D. Approval of the Following Curricula:</p> <ol style="list-style-type: none"> AP Language & Composition Civics Personal Finance <p>Mr. Nichols moved to approve the following Curricula: AP Language & Composition, Civics, and Personal Finance, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> Mr. Shaffer suggested that somewhere in the title the words AP English be used to be clear it is English. Dr. McLaughlin said she would speak to Mrs. DelMonico, the English department chair, to find out if the AP would allow this labeling. <p>The motion passed unanimously.</p> <p>E. Approval of the following new course:</p> <ol style="list-style-type: none"> Project Lead the Way <p>Mr. Nichols moved to approve a new course: Project Lead the Way, seconded by Mrs. Rigdon.</p> <ul style="list-style-type: none"> Mrs. Faulenbach noted that this course had come before the Committee on Learning for discussion. Mr. Shaffer asked for an explanation of the course and why it was coming forth now. Dr. McLaughlin said this course is for students who have an interest in engineering. Students would need to have at least a 75 average in the middle school. This would be a four year program so most students would start as freshmen but they do not need to continue all four years. This course is designed to give students an understanding of engineering and 	<p>Intermediate School in the amount of \$1,145</p> <p>Approval of the Following Curricula:</p> <ol style="list-style-type: none"> AP Language & Composition Civics Personal Finance <p>Motion made and passed to approve the following Curricula: AP Language & Composition, Civics, and Personal Finance</p> <p>Approval of the following new course:</p> <p>Project Lead the Way</p> <p>Motion made and passed to approve a new course: Project Lead the Way</p>
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	<p>offers another elective for the high school.</p> <ul style="list-style-type: none">• Mr. Schemm said this is a pre-engineering program.• Mrs. Reed noted that this program started in the 90's and was developed in response to the shortage of students at the college level for engineering majors. Now, the program is in all 50 states. She said this was a good time to offer this at New Milford because there is a gap in the curriculum in terms of STEM offerings. Plus there are two teachers currently at New Milford with engineering backgrounds. Also, the new high school schedule has eight periods which means more time and more rooms for electives. Many students report that they go off to engineering majors in college and don't have the aptitude or understanding of engineering.• Dr. McLaughlin said this is an opportunity for New Milford to be on the cutting edge.• Mr. Wellman asked if there were grants available for this program. Mrs. Reed said she checked with the Project Lead the Way district coordinator and there are no grants available for Connecticut.• Mr. Wellman asked if this was affiliated with STEMMD which is affiliated with a local university and Dr. McLaughlin said STEMMD is a consortium through Westconn which some teachers from Sarah Noble and the elementary schools are going through but this is different.• Mr. Wellman said he knew of a couple of corporations that indicated grants would be available for this type of program.• Mrs. Faulenbach noted if this course were approved there would be a financial impact which would be put into the budget.• Dr. Paddyfote said the technology request would be in the capital technology budget.• Mr. McSherry noted that STEM stood for science, technology, engineering and math and this course was designed to help get STEM into the curriculum.• Mr. Lawson asked who the target student would be and Mrs. Reed said it was a student who had at least a 75 in core math and science	
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	<p>courses, has an interest in STEM related courses, interest in design, strong in math. The course is rigorous.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked if a junior could take the course if they were interested and Mrs. Reed said they could. <p>The motion passed unanimously.</p>	
F.	<p>Textbook Approval</p> <p>1. Grades 7 & 8</p> <p>Mr. Nichols moved to approve the following textbook for Grades 7 & 8: Asi se Dice!, seconded by Mr. Brant and passed unanimously.</p>	<p>Textbook Approval</p> <p>Grades 7 & 8</p> <p>Motion made and passed to approve the following textbook for Grades 7 & 8: Asi se Dice!</p>
G.	<p>On-Line Learning</p> <ul style="list-style-type: none"> • Mr. Wellman noted he brought this discussion to the Committee on Learning as a member of the public. He said his children gave him an Ipad where he found Itunes and ultimately Iuniversity. He said there were 250 colleges on-line and K-12 educational classes on-line. He said it struck him that there was a world of educational opportunities that New Milford might be missing. He noted that he was pleased that New Milford offered opportunities for Adult Education and for suspended students to make up classes on-line. He said despite these offerings, there is little integration of on-line learning in the high school curriculum yet more and more education is required for all of our lives, much of which is done on-line. He said the number of credits required to graduate will increase to 25 by 2020 and on-line learning will play a role in receiving these credits and yet New Milford does not expose its students to on-line learning. He said just talking about this is inadequate and a plan must be implemented to have some kind of integration of on-line learning in the high school system. <p>Mr. Wellman moved to request that the Superintendent put together a plan by the end of May for how on-line learning would be integrated into the high school</p>	<p>On Line Learning</p> <p>Motion made and failed to request that the Superintendent put together a plan by the end of May</p>

	<p>curriculum, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> • Mr. McSherry said the AP students would benefit from on-line learning. • Mr. Lawson noted that this assumes every student knows how to use technology. He said the skills need to be taught before the tool is used for learning. • Mrs. Rigdon asked what Mr. Wellman was looking for through this directive and Mr. Wellman said he wanted to make use of the expertise of the administration and school staff to develop a plan to integrate opportunities that are available on-line to the students at the high school. • Mrs. Rigdon noted the Technology Committee should discuss this first. • Mr. Nichols noted there was a Technology meeting to discuss how to integrate technology into the classrooms and create a goal plan from the Technology Committee. • Mr. McSherry said the Committee on Learning should discuss this but felt this was a valid argument that there are many opportunities to be used in the school system at the high school. • Mrs. Faulenbach said there were 60 people interested in serving on the Technology Committee. She said they understood that technology is here to stay and needs to be embraced. • Dr. Paddyfote said this should go through the Committee on Learning, the Technology Committee and then needs to be integrated in Board policies. She noted there is blended learning already ongoing in the district. <p>The motion failed 1-8.</p> <p>Yes: Mr. Wellman No: Mr. Brant, Mrs. Faulenbach, Mr. Lawson, Mr. McSherry, Mr. Nichols, Mrs. Rigdon, Mr. Shaffer, Mrs. Shook</p>	<p>for how on-line learning would be integrated into the high school curriculum</p>
H.	Recommendation and Approval for Designee of Superintendent of Schools	Recommendation and Approval for Designee of Superintendent of

	<p>Mr. Nichols moved to approve the appointment of Assistant Superintendent Maureen McLaughlin, and in her absence, Director of Human Resources Ellamae Baldelli, as Designee for the Superintendent of Schools through June 30, 2012, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked for the background of this motion and Dr. Paddyfote said there always needs to be a designee in the district. She said the Assistant Superintendent will be out on medical leave January and February. • Mr. Shaffer asked about state certifications and Dr. Paddyfote said both have 092s which is a minimum requirement. <p>The motion passed unanimously.</p>	<p>Schools</p> <p>Motion made and passed to approve the appointment of Assistant Superintendent Maureen McLaughlin, and in her absence, Director of Human Resources Ellamae Baldelli, as Designee for the Superintendent of Schools through June 30, 2012</p>
11. A.	<p>Items for Information and Discussion</p> <p>Field Trip Report</p>	<p>Items for Information and Discussion</p> <p>Field Trip Report</p>
12.	<p>Adjourn</p> <p>Mr. McSherry moved to adjourn the meeting at 8:36 p.m., seconded by Mr. Nichols and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed to adjourn the meeting at 8:36 p.m.</p>

Respectfully submitted:



Daniele Shook
Secretary
New Milford Board of Education

**New Milford Board of Education
Special Meeting
December 15, 2011
Lillis Administration Building, Board Room**

Present: Mrs. Wendy Faulenbach, Chairperson
Mr. Tom Brant
Mr. Daniel Nichols
Mrs. Lynette Celli Rigdon
Mr. David Shaffer
Mrs. Daniele Shook (6:08 p.m.)
Mr. William Wellman

Absent: Mr. David Lawson
Mr. Thomas McSherry

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools

GEORGE C. BUCKBEE
TOWN CLERK
2011 DEC 16 P 3:42
NEW MILFORD, CT

1.	Call to Order A. Pledge of Allegiance The Special Meeting of the New Milford Board of Education was called to order at 6:00 p.m. by Mrs. Faulenbach. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Public Comment <ul style="list-style-type: none"> None 	Public Comment
3.	Discussion A. Presentation/discussion by Board of Education attorneys on Board members' roles and responsibilities and related legal issues. <ul style="list-style-type: none"> Mrs. Faulenbach introduced Board attorneys Mike McKeon and Roseann Padula of Sullivan, Schoen, Campana and Connon who were present to provide general information to the Board as well as answer any questions. Mrs. Faulenbach suggested the members use the meeting as an informal workshop, so to speak. Mr. McKeon and Ms. Padula distributed handouts to the Board designed to provide insight into the roles of the Board of Education and administration. 	Discussion Presentation/discussion by Board of Education attorneys on Board members' roles and responsibilities and related legal issues.

**New Milford Board of Education
Special Meeting
December 15, 2011
Lillis Administration Building, Board Room**

	<ul style="list-style-type: none">• They described the scope of the legal services they provide to the Board, the scope of the Board's authority and possible liability issues that may arise over time.• Board members asked questions on various topics of interest.• Mr. McKeon and Ms. Padula stressed that they are here to support the Board in all ways.• Mrs. Faulenbach thanked them on behalf of the Board for all the information they provided this evening.	
4.	Adjourn Mr. Nichols moved to adjourn the meeting at 7:35 p.m. seconded by Mrs. Celli Rigdon and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:35 p.m.

Respectfully submitted:

Daniele Shook

Daniele Shook, Secretary
New Milford Board of Education

**New Milford Board of Education
Budget Hearing & Meeting Minutes
January 17, 18, 24 & 25, 2012
Sarah Noble Intermediate School Library Media Center**

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**Budget Hearing Minutes
January 17, 2012
Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Tom Brant Mr. David Lawson Mr. Thomas McSherry Mrs. Lynette Celli Rigdon Mr. David Shaffer Mrs. Daniele Shook Mr. William Wellman	GEORGE C. BUCKBEE TOWN CLERK	2012 JAN 30 A 9:28
Absent:	Mr. Dan Nichols		

NEW MILFORD, CT

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools Mr. Daniel DiVito, Director of Information Technology Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Accounting Manager Mr. John Calhoun, Facilities Manager Mrs. Adele Johnson, Director, Pupil Personnel and Special Services Mr. Greg Shugrue, Principal, New Milford High School Mrs. Dana Ford, Principal, Schaghticoke Middle School Dr. Len Tomasello, Principal, Sarah Noble Intermediate School Dr. Sandra Nadeau, Principal, Hill and Plain Elementary School Mrs. Paula Kelleher, Principal, John Pettibone Elementary School Mrs. Susan Murray, Principal, Northville Elementary School
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1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:00 pm. The Pledge of Allegiance immediately followed the call to order.	Call to Order Pledge of Allegiance
2.	Presentation by Dr. JeanAnn C. Paddyfote of the 2012-2013 School Budget Dr. Paddyfote began her presentation by reviewing the mission of New Milford Public Schools: The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by	Presentation by Dr. JeanAnn C. Paddyfote of the 2012-2013 School Budget

providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

Dr. Paddyfote noted that this budget is aligned with the district's Strategic Plan including improving communication with collaborative partners, continued integration of character attributes, continuing the effective and appropriate integration of technology, continuing to provide professional development that focuses on accomplishing the district-wide mission and identifying and utilizing the support and resources available within the community to enable students to achieve our mission and strategic objectives.

