

NEW MILFORD BOARD OF EDUCATION  
New Milford Public Schools  
50 East Street  
New Milford, Connecticut 06776

FACILITIES SUB-COMMITTEE  
MEETING NOTICE

DATE: September 10, 2019  
TIME: 6:45 P.M.  
PLACE: Lillis Administration Building—Room 2

RECEIVED  
TOWNSHIP CLERK  
2019 SEP -6 A 10:03

NEW MILFORD, CT

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. **Call to Order**

2. **Public Comment**

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

- A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.
- B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

3. **Discussion and Possible Action**

- A. Celtic Energy - Presentation
- B. Turf Field Usage and Fees
- C. Capital 5 Year Plan and Capital Reserve Withdraw for 19-20 Budget

4. **Items of Information**

- A. Elevator Retrofit
- B. Roof Update
- C. Summer Projects Recap

5. **Public Comment**

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**6. Adjourn**

**Sub-Committee Members: Brian McCauley, Chairperson  
Angela C. Chastain  
Joseph Failla  
Eileen P. Monaghan**

**Alternates: Tammy McInerney  
J.T. Schemm**

**2018 - 2019  
Field Turf Report**

**3B**

<b>2018</b>				<b>Difference</b>		
Ground Turf Maintenance OT charged	\$4,537.50		Ground Turf Maintenance OT Paid	\$5,730.81		<b>-\$1,193.31</b>

<b>2019 *</b>				<b>Difference</b>		
Ground Turf Maintenance OT charged	\$5,477.44		Ground Turf Maintenance OT Paid	\$8,154.63		<b>-\$2,667.19</b>

**\* date ranges  
from 1/1/2019 -  
8/11/2019**



Office of Fiscal Services & Operations  
 50 East Street  
 New Milford, Connecticut 06776

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**TO: Kerry Parker, Superintendent**  
**FROM: Anthony J. Giovannone, Director of Fiscal Services and Operations**  
**Date: September 6, 2019**  
**RE: Capital 5 Year Plan and Reserve Withdraw for 19.20 Budget**

The motion for consideration is to fund the following capital items from the Board of Education Capital Reserve Account that were removed from the 19/20 budget on 1/31/19 when the Board approved its Adopted Budget. Some of the project amounts have been revised as previously discussed at the July 2019 full Board meeting:

DEPARTMENT	ORG	OBJ	LOCATION	DESCRIPTION	Revised Request
TECHNOLOGY	BZZ25847	57500	DW	COMPUTER REFRESH (INCLUDES PLTW)	\$95,900
TECHNOLOGY	BZZ25847	57500	DW	SMART BOARD REFRESH	\$20,000
TECHNOLOGY	BZZ25847	57500	DW	CHROME BOOK REFRESH	\$61,000
TECHNOLOGY	BZZ25847	57500	DW	NETWORK/SERVER INFRASTRUCTURE	\$38,000
<b>SUBTOTAL - TECHNOLOGY</b>					<b>\$214,900</b>
DEPARTMENT	ORG	OBJ	LOCATION	DESCRIPTION	Revised Request
FACILITIES	BZZ26846	57300	DW	ALARM PANEL UPGRADE	\$29,000
FACILITIES	BZZ26846	57300	DW	SECURITY ENHANCEMENTS	\$15,000
FACILITIES	BZZ26846	57300	DW	ASBESTOS ABATEMENT	\$15,500
FACILITIES	BZZ26846	57400	DW	GROUNDS EQUIPMENT REPLACEMENT	\$15,000
FACILITIES	BZZ26846	57400	DW	CUSTODIAL EQUIPMENT REPLACEMENTS	\$16,000
FACILITIES	BZZ26846	57400	SNIS	PLAYGROUND COMPLIANCE	\$23,100
FACILITIES	BZZ26846	57300	SNIS	HVAC REPLACEMENT- RTU #3	\$0
FACILITIES	BZZ26846	57400	NMHS	TENNIS COURT REPAIR	\$24,000
<b>SUBTOTAL - FACILITIES</b>					<b>\$137,600</b>
<b>GRAND TOTAL</b>					<b>\$352,500</b>

If a motion is approved at the full Board of Education meeting on September 17, 2019 the withdraw request would then be placed on both the Town Council and Board of Finance agenda's for final approval(s).

