

1 **OFFICIAL MINUTES**

2  
3 of the **REORGANIZATION/REGULAR MEETING** of the Greenwich Township Board of  
4 Education held **January 6, 2016** in the Nehaunsey Middle School library.

5  
6 The meeting was called to order by School Business Administrator/Board Secretary  
7 Scott A. Campbell at 6:32 p.m.

8  
9 As required under the guidelines of the Open Public Meeting Law, notice of this meeting  
10 was sent to the **The Courier Post**, and the **Township Clerk**. It was also posted in the  
11 Greenwich Township School Buildings. (Optional: Videotaping Regulations – “The  
12 proceedings of this meeting are being videotaped and anyone wishing to discuss an  
13 individual child should so note.”)

14  
15 **FLAG SALUTE**

16  
17 **1. OATH OF OFFICE OF NEWLY ELECTED MEMBERS**

18  
19 The oath of office was administered by Scott A. Campbell, Business  
20 Administrator, to new Board Members:

21  
22 Mr. John Hughes  
23 Mr. Gerald Michael, Jr.  
24 Mr. Andrew Chapkowski  
25

26 **Roll Call:**

<input checked="" type="checkbox"/> Mr. Andrew Chapkowski	
<input checked="" type="checkbox"/> Mr. John Hughes	Arrived at 6:35 p.m.
<input checked="" type="checkbox"/> Mr. Chad Kent	
<input checked="" type="checkbox"/> Mrs. Roseanne Lombardo	
<input checked="" type="checkbox"/> Mr. Gerald Michael, Jr.	
<input checked="" type="checkbox"/> Mr. Duane Sarmiento	
<input checked="" type="checkbox"/> Mrs. Susan Vernacchio	

27  
28  
29 Quorum **YES**

30  
31 Also present were Dr. Jennifer Foley-Hindman, Chief School Administrator and Mr.  
32 Scott A. Campbell, School Business Administrator/Board Secretary.

33  
34 **2. TEMPORARY CHAIR**

35  
36 Motion: (Vernacchio/Chapkowski) to approve the following:  
37

1 A. The approval to appoint Scott A. Campbell, School Business  
2 Administrator/Board Secretary, as temporary chair to conduct  
3 the election prior to the nomination of officers.  
4

5 Motion carried by unanimous voice vote.  
6

7 **3. NOMINATIONS FOR PRESIDENT FOR 2016**  
8

9 Motion: (Vernacchio/Sarmiento) to open the nominations for President.  
10

11 Scott A. Campbell opened the nominations for President.  
12

13 A. Susan Vernacchio nominated Roseanne Lombardo for the position of  
14 President for 2016.  
15

16 Duane Sarmiento seconded the nomination.  
17

18 B. Chad Kent nominated Andrew Chapkowski for the position of  
19 President for 2016.  
20

21 Susan Vernacchio seconded the nomination.  
22

23 Scott A. Campbell closed the nominations for President.  
24

25 Roll Call Vote for Roseanne Lombardo:

Roll Call Vote for Andrew Chapkowski:

26 Andrew Chapkowski – No

Susan Vernacchio – No

27 Susan Vernacchio – Yes

John Hughes - Yes

28 John Hughes – No

Chad Kent - Yes

29 Chad Kent – No

Roseanne Lombardo - No

30 Roseanne Lombardo – Abstained

Gerald Michael - Yes

31 Gerald Michael – No

Duane Sarmiento - Yes

32 Duane Sarmiento – No

Andrew Chapkowski - Abstained  
33  
34

35 President Andrew Chapkowski takes the chair for 2016.  
36

37 **4. NOMINATIONS FOR VICE-PRESIDENT FOR 2016**  
38

39 Motion: (Sarmiento/Hughes) to open the nominations for Vice-President.  
40

41 Andrew Chapkowski opened the nominations for Vice-President.  
42

43 A. Duane Sarmiento nominated Susan Vernacchio for the position of Vice-  
44 President for 2016.  
45

1 John Hughes seconded the motion.

2  
3 No other nominations.

4  
5 Andrew Chapkowski closed the nominations for Vice-President.