Dr. Paddyfote noted that this budget maintains the 2011-12 class size ratios for K-6; the five year curriculum plan; head teachers, team leaders, and/or department chairs at Sarah Noble, Schaghticoke, and the New Milford High School; capital technology and facilities requests; full day kindergarten, literacy coaches, and a math coach previously funded through the Education Jobs Grant; 4th grade instrumental program reinstated this year; 7th grade general music program reinstated this year; .50 custodian at the high school reinstated this year; one health education teacher for K-6 that was new this year; one business education teacher at the high school; and summer school and transportation for students who have completed grades three – eight.

Some cost containment measures include continuation of the energy education program, Constellation Energy program, and digital controls for heating systems. Also, medical costs have been contained through a negotiated plan change. Grants have been actively pursued such as Medicaid reimbursements, excess cost reimbursements, e-rate, and other grants. The district also coordinates with the Town's Finance Department to purchase oil and diesel.

The new staffing in this proposed budget includes four instructional tutors at Schaghticoke and New Milford High School; .45 bilingual teacher at Hill & Plain due to a Bilingual Education mandate; and an Information

	<p>Technology System's analyst to facilitate mandatory reporting requirements.</p> <p>A reallocation of resources will allow for one technology educator for Schaghticoke. Schaghticoke will explore a new schedule to increase educational offerings and opportunities.</p> <p>Dr. Paddyfote is requesting a task force to look at enrollment trends. The task force will also examine grade level configurations related to facility utilization. Dr. Paddyfote recommends that the Strategic Plan Update be delayed one year to engage the consultant.</p> <p>Budget drivers for the 2012-13 budget are salaries, fringe benefits and Special Education. The salaries will increase \$712,124, fringe benefits will increase \$742,150 and Special Education will increase \$480,227.</p> <p>Dr. Paddyfote said the district might wish to request funds from the capital reserve account and the medical reserve account. She noted that she suggested to Mr. Calhoun that he identify the cost for the replacement of the 40 year old boiler at Hill & Plain and for full locker replacement at Schaghticoke in his capital budget. She also noted that the "new" high school and middle school buildings are 11 years old.</p> <p>Dr. Paddyfote's total operating and capital budget request is \$58,957,553 for a 3.08% increase over the 2011-12 budget.</p> <p>Dr. Paddyfote thanked all those who worked to prepare this budget and noted that good things are happening at the schools every day.</p>	
3.	<p>Discussion of the 2012-2013 School Budget including, but not limited to, Elementary Schools and the Intermediate School</p> <p>Hill & Plain Elementary School Northville Elementary School John Pettibone School</p> <ul style="list-style-type: none"> • Dr. Sandra Nadeau presented the budget for Hill & Plain and thanked the Board for its past 	<p>Discussion of the 2012-2013 School Budget including, but not limited to, Elementary Schools and the Intermediate School</p> <p>Hill & Plain Elementary School Northville Elementary School John Pettibone School</p>

support. She said the full day kindergarten, which is part of the schools' strategic plan, will prepare the students to compete and excel in an everchanging world. Full day kindergarten allows the teachers to teach the students at the different rates they learn and in different ways. It also allows the children time to play and socialize.

- Mrs. Murray spoke on the literacy program which is a main focus at the elementary schools. This helps align the curriculum to the Common Core State Standards and Strategy Five of the New Milford Schools' Strategic Plan. The routines for reading and writing are followed in each classroom. Teachers are now able to address every child's different needs working with the literacy coach.
- Mrs. Kelleher spoke about the importance of the coaches. She noted with the coaches, teaching becomes centralized, aligned and coordinated. The coaches have a direct impact on the curriculum and student learning. They allow for consistency in instructional practices. They also look at the current materials to ensure they meet state standards and they analyze data across the school buildings. They have helped develop a system for teachers to learn from one another.
- Dr. Tomasello thanked the Board for allowing him to remain another year as Principal. He said the literacy effort is a primary focus to help develop lifelong learners. The coaches articulate vertically among grades and maintain a high level of professional development which is part of Strategic Plan Six: to maintain and attract good teachers.
- Mr. Shaffer asked about the down time on the copy machines and Dr. Nadeau said teachers can use the Main office copier if necessary. Mrs. Murray said the most they were down this past year was three days. Mrs. Kelleher said the

copiers might be down short periods. Dr. Tomasello said there is never a full day when the machines are down and usually when they are down it is due to a paper jam.

- Mr. Lawson asked why there was no expenditure for Saxon Math materials and Dr. Nadeau said the kindergarteners use Saxon Math.
- Mr. Shaffer asked about line 641 new textbooks, if the number was a guess and Dr. Nadeau said the books have already been approved, that these were guided reading books; they are kept for years until they are too frayed to re-use.
- Mrs. Faulenbach asked how the school libraries were and Mrs. Murray said Northville was doing well as it had a larger budget last year.
- Mr. Shaffer asked what classroom libraries were and Dr. Nadeau said the schools do not use a lot of hard-bound books or textbooks at this age/grade level. She also noted each student had a book basket of leveled reading books (books they can read independently). She noted, many times the very young children have picture books with one or two words on a page.
- Mrs. Celli Rigdon asked about the \$230,000 expenses for teachers this year versus the Superintendent's request for \$350,000 next year and Dr. Paddyfote noted that the budget would pay for all six kindergarten teachers because the Education Jobs grant funded them for one year only.

Sarah Noble Intermediate School

- Mr. Lawson asked about Saxon at Sarah Noble and Dr. Tomasello said they have used Everyday Math this year with no problems, so there has been no need for Saxon.
- Mr. Shaffer suggested that in regard to 641, new books, someone should contact the publisher's rep to get a cost proposal before the books are ordered. He noted the cost of textbooks goes up during the school year and

Sarah Noble Intermediate School

	<p>getting this proposal would help nail down the cost. He also said if a relationship is established often the teacher's edition and supplies are free and shipping and handling would be less. In regard to 642, used books, he suggested contacting a used book company to bargain for used books.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked what PBIS training was and Dr. Tomasello said it is Positive Behavior Intervention Support and 10 people would be trained by Education Connection. • Mrs. Celli Rigdon asked if the current year's transfer of funds was going to outfit the rooms at Hill and Plain with the Smartboards why there was a request in capital. Dr. Nadeau said it was to outfit other areas in the building for the benefit of all the children. • Mrs. Shook asked if there was training provided for the Smartboards and Dr. Nadeau said there was a teacher at the school who went through the training and also professional development opportunities. 	
4.	<p>Opportunity for the Public to be Heard</p> <ul style="list-style-type: none"> • Pam Lavender, a mother of three students who have gone through the schools, said she normally has no problems supporting the budget, but this year she has reservations. She said the morale in the schools is low and people are angry. She suggested that the confidence in the school district needs to be restored. • Robin Renner, a Bethel resident who teaches at Schaghticoke, said she is supportive of the district technology plan and said it only enhances what teachers are already doing. 	Opportunity for the Public to be Heard
5.	<p>Recessed to Wednesday, January 18, 2012</p> <p>The meeting recessed at 8:11 pm</p>	Recessed to Wednesday, January 18, 2012

**New Milford Board of Education
Budget Hearing & Meeting Minutes
January 17, 18, 24 & 25, 2012
Sarah Noble Intermediate School Library Media Center**

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**Budget Hearing Minutes
January 18, 2012
Sarah Noble Intermediate School Library Media Center**

	<p>Mrs. Wendy Faulenbach, Chairperson Mr. Tom Brant Mr. David Lawson Mr. Thomas McSherry Mr. Dan Nichols Mrs. Lynette Celli Rigdon Mr. David Shaffer Mrs. Daniele Shook Mr. William Wellman</p>
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Also Present:	<p>Dr. JeanAnn C. Paddyfote, Superintendent of Schools Mr. Daniel DiVito, Director of Information Technology Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Accounting Manager Mr. John Calhoun, Facilities Manager Mrs. Adele Johnson, Director, Pupil Personnel and Special Services Mr. Greg Shugrue, Principal, New Milford High School Mrs. Dana Ford, Principal, Schaghticoke Middle School</p>
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1.	<p>Pledge of Allegiance The meeting of the New Milford Board of Education was reconvened at 7:00 pm. The Pledge of Allegiance immediately followed.</p>	Pledge of Allegiance
2.	<p>Discussion of the 2012-2013 School Budget including, but not limited to, Middle School, High School and the Department of Instruction</p> <p>Schaghticoke Middle School</p> <p>Mrs. Ford began her presentation by introducing the members of her faculty in attendance, noting that middle school teachers are extraordinary. She noted that this budget is flat and similar to last year. She highlighted new programs, noting that they follow the Scientific Research Based Intervention (SRBI). New programs include the math and writing labs available during and after school. A new CMT review for Math and English has had good response. There is a Special Education Homework Club. A Learning Strategies</p>	<p>Discussion of the 2012-2013 School Budget including, but not limited to, Middle School, High School and the Department of Instruction</p> <p>Schaghticoke Middle School</p>

study hall is conducted by a tutor and can be accessed by all students. A new schedule is being looked at for Schaghticoke to better structure time in the day.

Technology is used in the schools and the request in this budget is for laptops. The A+ program has been used as a tutoring tool for Math, English and Science.

