

NEW MILFORD BOARD OF EDUCATION

New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
SPECIAL MEETING NOTICE

DATE: March 16, 2017
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School – Library Media Center

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AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. PRESENTATION

A. SMS students sing excerpts from *Beauty and the Beast*: "Belle" and "Be Our Guest"

3. RECOGNITION

A. CMEA Northern Region Middle School Music Festival: SMS chorus students Joshua Abel, Sophia Delohery, Olivia Esposito, Tyler Holm, Madison Lafontan, Julia Lane, Ciara Lynch, Ralph MacDonald, Amanda Manaog, Lucy McKay, Emma Padros, Jordi Padros, Teagan Piskura, and Grace Zona; SMS instrumental students Charles Greiner, Gianna Militana, Samuel Quigley, Alexander Rogg, Hannah Spinner, Kelsey Stewart, Terrell Williams, Andrew Xu, Sandra Xu, and Jason Zimmitti

B. NMPS Stars of the Month: Maria Breton, Karin Dieterle, Jeanne Dubray, Erin Fagan, Tara Gee, Erin Lucia

C. Board of Education Appreciation for Service

4. PUBLIC COMMENT

An individual may address the Board concerning any item on the agenda for the meeting subject to the following provisions:

A. A three-minute time limit may be allocated to each speaker with a maximum of twenty minutes being set aside per meeting. The Board may, by a majority vote, cancel or adjust these time limits.

B. If a member of the public comments about the performance of an employee or a Board member, whether positive, negative, or neutral, and whether named or not, the Board shall not respond to such comments unless the topic is an explicit item on the agenda and the employee or the Board member has been provided with the requisite notice and due process required by law. Similarly, in accordance with federal law pertaining to student confidentiality, the Board shall not respond to or otherwise discuss any comments that might be made pertaining to students.

5. PTO REPORT

6. STUDENT REPRESENTATIVES' REPORT

7. APPROVAL OF MINUTES

A. Approval of the following Board of Education Meeting Minutes

1. Regular Meeting Minutes February 14, 2017

8. SUPERINTENDENT'S REPORT

- A. Update on FOI Complaint
- B. Next Gen Performance Report

9. BOARD CHAIRMAN'S REPORT

10. COMMITTEE AND LIAISON REPORTS

- A. Facilities Sub-Committee – Mr. McCauley
- B. Operations Sub-Committee – Mrs. Faulenbach
- C. Policy Sub-Committee – Mr. Schemm
- D. Committee on Learning – Mrs. McInerney
- E. EdAdvance – Mr. McCauley
- F. Connecticut Boards of Education (CABE) – Mr. Coppola
- G. Negotiations Committee – Mrs. Faulenbach
- H. Magnet School – Mr. Schemm
- I. Ad-Hoc Committee – Mr. Coppola

11. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated March 14, 2017
- B. Monthly Reports
 - 1. Budget Position dated 2/28/17
 - 2. Purchase Resolution: D-696
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. PTO-Exhibit B (Revised)
 - 2. Diamond Club
- D. Bid Awards
 - 1. HPS Security System
 - 2. SNIS roof top air conditioning unit
- E. Activity Stipend Requests
 - 1. Schaghticoke Middle School
 - 2. Sarah Noble Intermediate School
- F. Policies for First Review
 - 1. 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers
 - 2. 9115 Annual Organizational Meeting of the Board
- G. Approval of the Following Curricula
 - 1. Middle East Studies
 - 2. Marketing I
 - 3. Marketing Work Program
 - 4. Sports & Entertainment Marketing
 - 5. Grades 3-5 Choral Music
 - 6. Choral Performance Grades 6-8
 - 7. Grades 4-5 Instrumental Music
 - 8. Grades 6-8 Instrumental Music
 - 9. Grades 9-12 Instrumental Music
- H. Certified Substitute Coverage
- I. Five Year Facilities and Technology Capital Plan 2017-2022
- J. Request to Waive Turf Field Usage Fees
- K. Town of New Milford Audit Report dated June 30, 2016 and Year End Balance
- L. Turf Fields Replacement
- M. Textbook Approvals: Grades 11 and 12: Grade 12

12. ITEMS FOR INFORMATION AND DISCUSSION

- A. Field Trip Report
- B. BOE 2017-2018 Budget Update

13. ADJOURN

ITEMS OF INFORMATION

Policy Sub-Committee Minutes – February 28, 2017
Committee on Learning Minutes – February 28, 2017
Facilities Sub-Committee Minutes – March 7, 2017
Operations Sub-Committee Minutes – March 7, 2017

Policy Sub-Committee Meeting March 21, 2017 – 6:45 p.m. Lillis Administration Building, Room 2	Operations Sub-Committee Meeting April 4, 2017 – 7:30 p.m. Lillis Administration Building, Room 2
Committee on Learning Meeting March 21, 2017 – 7:30 p.m. Lillis Administration Building, Room 2	New Milford Board of Education Workshop April 18, 2016 – 6:30 p.m. Sarah Noble Intermediate School, LMC
Facilities Sub-Committee Meeting April 4, 2017 – 6:45 p.m. Lillis Administration Building, Room 2	New Milford Board of Education Regular Meeting April 18, 2016 – 7:30 p.m. Sarah Noble Intermediate School, LMC

**New Milford Board of Education
Regular Meeting Minutes
February 14, 2017
Sarah Noble Intermediate School Library Media Center**

Present:	Mr. David A. Lawson, Chairman Mrs. Wendy Faulenbach Mr. Dave Littlefield Mr. Brian McCauley Mrs. Tammy McInerney Mr. J.T. Schemm
Absent:	Mrs. Angela C. Chastain Mr. Robert Coppola Mr. Bill Dahl

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Also Present:	Mr. Joshua Smith, Superintendent of Schools Ms. Alisha DiCorpo, Assistant Superintendent of Schools Mr. Anthony Giovannone, Director of Fiscal Services and Operations Ms. Ellamae Baldelli, Director of Human Resources Ms. Roberta Pratt, Director of Technology Mrs. Laura Olson, Director of Pupil Personnel and Special Services Mr. Kevin Munrett, Facilities Manager Dr. Christopher Longo, Schaghticoke Middle School Principal Mrs. Anne Bilko, Sarah Noble Intermediate School Principal Ms. Kendall Stewart, Student Representative Mr. Gregory Winkelstern, Student Representative
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1.	Call to Order	Call to Order
A.	Pledge of Allegiance The regular meeting of the New Milford Board of Education was called to order at 7:30 p.m. The Pledge of Allegiance immediately followed the call to order.	A. Pledge of Allegiance
2.	Recognition	Recognition
A.	VFW Patriot's Pen Essay Contest: SMS student Kerith Bradshaw <ul style="list-style-type: none"> Ms. Keli Solomon said Kerith won on the local and regional level writing an essay for the chosen theme of "The America I Believe In". 	A. VFW Patriot's Pen Essay Contest: SMS student Kerith Bradshaw