6  
7 Roll Call for Susan Vernacchio as Vice-President:

8  
9 Susan Vernacchio – Abstained

10 John Hughes – Yes

11 Chad Kent – Yes

12 Roseanne Lombardo – Yes

13 Gerald Michael – Yes

14 Duane Sarmiento – Yes

15 Andrew Chapkowski - Yes

16  
17 **5. PRESENTATION**

18  
19 School Ethics Act and Code of Ethics for School Board Members pursuant to  
20 ***N.J.S.A.18A:12-21, et seq.***, was presented by **Mr. Scott A. Campbell**, School  
21 Business Administrator/Board Secretary. No Board of Education members  
22 asked questions and it is fully understood what was presented to them. The  
23 power-point presentation is attached and is available upon request in the  
24 Business Office. (Attachment – EXHIBIT A1)

25  
26 **6. APPOINTMENTS**

27  
28 Motion: (Sarmiento/Hughes) to approve the following as one, A-C:

29  
30 A. Tax Shelters Annuities

- 31  
32 1. The approval to extend the following tax shelter annuity companies  
33 until December 31, 2016:

34  
35 AXA/The Equitable  
36 Lincoln Investment Planning  
37 Lincoln Investment/Thomas Sealy

38  
39 B. Substitute Nurse Rate

- 40  
41 1. The approval of the rate for Substitute Nurses until June 30, 2016,  
42 of \$100.00 per day.

1 C. Substitute Support Staff Rates

- 2  
3 1. The approval of the hourly rates for Substitute Support Staff until  
4 June 30, 2016:

	<u>Hourly Rate</u>
5 Substitute Custodians	\$9.00
6 Substitute Cafeteria/Lunchroom Aides	\$9.00
7 Substitute Non-Instructional Aides	\$9.00
8 Substitute Secretary	\$9.00

9  
10  
11 Motion carried by unanimous roll call vote.

12  
13 **7. RESOLUTIONS**

14  
15 Motion: (Vernacchio/Chapkowski) to approve the following:

16  
17 A. Travel and Related Expense Reimbursement Resolution

- 18  
19 1. The approval of the Travel and Related Expense Reimbursement  
20 resolution through December 31, 2016:

21  
22 **WHEREAS**, the Greenwich Township Board of  
23 Education recognizes school staff and Board members will incur  
24 travel expenses related to and within the scope of their current  
25 responsibilities and for travel that promotes the delivery of  
26 instruction or furthers the efficient operation of the school district;  
27 and

28  
29 **WHEREAS**, *N.J.A.C. 6A-23B-1.1 et seq.* requires  
30 Board members to receive prior approval of these expenses by a  
31 majority of the full voting membership of the Board and staff  
32 members to receive prior approval of these expenses by the  
33 Superintendent of Schools and a majority of the full voting  
34 membership of the Board; and

35  
36 **WHEREAS**, a Board of Education may establish, for  
37 regular district business travel only as described in *NJOMB Circular*  
38 *Letter 06-02*, including amendments or revisions thereto, a  
39 threshold amount below which Board approval is not required; and

40  
41 **WHEREAS**, the Board of Education establishes, for  
42 regular district business travel only, an annual school year  
43 threshold of \$1,000.00 per staff/Board member where prior Board  
44 approval shall not be required unless this annual threshold for a

1 staff/Board member is exceeded in a given school year (July 1  
2 through June 30); and  
3

4 **WHEREAS**, travel and related expenses not in  
5 compliance with *N.J.A.C. 6A-23B-1.1 et seq.*, but deemed by the  
6 Board of Education to be necessary and unavoidable are excluded  
7 from the requirements of *N.J.A.C. 6A:23B-1.1 et seq.*;  
8

9 **THEREFORE, BE IT FURTHER RESOLVED**,  
10 the Board of Education approves all travel not in compliance with  
11 *N.J.A.C. 6A-23B-1.1 et seq.* as being necessary and unavoidable  
12 as per noted on the attached Board of Education Approval of Travel  
13 and Related Expense Reimbursement Form; and  
14

15 **BE IT FURTHER RESOLVED**, the Board of  
16 Education approves the Travel and Related Expense  
17 Reimbursements as listed on the attached Board of Education  
18 Approval of Travel and Related Expense Reimbursement Form.  
19

20 Motion carried by unanimous voice vote.  
21

22 Motion: (Vernacchio/Lombardo) to approve the following:  
23

24 B. Payment of Bills In Between Board Meetings  
25

26 **WHEREAS**, the Greenwich Township Board of  
27 Education finds it necessary to pay certain bills (tuition, utilities,  
28 health benefits, insurance, cafeteria and payroll) in between  
29 regularly scheduled board meetings; and  
30