- Mr. Wellman asked about the computers and computer instruction and Mrs. Ford said there is a tutor in place to show the students how to access the program and use it appropriately.
- Mr. Wellman asked how long the training took to get a student up to speed on the computers and Mrs. Ford said she did not know but could find out.
- Mr. Shaffer said when his children went to school he supplied them with basic supplies. He asked Mrs. Ford how much money was budgeted for basic supplies and Mrs. Ford said it was between \$35 - \$40,000. Dr. Paddyfote noted the State Board of Education has provided guidance regarding school supplies.
- Mr. Shaffer asked what SRBI based materials were, line 611, and Mrs. Ford said SRBI is a mandate that requires teachers to create interventions for those students who do not understand what is being taught. These funds help meet the needs of at-risk students who don't qualify for special education. There are three intervention tiers, I, II, and III. Tier I starts in the classroom. Tier II might mean meeting with the student for eight to twelve weeks, three times per week. Tier III usually means having one or two students per tutor with all research-based training.
- Mr. Brant asked if this line included more than just materials and Mrs. Ford said it was everything all together.
- Mr. Shaffer asked about co-teachers in the classroom and Mrs. Ford said this year the term is collab. All classes have a collabotative teaching practice. As with SRBI, everyone is responsible for helping each child in each grade.
- Mr. Shaffer asked if someone was absent were

	<p>substitutes hired for these co-teachers and Mrs. Ford said they were because they do perform other duties in the school.</p> <p>New Milford High School</p> <p>Mr. Shugrue said it is an honor to work with the dedicated professionals that have a vested interest in the students at the high school. He said his current budget added the new business teacher which impacted the elective offerings as there are now eight sections of Personal Finance and over 200 students taking the class. This year New Milford High School used capital money to upgrade the Language Lab with over 900 students taking a World Language course. The Electronic Music Lab was also upgraded this year. The literacy coaches impact the school with professional development for teachers.</p> <p>In the proposed budget, there is a request for two tutors for the SRBI initiative. There is also a technology request for Smartboards, as the decision was made to spend the money this year on the two labs. He said there are 86 teaching rooms in the high school and only 25 Smartboards. He also noted that Project Lead the Way, which was a new initiative brought to the Committee on Learning, would help New Milford to be on the forefront of education but would require a technology investment.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked why the All School Musical number was \$27,000 this year but only budgeted for \$15,000 next year. Mr. Miller said it depended on the production and net number after expenses. He also said the revenue goes back into maintaining the theatre. Mr. Shaffer was asking specifically about the cost as he was not seeing a line that was enough to put on the musical and Dr. Paddyfote said the number was spread into several lines, i.e., rentals, object 442. • Mr. Lawson asked if the Pay to Participate formula was the same as this year and Dr. Paddyfote said the fees did not change. Mr. Miller said the numbers are the same, \$75 for 	<p>New Milford High School</p>
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Sarah Noble Intermediate School Library Media Center

	<p>most sports, \$450 for hockey, \$100 for golf, but fees are not duplicated across sports so a student would pay one fee.</p> <ul style="list-style-type: none">• Mr. Lawson asked if the scholarship was a waiver of fees or discounted fee and Mr. Miller said it varies.• Mrs. Shook asked if calculators were purchased (line 731) and Mr. Fitzsimmons said the TI-83 are given to students with need and the TI-84 was a classroom set.• Mr. Shaffer asked which departments had chairs and which had head teachers and Mr. Shugrue said English, Science, Health and World Language had chairs and Math, Art and PE had head teachers. Mr. Shaffer asked about Social Studies and Mr. Shugrue said that was a head teacher.• Mr. Lawson asked what the difference was between the two and Mr. Shugrue said the primary difference was that chairs could assist with evaluations and they had to have an 092.• Mr. Wellman asked what an 092 was and Mr. Shugrue said it is an administrative certification endorsed by the state.• Mr. Brant asked if Guidance had a chair and Mr. Shugrue said he was the one taking on that responsibility, but Guidance works as a team.• Mr. Shaffer asked why the SAT Prep books were budgeted at zero and Mr. Shugrue said they are looking at the SAT Prep course offering. He felt it was unfair that some students were able to take the course while others were not. Therefore, the course would not be offered next year.• Mr. Shaffer asked if \$25,000 was enough for paper and Mr. Shugrue said the high school was making an effort to be greener by using e-mails, and an e-system for progress reports and report cards.• Mr. Shaffer asked when the high school would be visited by NEASC and Mr. Shugrue said it would be spring or fall of 2014.• Mr. Shaffer asked where the rent for the Arion Singing Society hall came from in the budget and Mr. Shugrue said it came from the student	
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	<p>activity account. He noted the hall provides a quiet testing environment free from distractions.</p> <ul style="list-style-type: none"> • Mrs. Celli Rigdon asked what line 111 Dist. Ed. was and Ms. Baldelli said that it was the DECA teacher salary. <p>The meeting recessed at 8:10 pm for a five minute break and reconvened at 8:15 pm.</p> <p>Department of Instruction</p> <p>Dr. Paddyfote said this department was up \$268,000 which included four SRBI tutors and the literacy coaches and math coach. The coaches were previously paid from the Education Jobs Fund.</p> <ul style="list-style-type: none"> • Mr. McSherry asked about the increase in substitute teachers and Dr. Paddyfote said the number is driven by a lot of factors but the actual number is closer to the proposed budget than the number in this year's budget. Ms. Baldelli noted with the new technology and new SRBI initiatives, more training would be needed, requiring subs. • Mr. Shaffer asked how many new curriculum guides were written last year and Dr. Paddyfote said there were 13 approved by the Board. • Mr. Shaffer asked how much money had been budgeted for professional development and Dr. Paddyfote said \$32,000 was in line 1119 and about \$70,000 in Title 2. • Mr. Wellman asked about the computer based instruction and Dr. Paddyfote said the A+ program and Odysseyware were used at Schaghticoke and New Milford High School. 	
3.	<p>Opportunity for the Public to be Heard</p> <ul style="list-style-type: none"> • No participation. 	<p>Opportunity for the Public to be Heard</p>
5.	<p>Recessed to Tuesday, January 24, 2012</p> <p>The meeting recessed at 8:28 pm</p>	<p>Recessed to Tuesday, January 24, 2012</p>

**New Milford Board of Education
Budget Hearing & Meeting Minutes
January 17, 18, 24 & 25, 2012
Sarah Noble Intermediate School Library Media Center**

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**Budget Hearing Minutes
January 24, 2012
Sarah Noble Intermediate School Library Media Center**

Present:	<p>Mrs. Wendy Faulenbach, Chairperson Mr. Tom Brant Mr. David Lawson Mr. Thomas McSherry Mr. Dan Nichols Mrs. Lynette Celli Rigdon Mr. David Shaffer Mrs. Daniele Shook Mr. William Wellman</p>
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Also Present:	<p>Dr. JeanAnn C. Paddyfote, Superintendent of Schools Mr. Daniel DiVito, Director of Information Technology Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Accounting Manager Mr. John Calhoun, Facilities Manager Mrs. Adele Johnson, Director, Pupil Personnel and Special Services</p>
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1.	<p>Pledge of Allegiance The meeting of the New Milford Board of Education was reconvened at 7:00 pm. The Pledge of Allegiance immediately followed.</p>	Pledge of Allegiance
2.	<p>Discussion of 2012-2013 School Budget: Pupil Personnel/Special Education</p> <ul style="list-style-type: none"> Mrs. Adele Johnson gave an overview of the pupil personnel/special education budget including: having students excel in the world and that the worth of every human being is appreciated. Mrs. Johnson cited accomplishments in the program: development of an all-inclusive program for all children; a student out-of-district for years has returned to the high school and is being successful; in cooperation with Litchfield Hills Transition Center, jobs are offered and students become part of the community. Two tuition students are now at the Center; other areas are recognizing what is being done in this district. New Milford High School is offering a social 	Discussion of the 2012-13 School Budget including, but not limited to Pupil Personnel/Special Education.

	<p>program. Hill and Plain School has a program of therapeutic intervention. A self-contained behavioral program is offered at Schaghticoke.</p> <ul style="list-style-type: none"> • The Excel program is widely accepted; parents wait for the lottery to see if their students will be able to be in the program. • New Milford's overall performance has been met for the last two years. • The proposed budget is to continue to meet all requirements, to do state mandated items and what is right for the students. A decrease in state level funding is evident. Students are staying through the high school, between ages 18-21, requiring more services. • To answer a question posed by Mr. McSherry, Mrs. Johnson explained that out-of-district tuition is influenced by placements made by the Department of Children and Families. The budgeted item for placements can increase by 70% if the student is adopted by a New Milford family. • Mrs. Johnson explained that excess costs are not included on the budget presentation page due in part to the newly revised budget format. • Mr. McSherry inquired about item 1291/112. Mrs. Johnson replied this is to accommodate the greater need for substitutes. 	
	<p>Discussion of the 2012-2013 School Budget including, but not limited to Department of Maintenance.</p> <ul style="list-style-type: none"> • Mr. John Calhoun stated that the facilities budget has increased; he called attention to the contractor line and supply line. • The goal is to eliminate the use of chemicals and to implement green cleaning. • Recycling will be increased. Goal is to recycle everything. • School security was reviewed this year: installation of cameras; updating the master key program in all school buildings. • Coordination with the Town includes a new gas card system. • More contracting is being done in-house, realizing a savings. 	<p>Discussion of the 2012-2013 School Budget including, but not limited to Department of Maintenance.</p>

<ul style="list-style-type: none"> • Improvements include installing LED lighting; changing pneumatic systems to digital motion sensors. • A new energy efficient program is being researched with CL&P and Yankee Gas. • Mr. McSherry questioned item 2610/112, non-certified custodial. • Mr. Calhoun's explanation is that more events are scheduled requiring custodial support; these events are not for outside groups and therefore no payment is received for the custodial staff. • Mrs. Rigdon questioned budget item 2620/810 showing plus \$15,000. • Both Mr. Calhoun and Mr. Gregg Miller concurred this was the state permitting charges for example to cover the elevator licensing fee. Mr. Miller will research to determine what is included under that line item. 	
<p>Discussion of the 2012-13 School Budget including, but not limited to Utilities.</p>	
<ul style="list-style-type: none"> • Mr. Gregg Miller explained the three utility items with the greatest budget impact: oil, electricity and natural gas. When checking the price for natural gas, Mr. Miller found it is at a ten-year historical low. Electricity is also decreasing in cost. Oil is still trending up. The oil price is not determined until after the referendum and locked in late in the year. The change in the budget for these three items is a decrease of \$3000. • Mr. Nichols inquired about switching more to natural gas. • Mr. Calhoun noted that any facility that can burn natural gas is using it; not all buildings have pipelines nearby. • Mr. Shaffer questioned the procedure for purchasing oil. • Mr. Miller stated the purchase of oil is coordinated through the Town. 	<p>Discussion of the 2012-13 School Budget including, but not limited to Utilities.</p>
<p>Discussion of the 2012-13 School Budget including but not limited to Department of General Administration.</p>	<p>Discussion of the 2012-13 School Budget including, but not limited to Department of General</p>

	<ul style="list-style-type: none"> • Mr. Miller noted the General Administration budget represents about 25% of the total 2012-13 budget. The biggest drivers are: medical insurance of approximately \$450,000, and the change in the first year of the early retirement incentive program. Those two items represent two-thirds of the million dollar increase. Medical insurance has increased about 7%, which is less than the insurance consultant predicted earlier. • Mr. Miller answered Mrs. Faulenbach's question regarding the medical line. The line represents an actual calculation of allocation rates times the census on payroll as of November. Employee payments are then deducted. • Mrs. Rigdon questioned budget item 2810/339. Dr. Paddyfote referred to her overview recommendation to the Board to review school enrollment and hire a consultant to facilitate recommendations regarding school building utilization K-8. Over the last eight years, enrollments have declined; enrollment at two elementary schools has gone below 500. A decision has to be made based on good data – can we afford three K-3 schools? • Mr. Shaffer inquired as to a 'bubble' coming through the district. Mr. Miller noted that has been taken into account in the overall trends. • Mrs. Faulenbach asked about the amount in the medical reserves. Mr. Miller reported as of June 30, 2011, the reserves total \$6,753,742. • Mr. Lawson inquired as to the amount required by law to be maintained in the reserve account. Mr. Miller will get the formula from the fiscal director. 	Administration
	<p>Discussion of the 2012-13 School Budget including, but not limited to Capital.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach requested the facilities capital report and then technology. <p>Capital: Facilities</p>	<p>Discussion of the 2012-13 School Budget including but not limited to Capital.</p>

- Mr. Calhoun reported that last year's facilities capital budget was \$423,000; this year it is \$253,300. All items are selected to keep buildings running efficiently and safe by continuing initiatives i.e. air conditioner(s), window blinds, replacing light bulbs, continuing lighting retrofits, an engineering study for East Street electricity and heating, continue digital controls, air handling controls, master clock upgrade, equipment maintenance and/or replacement of four-wheel drive vehicles.
- Mrs. Faulenbach inquired about the budget item for lockers of \$60,000. Mr. Calhoun plans to replace lockers in three phases with in-house staff; if all lockers were done in one year it would require more staff.
- When asked by Mrs. Faulenbach about lockers at Schaghticoke, Mr. Calhoun noted some lockers are original; they are four and a half feet tall and six inches wide making them not functional with today's backpacks.
- Mr. Brant asked about doing the replacement over one summer. Mr. Calhoun agreed it could be done if more staff was available.
- Mr. Wellman questioned the engineering study for East Street if the district may be looking at decreasing the need for facilities. This expenditure should be delayed until information is received from the consultant. Mr. Calhoun agreed that coordination is required before deciding on a plan of action; before proceeding, a clear focus is required.