	<p>B. National Geographic Geography Bee: SMS student Sophia Conklin</p> <ul style="list-style-type: none"> • Dr. Longo said Sophia went through several rounds of the Geography Bee to win the school wide event. <p>C. <i>The Piper</i> Student Magazine – NMHS</p> <ul style="list-style-type: none"> • Mr. Smith said <i>The Piper</i> has received an award of “excellence” from the National Council of Teachers of English for three years previously: in 2011, 2012 and 2014. This year they were one of four student magazines to receive a higher “superior” rating. <p>D. NMPS Retiree: Mr. Joseph Dragone</p> <ul style="list-style-type: none"> • Mr. Smith said Mr. Dragone had worked for NMPS as a guidance counselor for 29 years total, including 16 years at JPS and most recently at Sarah Noble. <p>E. NMPS Stars of the Month: Lorraine English, Lauren Iverson, Stephen Kern, Kimberlee Lavallee, Deborah Stephens, Dana Wheeler</p> <ul style="list-style-type: none"> • Mr. Smith read a comment about each Star from the person who nominated them. They each received a pin recognizing their nomination and Mrs. Wheeler was randomly selected to drive the Ingersoll Automotive courtesy car for the month. <p>The meeting recessed at 7:40 p.m. and reconvened at 7:46 p.m.</p>	<p>B. National Geographic Geography Bee: SMS student Sophia Conklin</p> <p>C. <i>The Piper</i> Student Magazine – NMHS</p> <p>D. NMPS Retiree: Mr. Joseph Dragone</p> <p>E. NMPS Stars of the Month: Lorraine English, Lauren Iverson, Stephen Kern, Kimberlee Lavallee, Deborah Stephens, Dana Wheeler</p>
<p>3.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> • Michael Barnes, a New Milford resident, said East Street is not the only building in town that is not ADA compliant. He said Pettibone is also not ADA compliant. He said Peter Mullen was threatening to sue over the ADA but he never 	<p>Public Comment</p>

	<p>looked to update the buildings when he was on the Town Council. He said a few years ago, a report stated to refurbish one wing of Pettibone would cost \$1 million and now Mayor Gronbach says he can do it for \$250,000.</p> <ul style="list-style-type: none"> • Greg Mullen, a New Milford resident, said when the democrats agreed to the MOU, the Mayor said the BOE would not have to pay for the move and now he is saying the Board should use their capital reserve for the Pettibone project. He said if the Board members sign this new agreement then they should not be on this Board. • Stephen Looney, a New Milford resident, said he did not like the comingling of funds. The BOE oversees the education of children. He said the Board should not give up its capital reserve in case work needed to be done in the schools down the road. <p>Mr. Lawson appointed Mrs. Faulenbach as temporary parliamentarian to which position she agreed.</p>	
4.	<p>PTO Report</p> <ul style="list-style-type: none"> • Kathleen Lewis reported on behalf of the PTO that the first half of the year has been relatively quiet. This past month they had some grants approved and the students will soon benefit from the funds that have been raised so far. • The PTOs at the K-5 schools will be funding author visits to help celebrate their literature enrichment programs along with encouraging the students to keep track of their reading for the Read-a-Thon programs. SMS will kick off its Battle of the Books. Book fairs will be held in the K-8 schools to follow these programs. • Some other fun events scheduled at the schools are Science Carts for kindergarten and first grade at HPS, the Snow Ball dance at Northville, and a movie day at Bank Street Theater for SNIS. • The PTO will be sponsoring a Summer Camp & Activities Expo and Vendor Fair on Saturday, Feb. 25, from 10:00 a.m. - 3:00 p.m. in the SNIS 	PTO Report

	<p>cafeteria. All money raised will go to the scholarship fund.</p> <ul style="list-style-type: none"> • The PTO is also working with Susan Brofford to host two science fairs. The Sarah Noble event will be for grades 3 -5 and will be held on Thursday, March 9, and the NES and HPS fair will take place on Wednesday, March 15, for K-2. Both events will be held in the SNIS gym. • The Grad Party Committee has scheduled some fun events to raise funds needed to support this great event. There will be a Wine Tasting on Friday, Feb. 24, at St. John's Parish Hall; Three Brothers Restaurant will sponsor a Grad Party Night on Sunday, Feb. 26, by donating 10% of their sales from that evening; on Saturday, April 1, there will be a Watercolors and Wine event and last but not least the famous Junk in the Trunk on Sunday, April 30, at the HS. • The spirit day for March will take place on Friday, March 3. The theme is Inside Out Day. 	
5.	<p>Student Representatives' Report</p> <ul style="list-style-type: none"> • The students wished everyone a Happy Valentine's Day. • The gymnastics and wrestling teams won the SWC titles. For gymnastics, it was their fourth consecutive win. • Girls' indoor track placed second in the SWCs. • The all-school musical, Mary Poppins, is upcoming and tickets are \$10. This is Mr. Bob Keck's final show as director. • Incoming Freshman Night was held at the high school in January for the class of 2021 and their families. • On Thursday, Feb. 23, there will be an Instrumental, Chorus, Jazz Band and Advanced Chorus performance. • On Thursday, Feb. 16, the annual Stringfest will be held at the HS. • On Friday, Feb. 24, the Mr. Green Wave Beauty Pageant fundraiser will be held. 	<p>Student Representatives' Report</p>

	<ul style="list-style-type: none"> Thursday, March 16, is the St. Baldrick's Fundraiser to raise funds for childhood cancer research. Participants agree to shave their heads for donations. Monday, March 6, the Band and Orchestra will be performing at Boston Symphony Hall. 	
6.	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> 1. Annual Meeting Minutes December 13, 2016 2. Regular Meeting Minutes December 13, 2016 3. Budget Hearing/Adoption Minutes January 17, 18, 25 and 26, 2017 <p>Mrs. Faulenbach moved to approve the following Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> 1. Annual Meeting Minutes December 13, 2016 2. Regular Meeting Minutes December 13, 2016 3. Budget Hearing/Adoption Minutes January 17, 18, 25 and 26, 2017 <p>Seconded by Mr. Littlefield and passed unanimously.</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> 1. Annual Meeting Minutes December 13, 2016 2. Regular Meeting Minutes December 13, 2016 3. Budget Hearing/Adoption Minutes January 17, 18, 25 and 26, 2017 <p>Motion made and passed unanimously to approve the following Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> 1. Annual Meeting Minutes December 13, 2016 2. Regular Meeting Minutes December 13, 2016 3. Budget Hearing/Adoption Minutes January 17, 18, 25 and 26, 2017
7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> Mr. Smith handed out green wristbands symbolizing an initiative in which all schools are participating called "Start with Hello" which is an effort to increase connections between students, staff, etc. The Sandy Hook Promise group sponsors it. There have been two snow days so far. 	<p>Superintendent's Report</p>

	<ul style="list-style-type: none"> • Next week, on Wednesday, Feb. 22, the Board of Education budget will be presented to the Town Council and Board of Finance. • Mr. Smith said the district is watching the cuts that are being proposed by Hartford closely as they could mean catastrophic changes. New Milford is one out of the ten worst hit districts in the State with a proposed \$6.5 million cut which would be an almost 7% impact. 	
8.	Board Chairman's Report <ul style="list-style-type: none"> • Mr. Lawson said the Governor's proposed budget still had to go before the General Assembly and he hoped that group would adjust it. He is drafting a resolution to be sent to the state representatives encouraging them not to punish New Milford since it has been financially responsible. 	Board Chairman's Report
9.	Committee and Liaison Reports <p>A. Facilities Sub-Committee – Mr. McCauley</p> <ul style="list-style-type: none"> • Mr. McCauley said they discussed the solar initiative on town buildings and there was a lot of public comment about the future funding of the replacement of the turf fields. <p>B. Operations Sub-Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said they discussed the usual monthly reports. They talked about the paraeducators substitute rate and they will hear a presentation at the next meeting about substitute coverage vendors. • They also discussed the Pettibone-East Street issue and made no recommendation to the Board. • Mr. Lawson said he, as Board Chair, put this item on the agenda tonight. 	Committee and Liaison Reports <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p>

