**Paulsboro Public Schools**

**Monday, March 19, 2018**

**Minutes**

**regular meeting**

As required by the Open Public Meetings Act as presiding officer, I announce that adequate notice of this special meeting has been provided by mailing on Thursday, January 4, 2018 to the Paulsboro Clerk, Greenwich Township Clerk, Courier Post, South Jersey Times and Secretary of Greenwich Township Board of Education the approved 2018 Board of Education meeting calendar adopted by the Board of Education at the Reorganization Meeting on January 3, 2018 and by posting the revised schedule of meetings in a public place reserved for such announcements by the Board of Education.

The meeting was called to order at approximately 7:05 PM by pledging allegiance to the flag with the following members present: Marvin Hamilton, Crystal Henderson, John Hughes, Greenwich Township Representative*(arrived 6.40)*, Joseph L. Lisa, Lisa L. Lozada-Shaw, William S. MacKenzie, Thomas C. Ridinger, Irma R. Stevenson, and James J. Walter, II. Also present were Dr. Laurie Bandlow, Superintendent, Mr. Paul Bracciante, Assistant Superintendent, and Ms. Jennifer Johnson, Business Administrator/Board Secretary.

**Upcoming Scheduled Events**

***Coffee House*** 7:00 p.m. on Tuesday, March 20, 2018

Paulsboro High School, Choir Room #15

***Agricultural Life:*** 10:00 a.m. on Tuesday, March 20, 2018

Loudenslager Elementary School Multipurpose Room

***STEM Activity Fair:*** 4:00 p.m. on Thursday, March 22, 2018

Loudenslager Elementary School Multipurpose Room

***National Honor Society*** 7:30 p.m. on Thursday, April 5, 2018

***Induction*** Paulsboro High School Cafeteria

***Game of Life:*** 9:00 a.m. on Tuesday, April 10, 2018

Paulsboro High School Gymnasium

***National Junior Honor*** 7:30 p.m. on Wednesday, April 18, 2018

***Society Induction:*** Paulsboro High School Cafeteria

***Grandparents’ Day*** 9:30 a.m. on Thursday, April 19, 2018

Billingsport Early Childhood Center

**Presentation**

1. Students of the Month Awards for January 2018 and February 2018:

|  |  |
| --- | --- |
| **Billingsport Early Childhood Center**  **Principal Mildred Tolbert** | **Loudenslager Elementary School**  **Principal Matthew Browne** |
| **January Students of the Month**  Terrance Rothmiller - Grade 2  Damien McLean - Grade 2  Cortnie Bettis - Grade 2  **February Students of the Month**  Jada Holmes - Grade 2  Emerie Paynter - Grade 2  Jennifer Morales - Grade 2 | **January Students of the Month**  Aaron Scott – Grade 3  Brianna Filiaggi – Grade 3  Ty’azia Bagby – Grade 3  Rita George – Grade 4  Steven Wood – Grade 6  Evan Killian – Grade 6  **February Students of the Month**  Katelyn Taylor – Grade 3  Stella Dicroce – Grade 3  Douglas Gordon – Grade 3  Sawyer Cabanas – Grade 4  Lana Agha – Grade 5  Corrine Bartley – Grade 6  Zaniya Dupree – Grade 6 |

**Public Comments and Petitions**

None

**Board Business: Committee Of The Whole: Budget 2018-2019**

Motion made by Stevenson, seconded by Walter to approve the recommendations of the Superintendents resolution #03-19-18-01: Submission of the 2018-2019 Budget to the Executive County Superintendent:

BE IT RESOLVED to approve a tentative fiscal year 2018-2019 school district budget for submission to the voters as follows:

Budget Local Tax Levy

General Fund $21,393,208 $6,108,976

Special Revenue Fund 2,239,541 0

Debt Service 202,495 199,502

Total Base Budget $23,835,244 $6,308,478

Informational: The above general fund local tax levy includes the maximum increase of 2% over the 2017-2018 tax levy and the use of $172,595 of banked cap. Discussion to utilize banked cap for the 2018-2019 budget took place at the November 27, 2017, February 15, 2018, and March 17, 2018 meetings. The Board of Education will be utilizing banked cap to fund teacher salaries. The amount $172,595 will be fully utilized during the 2018-2019 school year.