Boiler replacement at Hill and Plain

- Mr. Calhoun explained the boiler replacement is included in Appendix II as a 'heads up'. The boilers at Hill and Plain School are over 40 years old and are less efficient. The boiler room has asbestos, which needs abatement, which has to be done when no children are in the building. Savings would be realized through the installation of new boilers. The purchase of the boilers could be realized with

use of capital reserves.

- Mrs. Rigdon asked for the prediction of savings in oil? Mr. Calhoun estimated between 15-20%; with other controls and savings, it could increase.
- Mrs. Faulenbach commented that the boiler issue has been discussed in the past. These projects must go forward over the summer. Mr. Calhoun, in agreement, stated the need for specifications to be created. Boilers do not have to be completed by September 1st because of the location of the boiler room but asbestos has to be accomplished when there are no children in school.
- Mrs. Faulenbach suggested the Board could authorize the Chair to go before the Town Council and Board of Finance. If all goes smoothly, there will be a few months before the replacement goes forward. The next meeting of the Board, January 25, will have all Board business; the Board can consider authorizing the chair at that session. Mr. Lawson urged fixing the issue on our terms, but not in a crisis situation.
- Mr. Shaffer asked for the efficiency of the boilers. Mr. Calhoun noted age does not correlate to efficiency. Schaghticoke is running at 95% efficiency at 30-35 years of age. Burners run at higher efficiency than boilers. New boilers could be half the size of the current ones.
- Mrs. Rigdon expressed hesitancy in being able to complete the installation over the summer having seen the delays with the parking lot at Hill and Plain.
- Mr. Calhoun commented this project is different, not requiring Planning and Zoning permits; this is an engineering system being replaced in the existing boiler room.
- If the lockers are included in the request for reserves, the budget line for lockers (\$17,500) can be removed.
- Mrs. Faulenbach explained the boilers could have been included in the budget, but are placed in the Appendix for separate

	<p>consideration.</p> <ul style="list-style-type: none"> • Mr. Shaffer inquired as to the time for asbestos removal. • Mr. Calhoun estimated between 2-3 weeks. The boilers need to be specially manufactured; asbestos can be removed during that time. • Mr. Lawson asked about the lead time for asbestos personnel. • Mr. Calhoun explained that the asbestos would be by bid; once the bid is approved, the asbestos companies will schedule the job knowing that it cannot be done when the school is occupied. <p>Capital: Technology</p> <ul style="list-style-type: none"> • Mr. DiVito explained the current technology budget is \$392,000, laying the groundwork for new technology. Classrooms are turned into computer labs with new equipment being installed. This year, 50 new Smartboards were purchased; more to be acquired; the goal is for 95-100% of classrooms having Smartboards. The high school is lagging with Smartboard acquisition; the goal is to have the high school in line with other schools. • Mr. McSherry inquired if replacement of computers would become a recurring expenditure; also he asked about the lifespan of Smartboards. • Mr. DiVito commented Smartboards are more like TVs with a lifespan of between 5-10 years; the projector bulbs require replacement after about 6000 hours at a cost of \$500/each. Further, Mr. DiVito noted that Smartboards are driven by information coming with them. • Mrs. Shook asked if eknow boards were considered rather than Smartboards. • Mr. DiVito noted that eknow boards use transistor pens that are very sensitive; Smartboards are less expensive than eknow boards. • Mrs. Rigdon asked if Smartboards help with special education. • Mrs. Adele Johnson explained that special education students learn through different 	
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	<p>modalities; Smartboards open up visual activities.</p> <ul style="list-style-type: none"> • Mrs. Shook asked about training for teachers on Smartboards. • Mr. DiVito replied that a plan for training is being organized working with local vendors. Key staff members will be sent out-of-district and then share information with the staff. • Mr. Lawson wanted to know the status of PCs throughout the district. • Mr. DiVito reported computers were replaced 2-3 years ago; the district is continuing with replacement of computers. With the wireless infrastructure, laptops will be used in classrooms. • Mrs. Faulenbach opened up the meeting for questions from Board members. 	
3.	<p>Opportunity for the Public to be Heard</p> <ul style="list-style-type: none"> • Mrs. Eileen Mero, 1 Tory Lane, urged the Board to consider replacing the .4 nurse at Sarah Noble that had been removed from the budget. Childrens' needs are increasing; more requirements are mandated. The cost for the .4 nurse is not significant in the budget; it is very significant in the nurse's room. 	Opportunity for the Public to be Heard
4.	<p>Recessed to Wednesday, January 25, 2012</p> <p>The meeting recessed at 8:30 pm</p>	Recessed to Wednesday, January 25, 2012

**New Milford Board of Education
Budget Hearing & Meeting Minutes
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Sarah Noble Intermediate School Library Media Center**

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**Budget Adoption Meeting Minutes
January 25, 2012
Sarah Noble Intermediate School Library Media Center**

Present:	<p>Mrs. Wendy Faulenbach, Chairperson Mr. Tom Brant Mr. David Lawson Mr. Thomas McSherry Mr. Dan Nichols Mrs. Lynette Celli Rigdon Mr. David Shaffer Mrs. Daniele Shook Mr. William Wellman</p>
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Also Present:	<p>Dr. JeanAnn C. Paddyfote, Superintendent of Schools Mr. Daniel DiVito, Director of Information Technology Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Accounting Manager Mr. John Calhoun, Facilities Manager Mrs. Adele Johnson, Director, Pupil Personnel and Special Services Mr. Greg Shugrue, Principal, New Milford High School Mrs. Dana Ford, Principal, Schaghticoke Middle School Mr. Len Tomasello, Principal, Sarah Noble Intermediate School Dr. Sandra Nadeau, Principal, Hill and Plain Elementary School Dr. Paula Kelleher, Principal, John Pettibone Elementary School Mrs. Susan Murray, Principal, Northville Elementary School Mr. Lance Pliego, Director of Athletics, New Milford High School</p>
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1.	<p>Call to Order Pledge of Allegiance The meeting of the New Milford Board of Education was reconvened at 7:00 pm. The Pledge of Allegiance immediately followed.</p>	<p>Call to Order Pledge of Allegiance</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> Josh Elliot, a teacher at New Milford High School, encouraged funding for different technologies including open source management. 	<p>Public Comment</p>
3. A.	<p>Discussion and Possible Action Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p>	<p>Discussion and Possible Action Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p>

	<p>Mr. Nichols moved to approve Exhibit A: Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of January 25, 2012, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Wellman asked if Mr. Flanagan's retirement could be taken as a separate issue, and asked if he was being paid through June and was still an employee of the school system. Dr. Paddyfote said he is on a medical leave of absence until his retirement in June. • Mrs. Faulenbach said the motion would remain as a whole. • Mr. Wellman asked about the medical leave of absence and Dr. Paddyfote said due to HIPPA rules all she could say was he was on a medical leave of absence. <p>The motion passed unanimously.</p>	<p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence</p>
<p>B.</p>	<p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-642 2. Budget Position as of December 31, 2011 <p>Mr. Nichols moved to approve the monthly reports: Purchase Resolution D-642 and Budget Position as of December 31, 2011, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> • Mr. Nichols asked the status of the budget and Mr. Miller said the available money as of December 31st was \$6,245,689 which is trending behind this point last year. He will start forecasting in February but does not expect any problematic accounts. • Mr. Lawson asked about the energy accounts with the warmer than normal weather. Mr. Miller said if the oil usage is the same as usual, the cost will be about \$20,000 more because the lock-in price is \$2.92 versus the \$2.79 budgeted. <p>The motion passed unanimously.</p>	<p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-642 2. Budget Position as of December 31, 2011 <p>Motion made and passed unanimously to approve the monthly reports: Purchase Resolution D-642 and Budget Position as of 12/31/11</p>
<p>C.</p>	<p>Gifts & Donations</p> <ol style="list-style-type: none"> 1. Exhibit B: PTO Gifts & Donations 	<p>Gifts & Donations</p> <ol style="list-style-type: none"> 1. Exhibit B: PTO Gifts & Donations

<p>D.</p>	<p>Mr. Lawson moved to approve Exhibit B: PTO Gifts & Donations for John Pettibone Elementary School in the amount of \$1,950, Sarah Noble Intermediate School in the amount of \$1,800 and Northville Elementary School in the amount of \$1,700, seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> Mr. Lawson said he was grateful for the PTO contributions. <p>The motion passed unanimously.</p> <p>Adoption of the 2012-2013 Board of Education Budget</p> <p>Mrs. Faulenbach explained that a main motion needed to be made and then amendments of increases or reductions were made from the main motion. She said usually if there was a suggested increase in the budget than an equal decrease was looked at.</p> <p>Mr. Nichols moved to approve the Superintendent's proposed 2012-2013 budget in the amount of \$58,957,553, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> Dr. Paddyfote noted that the information asked for by Board members throughout the budget process was at each member's place. Mr. DiVito answered Mr. Wellman's question about how long it took for students to learn how to go on-line for the A+ program and he said it was about one hour. Mr. Calhoun answered Mrs. Rigdon's question re: 2620/810 which is budgeted for \$5480 for next year while being budgeted for \$15,000 this year and that was for permits and the high school sewer assessment. He said the budgeted amount on this line in 2012-2013 is for permits only. The sewer benefit assessment was moved to the high school. <p>Mr. Shaffer moved to amend the Superintendent's proposed budget by increasing it in the amount of \$2,610 to hire department chairs in the Math and Social Studies departments that currently have</p>	<p>Motion made and passed unanimously to approve Exhibit B: PTO Gifts & Donations</p> <p>Adoption of the 2012-2013 Board of Education Budget</p> <p>Motion made and seconded to approve the Superintendent's proposed 2012-2013 budget in the amount of \$58,957,553.</p> <p>Motion made and passed to amend the Superintendent's proposed budget by increasing it in the amount of \$2,610 to hire department chairs in the Math and</p>
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[illegible]