	<p>C. Policy Sub-Committee – Mr. Schemm</p> <ul style="list-style-type: none"> Mr. Schemm said the next Policy meeting will take place on Tuesday, Feb. 28, and they will discuss their plan for this year at that meeting. <p>D. Committee on Learning – Mrs. McInerney</p> <ul style="list-style-type: none"> Mrs. McInerney said they will have their next meeting on Tuesday, Feb. 28, and will discuss curriculum including Chorale Music, Choral Performance, Instrumental Music, Middle East Studies, Principals of Marketing, Marketing Work Program, and Sports and Entertainment Marketing. <p>E. EdAdvance – Mr. McCauley</p> <ul style="list-style-type: none"> Mr. McCauley said he has not been to a meeting yet. <p>F. Connecticut Boards of Education (CABE) – Mr. Coppola</p> <ul style="list-style-type: none"> Mr. Smith said CABE will present their next Board workshop in April. The group is actively looking at the proposed state budget and its impact. <p>G. Negotiations Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> Mrs. Faulenbach said they will begin to negotiate the teachers' new contract at the end of spring. <p>H. Magnet School – Mr. Schemm</p> <ul style="list-style-type: none"> Mr. Schemm said 60% of the magnet school students are from Danbury. Seventeen New Milford students are enrolled. There will be a small tuition increase to \$1,900 total and to put that into perspective, the CREC schools charge \$5,500. 	<p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p> <p>E. EdAdvance</p> <p>F. Connecticut Boards of Education (CABE)</p> <p>G. Negotiations Committee</p> <p>H. Magnet School</p>
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I.	Ad-Hoc Committee – Mr. Coppola <ul style="list-style-type: none"> Mr. Smith said the scheduled meeting was cancelled due to weather. 	I. Ad-Hoc Committee
10.	Discussion and Possible Action <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 14, 2017</p> <p>Mr. McCauley moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 14, 2017, seconded by Mr. Littlefield.</p> <p>The motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Budget Position dated 1/31/17 Purchase Resolutions: D-695 Request for Budget Transfers <p>Mrs. Faulenbach moved to approve monthly reports: Budget Position dated January 31, 2017; Purchase Resolution D-695; and Request for Budget Transfers, seconded by Mr. Littlefield.</p> <p>The motion passed unanimously.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> PTO-Exhibit B <p>Mr. Lawson moved to accept Gifts and Donations: PTO - Exhibit B in the amount of \$17,960.00, seconded by Mr. McCauley.</p> <p>The motion passed unanimously.</p>	Discussion and Possible Action <p>A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated February 14, 2017</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of February 14, 2017.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> Budget Position dated 1/31/17 Purchase Resolutions: D-695 Request for Budget Transfers <p>Motion made and passed unanimously to approve monthly reports: Budget Position dated January 31, 2017; Purchase Resolution D-695; and Request for Budget Transfers.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> PTO-Exhibit B <p>Motion made and passed unanimously to approve Gifts & Donations: PTO-Exhibit B in the amount of \$17,960.00.</p>

	<p>D. Textbook Approval Mrs. McInerney moved to approve the following textbook: 1. <u>Human Geography: Landscapes of Human Activities</u> – Grades 9-12 Seconded by Mr. Littlefield. The motion passed unanimously.</p> <p>E. Turf Field Replacement Plan Mrs. Faulenbach moved that the Chair draft a memo to the Town requesting set up of an account for turf field replacement and that remaining funds from the project be put in the account as seed money, seconded by Mr. McCauley.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said she was glad to see this on the Facilities agenda as the Board needs to be proactive to set up this account and fund it. <p>The motion passed unanimously.</p> <p>F. Mayor's Request: JPS and East Street</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said she wished to clarify that the MOU of December 13, 2016, is null and void. <p>Mrs. Faulenbach moved that the Board of Education officially makes null and void the Memorandum of Understanding dated December 13, 2016, seconded by Mr. Lawson.</p> <p>The motion passed unanimously.</p> <p>Mrs. Faulenbach moved that the Board of Education reject the Memorandum of Understanding dated February 7, 2017, as presented to the Operations Sub-Committee in relation to the move to John Pettibone School, seconded by Mr. Littlefield.</p>	<p>D. Textbook Approval Motion made and passed unanimously to approve the following textbook: 1. <u>Human Geography: Landscapes of Human Activities</u> – Grades 9-12</p> <p>E. Turf Field Replacement Plan Motion made and passed unanimously that the Chair draft a memo to the Town requesting set up of an account for turf field replacement and that remaining funds from the project be put in the account as seed money.</p> <p>F. Mayor's Request: JPS and East Street Motion made and passed unanimously that the Board of Education officially makes null and void the Memorandum of Understanding dated December 13, 2016.</p> <p>Motion made and passed that the Board of Education reject the Memorandum of Understanding dated February 7, 2017 as presented to the Operations Sub-Committee in</p>
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	<ul style="list-style-type: none">• Mrs. Faulenbach clarified that a vote for this motion meant no MOU would be accepted.• She said she was uncomfortable with this new MOU that was looking to use the Board of Education's capital reserve to fund the costs to renovate the JPS building space. She noted the 1995 resolution establishing the capital reserve required two other agencies, the Town Council and Board of Finance, to approve use by the Board of Education. She said the reserves have come from previous end of year balances created by efficiencies.• Mr. Littlefield said his criteria when making decisions on items before the Board include: does it benefit the students, how will it impact teachers, and how will it impact the taxpayers. He said he saw no benefit to any of these groups in this proposal. He said he went to the ADA website, and there is no reason to move out of East Street because of ADA non-compliance. He said the ADA statutes say that reasonable accommodations must be made which have been made through use of an office on the first floor. He said spending the Board's money on this would be a terrible deal for the Board.• Mr. Schemm said he is risk averse. He felt the original December 13, 2016, MOU was low risk. He said this new MOU does not look like the one the Board originally agreed to. He noted the Board is in the business of education and lately they have been dragged into the business of buildings.• Mrs. McNerney said this is a new MOU on the table and the money promised is no longer available. She said the Mayor is asking the Board to take \$250,000, or one quarter of the capital reserve, to move to a building that the Board does not own. She said she is not comfortable with the dwindling resources and she was not confident that any money from the potential sale of East Street would be placed back into the capital reserve. She is in favor of JPS being transformed into a community center, but cannot	<p>relation to the move to John Pettibone School.</p>
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	<p>vote to commit funds from the capital reserve to fund renovations. She feels the Board needs to continue discussing the ADA compliance issue.</p> <ul style="list-style-type: none"> • Mr. Lawson said he is all for a community center but he feels the Board needs to reevaluate its position on this proposal. • Mrs. Faulenbach said this new MOU was a surprise and is very different from the first, including costs and how it would affect the Board's reserves. She did appreciate the collaboration that had been proposed. <p>The motion passed 5-0-1.</p> <p>Aye: Mrs. McInerney, Mr. Lawson, Mr. Schemm, Mrs. Faulenbach, Mr. Littlefield</p> <p>Abstain: Mr. McCauley</p>	
11.	<p>Items of Information</p> <p>A. Field Trip Report</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked about the trip to Peru and Ms. DiCorpo said they will be doing fundraising. Mr. Smith said this trip is not until April of 2018. The cost per student is approximately \$2,145 and includes transportation, stipends for the host families, activities in Peru, and other lodging. <p>B. Textbook Preview</p> <p>C. Important Dates New Milford Public Schools 2017-2018</p> <p>D. Board of Education Adopted 2017-2018 Budget</p>	<p>Items of Information</p> <p>A. Field Trip Report</p> <p>B. Textbook Preview</p> <p>C. Important Dates New Milford Public Schools 2017-2018</p> <p>D. Board of Education Adopted 2017-2018 Budget</p>