Adoption of the maximum travel related expenses are included in the Business Reorganization meeting, held prior to July 1, 2018.

*Roll Call Vote*: Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mrs. Stevenson, and Mr. Walter II; 6 YES; Mr. Hamilton Abstained; Mr. Hughes Absent

Motion Carried

Informational: ImportantDates for Budget Submission

March 19, 2018 Adoption of Tentative Budget

March 29, 2018 Filing of Tentative Budget

April 24, 2018 Last day for County Executive Superintendent approval of budget

April 24, 2018 Earliest date for Public Hearing

April 30, 2018 Superintendent recommends to hold the public hearing on this date

May 7, 2018 Last date for Public Hearing

Informational: The Public Hearing on the budget submitted will take place on Monday, April 30, 2018 in the Loudenslager Multipurpose Room.

**Negotiations**

The Paulsboro Board of Education Negotiation Team will meet on Thursday, March 22, 2018 at 5:30 p.m. with the Paulsboro Administrators Association (PAA). The Superintendent is requesting that the team arrive at 4:30 p.m.

**New Business**

**Paulsboro Public Schools - Calendars**

Preliminary draft of the Paulsboro School District Calendar for 2018-2019 **(Attachment)**

**Report of The Board Secretary/Business Administrator**

Motion made by Walter, seconded by Stevenson to approve the recommendations of the Superintendent items A-E.

Informational: The Report of the Treasurer of School Monies and Report of Secretary to the Board of Education as well as associated accounts are available by contacting the Business Administrator Jennifer Johnson.

1. Approval of Minutes (**Attachment**) Special Budget Meeting February 7, 2018

Executive Session February 7, 2018

Special Budget Meeting February 15, 2018

Regular Meeting February 26, 2018

1. Approval of the January 2018 Cash Receipts Report (**Attachment**)
2. Approval of the February 2018 budget transfers (**Attachment**)
3. Approval for payment of bills that are duly signed and authorized. (**Attachment**)
4. Resolution: Be It Resolved, pursuant to NJAC 6A:23-2-11(c)4, we, the members of the Paulsboro Board of Education, certify that as of January 31, 2018, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of NJAC 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Informational: The Board may approve the above reports with a single motion. The Report of the Treasurer of School Monies and Report of Secretary to the Board of Education as well as associated accounts will be available at the meeting or in advance by contacting the Business Administrator, Jennifer Johnson.

*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, and Mr. Walter II voting 8 YES; Mr. Hughes ABSENT

Motion Carried

**Business Administrator Certifications**

***Pursuant to NJAC 6A:23-2.ll (c)3***, I Jennifer Johnson, Business Administrator to the Board of Education, certify that as of January 31, 2018, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district Board of Education pursuant to NJAC 6A:23-2-2.11(a).



Monday, March 19, 2018

***Pursuant to NJAC 6A:23A-16.10(c)2***, I, Jennifer Johnson, Business Administrator to the Board of Education certify that anticipated revenue is as follows as of January 31, 2018.





Monday, March 19, 2018

**Report of The Superintendent Personnel**

Motion made by Walter, seconded by Stevenson to approve the recommendations of the Superintendent items B-D, and F:

1. Informational: All people being recommended for employment must have completed a Criminal History Background Review and met certificate / license requirements along with all necessary paperwork prior to board action unless otherwise noted.
2. Recommend approval of the substitute teachers on the attached list from Source 4

Teachers. (**Attachment)**

Informational: The Board of Education has a contract with Source 4 Teachers to provide substitute teachers for the district. Source 4 Teachers verifies proper certification, Criminal History Background checks, etc. The Paulsboro Board of Education must then approve the names of the substitute teachers in order for them to work within the district.

1. Recommend approval to accept the resignation with the intent to retire of the Child Study Team Learning Consultant, Mrs. Andrea Blandy effective June 30, 2018.

Informational: Mrs. Andrea Blandy has served our district for 15 years.

1. Recommend approval to appoint Ms. Barbara Thomson to the position of Parent Academy Coordinator. Ms. Thomson will earn $32.00 per hour.