<p>Department of Instruction 2212/322, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> • Mr. Shaffer noted that the request in the budget for the curriculum updates was \$74,900 but since the Excel spreadsheet with actual costs stated \$72,371 he is really not changing anything. • Mr. Lawson said he is reluctant to support the reduction since some curriculum are sorely out of date, but will since it's such a modest decrease. • Mrs. Faulenbach said she would support this because it doesn't have a big impact overall. <p>The motion passed unanimously.</p> <p>Mr. Wellman moved to amend the Superintendent's proposed budget to add \$17,200 for a consultant/coach to develop a plan to integrate on-line education and virtual textbooks into the High School program, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked if this was a capital request and Mr. Wellman said it was a request for the High School budget. • Mr. McSherry asked where the \$17,200 number was coming from and Mr. Wellman said he would plan to eliminate the consultant to work on the enrollments since technology was more of a pressing need. • Mr. Lawson asked where one would search for such a consultant and Mr. Wellman said he was confident that consultants are available and a list could be generated with little effort. • Mr. Nichols asked how it might impact what Mr. DiVito is doing. He said he felt the district was moving in this direction already with the Technology Committee and said he felt the district needed to be sure it had the infrastructure to do this first. • Mr. Lawson said he felt the Board needed to make decisions about technology and last year made an investment in that. He said 21st century skills meant building websites and not 	<p>by \$2,610 by removing that amount from the Department of Instruction 2212/322.</p> <p>Motion made and failed to amend the Superintendent's proposed budget to add \$17,200 for a consultant/coach to develop a plan to integrate on-line education and virtual textbooks into the High School program.</p>
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	<p>studying from one.</p> <ul style="list-style-type: none"> • Mr. Nichols said he considered Mr. DiVito to be the consultant for technology. Mr. Wellman noted that students could learn 21st century skills on-line – including how to construct a website. He also noted that at the previous board meeting, the administration was asked not to spend time on technology which is why he was suggesting a consultant. He noted that once students graduate from high school they will be forced to become on-line learners for the rest of their lives. • Mrs. Faulenbach said she disagreed with the consultant approach but wanted to allow the Technology Committee to come up with a long range plan which could be integrated successfully. • Mrs. Rigdon said a coach would be hired after the plan is established and so she would not support the amendment. <p>The motion failed 1-8.</p> <p>Aye: Wellman No: Brant, Faulenbach, Lawson, McSherry, Nichols, Rigdon, Shaffer, Shook</p> <ul style="list-style-type: none"> • Mr. Shaffer said he was concerned about the school system providing pens, pencils and notebooks to students at the 7th and 8th grade level and had received the memo from the Commissioner of Education. He said he made phone calls to friends that taught at the middle school level and they did not interpret this memo that way. <p>Mr. Shaffer moved to amend the Superintendent's proposed budget by reducing \$5,000 from all 611 lines at Schaghticoke Middle School leaving about \$5,000 for those in need, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Shaffer said he is not taking anything out of the budget other than pens, pencils and notebooks. • Mr. Nichols asked if Mr. Shaffer was 	
		<p>Motion made and failed to amend the Superintendent's proposed budget by reducing \$5,000 from all 611 lines at Schaghticoke Middle School leaving about \$5,000 for those in need.</p>

	<p>suggesting this funding come from the parents and Mr. Shaffer said he was.</p> <ul style="list-style-type: none"> • Dr. Paddyfote reminded the Board that this issue came up as a result of PTO representatives coming to the schools to complain about the lists of supplies that teachers were asking parents to purchase for their children. • Mrs. Shook asked if the intent was that this be removed only at Schaghticoke and Mr. Shaffer said yes. He said by middle school, most kids should be more responsible to keep their stuff. • Mrs. Faulenbach said the Board has had parents approach them about supplies and the burden on families, especially those on free and reduced lunch. • Mr. Nichols added that not all families that are facing economic hardship apply for or qualify for free and reduced lunch. • Mrs. Rigdon said she too had read the memo and wondered if it implied an obligation on the Board's part and could a parent cause some legal trouble. Mr. Lawson said the memo was meant only about general items such as that used by all, not what one child should use. • Mr. McSherry said this issue came up four years ago and the State was obviously getting enough complaints that they tried to put a stop to it. He said in the scheme of a \$58 million budget, \$5,000 was insignificant. <p>The motion failed 3-6.</p> <p>Aye: Mr. Lawson, Mr. Shaffer, Mrs. Shook No: Mr. Brant, Mrs. Faulenbach, Mr. McSherry, Mr. Nichols, Mrs. Rigdon, Mr. Wellman</p> <p>Mr. Lawson moved to amend the Superintendent's proposed budget to add \$46,864 to eliminate pay to participate, seconded by Mr. Brant.</p> <ul style="list-style-type: none"> • Mr. Lawson said he has never liked pay to participate. • Mrs. Faulenbach asked to clarify that this would reduce income and therefore increase 	<p>Motion made and failed to amend the Superintendent's proposed budget to add \$46,864 to eliminate pay to participate.</p>
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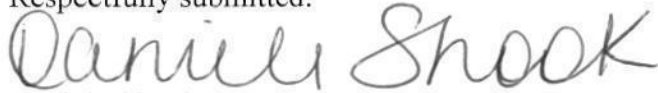
the budget and Mr. Miller said it would.

- Mr. Lawson said people have hardships and yet sports are an important part of an education so students should not be limited by finances to participate.
- Mr. Nichols said athletics is an essential part of education but the Board really needs to provide the education part first. He noted there are organizations that fund scholarships for students in need.
- Mr. Brant asked if other extracurricular programs were charged and Dr. Paddyfote said it was only sports.
- Mr. Lawson said there is no way to measure how many students cannot participate or do not participate because of the fee.
- Mr. Wellman asked how many students play sports versus how many could play sports. Mr. Pliego said the spring sports season has not yet begun but there are currently 500 unique athletes. He said the number over the last 10 years has remained consistently around 670 to 720.
- Mr. Lawson said if even 10 students have dropped out of sports due to this fee that is 10 that could perhaps be better students as research has shown that extracurricular activities help students do better in schools.
- Mr. McSherry noted that the high school enrollment has decreased and also that most students who have played sports since they were kids recognize the huge discount of paying only \$75 per year for sports.
- Mr. Wellman said if there was a proposal that every student should take a sport he would seriously consider that and would be in favor of eliminating pay to participate.
- Mrs. Faulenbach said she did not feel \$75 was too much for participation in sports.
- Mr. Brant said he was against pay to participate and if money could be found in the budget he would eliminate it.
- Mrs. Shook noted that everything was free when she went to school and said this would only amount to a .08% increase.

<p>The motion failed 4-5.</p> <p>Aye: Mr. Lawson, Mrs. Rigdon, Mr. Shaffer, Mrs. Shook No: Mr. Brant, Mrs. Faulenbach, Mr. McSherry, Mr. Nichols, Mr. Wellman</p> <p>Mr. Nichols moved to amend the Superintendent's proposed budget by eliminating \$5,352 from the magnet school tuition, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Nichols said he felt the magnet school was a great idea but was in effect a private school which should not be paid for by New Milford. • Mr. Lawson asked Mr. Nichols if he was going to propose cuts equaling \$46,000 because a member of the Board said they would eliminate pay to participate if so. Mr. Nichols said he was not in favor of doing that. • Mr. Nichols said this is a great school system and students should not be allowed to go elsewhere on our dime. • Mrs. Faulenbach asked if there would be any other savings if this were done and Mr. Miller said not at this time because we are obligated to provide transportation to get the kids through to 5th grade. He noted that this system shares a bus with Brookfield at this point which costs about \$26,000. • Dr. Paddyfote noted that there would always be open choice seats and parents could apply, which would mean New Milford would have to pay the tuition. • Mrs. Rigdon asked if transportation had to be provided and Dr. Paddyfote said as long as New Milford was a partner it did. • Mrs. Faulenbach said the magnet school was something to look at but not during the budget hearings. • Mr. Shaffer asked what the percentage increase would be if this cut were made and Mr. Miller said the increase would go from 3.08% to 3.07%. • Mr. Lawson noted that the magnet school has 	<p>Motion made and failed to amend the Superintendent's proposed budget by eliminating \$5,352 from the magnet school tuition.</p>
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	<p>evolved over the years and parents are very passionate about how well their children have done at it. Also, the schools have talked about differentiated education and the magnet school is differentiated.</p> <ul style="list-style-type: none"> • Mrs. Shook said she would abstain from this vote as she did not have enough information on it. <p>The motion failed 1-6-2.</p> <p>Aye: Mr. Nichols No: Mrs. Faulenbach, Mr. Lawson, Mr. McSherry, Mrs. Rigdon, Mr. Shaffer, Mr. Wellman Abstain: Mr. Brant, Mrs. Shook</p> <p>The meeting recessed at 8:39 pm for a brief break and reconvened at 8:47 pm.</p> <ul style="list-style-type: none"> • Mrs. Rigdon said she has tried to find cuts but is unable to do so in this budget. • Mrs. Faulenbach said the boiler and locker replacements are not warned on this agenda and she suggested those items go before the Operations Sub-Committee. • Mr. Wellman asked what percentage the salaries were in the budget and Mr. Miller said the salaries and fringe benefits were about 77%. • Mr. McSherry said this is an excellent budget and everyone must keep in mind that the health insurance increase makes up 1% of this budget. • Mrs. Faulenbach said everything has been tried to reduce expenses including a 0% increase for teachers, energy savings and retirement incentives. She said she will support this budget. <p>The vote on the [main] motion as amended to approve the budget of \$58,957,553 passed unanimously.</p>	
4.	<p>Adjournment</p> <p>Mr. McSherry moved to adjourn the meeting at 8:57 pm, seconded by Mr. Nichols and passed unanimously.</p>	<p>Adjournment</p> <p>Motion made and passed to adjourn the meeting at 8:57 pm.</p>

Respectfully submitted:

A handwritten signature in cursive script that reads "Daniele Shook". The signature is written in dark ink and is positioned above the printed name and title.

Daniele Shook

Secretary

New Milford Board of Education

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Regular Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut
February 14, 2012

**As of February 10, 2012

ACTION ITEMS

A. Personnel

1. CERTIFIED STAFF

a. RESIGNATIONS

1. **Mrs. Kimberley Ross**, Math Teacher, Schaghticoke Middle School

Move that the Board of Education accept the resignation of **Mrs. Kimberley Ross** as a Math Teacher at Schaghticoke Middle School effective June 30, 2012.