The rear of this memo provides a revised draft of the subsequent 4 years of the Capital Plan. Ongoing meetings continue to take place between the Board of Education and Town Departments, along with the Mayor, to discuss collaborative opportunities to work together. The Facilities Director can answer any questions related to a specific project on the rear of this sheet.

*Sincerely,*  
 Anthony J. Giovannone  
 Director of Fiscal Services and Operations



Office of Fiscal Services & Operations  
 50 East Street  
 New Milford, Connecticut 06776

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**CAPITAL PLAN - 20/21 through 23/24**

DEPARTMENT	ORG	OBJ	LOCATION	DESCRIPTION	2020/21	2021/22	2022/23	2023/24
TECHNOLOGY	BZZ25847	57500	DW	COMPUTER REFRESH (INCLUDES PLTW)	\$115,000	\$120,000	\$125,000	\$130,000
TECHNOLOGY	BZZ25847	57500	DW	SMART BOARD REFRESH	\$80,000	\$82,400	\$85,000	\$87,550
TECHNOLOGY	BZZ25847	57500	DW	CHROME BOOK REFRESH	\$75,000	\$75,000	\$75,000	\$75,000
TECHNOLOGY	BZZ25847	57500	DW	NETWORK/SERVER INFRASTRUCTURE	\$45,000	\$46,350	\$50,000	\$55,000
FACILITIES	BZZ26846	57300	DW	ALARM PANEL UPGRADE	\$35,000	\$50,000		
FACILITIES	BZZ26846	57300	DW	SECURITY ENHANCEMENTS D/W	\$26,750	\$27,550	\$30,000	\$30,000
FACILITIES	BZZ26846	57300	DW	RECURRING DOOR REPLACEMENTS		\$13,500		\$14,200
FACILITIES	BZZ26846	57300	DW	ASBESTOS ABATEMENT	\$15,000	\$15,000	\$15,000	\$16,000
FACILITIES	BZZ26846	57400	DW	VEHICLE REPLACEMENT	\$49,200	\$115,000		\$95,000
FACILITIES	BZZ26846	57400	DW	GROUNDS EQUIPMENT REPLACEMENT	\$18,000		\$18,500	
FACILITIES	BZZ26846	57400	DW	CUSTODIAL EQUIPMENT REPLACEMENTS	\$17,500	\$17,750	\$17,750	\$18,000
FACILITIES	BZZ26846	57300	DW	ROOF REPAIRS- CUPPOLA / CO	\$60,000	\$65,000	\$70,000	\$75,000
FACILITIES	BZZ26846	57300	NES	BUILDING AUTOMATION		\$75,000		
FACILITIES	BZZ26846	57400	DW	CIRC PUMP REPLACEMENTS		\$8,500		\$8,800
FACILITIES	BZZ26846	57400	SNIS	PLAYGROUND COMPLIANCE	\$6,200		\$6,400	\$6,600
FACILITIES	BZZ26846	57300	DW	MANDATORY 5 YEAR SPRINKLER TESTS				\$32,000
FACILITIES	BZZ26846	57300	CO	STEAM BOILER REPLACEMENT - REPORT	\$95,000			
FACILITIES	BZZ26846	57300	CO	STRUCTURAL REPAIR - FOUNDATION			\$40,000	
FACILITIES	BZZ26846	57300	HPS	SEPTIC TANK REPLACEMENT	\$35,000			
FACILITIES	BZZ26846	57300	SMS	SEPTIC TANK REPLACEMENT			\$225,000	
FACILITIES	BZZ26846	57400	NMHS	LED SIGN REPLACEMENT	\$60,000			
FACILITIES	BZZ26846	57300	SNIS	HVAC REPLACEMENT- RTU #3		\$38,850		\$38,850
FACILITIES	BZZ26846	57400	DW	PAVING PROJECTS	\$15,000	\$15,500	\$16,000	\$17,000
FACILITIES	BZZ26846	57400	NMHS	FLOORING REPLACEMENT			\$55,000	
FACILITIES	BZZ26847	57300	NMHS	GYM CEILINGS				\$45,000
FACILITIES	BZZ26846	57400	NMHS	NATURAL GAS DETECTION		TBD		
FACILITIES	BZZ26846	57400	NMHS	TENNIS COURT REPAIR				
				<b>SUB TOTAL</b>	<b>\$747,650</b>	<b>\$765,400</b>	<b>\$828,650</b>	<b>\$744,000</b>