31 **WHEREAS**, the Greenwich Township Board of  
32 Education does not schedule meetings during the month of July;  
33 and  
34

35 **WHEREAS**, performance of business functions of the  
36 district must continue on a scheduled basis.  
37

38 **NOW, THEREFORE, BE IT RESOLVED**, the  
39 Superintendent and Business Administrator/Board Secretary will  
40 continue to conduct regularly scheduled monthly business between  
41 regularly scheduled meetings and during the month of July prior to  
42 Board of Education approval.  
43

44 Motion carried by unanimous voice vote.  
45

1 Motion: (Vernacchio/Chapkowski) to approve the following:  
2

3 C. Designation of Bank Depositories  
4

5 **BE IT RESOLVED**, that Cape Bank be designated as  
6 the official depository for all school money, including the following  
7 accounts, with the number of signatures required and the person(s)  
8 authorized to sign checks or vouchers until December 31, 2016, as  
9 indicated:  
10

Account Title	Signatures Required	Person(s) Designated To Sign Checks
Current	3	Andrew Chapkowski, President Scott A. Campbell Dr. Jennifer Foley-Hindman Merrie Schmidt
Agency	1	Scott A. Campbell
Salary	1	Scott A. Campbell
Student Activity Fund	2	Scott A. Campbell Dr. Jennifer Foley-Hindman Merrie Schmidt

11 **BE IT ALSO RESOLVED**, that the Vice-President,  
12 **Susan Vernacchio**, to be authorized and empowered to act at all  
13 times in the absence of the President and the signatures and acts  
14 of the said Vice-President, **Susan Vernacchio**, be as legal and  
15 binding as those of the President; and a copy of this Resolution be  
16 sent to Cape Bank.  
17  
18

19 Motion carried by unanimous roll call vote.  
20

21 Motion: (Lombardo/Chapkowski) to approve the following:  
22

23 D. Line Item Transfer Approval  
24

25 **WHEREAS**, during the course of doing business  
26 between Board Meetings, purchase orders are issued that cause  
27 line items to be in deficit; and  
28

29 **WHEREAS**, *N.J.S.A. 18A-22-8.1* stipulates that the  
30 Board shall approve such transfers before the purchase orders are  
31 issued; and  
32

33 **WHEREAS**, *N.J.S.A. 18A-22-8.1* recognizes that the  
34 Board meets once a month and that business must be conducted,  
35 allows for the Chief School Administrator to approve such transfers  
36 to keep line items from being in deficit and the report of such

1 transfers be given to the Board at the next subsequent Board  
2 meeting for ratification;  
3

4 **THEREFORE, BE IT RESOLVED**, by the Greenwich  
5 Township Board of Education, Gloucester County, does hereby  
6 authorize the Chief School Administrator to authorize line item  
7 transfers between regular Board meetings to keep them from going  
8 into deficit.  
9

10 Motion carried by unanimous roll call vote.

11  
12 **8. AUTHORITY TO INVEST FUNDS**

13  
14 Motion: (Chapkowski/Hughes) to approve the following:

- 15  
16 A. The approval to authorize Scott A. Campbell, Business  
17 Administrator/Board Secretary to invest funds until December 31, 2016.

18  
19 Motion carried by unanimous voice vote.  
20

21 **9. PETTY CASH**

22  
23 Motion: (Hughes/Chapkowski) to approve the following:

- 24  
25 A. The *retroactive* approval to establish a Petty Cash Fund until June 30,  
26 2016, in the amount of \$300.00, which will be shared between the  
27 Superintendents' Office and the Business Office.  
28

29 Motion carried by unanimous voice vote.  
30

31 **10. NEWSPAPERS**

32  
33 Motion: (Chapkowski/Kent) to approve the following:

- 34  
35 A. The approval to designate the *Courier Post* as the official newspaper and  
36 the *South Jersey Times* as the alternate newspaper for the Greenwich  
37 Township School District until December 31, 2016.  
38

39 Motion carried by unanimous voice vote.  
40

41 **11. BOARD REPRESENTATIVE**

42  
43 Motion: (Chapkowski/Vernacchio) to approve the following:  
44

1 A. The approval to appoint John Hughes as the Paulsboro Board of  
2 Education Representative from the Greenwich Township School District  
3 until December 31, 2016.