Informational: Interviews were conducted by Dr. Laurie Bandlow. The Parent Academy will bridge the gap between home and school.

1. Recommend approval to appoint Ms. Theresa Santos to the position of Playground Aide at Billingsport Early Childhood Center. Ms. Santos will earn $8.60 per hour not to exceed 2 hours per day. This recommendation is contingent on successful completion of criminal history background review.

Informational: Interviews were conducted by Mrs. Tolbert. Ms. Santos is replacing Mrs. Christine Dudlick who resigned.

*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, and Mr. Walter II voting 8 YES; Mr. Hughes ABSENT

Motion Carried

**Report of The Superintendent STAFF AND CURRICULUM**

Motion made by Hamilton, seconded by Stevenson to approve the recommendations of the Superintendent items A-F:

1. Recommend approval of the 2016-2017 through 2018-2019 Comprehensive Equity Plan, Statement of Assurance and the Corrective Action Plan. (**Attachment**)

Informational: This plan was initially approved in 2016-17, the plan has not changed and must be annually reassured. The plan provides equality and equity in our educational programs.

1. Recommend approval of the following summer curriculum writing. The NJDOE mandates that beginning September 2018, all curriculum listed include the new NJ student learning standards. Although some content areas have minimal changes, other areas have more in-depth changes and require more focused time.

|  |  |  |
| --- | --- | --- |
|  |  |  |
|  |  |  |
|  | ELA (High School) | $3,200.00 |
|  | Industrial Arts/Home Economics Math | $1,760.00 |
|  | Business Education | $1,360.00 |
|  | Art Education | $1,920.00 |
|  | Music | $1,920.00 |
|  | Technology | $ 400.00 |
|  | Instructional Coach (80 hours x $32/hour) | $2,560.00 |
|  | Total Cost | $13,120.00 |

1. Recommend approval for Paulsboro High School Math Teacher, Ms. Christine Lindenmuth to attend Masonic Model Student Assistance Program – Intervention and Referral Services Training on Tuesday, May 15, 2018, Wednesday, May 16, 2018 and Thursday, May 17, 2018 at Burlington, New Jersey.

Cost to the Board of Education:



1. Recommend approval for eight teachers throughout the district to turnkey “Intellectual Engagement” professional development workshops (dates to be determined) for in-service and future sessions to be held afterschool.

The following teachers will be presenting to their colleagues:

Prudence Hanly Colleen Phifer Caitlin Cusack Tom Richardson

Holly Klein Andrea Bish Rachel Wulk Lisa Kuhnel-Morrison

Cost to the Board of Education:

8 teachers           3 hours                 $32.00 per hour                                $768.00

                                                                                     Total Costs         $768.00

Informational: These sessions are a result of our collaboration with Clearview Regional School District. Our teachers received training and now will turnkey this information to their peers.

1. Recommend approval for Loudenslager Elementary School Principal, Mr. Matthew Browne, to attend School Safety Specialist Training on Monday, June 25, 2018 to Thursday, June 28, 2018 at Hamilton Township School District, New Jersey.

Cost to the Board of Education:



1. Recommend approval for Billingsport Early Childhood Center Preschool Teacher, Ms. Tarah Tobolski, to attend Creative Curriculum for Preschool – Session II on Tuesday, April 17, 2018 and Wednesday, April 18, 2018 at Atlantic County Special Services in Mays Landing, New Jersey.

Cost to the Board of Education:



*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, and Mr. Walter II voting 8 YES; Mr. Hughes ABSENT

Motion Carried

**Report Of The Superintendent tuition**

Motion made by Stevenson, seconded by Lozada-Shaw to approve the recommendations of the Superintendent item B.

1. Informational: Item B, encumbered as of February 28, 2018 costs for 19 high school students who are attending out of district placements.
2. Recommend approval to increase out of district placement for school year 2017-2018, ninth through twelfth grade in the amount of $1,060,949.68.

*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, and Mr. Walter II voting 8 YES; Mr. Hughes ABSENT

Motion Carried

**Report Of The Superintendent instructional services**

Motion made by Walter, seconded by Lozada-Shaw to approve the recommendations of the Superintendent items A-F.