12.	Adjourn Mrs. Faulenbach moved to adjourn the meeting at 8:40 p.m., seconded by Mr. McCauley and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:40 p.m.
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Respectfully submitted:



Tammy McInerney
Secretary
New Milford Board of Education



NEW MILFORD PUBLIC SCHOOLS
Office of the Superintendent
50 East Street
New Milford, Connecticut 06776
Telephone (860) 355-8406

MEMORANDUM

TO: Board of Education
FROM: Joshua Smith, Superintendent
DATE: March 14, 2017
RE: Update on FOI Complaint

The complaint filed with the Freedom of Information Commission Docket #FIC 2016-0848; Greg Mullen v. Facilities Committee, Board of Education, New Milford Public Schools; and Board of Education, New Milford Public Schools has been withdrawn.

All parties involved agreed to the following statement:

The New Milford Board of Education ("Board") acknowledges that on November 30, 2016 there was a meeting held at the Mayor's request to discuss the parameters of leasing the closed John Pettibone School to the New Milford Public Schools. The Board had previously, during a duly noticed and public meeting held on November 8, 2016, authorized the Superintendent and Board Chair (or his designee) to meet with the Mayor to discuss this topic. Ultimately, the Board Chair, the Vice Chair and the Chair of the Board's Facilities Subcommittee attended that meeting with the Mayor on November 30, 2016. All three of the Board members who attended also serve on the Board's Facilities committee, and hence a quorum of the Facilities committee attended the meeting. The fourth member of the Facilities committee did not attend that meeting. The Board acknowledges that notice of the Mayor's meeting was not provided, and in fact did not realize that a quorum of the Facilities committee had attended the meeting until after the fact. At the meeting, those present did discuss the leasing of JPS and that discussion resulted in a draft memorandum that would be presented at the next Facilities Committee meeting.

NEW MILFORD PUBLIC SCHOOLS

EXHIBIT A

Special Meeting of the Board of Education
Sarah Noble Intermediate School
New Milford, Connecticut

March 16, 2017

** as of March 7, 2017

*** as of March 16, 2017

ACTION ITEMS

A. Personnel

1. **CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Mrs. Linda Meeker**, Elementary Teacher, Hill and Plain School

Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Linda Meeker** as Elementary Teacher at Hill and Plain School effective June 30, 2017.

Retirement

b. **NON-RENEWALS**

1. None

2. **CERTIFIED STAFF**

b. **APPOINTMENTS**

1. None

3. **NON-CERTIFIED STAFF**

a. **RESIGNATIONS**

1. **Mr. Peter Abate**, Groundskeeper, Hill and Plain School

Move that the Board of Education approve the resignation of **Mr. Peter Abate** as Groundskeeper at Hill and Plain School effective March 3, 2017.

Personal

2. **Mrs. Lorraine English**, Paraeducator, Hill and Plain School

Move that the Board of Education approve the resignation, due to retirement, of **Mrs. Lorraine English** as a Paraeducator at Hill and Plain School effective June 30, 2017.

Retirement

3. ****Mrs. Rene Venezia**, Paraeducator, Hill and Plain School

Move that the Board of Education approve the resignation of **Mrs. Rene Venezia** as a Paraeducator at Hill and Plain School effective March 17, 2017.

Personal

4. NON-CERTIFIED STAFF

b. APPOINTMENTS

1. *****Ms. Lauren Germann**, Paraeducator, Hill and Plain School

Move that the Board of Education appoint **Ms. Lauren Germann** as Paraeducator at Hill and Plain School effective March 27, 2017.

\$13.40 per hour - Hire Rate
\$14.81 per hour – Job Rate
(after completion of probationary period)

Replacing: K. Hallecks

2. **Ms. Narcisa Penaranda**, Custodian, Sarah Noble Intermediate School

Move that the Board of Education appoint **Ms. Narcisa Penaranda** as Custodian at Sarah Noble Intermediate School effective March 17, 2017.

Hire Rate: \$22.14 per hour
8 hours per day

3. **Mrs. Donna Ross**, Assistant Head Cook, New Milford High School

Move that the Board of Education appoint **Mrs. Donna Ross** as Assistant Head Cook at New Milford High School effective March 17, 2017.

Hire Rate: \$14.45 per hour
6 ½ hours per day

5. ADULT EDUCATION STAFF

a. RESIGNATIONS

1. None

6. ADULT EDUCATION STAFF

b. APPOINTMENTS

1. None

7. BAND STAFF

a. RESIGNATIONS

1. None

8. BAND STAFF

b. APPOINTMENTS

1. None

9. COACHING STAFF

a. RESIGNATIONS

1. **Mr. Robert Burkhart**, Freshman Girls' Lacrosse Coach, New Milford High School

Move that the Board of Education approve the resignation of **Mr. Robert Burkhart** as Freshman Girls' Lacrosse Coach at New Milford High School effective February 13, 2017.

Personal Reasons

2. **Mr. Ryan Fitzsimmons**, Girls' Outdoor Track and Field Coach, New Milford High School
Move that the Board of Education approve the resignation of **Mr. Ryan Fitzsimmons** as Girls' Outdoor Track and Field Coach at New Milford High School effective February 6, 2017.

Personal Reasons

3. **Mr. Michael Nahom**, Assistant Girls' Outdoor Track and Field Coach, New Milford High School
Move that the Board of Education approve the resignation of **Mr. Michael Nahom** as Assistant Girls' Outdoor Track and Field Coach at New Milford High School effective January 30, 2017.

Personal Reasons

10. COACHING STAFF
b. APPOINTMENTS

1. **Mr. Jason Arnauckas**, Girls' Varsity Tennis Coach, New Milford High School
Move that the Board of Education appoint **Mr. Jason Arnauckas** as Girls' Varsity Tennis Coach at New Milford High School effective March 17, 2017, pending receipt of Head Concussion and Sudden Cardiac Arrest certificates.

2016-17 Stipend: \$3,015

Staff member

2. **Mr. Chris Bacich**, Assistant Boys' Track and Field Coach, New Milford High School
Move that the Board of Education appoint **Mr. Chris Bacich** as Assistant Boys' Track and Field Coach at New Milford High School effective March 17, 2017.

2016-17 Stipend: \$3,028

3. **Mr. Lawrence Badaracco**, Boys' Varsity Tennis Coach, New Milford High School
Move that the Board of Education appoint **Mr. Lawrence Badaracco** as Boys' Varsity Tennis Coach at New Milford High School effective March 17, 2017.

2016-17 Stipend: \$3,015

Staff member

4. **Ms. Tricia Blood**, Boys' and Girls' Intramural Ultimate Frisbie Coach, Schaghticoke Middle School
Move that the Board of Education appoint **Ms. Tricia Blood** as Boys' and Girls' Intramural Ultimate Frisbie Coach at Schaghticoke Middle School effective March 17, 2017.