4  
5 Motion carried by unanimous voice vote.

6  
7 **12. WORKING PAPERS**

8  
9 Motion: (Chapkowski/Vernacchio) to approve the following:

10  
11 A. The approval to designate Dr. Jennifer Foley-Hindman,  
12 Principal/Superintendent and Jennifer Ellick, Principal's Secretary, as  
13 issuing officers of working papers until December 31, 2016.

14  
15 Motion carried by unanimous voice vote.

16  
17 **13. COMMITTEES**

18  
19 Motion: (Vernacchio/Kent) to approve the following:

20  
21 A. The approval of the following committees until December 31, 2016:

- 22 Budget & Finance
- 23 Buildings & Grounds
- 24 Curriculum
- 25 Negotiations
- 26 Policy & Regulations
- 27
- 28

29 All of the above committees will share the responsibilities of Personnel  
30 and Public Relations. The Curriculum Committee will also include  
31 Technology.

32  
33 *Andrew Chapkowski would like the Board members to choose which*  
34 *committees they would like to serve on by the next board meeting.*

35  
36 Motion carried by unanimous voice vote.

37  
38 \*\*\*\*\*

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40 **REGULAR MEETING**

41  
42 **14. MINUTES**

43  
44 Motion: (Sarmiento/Hughes) to approve the minutes:



Roll Call Vote:

- Duane Sarmiento – Yes
- Andrew Chapkowski – Yes
- Susan Vernacchio – Abstained
- John Hughes – Yes
- Chad Kent – Yes
- Roseanne Lombardo – Yes
- Gerald Michael - Abstained

**15. PRESENTATION**

A Violence & Vandalism (HIB) presentation was made by Mr. Daniel Giorgianni. The reporting period is from July 1, 2015 – December 31, 2015. A brief discussion followed.

*John Hughes asked if there were any bullying incidents last year? Dan Giorgianni replied that there were five confirmed and three unconfirmed.*

A Technology presentation was made by Michael Grelli. The reporting period is from July 1, 2015 – December 31, 2015. A brief discussion followed.

*John Hughes asked how the recycling of the old computer equipment went? Michael Grelli replied that it went very well.*

**16. 2014-2015 AUDIT**

Motion: (Hughes/Chapkowski) to approve the following:

- A. The acceptance of the Greenwich Township Board of Education Comprehensive Annual Financial Report for the fiscal year ending June 30, 2015.
- B. Auditor’s Management Report on Administrative Findings, Compliance and Performance
  - 1. The acceptance of the Auditor’s Management Report on Administrative Findings, Compliance and Performance for the fiscal year ending June 30, 2015. Further approval is made for the Business Administrator to implement the recommendations as read and distributed to the public at the January 6, 2016, Regular Meeting per the Corrective Action Plan provided by the Board Secretary and on file with the Business Administrator to be

submitted to the County Superintendent of Schools within thirty (30) days of this meeting.

Summary of Audit (Attachment – EXHIBIT B1)  
 Corrective Action Plan (Attachment – EXHIBIT B2)

Motion carried by unanimous roll call vote.

**17. SUPERINTENDENT’S REPORT**

Motion: (Lombardo/Chapkowski) to approve the following as one, A1 & A2:

A. Administrative Reports/Principal’s Reports

1. School Health Services Monthly Reports as of December 31, 2015. (Attachment – EXHIBIT C)
2. Monthly Attendance, Enrollment Statistics, Fire Drills, Suspensions, Violence & Vandalism Reports and Principal’s Reports as of December 31, 2015.