1. Recommend approval to change the 2017-2018 School Calendar in order to account for snow emergency closings on Thursday, January 4, 2018 and Friday, January 5, 2018. (Attachment)

Thursday, January 4, 2018 Make up day Friday, May 4, 2018 Half Day –students only

Friday, January 5, 2018 Make up day Monday, June 18, 2018 Staff Only

1. Recommend approval of the following students to continue to attend Paulsboro High School as Choice Students during the 2018-2019 school year. No new choice students were accepted. Choice students are graduating and therefore, previously accepted courtesy students were moved to school choice.

| **Last Name** | **First Name** | **Grade in 17-18** | **Grade in 18-19** |
| --- | --- | --- | --- |
| Corsey | Paris | 9 | 10 |
| Green | Brandon | 10 | 11 |
| Mazzeo | Georgio | 10 | 11 |
| Richards | Frank | 10 | 11 |
| Richards | Jacqueline | 9 | 10 |
| Williams | Shawn | 9 | 10 |
| Worstall | Nicholas | 10 | 11 |
| Worthy | George | 11 | 12 |

Informational: The home district is responsible to transport the Choice Students to Paulsboro. The Board of Education receives school aid from the State of New Jersey for these students. The New Jersey Department of Education dictates the number of School Choice seats each district may accept. Paulsboro Public Schools has 10 School Choice seats.

During the 2018-2019 school year, approximately 13 Paulsboro students will be attending other schools via the School Choice Program and approximately 8 Paulsboro students will be attending other schools via the Charter School Program. The Paulsboro Board of Education is responsible for transportation of those students. At this time, Paulsboro provides Aide in Lieu of Transportation. Paulsboro loses school aid for these students.

1. Recommend approval for the following students to continue to attend Paulsboro High School as Courtesy Students during the 2018-2019 school year.

|  |  |  |  |
| --- | --- | --- | --- |
| **First Name** | **Last Name** | **Grade in 17-18** | **Grade in**  **18-19** |
| Robert | Glocker | 11 | 12 |
| William | Graham | 10 | 11 |

*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, and Mr. Walter II voting 8 YES; Mr. Hughes ABSENT

Motion Carried

1. Recommend approval to provide homebound instruction for the following students

Grades PK-8:

| **Case #** | **Grade:** | **Hours of Instruction** |
| --- | --- | --- |
| 291490 | 1 | Student is receiving home instruction through Brookfield Schools for a minimum of 5 hours/week at $32.00/hour. Student is attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey. Start date was 2/9/2018. |
| 281977 | 3 | Student was placed on home instruction. This student will receive home instruction from Paulsboro Public Schools for a minimum of 10 hours a week. Start date was 2/21/2018. |
| 280870 | 3 | Student is receiving home instruction through Brookfield Schools for a minimum of 5 hours/week at $32.00/hour. Student is attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey. Start date was 2/21/2018. |
| 210532 | 8 | Student is receiving home instruction through Strang School for a minimum of 5 hours/week at $35.00/hour. Start date was 1/24/2018. |
| 222201 | 8 | Student is receiving home instruction through Brookfield Schools for a minimum of 10 hours/week at $32.00/hour. Student is attending Inspira Children’s Behavioral Health Center in West Deptford, New Jersey. Start date was 1/30/2018. |

Informational: Students who are hospitalized, at home but too ill to attend school, or who are awaiting evaluation by the Child Study Team receive homebound instruction. General Education students receive 5 hours per week of instruction. Special Education students receive 10 hours of instruction per week. In some cases, facilities or a company under contract to the facility, provide the instruction then bill the home district. It is not unusual for the facility to provide 10 hours of education to all students on homebound instruction.

1. Recommend approval of the following students to continue to attend Loudenslager Elementary School as Choice Students during the 2018-2019 school year. No new choice students were accepted. Choice students are graduating and therefore, previously accepted courtesy students were moved to school choice.

|  |  |  |  |
| --- | --- | --- | --- |
| **First Name** | **Last Name** | **Grade in 17-18** | **Grade in 18-19** |
| Saeed | Crite | 3 | 4 |

Informational: The home district is responsible to transport the Choice Students to Paulsboro. The Board of Education receives school aid from the State of New Jersey for these students. During the 2018-2019 school year, approximately 13 Paulsboro students will be attending other schools via the School Choice Program. The Paulsboro Board of Education is responsible for transportation of those students. At this time, Paulsboro provided Aide in Lieu of Transportation. Paulsboro loses school aid for these students.