2016-17 Stipend: \$947

Staff member

5. **Ms. Tricia Blood**, Girls' Intramural Softball Coach, Schaghticoke Middle School
Move that the Board of Education appoint **Ms. Tricia Blood** as Girls' Intramural Softball Coach at Schaghticoke Middle School effective March 17, 2017.

2016-17 Stipend: \$947

Staff member

- | | |
|---|--|
| <p>6. **Ms. Tricia Blood, Co-ed Intramural Unified Sports Track Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Ms. Tricia Blood as Co-ed Intramural Unified Sports Track Coach at Schaghticoke Middle School effective March 13, 2017.</p> | <p>2016-17 Stipend: \$947
Staff member</p> |
| <p>7. Mr. Frank Bonacci, Girls' Varsity Softball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Frank Bonacci as Girls' Varsity Softball Coach at New Milford High School effective March 17, 2017.</p> | <p>2016-17 Stipend: \$4,719</p> |
| <p>8. ***Mrs. Daniella Brooks, Co-ed Intramural Unified Sports PE Activities Coach, Sarah Noble Intermediate School
<u>Move</u> that the Board of Education appoint Mrs. Daniella Brooks as Co-ed Intramural Unified Sports PE Activities Coach at Sarah Noble Intermediate School effective on or about March 17, 2017.</p> | <p>2016-17 Stipend: \$1,895
Staff Member</p> |
| <p>9. Mr. Evan Cassells, Boys' Varsity Lacrosse Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Evan Cassells as Boys' Varsity Lacrosse Coach at New Milford High School effective March 17, 2017, pending receipt of coaching permit.</p> | <p>2016-17 Stipend: \$4,626
Staff member</p> |
| <p>10. Mr. Thomas Ferrell, Assistant Girls' and Boys' Track and Field Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Thomas Ferrell as Assistant Girls' and Boys' Track and Field Coach at New Milford High School effective March 17, 2017.</p> | <p>2016-17 Stipend: \$1,804
Staff member</p> |
| <p>11. Mr. Ryan Fitzsimmons, Assistant Girls' Track and Field Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Ryan Fitzsimmons as Assistant Girls' Track and Field Coach at New Milford High School effective March 17, 2017, pending receipt of Head Concussion and Sudden Cardiac Arrest certificates.</p> | <p>2016-17 Stipend: \$3,028
Staff member</p> |
| <p>12. Mr. Terry Flynn, Volunteer Boys' Freshman Baseball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Terry Flynn as Volunteer Boys' Freshman Baseball Coach at New Milford High School effective March 17, 2017.</p> | <p>Volunteer</p> |

- | | |
|---|---|
| <p>13. Mr. Peter Gawlak, Girls' Outdoor Track and Field Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Peter Gawlak as Girls' Outdoor Track and Field Coach at New Milford High School effective March 17, 2017.</p> | <p>2016-17 Stipend: \$4,660</p> |
| <p>14. Ms. Victoria Giudice, Girls' and Boys' Unified Track and Field Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Ms. Victoria Giudice as Girls' and Boys' Unified Track and Field Coach at New Milford High School effective March 17, 2017.</p> | <p>2016-17 Stipend: \$947</p> <p>Staff member</p> |
| <p>15. Mr. Mark Grant, Boys' JV Baseball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Mark Grant as Boys' JV Baseball Coach at New Milford High School effective March 17, 2017.</p> | <p>2016-17 Stipend: \$3,068</p> <p>Staff member</p> |
| <p>16. Mr. Rob Hibbard, Boys' Intramural Baseball Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Rob Hibbard as Boys' Intramural Baseball Coach at Schaghticoke Middle School effective March 17, 2017.</p> | <p>2016-17 Stipend: \$947</p> <p>Staff member</p> |
| <p>17. Ms. Eileen Holden, Girls' Interscholastic Softball Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Ms. Eileen Holden as Girls' Interscholastic Softball Coach at Schaghticoke Middle School effective March 17, 2017, pending receipt of Head Concussion and Sudden Cardiac Arrest certificates.</p> | <p>2016-17 Stipend: \$1,895</p> <p>Staff member</p> |
| <p>18. **Ms. Eileen Holden, Co-ed Intramural Unified Sports Basketball Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Ms. Eileen Holden as Co-ed Intramural Unified Sports Basketball Coach at Schaghticoke Middle School effective March 13, 2017, pending receipt of Head Concussion and Sudden Cardiac Arrest certificates.</p> | <p>2016-17 Stipend: \$947</p> <p>Staff member</p> |
| <p>19. Mr. Aaron Johnson, Volunteer Boys' Varsity Baseball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Aaron Johnson as Volunteer Boys' Varsity Baseball Coach at New Milford High School effective March 17, 2017, pending receipt of coaching permit.</p> | <p>Volunteer</p> |

- | | |
|---|--|
| <p>20. Mr. Ryan Johnson, Boys' Varsity Baseball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Ryan Johnson as Boys' Varsity Baseball Coach at New Milford High School effective March 17, 2017, pending receipt of coaching permit.</p> | <p>2016-17 Stipend: \$4,719</p> |
| <p>21. Mr. Mike Madden, Boys' Freshman Baseball Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Mike Madden as Boys' Freshman Baseball Coach at New Milford High School effective March 17, 2017.</p> | <p>2016-17 Stipend: \$2,361</p> |
| <p>22. Mr. Kevin Maxen, Volunteer Boys' Lacrosse Strength & Conditioning Coach, under the supervision of Varsity Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Kevin Maxen as Volunteer Boys' Lacrosse Strength & Conditioning Coach, under the supervision of Varsity Coach, at New Milford High School effective March 17, 2017.</p> | <p>Volunteer</p> |
| <p>23. Mrs. Theresa McGuinness, Girls' Intramural Track and Field Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mrs. Theresa McGuinness as Girls' Intramural Track and Field Coach at Schaghticoke Middle School effective March 17, 2017, pending receipt of Head Concussion and Sudden Cardiac Arrest certificates.</p> | <p>2016-17 Stipend: \$947
Staff member</p> |
| <p>24. Mrs. Theresa McGuinness, Girls' Interscholastic Track Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mrs. Theresa McGuinness as Girls' Interscholastic Track Coach at Schaghticoke Middle School effective March 17, 2017, pending receipt of Head Concussion and Sudden Cardiac Arrest certificates.</p> | <p>2016-17 Stipend: \$1,895
Staff member</p> |
| <p>25. Mr. Sean McMahon, Volunteer Boys' Lacrosse Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. Sean McMahon as Volunteer Boys' Lacrosse Coach at New Milford High School effective March 17, 2017, pending receipt of coaching permit.</p> | <p>Volunteer</p> |