Monthly Attendance	
Broad Street School	96.3
Nehausney Middle School	95.1

Broad Street School Enrollment – December			
Reale - 14			Pre-K Totals – 14
Ballinger - 17	Barker - 14	Beckett - 16	Grade K Totals – 47
Exley - 17	Podolski - 16	Walker - 16	Grade 1 Totals – 49
Nastase - 16	New - 17	Sayers - 17	Grade 2 Totals – 50
Beerley - 17	Mortimer - 19	Pezzino - 16	Grade 3 Totals – 52
Chila - 19	Hoyt - 19	Tortella - 16	Grade 4 Totals – 54
			<b>Total Enrollment: 266</b>

Nehausney Middle School Enrollment – December			
	Cotton – 18	O'Donnell – 19	Grade 5 Totals – 37
McGann – 19	Salvatore – 14	Tomaszewski – 15	Grade 6 Totals – 48
Bomze – 21	Leach – 18	Seiner – 16	Grade 7 Totals – 55
Gregg – 10	Mettler – 12	Porreca – 17	Snyder – 15
			<b>Total Enrollment: 193</b>

HIB Report – December				
<b>Nehausney Middle School – December 31, 2015 – None (0)</b>				
Case Number/School	Date of Incident	Location of Incident	Type of Alleged Bullying	Confirmed/Not Confirmed

Broad Street School – December 31, 2015 – None (0)				
Case Number/School	Date of Incident	Location of Incident	Type of Alleged Bullying	Confirmed/Not Confirmed

1

Drills – December 2015				
Date	Time/Location	Duration	Action/Drill	Weather Conditions
December 7, 2015	NMS/11:10 a.m.	4 minutes	Fire Drill	Clear & Cool
December 8, 2015	BSS/10:54 a.m.	2 minutes	Fire Drill	Sunny & Cool
December 21, 2015	NMS/10:04 a.m.	10 minutes	Lock-down Drill	In Rooms
December 22, 2015	BSS/9:58 a.m.	5 minutes	Lock-down Drill	In Rooms

2

Monthly Event Overview		
Date	Event	Building
December 1, 2015	SCIP Meeting	NMS
December 3, 2015	GAP CAP	Paulsboro
December 4, 2015	LPDC Meeting	NMS
December 7, 2015	Fire Drill	NMS
December 8, 2015	Fire Drill	BSS
December 11, 2015	New Board Member Meeting	NMS
December 11, 2015	Door Decorating Contest	BSS
December 14, 2015	RTI Meeting	BSS
December 15, 2015	Winter Concert	BSS
December 15, 2015	Title I Tutoring Program Begins	BSS
December 16, 2015	Mid-Year Budget Review	County Office
December 16, 2015	Faculty Meeting	BSS/NMS
December 17, 2015	CST Meeting	NMS
December 21, 2015	Active Shooter Drill	NMS
December 21, 2015	NMS Dance	NMS
December 22, 2015	Active Shooter Drill	BSS
December 23, 2015	Faculty/Student Volleyball Game	NMS
December 23, 2015	The Grinch Visits	BSS

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*Susan Vernacchio said she is pleased to see that the monthly attendance is high and she appreciates that Dr. Foley-Hindman gives the board the monthly event overview.*

Motion carried by unanimous voice vote.

**18. THE SUPERINTENDENT RECOMMENDS APPROVAL OF THE FOLLOWING ACTION ITEMS**

Motion: (Sarmiento/Chapkowski) to approve the following as one, A-F:

A. The approval to appoint the following staff to the School Safety Team.

Terry DiSanto	Child Study Team Member
Katie Eckert	Specialist-Broad Street School
Christine Franklin	Parent Member
Daniel Giorgianni	Coordinator/Specialist-Nehaunsey Middle School
Rob Harris	Child Study Team Administrator-District
Bethanne O'Donnell	Teacher-Nehaunsey Middle School
Tina Sayers	Teacher-Broad Street School
Alisa Whitcraft	Principal-Broad Street School

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- B. The approval for the appointment of Mary Ford as a part-time substitute secretary and non-instructional aide, for the remainder of the 2015-2016 school year at a rate of \$9.00 per hour.
- C. The approval for the transportation cost for the 8<sup>th</sup> Grade Intramural Bowling Club, eight (8) weeks at a total cost of \$1,250.00. (Transportation provided by Gateway Regional Board of Education.)
- D. The approval of the Annual TB Testing in Schools Report for the calendar year ending December 31, 2015.
- E. The acceptance of the resignation for Regina Minniti, Confidential Secretary to the School Business Administrator/Transportation Department. Her effective date of retirement will be June 30, 2016. (Attachment – EXHIBIT D)
- F. The approval for the Request for Course Approval for Gerado Batista, Custodial/Maintenance, **“Environmental Code Compliance and Sustainability”** taken at Rutgers Center for Government Services, **“Preventive Maintenance”** taken at Atlantic-Cape Community College and **“Financial Management and Purchasing”** taken at Atlantic-Cape Community College in the Spring of 2016. Reimbursement is based upon allowable amount per the GTEA and Board of Education policy.