1. Recommend approval for the following students to continue to attend Billingsport Early Childhood Center as Courtesy Students during the 2018-2019 school year.

|  |  |  |  |
| --- | --- | --- | --- |
| **First Name** | **Last Name** | **Grade in 17-18** | **Grade in**  **18-19** |
| Blase | Cooper | PK | K |

*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, and Mr. Walter II voting 8 YES; Mr. Hughes ABSENT

Motion Carried

1. Informational:
2. The following are class enrollments for Paulsboro Senior High School:

|  |  |
| --- | --- |
| **Month of March 2018** | |
| **Grade** | **Enrollment** |
| 9 | 93 |
| 10 | 78 |
| 11 | 65 |
| 12 | 85 |
| **Total** | **321** |

1. The following are class enrollments for Paulsboro Junior High School:

|  |  |
| --- | --- |
| **Month of March 2018** | |
| **Grade** | **Enrollment** |
| 7 | 92 |
| 8 | 66 |
| **Total** | **158** |

1. The following are class enrollments for Billingsport Early Childhood Center and Loudenslager Elementary School - Month of March:

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Grade** | **Enrollment Per Class**  **Billingsport Early**  **Childhood Center** | | | | | | **Grade** | **Enrollment Per Class**  **Loudenslager**  **Elementary School** | | | | |
| Pre-School Disabled | 2 |  |  |  |  | 2 | 3 | 28 | 24 | 25 | 25 | 102 |
| Pre-School | 15 | 14 | 14 | 15 |  | 58 | 4 | 18 | 22 | 18 |  | 58 |
| K | 19 | 18 | 18 | 18 | 18 | 72 | 5 | 26 | 25 | 23 |  | 74 |
| 1 | 23 | 22 | 22 | 21 |  | 65 | 6 | 19 | 20 | 22 |  | 61 |
| 2 | 21 | 20 | 20 | 19 |  | 59 |  |  |  |  |  |  |
| Special Education |  | 10 | 3 | 6 |  | 20 |  |  |  |  |  |  |
| **Total** | | | | | **338** | | **Total** | | | | | **295** |

**Report Of The Superintendent**

Motion made by Stevenson, seconded by Walter, to approve the recommendations of the Superintendent items A-M.

1. Recommend approval to have the 38th Annual Academic Awards Dinner on Tuesday, May 15, 2018 at 6:30 p.m. in the Paulsboro High School Gymnasium.

Informational: This ceremony honors all students who obtained an average of 90 and above. Last year there were approximately 350 people who attended the dinner.

1. Recommend approval for a three hour educational tour for students and another later in the year for Science and Math teachers, who are interested in learning more about the Paulsboro Refinery, Paulsboro, New Jersey.

Informational: This tour will allow ten students accompanied with chaperones who would be interested in learning more about the refinery and are considering applying for the Process Technology degree scholarship at RCGC.

The agenda for the day would include:

* An overview of operations
* Discussion with an operator (reviewing his/her job responsibilities); why he/she decided to become an operator and his or her interests in high school (math, science, etc.)
* Refinery Tour
* Lunch – Q&A Session

The tour will be conducted this spring. There is no cost to the students. No bus will be needed; the students will walk over to the refinery with their chaperones.

1. Recommend approval for the senior class to go to the Launch Trampoline Park, Sewell, New Jersey on June 12, 2018. They will leave Paulsboro High School at 9:00 a.m. and return 1:00 p.m. Approximately 60 students will be going. Mrs. Caltabiano and Mrs. Garner, senior class advisors are in charge of the trip.