Personal Reasons

2. CERTIFIED STAFF

b. APPOINTMENTS

1. None

3. NON-CERTIFIED STAFF

a. RESIGNATIONS

1. None

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

1. ****Mrs. Jean Wiltshire**, Special Education Paraeducator, New Milford High School

Move that the Board of Education appoint **Mrs. Jean Wiltshire** as a Special Education Paraeducator at New Milford High School effective February 15, 2012. (typo in name)

Hire Rate: \$12.79 per hour

Job Rate: \$13.12 per hour

Replace: J. Palmer

5. SUBSTITUTES

a. APPOINTMENTS

1. ****Mr. Sean Bratton**, Substitute Teacher

Move that the Board of Education appoint **Mr. Sean Bratton** as a Substitute Teacher effective February 14, 2012.

Education History:

BS: SUNY Albany

Major: Atmospheric Science & Meteorology

MS: Stony Brook University

Major: Marine and

Atmospheric Science

2. ****Mr. Paul Chayka**, Substitute Teacher

Move that the Board of Education appoint **Mr. Paul Chayka** as a Substitute Teacher effective February 14, 2012.

Education History:

BS: Alfred University

Major: Ceramic Engineering

MS: Alfred University

Major: Ceramic Engineering

<p>3. **Ms. Valerie Culbertson, Substitute Teacher <u>Move</u> that the Board of Education appoint Ms. Valerie Culbertson as a Substitute Teacher effective February 14, 2012.</p>	<p><i>Education History:</i> BA: UConn Major: Liberal Arts MFA: University of Hartford Major: Painting</p>
<p>4. **Ms. Shellie DeLaurentis, Substitute Teacher <u>Move</u> that the Board of Education appoint Ms. Shellie DeLaurentis as a Substitute Teacher effective February 14, 2012.</p>	<p><i>Education History:</i> BS: SUNY Albany Major: Atmospheric Science MS: Stony Brook University Major: Marine and Atmospheric Science</p>
<p>5. **Ms. Emily Fiscella, Substitute Teacher <u>Move</u> that the Board of Education appoint Ms. Emily Fiscella as a Substitute Teacher effective February 14, 2012.</p>	<p><i>Education History:</i> BA: WCSU Major: Psychology</p>
<p>6. **Ms. Victoria Giudice, Substitute Teacher <u>Move</u> that the Board of Education appoint Ms. Victoria Giudice as a Substitute Teacher effective February 14, 2012.</p>	<p><i>Education History:</i> BS: CCSU Major: Physical Education</p>
<p>7. **Mr. David Green, Substitute Teacher <u>Move</u> that the Board of Education appoint Mr. David Green as a Substitute Teacher effective February 14, 2012.</p>	<p><i>Education History:</i> BA: Univ. of Warwick UK Major: English Literature MA: Inst. of US Studies, London Univ. UK Major: American Literature PhD: Brown University Major: American Literature Adv. Cert. New York Univ. Major: Strategy & Leadership</p>
<p>8. **Mr. Anthony Provenziale, Substitute Teacher <u>Move</u> that the Board of Education appoint Mr. Anthony Provenziale as a Substitute Teacher effective February 14, 2012.</p>	<p><i>Education History:</i> BA: Fordham University Major: Political Science</p>
<p>9. **Ms. Margaret Trott, Substitute Teacher <u>Move</u> that the Board of Education appoint Ms. Margaret Trott as a Substitute Teacher effective February 14, 2012.</p>	<p><i>Education History:</i> BA: Messiah College Major: English Literature MS: SUNY Univ. at Albany Major: Adolescent Education</p>
<p>6. ADULT EDUCATION STAFF</p>	
<p>a. RESIGNATIONS</p>	
<p>1. None</p>	
<p>7. ADULT EDUCATION STAFF</p>	
<p>b. APPOINTMENTS</p>	
<p>1. Mr. Robert Norlander, Security Guard, Adult Education, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Robert Norlander as a Security Guard for Adult Education at New Milford High School effective February 15, 2012.</p>	<p>Hourly Rate: \$12.00</p>
<p>8. BAND STAFF</p>	

a. RESIGNATIONS

1. None

9. BAND STAFF

b. APPOINTMENTS

1. None

10. COACHING STAFF

a. RESIGNATIONS

1. **Mr. Cody Norlander**, Boys' Head Tennis Coach, New Milford High School
Move that the Board of Education accept the resignation of **Mr. Cody Norlander** as Boys' Head Tennis Coach at New Milford High School effective January 27, 2012.

Personal Reasons

2. ****Ms. Kristen Stolle**, Girls' Tennis Coach, New Milford High School
Move that the Board of Education accept the resignation of **Ms. Kristen Stolle** as Girls' Tennis Coach at New Milford High School effective February 7, 2012.

Personal Reasons

3. **Ms. Mary Van Doren**, Varsity Boys' Swimming Coach, New Milford High School
Move that the Board of Education accept the resignation of **Ms. Mary Van Doren** as Varsity Boys' Swimming Coach at New Milford High School effective February 1, 2012.

Personal Reasons

11. COACHING STAFF

b. APPOINTMENTS

1. **Mr. James Carmellini**, Varsity Boys' Swimming Coach, New Milford High School
Move that the Board of Education appoint **Mr. James Carmellini** as Varsity Boys' Swimming Coach at New Milford High School effective February 15, 2012.

2011-2012 stipend: \$4315
pro-rated from 2/15/12 to end
of season

12. LEAVES OF ABSENCE

1. None



Office of the
Assistant Superintendent

MEMORANDUM

TO: Dr. JeanAnn Paddyfote, Superintendent
FROM: Dr. Maureen E. McLaughlin, Assistant Superintendent
DATE: February 7, 2012
SUBJECT: Textbook Previews – Grades 12

The textbooks listed below will be brought before the Board of Education for adoption at the March meeting. Board members may review these books, which are located in the Assistant Superintendent's office, between the hours of 8:00 a.m. and 4:00 p.m.

Great Speeches of the 20th Century – Bob Blaisdell – Dover Publications

This anthology of speeches includes forty-five of the twentieth century's most memorable and inspirational speeches. Writers and speakers will appreciate this collection, as will any reader seeking historical wisdom and inspiration.

Poetry 180 – Billy Collins – Random House

Inspired by Billy Collins's poem-a-day program with the Library of Congress, Poetry 180 is the perfect anthology for readers who appreciate engaging, thoughtful poems that are an immediate pleasure.

APPROVED FIELD TRIPS

February 2012

<u>School</u>	<u>Grade/Dept</u>	<u>Trip Date</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
SNIS	6	1/7/12	30	2	King Philip Middle School - West Hartford, CT	No	\$0.00
NMHS	Fine Arts-Music	1/13-14/12	30	2	CMEA Northern Regional Festival - New Britain, CT	No	\$30
NMHS	Music	1/21/12	16	1	Amity High School - Woodbridge, CT	No	\$0
NMHS	Fine Arts-Music	1/28/12	16	1	Masuk High School - Monroe, CT	No	\$0
NMHS	Fine Arts-Music	2/4/12	30	2	CMEA All State Auditions - North Haven, CT	No	\$20
NMHS	Fine Arts-Music	2/4/12	16	2	Brookfield High School - Brookfield, CT	No	\$0
SMS	TAG	2/10/12	11	3	Dag Hammarskjold Middle School - Wallingford, CT	No	\$0
SMS	Music	2/16/12	50	11	Mohawk Mountain Ski Area- Cornwall, CT	No	\$25-\$65
NMHS	Science	4/10/12	25	2	Kellogg Environmental Center - Derby, CT	Yes-2	\$0
SMS	Science - 7	4/25/12	25	1	Kellogg Environmental Center - Derby, CT	Yes-1	\$0
HPS	1	4/25/12	127	16	Warner Theater - Torrington, CT	No	\$0
SMS	Science - 7	5/15/12	25	1	Squantz Pond State Park - New Fairfield, CT	Yes-1	\$0
NMHS	Science	5/18/12	25	1	Kellogg Environmental Center - Derby, CT	Yes-1	\$0
JPS	3	5/31/12	96	19	State Capitol Building - Hartford, CT	No	\$0
HPS	1	6/6/12 & 6/7/12	127	20	Flanders Nature Center - Woodbury, CT	No	\$17
NES	1	6/8/12 & 6/11/12	116	19	Flanders Nature Center - Woodbury, CT	No	\$10
NMHS	Science	6/25-29/12	25	2	Sherman School - Sherman, CT	No	\$0

**PLEASE FIND # 11 - ITEMS FOR
INFORMATION AND DISCUSSION –
C. TOWN OF NEW MILFORD AUDIT
REPORT DATED JUNE 30, 2011 UNDER
DISTRICT INFORMATION**

**New Milford Board of Education
Facilities Sub-Committee Minutes
February 7, 2012
Lillis Administration Building, Room 2**

GEORGE C. BUCKBEE
TOWN CLERK

gm

2012 FEB -9 P 12:01



NEW MILFORD, CT

Present: Mr. Daniel Nichols, Chairperson
Mr. Thomas McSherry
Mrs. Lynette Celli Rigdon
Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Mr. Daniel DiVito, Director of Technology
Mr. Leo Rogoza, Assistant Facilities Manager
Mr. William Knipple, Energy Manager

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 6:30 p.m. by Mr. Nichols.	Call to Order
2.	Public Comment <ul style="list-style-type: none">• None	Public Comment
3.	Discussion and Possible Action A. Energy Education Update <ul style="list-style-type: none">• Mr. William Knipple, Energy Manager, handed out an Energy Program Update. He said the goal of the program, which started in October 2006, is to cut back on energy consumption to save money. Total cost avoidance so far as a result of the program is \$1,916,443. Mr. Knipple's goals for next year are to apply for an Energy Star rating for each of the schools, starting with NMHS, to increase communication of savings per building, including cost avoidance dollars and percentages with staff throughout the district, and to attend the New Teacher Day to introduce the program to new faculty members. He expressed his gratitude to the Facilities staff and district staff for their assistance in making the program work.• Mrs. Celli Rigdon asked what the cost was to run the program. Mr. Knipple estimated it at \$150,000 over the first 4 years of the program	Discussion and Possible Action Energy Education Update

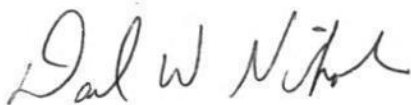
**New Milford Board of Education
Facilities Sub-Committee Minutes
February 7, 2012
Lillis Administration Building, Room 2**