*Susan Vernacchio stated that she is sad to see Regina Minniti is retiring but also very happy for her. She also said that it is going to be big shoes to fill. Andrew Chapkowski reiterated what Mrs. Vernacchio said and added that Mrs. Minniti is very passionate about her job and also a great person. She and her husband, Frank Minniti, have given a lot to the district.*

Motion carried by unanimous roll call vote.

**19. POLICY/REGULATION**

Motion: (Chapkowski/Lombardo) to approve the following:

1 A. The approval of the following list of new and/or revised district policies:  
 2

Policy/Regulation #	Title	1 <sup>st</sup> Reading	2 <sup>nd</sup> Reading
3431.1 Teaching Staff Members	Family Leave		X
4431.1 Support Staff Members	Family Leave		X
5337 Students	Service Animals		X
5516 Students	Use of Electronic Communication & Recording Devices (ECDR)		X
1240 Administration	Evaluation of Superintendent	X	
3221 Teaching Staff Members	Evaluation of Teachers	X	
3222 Teaching Staff Members	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators	X	
3223 Teaching Staff Members	Evaluation of Administrator, Excluding Principals, Vice-Principals and Assistant Vice-Principals	X	
3224 Teaching Staff Members	Evaluation of Principals, Vice-Principals, Assistant Principals	X	

3  
 4 Roll Call Vote:

- 5  
 6 John Hughes – Yes  
 7 Chad Kent – Yes  
 8 Roseanne Lombardo – Yes  
 9 Gerald Michael – Abstained  
 10 Duane Sarmiento – Yes  
 11 Andrew Chapkowski – Yes  
 12 Susan Vernacchio - Yes

13  
 14 **20. CURRICULUM & INSTRUCTION**

15  
 16 Motion: (Chapkowski/Lombardo) to approve the following:

17  
 18 A. Workshops

19  
 20 1. The approval for the following individuals to attend out-of-district  
 21 workshops:  
 22

Name	Workshop Title/Location/Date	Cost
Bethanne O'Donnell (MS LAL Teacher)	"Meet and Exceed Your State Standards for Writing" The Mansion Voorhees, NJ February 29, 2016 8:30 a.m. – 3:15 p.m.	\$239.00 Plus Substitute \$85.00 Plus Mileage
Vanessa Gottesfeld (MS LAL Special Education Teacher)	"NJSHA Conference – Speech, Language and Dyslexia" The Westwood Garwood, NJ March 9, 2016 8:00 a.m. – 3:30 p.m.	\$180.00 Plus Substitute \$85.00 Plus Mileage

<b>Megan Ballinger</b> <b>Stephanie Beckett</b> (Kindergarten Teachers)	<b>“2016 Conference for NJ Kindergarten Teachers”</b> Atlantic City February 23, 2016 8:00 a.m. – 4:00 p.m.	\$242.00 each Plus Substitute (\$85.00) Plus Mileage
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Motion carried by unanimous roll call vote.

**21. BUDGET & FINANCE**

Motion: (Hughes/Vernacchio) to approve the following:

- A. The *retroactive* approval of the Special Education Tuition Contract between Greenwich Township Board of Education (sending district) and Glassboro Board of Education (receiving district) for homeless student# H6770301909 effective September 3, 2015 and terminating on June 17, 2016 in the tentative tuition amount of \$21,913.99, with adjustments and credits per contract.

Motion carried by unanimous roll call vote.

**22. REPORT OF THE SCHOOL BUSINESS ADMINSTRATOR/BOARD SECRETARY**

Motion: (Lombardo/Chapkowski) to approve the following as one, A & B:

A. Bills Lists

- 1. The bills as presented by the Business Administrator in the following amounts are ordered paid. (Attachment – EXHIBIT F)

Number	Amount
P44	\$233,501.92
P45	\$17,352.54
P46	\$.01
P47	\$269,279.96
P48	\$20,098.39
P49	\$137,901.66
P50	\$613,996.00
<b>TOTAL</b>	<b>\$1,292,130.48</b>

B. Voided Checks

- 1. The approval to void the following checks:

Check#	Vendor	Amount
17514 through 17589	Bills List P49	Printer jammed. Reprint checks

Motion carried by unanimous roll call vote.