<p>26. Mr. Gary Millar, Girls' JV Softball Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Gary Millar as Girls' JV Softball Coach at New Milford High School effective March 17, 2017.</p>	2016-17 Stipend: \$3,068
<p>27. Mr. James Mullin, Boys' Varsity Golf Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. James Mullin as Boys' Varsity Golf Coach at New Milford High School effective March 17, 2017, pending receipt of Head Concussion and Sudden Cardiac Arrest certificates.</p>	2016-17 Stipend: \$2,999
<p>28. Mr. David Mumma, Boys' Interscholastic Baseball Coach, Schaghticoke Middle School <u>Move</u> that the Board of Education appoint Mr. David Mumma as Boys' Interscholastic Baseball Coach at Schaghticoke Middle School effective March 17, 2017.</p>	2016-17 Stipend: \$1,895 Staff member
<p>29. Mr. Sean Murray, Boys' Freshman Lacrosse Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Sean Murray as Boys' Freshman Lacrosse Coach at New Milford High School effective March 17, 2017.</p>	2016-17 Stipend: \$2,361 Staff member
<p>30. Mr. Mike Nahom, Volunteer Girls' Track and Field Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Mike Nahom as Volunteer Girls' Track and Field Coach at New Milford High School effective March 17, 2017.</p>	Volunteer
<p>31. Mr. Craig Reardon, Volunteer Girls' Softball Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Craig Reardon as Volunteer Girls' Softball Coach at New Milford High School effective March 17, 2017, pending receipt of coaching permit.</p>	Volunteer
<p>32. Mr. Ryan Rebstock, Boys' Varsity Track and Field Coach, New Milford High School <u>Move</u> that the Board of Education appoint Mr. Ryan Rebstock as Boys' Varsity Track and Field Coach at New Milford High School effective March 17, 2017, pending receipt of coaching permit.</p>	2016-17 Stipend: \$4,660 Staff member

- | | |
|---|--|
| <p>33. Mr. Matt Wall, Boys' Interscholastic Track and Field Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Matt Wall as Boys' Interscholastic Track and Field Coach at Schaghticoke Middle School effective March 17, 2017.</p> | <p>2016-17 Stipend: \$1,895
Staff member</p> |
| <p>34. Mr. Matt Wall, Boys' Intramural Track and Field Coach, Schaghticoke Middle School
<u>Move</u> that the Board of Education appoint Mr. Matt Wall as Boys' Intramural Track and Field Coach at Schaghticoke Middle School effective March 17, 2017.</p> | <p>2016-17 Stipend: \$947
Staff member</p> |
| <p>35. Mr. David Warren, Boys' JV Lacrosse Coach, New Milford High School
<u>Move</u> that the Board of Education appoint Mr. David Warren as Boys' JV Lacrosse Coach at New Milford High School effective March 17, 2017 pending receipt of CPR/First Aid and Sudden Cardiac Arrest certificates.</p> | <p>2016-17 Stipend: \$3,008</p> |

11. LEAVES OF ABSENCE

- | | |
|---|--------------------------------|
| <p>1. Mrs. Emily Ferraiolo, Kindergarten Teacher, Northville Elementary School
<u>Move</u> that the Board of Education extend an unpaid leave of absence for Mrs. Emily Ferraiolo from April 7, 2017 through the end of the 2016-17 school year.</p> | <p>Unpaid leave of absence</p> |
|---|--------------------------------|

11. DISCUSSION AND POSSIBLE ACTION

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
OPERATIONS WEB PAGE UNDER March 7, 2017**

- B. Monthly Reports
 - 1. Budget Position dated 2/28/17
 - 2. Purchase Resolution: D-696
 - 3. Request for Budget Transfers
- D. Bid Awards
 - 1. HPS Security System
 - 2. SNIS roof top air conditioning unit
- H. Certified Substitute Coverage
- J. Request to Waive Turf Field Usage Fees
- K. Town of New Milford Audit Report dated June 30, 2016 and Year End Balance

11. DISCUSSION AND POSSIBLE ACTION

**THE FOLLOWING ITEMS CAN BE FOUND ON THE
POLICY WEB PAGE UNDER FEBRUARY 28, 2017**

- F. Policies for First Review
 - 1. 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers
 - 2. 9115 Annual Organizational Meeting of the Board

11. DISCUSSION AND POSSIBLE ACTION

**THE FOLLOWING COMMITTEE ON LEARNING ITEMS
CAN BE PREVIEWED IN THE OFFICE OF THE ASSISTANT
SUPERINTENDENT**

- G. Approval of the Following Curriculum
 - 1. Middle East Studies
 - 2. Marketing I
 - 3. Marketing Work Program
 - 4. Sports & Entertainment Marketing
 - 5. Grades 3-5 Choral Music
 - 6. Choral Performance Grades 6-8
 - 7. Grades 4-5 Instrumental Music
 - 8. Grades 6-8 Instrumental Music
 - 9. Grades 9-12 Instrumental Music

11. DISCUSSION AND POSSIBLE ACTION

**THE FOLLOWING ITEM CAN BE FOUND ON THE FACILITIES
WEB PAGE UNDER MARCH 7, 2017**

- I. Five Year Facilities and Technology Capital Plan 2017-2022
- L. Turf Fields Replacement

REVISED 3/8/17

EXHIBIT B

New Milford PTO

Parent Teacher Organization

PO Box 1343

New Milford, CT 06776

March 3, 2017

Mr. Joshua Smith
Superintendent
50 East Street
New Milford, CT 06776

Dear Mr. Smith:

The New Milford PTO is pleased to present the following gifts to the Board of Education for approval. Please arrange for these gifts to be placed on the agenda at the next Board of Education meeting.

Northville Elementary School

- \$1,575.00 Transportation to the Maritime Aquarium for a field trip for all kindergarten students.
- \$1,425.00 Transportation and ticket price for a field trip to the Beardsley Zoo for all kindergarten students.
- \$1,380.00 Transportation and activities at the Pratt Center/Sullivan Farm (Native American, Colonial and Civil War Era maple sugaring at the Pratt Center and modern-day sugar house at Sullivan Farm) for all 2nd grade students.

Sarah Noble Intermediate School

- \$5,335.00 Transportation to the Maritime Center in Norwalk for all 5th grade students.
- \$3,814.00 Transportation and activities for Pioneer Day at the Pratt Center for all 5th grade students.

Hill and Plain Elementary School

\$1,260.00 Transportation and activities at the Pratt Center for maple syrup making
for all 2nd grade students.

\$14,789.00 Grand Total

Sincerely,
Kathleen Lewis
TW PTO President



To whom it may concern:

The New Milford Diamond Club has raised funds and would like to purchase dugout roofs for the New Milford High School varsity baseball and varsity softball fields. Should you have any questions, please feel free to contact us.

Thank You

Michael Vochis
Treasurer

New Milford Diamond Club LLC
514 Danbury Road New Milford CT, 06776
(860)354-2277



Contract

FROM: CT Fence & Landscaping LLC

27B Station Rd

Brookfield, CT 06804

203 885-0251

PROPOSAL SUBMITTED TO:

Name:	Wetmore, Scot	New Milford Softball
Phone:	203-426-0030	Date: 1/17/17
Street:		
City:	New Milford	
State:	Ct	Zip:

We propose to furnish all materials and perform all labor necessary to complete the following:

Dug out Roofs, 38ft long x 10ft deep Remove existing top rail and sleeve existing posts 2-ft @ front 1-ft @ back

Re-install top rail and secondary rail to receive roof pipe frame and metal roof

All framing to be heavy wall ss40 galvanized. Dark Green Roof attached.

Front roofline to be 8ft above grade. Back line 7ft above grade.

Material
Labor

Two systems Boys Varsity Two at Girls Varsity

Total \$ 2,080.00
Ea. Roof System
Total \$ 8,320.00
Tax Not Inc.

All material is guaranteed to be specific. All work is completed in a workman like manner according to standard practices. Any alteration or deviation for the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon any delays beyond our control. Seed/sod installations are not guaranteed without prior installation of professional irrigation system. Topsoil, seed and hay applications are not guaranteed due to any (Acts of God) rain, hurricanes, tornados, drought, floods, etc.
CT Fence and Landscaping carries all necessary insurances which includes Workers Compensation Insurance.

All material is property of CT Fence and Landscaping until paid in full.