**BOND LEVEL PROJECTS - CAPITAL PLAN - 20/21 through 23/24**

DEPARTMENT	ORG	OBJ	LOCATION	DESCRIPTION	2020/21	2021/22	2022/23	2023/24
FACILITIES	BZZ26846	57400	SNIS	VEHICLE STORAGE	\$275,000			
FACILITIES	BZZ26846	57400	DW	REPLACEMENT OF SIDEWALKS	\$100,000	\$100,000	\$100,000	\$100,000
FACILITIES	BZZ26846	57400	DW	ASPHALT REPLACEMENT (NES FIRST)	\$250,000	\$250,000	\$250,000	\$250,000
FACILITIES	BZZ26846	57400	DW	HVAC REPLACEMENT (HPS FIRST)	\$100,000	\$100,000	\$100,000	\$100,000
FACILITIES	BZZ26846	57400	NMHS	ROOF REPLACEMENT (SNIS, NMHS, NES)	\$4,300,000	TBD	TBD	
FACILITIES	BZZ26846	57400	SMS	ELEVATOR RETRO FIT	\$56,350			
				<b>SUB TOTAL</b>	<b>\$4,806,350</b>	<b>\$460,000</b>	<b>\$450,000</b>	<b>\$450,000</b>

## **TOWN OF NEW MILFORD**

### **Meeting with Facilities/Operations Sub-Committee – 9/10/19**

#### **Who Is Celtic Energy/NV5?**

- Glastonbury-based Energy Consultant, specializing in representing Owners of energy projects; over \$2 Billion in projects represented
- Part of NV5, a 3000 person national consulting/engineering firm
- Experts at Owner's Representation on ESPC projects; reason company was founded
- Serve clients including Military/FBI, States (CT, NV, DE, etc.), Cities (Phoenix, Boston), Universities (UNH, UMaine), etc.
- Serve as Owner's Rep for Tolland, North Haven, Hamden, Colchester, Windham, etc.
- CT DAS contractor; CCM energy partner

#### **What Energy Project is the Town Proposing?**

- The Town wants to engage in an Energy Savings Performance Contract (ESPC) for both municipal and school facilities, and possibly a water treatment plant
- **ESPCs don't cost taxpayers any new funds; they are funded by savings on utility bills by installing new, efficient energy equipment**
- ESPCs are the prime method for Towns/School Systems to upgrade energy infrastructure, and are widely used
- By including the schools in the project, it will become larger and more efficient, as there is an economy of scale; renewable generation can also be made part of the project

#### **Actions Taken to Date**

- ✓ After 9 months of negotiating, the Town voted last January to hire Celtic/NV5 to represent them; we were contracted in March to begin the project
- ✓ We began our efforts this Spring, but the project was delayed in order to get the schools included
- ✓ Another meeting presentation was held on August 8<sup>th</sup> to inform the new School Superintendent of our plans; that resulted in today's meeting and information session

#### **Needed Actions**

- Agreement by School board to retain Celtic/NV5 as Owner's Rep along with the Town
- Agreement to allow schools to be upgraded along with other Town facilities

## **Approximate Project Timelines**

- Development of RFQ to hire ESCO to implement project – October, 2019
- Issuance of RFQ – late October, 2019
- Selection of ESCO to be prime vendor – December, 2019
- Perform Investment Grade Audit and contract for project services – by May 1, 2020
- Project implementation begins June 1, 2020; substantially complete by end of Sept, 2021
- Must act quickly to get school renovations done next summer!

## **Contact for Contract/Information**

Walt Donzila

Director of Business Development

860-882-1515, x312

[walt.donzila@nv5.com](mailto:walt.donzila@nv5.com)

## **Celtic/NV5 Project Manager**

David (DJ) Plis

860-882-1515, x308

[david.plis@nv5.com](mailto:david.plis@nv5.com)