

**South Shore Educational Collaborative
75 Abington Street, Hingham, MA 02043**

**REMOTE BOARD MEETING MINUTES
Friday, January 22, 2021**

Present:	Patrick Sullivan, Ed.D.	Cohasset
	Paul Austin, Ph.D.	Hingham
	Judith Kuehn	Hull
	James Jette	Milton
	Matthew Keegan	Norwell
	Thea Stovell	Randolph
	Jennifer Curtis Whipple, Ed.D.	Weymouth
	Jeffrey Szymaniak	Whitman Hanson

SSEC: Richard L. Reino, Executive Director
Patricia Mason, Ph.D., Director of Student Services

Guest: Kathleen Smith, Weymouth Public Schools

1. Acceptance of the minutes from the December 4, 2020 meeting. A motion was made by Mr. Szymaniak and seconded by Dr. Curtis-Whipple; roll call vote with Dr. Sullivan voting yes, Dr. Austin voting yes, Ms. Kuehn voting yes, Mr. Jette voting yes, Mr. Keegan voting yes, Ms. Stovell voting yes, Dr. Curtis-Whipple voting yes and Mr. Szymaniak voting yes; unanimously approved.
2. Financial summary and budget update. Student referrals are still coming in, the credit line is still at zero. The financial picture for the remainder of the school year looks good. A motion to approve was made by Dr. Sullivan and seconded by Dr. Austin; roll call vote with Dr. Sullivan voting yes, Dr. Austin voting yes, Ms. Kuehn voting yes, Mr. Jette voting yes, Mr. Keegan voting yes, Ms. Stovell voting yes, Dr. Curtis-Whipple voting yes and Mr. Szymaniak voting yes; unanimously approved.
3. Discussion of SSEC contributions to the OPEB funds. During FY 20 \$183,000 was contributed to the OPEB account. Contributions were suspended during November and December of 2020 as a precaution. The executive director would like to resume and increase contributions for the remainder of the 2020-2021 school year so that the total contribution for FY 21 will also be \$183,000. A motion to resume contributions in the amount of \$70,500 for January, then in the amount of \$14,100 for February – June, 2021 was made by Dr. Austin and seconded by Ms. Kuehn; roll call vote with Dr. Sullivan voting yes, Dr. Austin voting yes, Ms. Kuehn voting yes, Mr. Jette voting yes, Mr.

Keegan voting yes, Ms. Stovell voting yes, Dr. Curtis-Whipple voting yes and Mr. Szymaniak voting yes; unanimously approved.

4. Discussion of FY22 budget. The executive director is seeking a recommendation from the board on building the budget. Last year there was a zero increase in tuition. An increase of 4% increase for member districts and 6% increase for non-member districts was suggested. SSEC is not able to access any of the CARES funding or financial supports that the districts have access to. Following discussion, the Board recommended proceeding with calculating a budget for FY 22 based on a 4% tuition increase for member districts and a 6% tuition increase for non-member districts. The executive director appreciated the support of board members.
5. Discussion of renovations to Randolph High School. The executive director reviewed the air quality conditions that use of the garden level classroom space presents. Board members reviewed plans on how to improve the air quality in the space. Plans include replacing unit vents and condensing units to provide heat, air conditioning and fresh air. The cost is estimated to be \$500,000. Randolph has indicated that they may be able to pay a portion of these expenses. Randolph Public Schools and SSEC will negotiate a reimbursement schedule prior to construction. A motion to authorize the expenditure of an amount not to exceed \$500,000 for the purpose of fixing the air quality issues at Randolph High School's garden level SSEC classrooms (subject to the conditions outlined in the attached proposal) was made by Dr. Austin and seconded by Ms. Kuehn; roll call vote with Dr. Sullivan voting yes, Dr. Austin voting yes, Ms. Kuehn voting yes, Mr. Jette voting yes, Mr. Keegan voting yes, Ms. Stovell voting yes, Dr. Curtis-Whipple voting yes and Mr. Szymaniak voting yes; unanimously approved
6. Follow up discussion of the sale or disposal of 12-seat passenger vans. The executive director presented a Kelly Blue Book pricing report for the vans. Following discussion, a motion to declare the vans surplus was made by Mr. Szymaniak and seconded by Ms. Kuehn; roll call vote with Dr. Sullivan voting yes, Dr. Austin voting yes, Ms. Kuehn voting yes, Mr. Jette voting yes, Mr. Keegan voting yes, Ms. Stovell voting yes, Dr. Curtis-Whipple voting yes and Mr. Szymaniak voting yes; unanimously approved.
7. Discussion of the executive director's evaluation. The committee will review the information that the executive director has provided soon.
8. Professional Development and Curriculum update provided by the director of student services. During the February and April breaks comprehensive tutoring will be offered to 11th and 12th graders at SSEC who have been attending school both remotely and in person. Students must come in to the school for those services. Equity is being addressed

in curriculum, with a focus on able-ism for the remainder of the year. In September, SSEC is hoping to provide after hours to high school students to assist with credits and re-entry into the school setting.

9. Executive Session: Chapter 39, Section 29, mandates that in order to go into Executive Session, the Collaborative Board must:
 - a. Do so on a roll call vote.
 - b. State purpose of Executive Session
 - c. Indicate whether the body will reconvene in public session.

Matters to be considered in Executive Session: Negotiations

A motion to go into Executive Session with the intent of returning to open session, was made by Dr. Austin and seconded by Ms. Kuehn; roll call vote with Dr. Sullivan voting yes, Dr. Austin voting yes, Ms. Kuehn voting yes, Mr. Jette voting yes, Mr. Keegan voting yes, Ms. Stovell voting yes, Dr. Curtis-Whipple voting yes and Mr. Szymaniak voting yes; unanimously approved.

A motion to return to open session, was made by Dr. Austin and seconded by Ms. Kuehn; roll call vote with Dr. Sullivan voting yes, Dr. Austin voting yes, Ms. Kuehn voting yes, Mr. Jette voting yes, Mr. Keegan voting yes, Ms. Stovell voting yes, Dr. Curtis-Whipple voting yes and Mr. Szymaniak voting yes; unanimously approved.

10. Other items. The executive director expressed his appreciation for the support of the board through the years. Dr. Curtis-Whipple was wished good luck as she begins her new position soon.

A motion to adjourn was made by Dr. Austin and seconded by Dr. Curtis-Whipple; unanimously approved. The meeting adjourned at 9:35 a.m.