CT Fence and Landscaping adheres to all local and state guidelines in reference to pool fence installations.

We propose hereby to furnish material and labor complete in accordance with above specification, for the sum of \$ 8,320.00 Payments to be made as follows:
Contract signing \$ 4,160.00
Balance By 4/4/17 \$ 4,160.00

Balance's to be paid upon completion of each project.

Payment by the customer is due and payable at completion of the job. If previous payment arrangements have not been made with CT Fence and Landscaping prior to the completion of the job and payment has not been Received at the completion of the job, customers will be assessed a late fee of 1.5% of the unpaid balance per month.

Please make checks payable to CT Fence and Landscaping LLC

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do work as specified. Payments will be made as outlined as above.

Signature

Date of Acceptance

Sam Sabbagh

3/2/2017

Memorandum from the Office of the Director of Human Resources

TO: Mr. Joshua Smith, Superintendent of Schools
FROM: Ellamae Baldelli, Director of Human Resources
CC: Anthony Giovannone, Director of Fiscal Services & Operations
RE: Request for New Activities at Schaghticoke Middle School per Stipend Committee Report
DATE: March 7, 2017

I have reviewed Dr. Longo's request to add two new extra-curricular activities. These activities are: Unified Sports Basketball and Unified Sports Track.

Using the rubric from the Stipend Committee Report, Dr. Longo is recommending the following stipends for these new activities:

- Unified Sports Co-ed Basketball \$ 947
- Unified Sports Co-ed Track and Field \$ 947

There is funding in Dr. Longo's operating budget to cover these stipends.

Attached is Dr. Longo's explanation of his request. His memo has addressed all the criteria required in the Stipend Committee Report in order to make this request.

I am recommending that this request be brought, for approval, to the regular Board of Education meeting on March 14, 2017.

If you have any questions, I am available to meet with you.



SCHAGHTICOKE MIDDLE SCHOOL
23 Hipp Road, New Milford, CT 06776
Telephone (860) 354-2204 ♦ Fax (860) 210-2216
<http://sms.newmilfordps.org/>
https://twitter.com/SMS_CT

Dr. Christopher Longo, Principal
Mrs. Jennifer Chmielewski, Assistant Principal
Mrs. Kerri Adakonis, Assistant Principal
Mrs. Barbara Nanassy, Assistant Principal
Dr. Len Tomasello, Transition Administrator

March 6, 2017

Dear Mr. Smith,

Strive

Request: To implement a Unified Sports program at SMS. This program allows students with and without intellectual disabilities to participate in sports alongside each other. More information attached in document titled, "Unified Champion Schools Components."

Unite

Rationale: We would like to utilize funds from our intramural activities account to pay our two coaches. This spring, we will run Unified Sports Basketball and Track and Field. Each coach would be paid \$947.00. Therefore, a total of \$1894.00 will be paid out from this account. We have also received grant funding (\$2,000) from CAS/CIAC to be used for this program. We intend to utilize these funds for transportation, uniforms, and materials for the two sports, rather than for stipends.

Respect

Please let me know if you have any questions or need any other information. Thank you.

Grow

Sincerely,

Christopher Longo, Ed.D.
Principal

Encourage

Schaghticoke Middle School Vision Statement

Schaghticoke Middle School is made up of a community of learners: students, parents, faculty, staff, administration, and citizens of the greater New Milford area. The foundation of our vision lies upon the positive reinforcement of character: integrity, responsibility, respect, and fairness. Together we will work to create an environment in which all students can reach their potential academically, socially, and emotionally under the guidance and nurturing support of the Schaghticoke community members. We will collaborate to foster an atmosphere of trust and support in order to encourage teachers and students to explore new initiatives in curriculum and assessment to improve student achievement.



Special Olympics Project UNIFY®

Unified Champion Schools Award Agreement

Dr. Christopher Longo, Principal
Schaghticoke Middle School
23 Hipp Road
New Milford, CT 06776

Dear Christopher,
Schaghticoke Middle School will be awarded funding from Special Olympics Connecticut, Inc. (SOCT)—sub-awarded through the Connecticut Association of Schools (CAS)—totaling \$2000.00 (see specific distribution below) for the purpose of supporting your Unified Sports® and education related programs.

Award funding, as administrated by the CAS/CIAC/Unified® Sports staff, will be distributed to Schaghticoke Middle School *specifically for the following:*

Sport-season stipend to a coach,
Transportation fees (to attend practices, games and tournaments),
Uniforms/equipment, banner and supplies, video and printing
Youth activation-school based programs which foster and support
social inclusion and whole school engagement

Total: \$2000.00

By signing this Grant Award Agreement Schaghticoke Middle School agrees to fulfill the obligations of the award in accordance with the terms and conditions set forth by the CAS/CIAC/Unified® Sports staff. Funds are awarded solely for the purposes set forth in the recommendation detailed above, and for *only* the expenses outlined. You agree to comply with the budget outlined above and will not make any changes to such budget, including moving funds between line items, without the written approval of CAS/CIAC/Unified® Sports staff. All expenses must be documented and submitted to CAS/CIAC/Unified® Sports staff as requested (purchase orders, timesheets, cancelled checks, receipts, etc.). All required reports (financial and programmatic) will be provided in a timely manner, meeting deadlines and timetables as provided by CAS/CIAC/Unified® Sports staff (Semi-Annual Report due 1/31/17; Final Report Due 7/31/17).

SOCT and CAS reserve the right to discontinue funding at any time if Schaghticoke Middle School does not adhere to the terms and conditions of this Grant Award Agreement.

Dr. Christopher Longo, Principal
Schaghticoke Middle School
23 Hipp Road
New Milford, CT 06776

George Synnott
Director of Unified® Sports
Connecticut Association of Schools
30 Realty Drive Cheshire, CT 06410
203-250-1111 www.casciac.org

Robert Doherty
President
Special Olympics Connecticut
2666 State Street, Hamden
203-250-1201 www.soct.org

Unified Champion Schools Components

1) Inclusive sports

- Unified Sports -students with and without intellectual disabilities participate in sports alongside each other.

2) Youth Leadership and Advocacy

- Inclusive youth activation opportunities within schools and communities. Partners clubs for students.
- Youth Leadership Summit for athletes and partners.

3) Whole School Engagement

- When an entire school accepts and includes students with ID, it is a powerful community of change. Some examples of whole school engagement are Unified Sports pep rallies, r-word campaigns, and fans in the stands at Unified events.

Responsibilities of Project Unify Schools:

- Designate school liaison
- Attend Project Unify meeting(s)
- Provide data as needed for reporting
- Complete survey in spring for University of Mass./SONA
- Provide info and receipts on how funding was utilized
- Participation in at least 2 components 1st year, all 3 components in 2nd year

Project UNIFY

Special Olympics Project UNIFY® is an education-based project that uses sports and education programs to activate young people to develop school communities where all youth are agents of change – fostering respect, dignity and advocacy for people with intellectual disabilities.

**Special
Olympics
Connecticut**



The contents of this document were developed under funding from the US Department of Education, #H380W140001. However, those contents do not necessarily represent the policy of the US Department of Education, and you should not assume endorsement by the Federal Government

Worksheet

Classification of Extra Curricular Survey Guidelines

Basketball

Extra-Curricular Activities are defined here as those activities that normally occur outside of the normal instructional day and would not include that which is scheduled as instructional time within the school day as class time or an activity period.