	<p>which is now in its 6th year. This cost was primarily for consultants and software during the start of the program. The only cost for the last year and a half has been Mr. Knipple's stipend.</p> <ul style="list-style-type: none"> • Mr. Nichols thanked Mr. Knipple for his efforts and told him to keep up the good work. 	
B.	<p>Radon Re-inspection Results</p> <ul style="list-style-type: none"> • Mr. Leo Rogoza, Assistant Facilities Manager, stated that the district is required by the state to test the air in 10% of the building space every five years for radon levels. Every school was tested; all passed in full. 	Radon Re-inspection Results
C.	<p>Use of Buildings: Fee Structure Adjustment</p> <ul style="list-style-type: none"> • Mr. Rogoza presented a proposal for a new fee structure for building use. He is hoping to increase revenue to help pay for repairs to the high school theatre and gyms. The department had surveyed 12 other districts regarding their fees. Mr. Rogoza stated that New Milford is on the low end. <p>Mr. McSherry moved to bring the Use of Facilities Fee Schedule to the full Board for approval. Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed 3-0-1. Aye: Mrs. Celli Rigdon, Mr. McSherry, Mr. Nichols Abstain: Mr. Wellman</p>	Use of Buildings: Fee Structure Adjustment
D.	<p>WPA Project Recognition @ the Lillis Administration Building</p> <ul style="list-style-type: none"> • Mr. Rogoza said that the Lillis Building has two murals and a stained glass window that were created as part of the WPA Project during the Great Depression. It had been suggested that a plaque be purchased to note the historic nature of the items. The Committee members agreed that this was a good idea and that no motion was needed to have this done. 	<p>Motion made and passed to bring the Use of Facilities Fee Schedule to the full Board for approval.</p> <p>WPA Project Recognition @ the Lillis Administration Building</p>

**New Milford Board of Education
Facilities Sub-Committee Minutes
February 7, 2012
Lillis Administration Building, Room 2**

<p>E.</p>	<p>Capital Reserve Request Hill & Plain Elementary School Boiler Project and Schaghticoke Middle School lockers</p> <ul style="list-style-type: none"> • Mr. Rogoza stated that the Boiler Project which includes asbestos abatement has been estimated at \$375,000 but that the full engineering report is not coming until next week. • Dr. Paddyfote stated that the issue is time sensitive in order for the request to be put on the Town Council agenda so that the asbestos abatement can take place this summer. She said there is \$875,000 in the account. She recommends the Board request \$450,000 out of capital reserve with the expectation that the boiler project will cost \$375,000 and that the balance will be used for full locker replacement at Schaghticoke. If the boiler project comes in higher, the lockers may be funded lower. The Committee members concurred that the boiler replacement was long overdue. <p>Mr. McSherry moved to bring the Capital Reserve Request for \$450,000 to fund the Boiler Project with asbestos abatement and Schaghticoke Middle School lockers to the full Board for approval. Mr. Wellman seconded the motion. It passed unanimously.</p>	<p>Capital Reserve Request</p> <p>Motion made and passed unanimously to bring the Capital Reserve Request for \$450,000 to fund the Boiler Project with asbestos abatement and Schaghticoke Middle School lockers to the full Board for approval.</p>
<p>4.</p>	<p>Adjourn</p> <p>Mr. McSherry moved to adjourn the meeting at 6:51 p.m. seconded by Mr. Wellman and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 6:51 p.m.</p>

Respectfully submitted:



Daniel Nichols, Chairperson
Facilities Sub-Committee

**New Milford Board of Education
Operations Sub-Committee Minutes
February 7, 2012
Lillis Administration Building, Room 2**

GEORGE C. BUCKBEE
TOWN CLERK

2012 FEB -9 P 12:00

NEW MILFORD, CT

Present: Mr. Thomas McSherry, Chairperson
Mrs. Lynette Celli Rigdon
Mr. David Lawson
Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Gregg Miller, Director of Fiscal Services
Mr. Daniel DiVito, Director of Technology
Mr. Leo Rogoza, Assistant Facilities Manager

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mr. McSherry.	Call to Order
2.	Public Comment <ul style="list-style-type: none">• None	Public Comment
3.	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 3, 2012 <ul style="list-style-type: none">• Ms. Baldelli stated that she would be bringing a revised Exhibit A to the Board of Education meeting on February 14, 2012 as she is processing several substitutes and possible coaches this week. Mr. Lawson moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 3, 2012 to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously. B. Monthly Reports 1. Purchase Resolution D-643 2. Budget Position as of January 31, 2012 3. Request for Budget Transfers	Discussion and Possible Action Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 3, 2012 Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 3, 2012 to the full Board for approval. Monthly Reports 1. Purchase Resolution D-643 2. Budget Position as of January 31, 2012 3. Request for Budget Transfers

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	<ul style="list-style-type: none"> • Mr. Wellman asked what the \$7300 for baseball uniforms covered. Mr. Miller stated it was for pants and jerseys. • Mr. Wellman asked what the \$15,000 mediation agreement covered. Dr. Paddyfote stated that it was a settlement for special education due process. • Mr. Wellman asked for clarification for the \$25,000 administrative unemployment compensation. Mr. Miller stated that it is paid to the State Department of Labor for unemployment insurance. • Mrs. Celli Rigdon asked where the Smartboards were going. Mr. DiVito said to Hill & Plain Elementary School. <p>Mrs. Celli Rigdon moved to bring the monthly reports: Purchase Resolution D-643, Budget Position as of January 31, 2012, and Request for Budget Transfers to the full Board for approval. Motion seconded by Mr. Lawson and passed unanimously.</p>	
C.	<p>Lowe's Toolbox for Education Grant to John Pettibone School</p> <ul style="list-style-type: none"> • Dr. Paddyfote said she was pleased that John Pettibone School had received this grant. <p>Mr. Lawson moved to bring the Lowe's Toolbox for Education Grant to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the monthly reports: Purchase Resolution D-643, Budget Position as of January 31, 2012, and Request for Budget Transfers to the full Board for discussion and approval.</p> <p>Lowe's Toolbox for Education Grant to John Pettibone School</p> <p>Motion made and passed unanimously to bring the Lowe's Toolbox for Education Grant to John Pettibone School to the full Board for discussion and approval.</p>
D.	<p>Sherman Contract</p> <ul style="list-style-type: none"> • Mr. McSherry stated that Sherman student numbers are on the increase and that Sherman is happy to have their cost set for three years. The money goes direct to the Town of New Milford. • Mr. Lawson asked if Sherman had accepted the 	<p>Sherman Contract</p>

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Operations Sub-Committee Minutes
February 7, 2012
Lillis Administration Building, Room 2**

	<p>contract already to which Dr. Paddyfote responded yes. Mrs. Celli Rigdon said that was a condition of bringing it to the Board.</p> <ul style="list-style-type: none"> • Mr. Wellman asked for clarification on paragraph 4. Dr. Paddyfote gave the example of a student being truant in New Milford but not disenrolled by Sherman. Sherman would still have to pay tuition for that student. • Mr. Wellman asked if paragraph 13, the tuition rate, had been agreed upon already. Dr. Paddyfote said yes through the Negotiations Committee. <p>Mr. Lawson moved to bring the Sherman Contract to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p> <p>E. Capital Reserve Request Hill & Plain Elementary School Boiler Project and Schaghticoke Middle School lockers</p> <ul style="list-style-type: none"> • Mr. McSherry stated that no motion needed to be made here, because that motion had been made at the Facilities Sub-Committee meeting. He reminded the Committee that the intent of the motion was to ask for \$450,000 from the capital reserve fund with \$375,000 earmarked for the boiler project and the rest for the lockers at SMS, with the understanding that if the boiler project came in at a higher cost, the locker money would be decreased. 	<p>Motion made and passed unanimously to bring the Sherman Contract to the full Board for discussion and approval.</p> <p>Capital Reserve Request</p>
4.	<p>Item of Information Town of New Milford Audit Report dated June 30, 2011</p> <ul style="list-style-type: none"> • Mr. Miller handed out the Audit Report. He said the district's year-end balance of \$3091.00, Mr. Miller's projection, remained unchanged. • Mr. Miller stated that he hoped to have projections for year end at the March meeting. He is waiting on the first installment of excess 	<p>Item of Information</p>

New Milford Board of Education
Operations Sub-Committee Minutes
February 7, 2012
Lillis Administration Building, Room 2

	costs. He stated that the natural gas and electric lines are still good and may help to cover other overages.	
5.	Adjourn Mrs. Celli Rigdon moved to adjourn the meeting at 7:49 p.m. seconded by Mr. Lawson and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:49 p.m.

Respectfully submitted:



Thomas McSherry, Chairperson
Operations Sub-Committee

**New Milford Board of Education
Regular Meeting Minutes
February 14, 2012
Sarah Noble Intermediate School Library Media Center**

GEORGE C. BUCKBEE
TOWN CLERK

2012 FEB 14 P 3:41

NEW MILFORD, CT

Present:	<p>Mrs. Wendy Faulenbach, Chairperson Mr. Thomas Brant Mr. David Lawson Mr. Thomas McSherry Mr. Daniel Nichols Mrs. Lynette Celli Rigdon Mr. David Shaffer Mrs. Daniele Shook Mr. William Wellman</p>
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Also Present:	<p>Dr. Maureen McLaughlin, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. John Calhoun, Director of Facilities Mr. Greg Shugrue, Principal, New Milford High School</p> <p>Daniel Winter, Student Representative Liam Lynch, Student Representative</p>
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1.	<p>Call to Order</p> <p>A. Pledge of Allegiance</p> <p>The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.</p>	<p>Call to Order</p> <p>A. Pledge of Allegiance</p>
2.	<p>Recognition</p> <p>A. JPS art teacher Heidi Fair, recipient of Artsonia's Annual Leadership Award</p> <p>Mrs. Kelleher noted that Ms. Fair had received one of ten leadership awards which Artsonia presents annually.</p> <p>B. NMHS students who achieved Advanced level on all four sections of CAPT</p> <p>Mr. Shugrue noted 35 students had achieved a score of five (advanced) on the CAPT test.</p> <p>The meeting recessed at 7:39 pm for a brief reception and reconvened at 7:50 pm.</p>	<p>Recognition</p> <p>A. JPS art teacher Heidi Fair, recipient of Artsonia's Annual Leadership Award</p> <p>B. NMHS students who achieved Advanced level on all four sections of CAPT</p>
3.	<p>Public Comment</p>	<p>Public Comment</p>

	<ul style="list-style-type: none"> Mike Subudka of New Milford was present representing the 43 families that attend St. Joseph's School in Brookfield wondering how transportation might be arranged. Mrs. Faulenbach noted that public participation was not meant for give and take and she would suggest he contact the Superintendent's office to begin. 	
4.	PTO Report <ul style="list-style-type: none"> Mrs. Zona noted that scholarship applications are available at the high school career center and online on the PTO's website. They are due back April 13th. The next townwide meeting will be February 21st, because the 20th is a holiday, at Northville at 7 pm. 	PTO Report
5.	Student Representatives Report <ul style="list-style-type: none"> The second semester started February 1st. Incoming freshmen and their parents had a meeting at the high school on January 19th to receive information about the school and begin the sign-up for courses. February 7 – 9, current high school students had course sign-ups. The French Honor Society completed its Star project. The class of 2013 held a "Are You Smarter Than a Freshman" show on January 27th. The winter guard had a competition in Monroe on January 28th and one in Brookfield on February 4th. The Wrestling team won the SWC's. The Mr. Greenwave Competition will take place on February 24th. The 11th and 12th graders will have a "I Am Dirt" Presentation on February 27th about drug and alcohol awareness – parents can attend the session on February 28th at 6:30 pm. 	Student Representatives Report
6.	Approval of Minutes	Approval of Minutes
A.	Approval of the Annual Meeting Minutes of December 13, 2011, Regular Meeting Minutes of December 13, 2011, Special Meeting Minutes of	A. Annual Meeting Minutes of December 13, 2011, Regular Meeting Minutes of