Cost to the Board of Education:



1. Recommend approval of the attached Spring Season Athletic Schedule for Paulsboro High School for the following teams during the 2017-2018 school year (**Attachment**):

Varsity Boys Tennis Varsity Boys Baseball Junior Varsity Boys Baseball

Varsity Boys Track & Field Varsity Girls Softball Varsity Girls Track & Field

Junior Varsity Girls Softball

1. Recommend approval of the following Volunteer Assistant Coaches for the Paulsboro High School athletic teams for the 2018 Spring Season:

|  |  |  |
| --- | --- | --- |
| **Sport** | **Name of the Volunteer Assistant Coach** | **Background** |
| **Girls Track and Field** | Paulette Cwik | Retired Paulsboro High School Teacher and Coach of Girls Track and Field. |
| Anita Evans | Retired Billingsport Early Childhood Center Teacher and Coach of Girls Track and Field. |
| Michele Relation | Paulsboro High School graduate and participant in Track and Field. She is currently a student at Rowan University. |
| **Boys Baseball** | Brian Zane, Sr. | Parent of a Paulsboro High School student and retired correctional officer. Also volunteered last year. |
| Kerrn Whitsett | Graduate of Paulsboro High School, was also an approved volunteer for football this past fall and is a substitute teacher at Paulsboro High School. |
| **Boys Track and Field** | Shane Tubb | Former teacher and coach and currently teaches in Alloway Township. |

1. Recommend approval for Senior Class Advisors, Ms. Brenda Caltabiano and Ms. Monica Garner, Paulsboro High School Guidance Counselor, Mr. Vincent Giovannitti, and Paulsboro High School Assistant Principal, Mr. James Pandolfo to serve as chaperones for the Senior Class Trip. The class trip was approved at the January 29, 2018 Board of Education Meeting.

Cost to the Board of Education:



1. Recommend approval for students to participate in the Renaissance Bowling Trip on April 25, 2018. This trip is designed to reward students who received Renaissance cards for good grades, attendance, and good behavior during the first and second marking periods. Students will depart from the high school at 3:00 p.m. and return at 7:00 p.m. Cost of the trip will be $7.00 per student, which will be paid from the Renaissance Student Activity Account. Students attending will submit a signed permission slip prior to the event.

Cost to the Board of Education:



1. Recommend approval of the following spring athletic coaches and assistant coaches for Paulsboro Senior High School for the 2017-2018 school year with stipends as per agreement with the Paulsboro Education Association.

|  |  |  |  |
| --- | --- | --- | --- |
| Asst. Baseball Coach | Joseph Duca | $4,378 | 2 |
|  |  |  |  |
| Asst. Softball Coach | Thomas Richardson | $4,093 | 1 |
|  |  |  |  |
| Asst. Boys Track & Field Coach | Christopher Costenbader | $4,378 | 2 |
| Asst. Boys Track& Field Coach | Chelsea Brown | $4,093 | 1 |
|  |  |  |  |
| Head Boys Tennis Coach | Vacant |  |  |

1. Recommend approval for the Jr. High students to go to the Baltimore Aquarium, Baltimore, Maryland, on Thursday, May 10, 2018 leaving Paulsboro High School at 7:00 a.m. and returning at 5:00 p.m. Approximately 70 students will be going. Paulsboro Junior High Teachers, Mrs. Hathaway and Mrs. Cangelosi are in charge of the trip.

Cost to the Board of Education:



1. Recommend approval of the following spring athletic coaches for Paulsboro Junior High School for the 2017-2018 school year with stipends as per agreement with the Paulsboro Education Association.

|  |  |  |
| --- | --- | --- |
| Track & Field Coach | Erica Scott | $3,181 |
| Track & Field Coach | Kevin Harvey | $3,181 |

1. Recommend approval of the attached Spring Season Athletic Schedule for Paulsboro Junior High School for the following team during the 2017-2018 school year (**Attachment**):

Middle School Coed Track & Field

1. Recommend approval of the *Rowan University Jazz Ensemble* to perform at Loudenslager Elementary School on Friday, April 27, 2018 under the direction of Professor, Mr. Dennis DiBlasio. There will be no cost to the Paulsboro Board of Education.

Informational: Billingsport / Loudenslager Music Teacher, Mr. Brian Betz is a professor at Rowan University and coordinated this assembly. This assembly will be part of Loudenslager’s celebration of National Jazz Appreciation Month.