**23. BUILDINGS & GROUNDS**

*Andrew Chapkowski* asked if the curbing was fixed at Broad Street School? *Scott Campbell* responded that he believed it was but would confirm.

**24. OLD BUSINESS**

*Scott Campbell* stated that Paulsboro will not be using our facilities for basketball practice and games this school year.

*Dr. Jennifer Foley-Hindman* was asked by the board to provide copies of policies from other districts for a “sick bank” but only Kingsway responded since the vast majority of districts do not do “sick bank”. Kingsway’s policy is limited to certain positions.

**25. NEW BUSINESS**

Greenwich Township School District – Superintendent’s Goals for 2015-2016 for discussion. (Attachment – EXHIBIT G)

**26. CORRESPONDENCE**

*Scott Campbell* read a letter from the Gloucester County Department of Education. The letter states that Greenwich Township sends 74 students to Paulsboro High School which represents 26.43% and entitles us to have one representative on their school board. John Hughes was appointed this evening to be the representative on the Paulsboro Board of Education for 2016.

**27. PUBLIC – AGENDA/NON AGENDA ITEMS**

This is the time when anyone from the public who wishes to speak to the Board may do so. Please state your name, address and phone number. The Board will hear your concerns. The Board may or may not take action this evening. You will be notified either at this meeting, by letter or telephone of any action the Board does take.

In accordance with Board policy and procedures, speakers are not permitted to publicly speak of personal issues involving school personnel, or against any person connected to the school system. Any such concern should be presented

1 to the school or district-level administration so that a proper response may be  
2 given.

3  
4 **Terry DiSanto**, School District Social Worker (CST) stated that the sick bank  
5 was actually a "Personal Day" bank and was modeled from what Paulsboro  
6 Board of Education does.

7  
8 **28. EXECUTIVE SESSION**

9  
10 Pursuant to certain requirements of the *Open Public Meetings Act, N.J.S.A. 10:4-*  
11 *6, et seq.*, which provides that an Executive Session, not open to the public, may  
12 be held for certain specified purposes when authorized by Resolution.

13  
14 The Board of Education for Greenwich Township, assembled in public session on  
15 **January 6, 2016** hereby resolves that an Executive Session closed to the public  
16 shall be held on **January 6, 2016** at **8:29 p.m.** in the Nehaunsey Middle School  
17 library, located at 415 Swedesboro Road, Gibbstown, New Jersey, for discussion  
18 of certain matters which relate to items authorized by *Open Public Meetings Act,*  
19 *(N.J.S.A. 10:4-12b)* to be discussed in closed session.

20  
21 Motion: (Michael/Hughes) to enter into Executive Session at 8:29 p.m. to  
22 discuss the following:  
23

<input type="checkbox"/> Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically:
<input type="checkbox"/> Matters in which the release of information would impair the right to receive government funds, and specifically:
<input type="checkbox"/> Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically:
<input type="checkbox"/> Matters concerning negotiations, and specifically:
<input type="checkbox"/> Matters involving the purchase of real property and/or the investment of public funds, and specifically:
<input type="checkbox"/> Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically:
<input type="checkbox"/> Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically:
<input checked="" type="checkbox"/> Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: <b>PERSONNEL ISSUES</b>
<input type="checkbox"/> Matters involving quasi-judicial deliberations, and specifically:

24  
25 Motion carried by unanimous voice vote.  
26



1 It is anticipated that such matters may be disclosed to the public upon the  
2 determination of the Board that applicable exception no longer applies and the  
3 public interest will no longer be served by such confidentiality.  
4

5 Motion: (Michael/Vernacchio) to adjourn the Executive Session at  
6 8:38 p.m. and return to the Regular Meeting.  
7

8 Motion carried by unanimous roll call vote.  
9

10 **29. ADJOURNMENT**

11  
12 Motion: (Sarmiento/Kent) to adjourn the Regular Meeting at 8:39 p.m.  
13

14 \*\*The next Board of Education meeting is scheduled for Monday, February 8, 2016  
15 at 6:30 p.m.\*\*  
16

17  
18 Respectfully Submitted,  
19

20  
21 \_\_\_\_\_  
22 Scott A. Campbell, Board Secretary  
23  
24