	<p>December 15, 2011, Budget Hearing/Adoption Minutes of January 17, 18, 24 and 25, 2012</p> <p>Mr. Nichols moved to approve the Annual Meeting Minutes of December 13, 2011, Regular Meeting Minutes of December 13, 2011, Special Meeting Minutes of December 15, 2011, Budget Hearing/Adoption Minutes of January 17, 18, 24 and 25, 2012 seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> Mrs. Celli Rigdon noted that on page 25 of the minutes she was quoted as saying “a coach would be hired after the plan is established” but what she actually said was the plan had to be in place before a coach could even be considered. <p>The motion passed unanimously.</p>	<p>December 13, 2011, Special Meeting Minutes of December 15, 2011, Budget Hearing/Adoption Minutes of January 17, 18, 24 and 25, 2012</p> <p>Motion made and passed unanimously to approve the Annual Meeting Minutes of December 13, 2011, Regular Meeting Minutes of December 13, 2011, Special Meeting Minutes of December 15, 2011, Budget Hearing/Adoption Minutes of January 17, 18, 24 and 25, 2012</p>
7.	<p>Superintendent’s Report</p> <ul style="list-style-type: none"> Mrs. Faulenbach reported in the absence of Dr. Paddyfote that the Schaghticoke Mock Trial Team won a spot in the recent quarterfinal competition but did not make it to the semifinals. Attorney Mancini from Cramer & Anderson helped to prepare the students. The high school science department had an almost clean sweep at the Science Horizons fair at Westconn. At the recent Coffee with the Superintendent, it was mentioned that a brief survey would be sent out to ask parents for a suggested schedule for 2012. There will be an art show at The Silo from February 25th – April 1st featuring student and staff work. The schools will be closed for President’s Day break on February 17th and 20th. 	<p>Superintendent’s Report</p>
8.	<p>Board Chairman’s Report</p> <ul style="list-style-type: none"> Mrs. Faulenbach thanked John Pettibone for its 	<p>Board Chairman’s Report</p>

	<p>recent Community Reads day.</p> <ul style="list-style-type: none"> • The Town Council met Monday, February 13th at which time they received the Mayor's recommended budget. She is recommending a cut in the Board's budget of \$1.2 million to come from the medical line item. The scheduled review date for the Board's budget will be February 27th. • Mr. Miller corrected the \$1.2 million number noting it was \$1,150,000. 	
9.	<p>Committee Reports</p> <p>A. Facilities Sub-Committee – Mr. Nichols</p> <p>Mr. Nichols said the Facilities Sub-Committee discussed the use of buildings fee structure and the capital reserve request. They also discussed the cost savings initiatives in energy.</p> <p>B. Operations Sub-Committee – Mr. McSherry</p> <p>Mr. McSherry said all of the items discussed at Operations were on the agenda.</p> <p>C. Policy Sub-Committee – Mr. Brant</p> <p>Mr. Brant said the Policy Sub-Committee will meet next Tuesday.</p> <p>D. Committee on Learning – Mr. Lawson</p> <p>Mr. Lawson said the Committee on Learning would meet next Tuesday to discuss four curricula and to review the dates for testing.</p> <p>E. Education Connection – Mrs. Celli Rigdon</p> <p>Mrs. Celli Rigdon said at the February 2nd meeting they discussed the Head Start program and the March on the Capitol which will be March 2nd.</p> <p>F. Connecticut Boards of Education – Mrs. Faulenbach</p> <p>Mrs. Faulenbach noted the Day on the Hill and invited</p>	<p>Committee Liaison Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p> <p>E. Education Connection</p> <p>F. Connecticut Boards of Education</p>

<p>G.</p>	<p>Board members to attend.</p> <p>Negotiations Committee – Mrs. Faulenbach</p> <p>Mrs. Faulenbach said the Sherman Contract had been renegotiated and is a three year contract. It is on the agenda for approval.</p>	<p>G. Negotiations Committee</p>
<p>10.</p> <p>A.</p> <p>B.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 14, 2012</p> <p>Mr. McSherry moved to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 14, 2012, seconded by Mrs. Celli Rigdon and passed unanimously.</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-643 2. Budget Position as of January 31, 2012 3. Request for Budget Transfers <p>Mr. Nichols moved to approve the monthly reports: Purchase Resolution D-643, Budget Position as of January 31, 2012, and Budget Transfers, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> • Mr. Lawson recused himself from the vote as he had a conflict with one of the purchase resolutions. • Mr. Wellman said he would be voting no because he looked up the cost of baseball uniforms on the internet and each one only cost \$50 including belts and socks, versus the ones in the purchase order that appear to be \$100 each. He does not understand the cost difference and therefore could not support the motion. <p>The motion passed 7-1-1.</p>	<p>Discussion and Possible Action</p> <p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 14, 2012</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 14, 2012</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-643 2. Budget Position as of January 31, 2012 3. Request for Budget Transfers <p>Motion made and passed to approve the monthly reports: Purchase Resolution D-643, Budget Position as of January 31, 2012, and Budget Transfers</p>

	<p>Aye: Mr. Brant, Mrs. Faulenbach, Mr. McSherry, Mr. Nichols, Mrs. Celli Rigdon, Mr. Shaffer, Mrs. Shook No: Mr. Wellman Abstain: Mr. Lawson</p>	
C.	<p>Gifts & Donations 1.Exhibit B: Lowe's Toolbox for Education Grant to John Pettibone School</p> <p>Mr. Nichols moved to accept Exhibit B: Lowe's Toolbox for Education Grant to John Pettibone School in the amount of \$2,000, seconded by Mr. McSherry and passed unanimously.</p>	<p>Gifts & Donations 1. Exhibit B: Lowe's Toolbox for Education Grant to John Pettibone School</p> <p>Motion made and passed unanimously to accept Exhibit B: Lowe's Toolbox for Education Grant to John Pettibone School in the amount of \$2,000</p>
D.	<p>Use of Buildings: Fee Structure Adjustment</p> <p>Mr. Nichols moved to approve the Use of Buildings: Fee Structure Adjustment as of July 1, 2012, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> • Mr. Lawson asked for a highlight of the changes and Mr. Calhoun said this affects users in groups 3-4-5 which are for-profit organizations. Facilities did an analysis of what other schools in our DRG charged and determined New Milford was low for these groups. This will allow for more income to maintain the properties. <p>The motion passed 8-1.</p> <p>Aye: Mr. Brant, Mrs. Faulenbach, Mr. Lawson, Mr. McSherry, Mr. Nichols, Mrs. Celli Rigdon, Mr. Shaffer, Mrs. Shook No: Mr. Wellman</p>	<p>Use of Buildings: Fee Structure Adjustment</p> <p>Motion made and passed to approve the Use of Buildings: Fee Structure Adjustment as of July 1, 2012</p>
E.	<p>Sherman Contract</p> <p>Mr. Lawson moved to approve the Agreement between the New Milford Board of Education and the Sherman Board of Education and to authorize the Board Chair to sign the agreement, seconded by</p>	<p>Sherman Contract</p> <p>Motion made and passed to approve the Agreement between the New Milford Board of Education and the Sherman Board of</p>

<p>Mrs. Celli Rigdon.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked where the numbers came from and Mrs. Faulenbach said it is a three year contract with a first year increase of 2.25%, second year of 2.25% and third year of 2.5%. • Mr. Miller noted that Sherman wanted a fixed cost for budgeting purposes and this gave them a baseline amount. • Mrs. Faulenbach said there are currently 107 students from Sherman and this is a long-standing relationship. • Mrs. Shook said she would abstain from this vote as she is a teacher in Sherman. <p>The motion passed 8-0-1.</p> <p>Aye: Mr. Brant, Mrs. Faulenbach, Mr. Lawson, Mr. McSherry, Mr. Nichols, Mrs. Celli Rigdon, Mr. Shaffer, Mr. Wellman Abstain: Mrs. Shook</p>	<p>Education and to authorize the Board Chair to sign the agreement.</p>
<p>F. Capital Reserve Request: Hill & Plain Elementary School Boiler Project and Schaghticoke Middle School lockers</p> <ul style="list-style-type: none"> • Mrs. Faulenbach noted this item had gone to both Operations and Facilities Sub-Committees and had come up during the budget. <p>Mr. Nichols moved to send a request to the Town Council and Board of Finance to take \$450,000 from the Board of Education Capital Reserve account for the boiler project at Hill & Plain Elementary School and the lockers at Schaghticoke Middle School, seconded by Mr. Brant.</p> <ul style="list-style-type: none"> • Mr. McSherry noted that the request anticipated the cost of the boiler to be \$375,000 but if it turns out to be higher, then the locker replacement project would be cut back. • Mr. Lawson said he was supporting this because it is a proactive approach to this project. 	<p>Capital Reserve Request: Hill & Plain Elementary School Boiler Project and Schaghticoke Middle School lockers</p> <p>Motion made and passed unanimously to send a request to the Town Council and Board of Finance to take \$450,000 from the Board of Education Capital Reserve account for the boiler project at Hill & Plain Elementary School and the lockers at Schaghticoke Middle School.</p>

	The motion passed unanimously.	
11.	ITEMS FOR INFORMATION AND DISCUSSION	ITEMS FOR INFORMATION AND DISCUSSION
A.	Textbook Preview for Grade 12	Textbook Preview for Grade 12
B.	Field Trip Report <ul style="list-style-type: none"> Mr. Wellman asked for clarification on the Sarah Noble field trip. Dr. McLaughlin said it was for auditions for the middle school music festival and that she would get more information on it. Mr. Wellman asked why so many of these field trips had already occurred and Dr. McLaughlin noted it was because the last regular meeting was held in December but that she approved all the field trips prior to them taking place. 	Field Trip Report
C.	Town of New Milford Audit Report dated June 30, 2011 <ul style="list-style-type: none"> Mrs. Faulenbach noted that this report would be discussed at the Board of Finance. Mr. Miller said the auditors would present the report to the Board of Finance. Mr. Wellman said the \$17 million in indebtedness for the schools is for the high school and Sarah Noble renovations. Mrs. Faulenbach said the report was good for the Board and there were no management level issues for the Board. Mr. Miller noted that the audited and unaudited amount of approximately \$3,000 did not change. He also said there was a GASB note of designated versus undesignated or restricted versus unrestricted and that designated and undesignated would no longer be used. He also said the town ended up with an unrestricted amount of 12.6% and bonding agencies generally look for between 10 – 15%. 	Town of New Milford Audit Report dated June 30, 2011
12.	Adjourn Mr. Nichols moved to adjourn the meeting at 8:20 pm, seconded by Mr. McSherry and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:20 pm.

**New Milford Board of Education
Regular Meeting Minutes
February 14, 2012
Sarah Noble Intermediate School Library Media Center**

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Respectfully submitted:

A handwritten signature in cursive script, reading "Wendy Faulenbach". The signature is written in dark ink and is positioned above the printed name.

Wendy Faulenbach
Chairperson
New Milford Board of Education