1. Recommend approval of Blessings in a Backpack Program at Billingsport Early Childhood Center.

Informational: Blessings in a Backpack is a community outreach program that provides children in need with food for the weekend who might otherwise go hungry.

Non-perishable food will be provided on Fridays to serve as supplemental nourishment for the children. The program will operate during the school year and is designed to serve 38 weeks. There is no cost to operate or participate in the program. Permission slips will be sent home seeking family participation. There will be 50 families identified through their teachers, social worker and counselor at Billingsport School.

Blessings in a Backpack is a 501C (3) non-profit organization currently feeding over 93,000 children in nearly 1,100 schools in 45 U.S. states and the District of Columbia.

There are no religious affiliation or material distributed with this program.

*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, and Mr. Walter II voting 8 YES; Mr. Hughes ABSENT

Motion Carried

**Report Of The Superintendent finance**

Motion made by Stevenson, seconded by Walter to approve the recommendations of the Superintendent items A-C.

1. Recommend approval to accept a donation in the amount of $100.00 for the Loudenslager Edible Garden from Ms. Gina Mariano. Ms. Mariano is a 5th Grade Language Arts Teacher at Loudenslager Elementary School.
2. Recommend approval for a donation in the amount of $200.00 for the Loudenslager Edible Garden from R & K Towing and Auto Body, Inc. R & K Towing and Auto Body, Inc. is located in Philadelphia, Pennsylvania.
3. Recommend approval for a donation in the amount of $100.00 for the Loudenslager Edible Garden from Tri-Steel Corporation. Tri-Steel Corporation is located in Mickelton, New Jersey.

*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, and Mr. Walter II voting 8 YES; Mr. Hughes ABSENT

Motion Carried

**Report Of The Superintendent school safety**

Motion made by Walter, seconded by Stevenson to approve the recommendations of the Superintendent item A.

1. Recommend that the Board of Education confirm the decision of the Superintendent

of Schools for the following cases of Harassment, Intimidation and Bullying (HIB) at the Paulsboro High School.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Case Number** | **Date of Incident** | **Status of Investigation** | **Nature of Case Based on Protection Categories** | **Names of Investigators** | **Type and Nature Imposed** | **Other Measure** |
| PHS022718001 | 2/27/2018 | Complete | Non-HIB | Melba Moore-Suggs, Anti-Bullying Specialist | None, the incident did not warrant any corrective action | Continue to monitor. |

Informational: The New Jersey Department of Education requires all suspected cases of HIB to be investigated. Some of these cases are confirmed as HIB incidents. At the end of each investigation, the Superintendent must officially act on the case(s). In general, the Superintendent confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject or modify the decision. The Superintendent informs the parents of this decision as well as their rights to appeal.

1. Recommend that the Board of Education confirm the decision of the Superintendent

of Schools for the following cases of Harassment, Intimidation and Bullying (HIB) at Billingsport Early Childhood Center.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Case Number** | **Date of Incident** | **Status of Investigation** | **Nature of Case Based on Protection Categories** | **Names of Investigators** | **Type and Nature Imposed** | **Other Measure** |
| BECC022018001 | 2/20/2018 | Complete | Non-HIB | John Giovannitti, Anti-Bullying Coordinator | None, the incident did not warrant any corrective action | Continue to monitor. |

Informational: The New Jersey Department of Education requires all suspected cases of HIB to be investigated. Some of these cases are confirmed as HIB incidents. At the end of each investigation, the Superintendent must officially act on the case(s). In general, the Superintendent confirms the findings of those who investigated the incident. Each month, the Superintendent must request that the Board of Education confirm, reject or modify the decision. The Superintendent informs the parents of this decision as well as their rights to appeal.

*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, and Mr. Walter II voting 8 YES; Mr. Hughes ABSENT

Motion Carried

1. Informational:

Report of School Security Drills

| **Report of Paulsboro Public Schools Security Drills** | | | | |
| --- | --- | --- | --- | --- |
| **Type of Drill** | **Notation** | **Schools** | | |
| **Paulsboro Junior / Senior High** | **Loudenslager Elementary** | **Billingsport Early Childhood Center** |
| Fire Evacuation | Each school must conduct one per month | 9/15/17  10/20/17  11/17/17  12/15/17  1/23/18  2/23/18  3/16/18 | 9/11/17  10/2/17  11/16/17  12/12/17  1/22/18  2/15/18  3/19/18 | 9/14/17  10/23/17  11/21/17  12/1/17  1/17/17  2/20/18  3/14/18 |
| Evacuation  (Non-Fire) | Each school must conduct two annually | 11/22/17 | 11/3/17 |  |
| Lockdown | Each school must conduct two annually | 9/19/17  12/21/17  1/12/18 | 12/7/17  3/8/18 | 9/15/17  11/22/17 |
| Bomb Threat | Each school must conduct two annually | 3/14/18 | 2/20/18 | 12/14/17  2/22/18 |
| Active Shooter | Each school must conduct two annually | 3/19/18 | 9/14/17  1/24/18 | 1/24/18  3/12/18 |
| Shelter In Place | Each school must conduct two annually | 10/27/17  2/26/18 | 10/27/17 | 10/27/17 |
| **Other Drills** | | | | |
| Bus Evacuation | School District (Annually) | 9/11/17  9/12/17 | 10/11/17 | 11/3/17 |
| Bus Evacuation | School Routes  (2 Annually) | Bankbridge Dev. 11/15/17 |  |  |
| Test of Emergency Communication System | Not required but conducted as an extra safety measure | Conducted Monthly | Conducted Monthly | Conducted Monthly |

**Public Comments**

**Cheryl Scott**, *1645 Swedesboro Avenue*, asked why the public is not getting answers to their questions.

**Danielle Scott**, *321 W. Adam Street*, asked for clarification on page 8 Tuition Item B.

The Business Administrator explained the amount $1,060,949.68 was for 19 students attending grades 9-12 in a school other than Paulsboro High School.

**Kara Blue**, *433 Mantua Ave*, questioned why her son name was in the agenda as a choice student and she is a Paulsboro resident.

**Cydney Gray**, *40B Baird Avenue*, asked the district procedure for an Harassment, Intimidation, and Bullying claim.

**Robert Davis**, *Paulsboro resident,* expressed his concerns on communicating what is included in the upcoming budget.

**Rev. Dr. Adolphus Scott Jr.,** *Bishop of Union American Methodist Episcopal Church in Paulsboro****,*** stated, “If you want respect you have to give respect.” The way in which the Board of Education President is addressing and speaking with the residents of this town is abrupt and disrespectful.

**Theresa Cooper,** *Paulsboro resident,* made a general statement of her feelings on the upcoming budget and school uniforms.

**Executive Session**

Motion by Walter, seconded by Stevenson and unanimously carried (7-0) to adjourn at 6:38 pm.

BE IT RESOLVED: The Paulsboro Board of Education adjourn to Executive Session to interview for a new Board District Attorney, the results of which may be made known upon return to regular session or when conditions warrant.

Motion by Walter, seconded by Stevenson and unanimously carried (8-0) to return from executive session at 9:41 PM.

**Report of The Superintendent**

Motion made by Walter, seconded by Stevenson to approve the recommendations of the Superintendent items E.

**E**. Recommend approval to appoint Schwartz Edelstein Law Group LLC as the Paulsboro Public Schools District Attorney through June 30, 2018.

*Roll Call Vote*: Mr. Hamilton, Mrs. Henderson, Mr. Hughes, Mr. Lisa, Ms. Lozada-Shaw, Mr. MacKenzie, Mr. Ridinger, Mrs. Stevenson, and Mr. Walter II voting 9 YES

Motion Carried

**Next Public Meeting**

Regular Meetingand Public Hearing for 2018-2019 Budget April 30, 2018 7:00 PM– Loudenslager Elementary School Multipurpose Room.

•The Board will take official action at this meeting.

•The meeting is open to the public and comments will be solicited from citizens in attendance.

**motion to adjourn**

Motion made by Walter, seconded by Stevenson to and unanimously carried (8-0) to adjourn the meeting at 9:44 PM.

Respectfully Submitted,



Business Administrator/Board Secretary