☒ SMS Unified Sports 3/3/17

1. Does the position require* specific expertise in content or skill?

3 pts ☐ Advisor/Coach/Teacher must have specific extensive content skill or knowledge to be qualified.

2 pts ☒ Advisor/Coach/Teacher must have some content, skill, knowledge to be qualified.

1 pt ☐ Advisor/Coach/Teacher does not need specific content, skill or knowledge to qualify to supervise activity.

2. To what extent does the activity require* supervision for student safety?

5 pts ☐ Activity involves regular events, practices, drills that call for close supervision in order to ensure student safety. (First Aid/CPR Training is highly recommended for advisors.)

3 pts ☐ Activity seldom or only occasionally involves events, practices, skills that call for close supervision in order to ensure student safety.

1 pt ☒ Activity contains no events that could be viewed as requiring extraordinary supervision to ensure student safety.

3. How many students does the activity service?

4 pts ☐ Activity regularly involves supervising 40 or more students at a time.

3 pts ☐ Activity regularly involves supervising 25-39 students at a time.

2 pts ☒ Activity regularly involves supervising 10-24 students at a time.

1 pt ☐ Activity regularly involves supervising of 10 students or fewer.

4. How much time does the activity require* outside of school?

8 pts ☐ Activity regularly requires advisor/coach/teacher spend time supervising students on days when school is not in session (i.e. Saturdays, vacation time, holidays, more than 3 times annually).

4 pts ☐ Activity occasionally requires advisor/coach/teacher spend time supervising students at times when school is not in session (less than 3 times annually).

2 pts ☐ Activity meets on school days throughout a time period greater than 6 months.

1 pt ☒ Activity meets on school days for a session of 6 months less.

5. Does the activity require* travel and overnight supervision?

3 pts ☐ Activity includes at least one event annually that involves a field trip that includes a supervised overnight stay and travel.

2 pts ☐ Activity includes events that may require overnight stay and travel, but it might not be an annual event.

1 pt ☒ Activity is not likely to ever require overnight stay and travel.

☐ NO

6. How much time with students does the activity demand of coach/advisor/teacher annually?

16 pts ☐ 200 hours or more

8 pts ☐ 100 hours or more but fewer than 200

4 pts ☐ 50 hours or more, but fewer than 100 hours

2 pts ☐ 25 hours or more, but fewer than 50 hours

1 pt ☒ fewer than 25 hours

Worksheet

Classification of Extra Curricular Survey Guidelines

SMS
Unified Sports
Basketball

	✓								
7. How much planning/preparation time is <u>required</u> * with this activity annually?									
5 pts		80 hours or more							
4 pts		60-79 hours							
3 pts		40-59 hours							
2 pts		20-39 hours							
1 pt	✓	fewer than 20 hours							

8. Is there a public display required with the activity (public sees the result of preparation of students or views a performance or exhibition) or are public communication (i.e. press releases) expected with this activity?

4 pts		Yes, regularly and frequently scheduled events..							
3 pts		Yes, one or two seminal scheduled events.							
2 pts		Possibly - but not as a regularly scheduled event							
1 pt	✓	No							

9. Does the activity relate directly to course/curricula expectations?

4 pts		Yes, clearly - student performance is assessed directly always.							
3 pt		Yes, sometimes - student performance is assessed, but not as regularly.							
1 pts	✓	No, never.							

10. Does activity require* a great deal of interaction with parents as part of the work as advisor/coach?

4 pts		Yes, parents are apprised of student activities regularly.							
2 pts		Yes, parents are apprised of student activities on occasion.							
1 pt		Yes, but parents have minimal contact.							
0 pts	✓	No, parents have almost no relation to the activity.							

11. Does activity require* assistants who must be supervised (i.e. assistant coaches, choreographers, drill instructors, etc.)?

4 pts		Yes, 3 or more people regularly.							
3 pts		Yes, 1 or 2 people regularly.							
1 pt		1 person - occasionally							
0 pt	✓	No, no one is supervised.							

Add up the number of points. Total: 10

Activity Level Category:

Level 1	✓	10 points or fewer							
Level 2		11 points-18 points							
Level 3		19 points-27 points							
Level 4		28 points-36 points							
Level 5		37 points-45 points							
Level 6		46 points-54 points							
Level 7		55 points or more							

* "Require" - The word reflects the expectation that the advisor/coach/teacher would perform those functions to successfully fulfill the obligations inherent in the position.

Worksheet

Classification of Extra Curricular Survey Guidelines

Track + Field

Extra-Curricular Activities are defined here as those activities that normally occur outside of the normal instructional day and would not include that which is scheduled as instructional time within the school day as class time or an activity period.

☒ SMS Unified Sports 3/3/17

1. Does the position require* specific expertise in content or skill?

- | | | |
|-------|-------------------------------------|--|
| 3 pts | <input type="checkbox"/> | Advisor/Coach/Teacher <u>must</u> have <u>specific</u> extensive content skill or knowledge to be qualified. |
| 2 pts | <input checked="" type="checkbox"/> | Advisor/Coach/Teacher <u>must</u> have some content, skill, knowledge to be qualified. |
| 1 pt | <input type="checkbox"/> | Advisor/Coach/Teacher does not need specific content, skill or knowledge to qualify to supervise activity. |

2. To what extent does the activity require* supervision for student safety?

- | | | |
|-------|-------------------------------------|---|
| 5 pts | <input type="checkbox"/> | Activity involves regular events, practices, drills that call for close supervision in order to ensure student safety. (First Aid/CPR Training is highly recommended for advisors.) |
| 3 pts | <input type="checkbox"/> | Activity seldom or only occasionally involves events, practices, skills that call for close supervision in order to ensure student safety. |
| 1 pt | <input checked="" type="checkbox"/> | Activity contains no events that could be viewed as requiring extraordinary supervision to ensure student safety. |

3. How many students does the activity service?

- | | | |
|-------|-------------------------------------|--|
| 4 pts | <input type="checkbox"/> | Activity regularly involves supervising 40 or more students at a time. |
| 3 pts | <input type="checkbox"/> | Activity regularly involves supervising 25-39 students at a time. |
| 2 pts | <input checked="" type="checkbox"/> | Activity regularly involves supervising 10-24 students at a time. |
| 1 pt | <input type="checkbox"/> | Activity regularly involves supervising of 10 students or fewer. |

4. How much time does the activity require* outside of school?

- | | | |
|-------|-------------------------------------|--|
| 8 pts | <input type="checkbox"/> | Activity regularly requires advisor/coach/teacher spend time supervising students on days when school is not in session (i.e. Saturdays, vacation time, holidays, more than 3 times annually). |
| 4 pts | <input type="checkbox"/> | Activity occasionally requires advisor/coach/teacher spend time supervising students at times when school is not in session (less than 3 times annually). |
| 2 pts | <input type="checkbox"/> | Activity meets on school days throughout a time period greater than 6 months. |
| 1 pt | <input checked="" type="checkbox"/> | Activity meets on school days for a session of 6 months less. |

5. Does the activity require* travel and overnight supervision?

- | | | |
|-------|-------------------------------------|--|
| 3 pts | <input type="checkbox"/> | Activity includes at least one event annually that involves a field trip that includes a supervised overnight stay and travel. |
| 2 pts | <input type="checkbox"/> | Activity includes events that may require overnight stay and travel, but it might not be an annual event. |
| 1 pt | <input checked="" type="checkbox"/> | Activity is not likely to ever require overnight stay and travel. |

6. How much time with students does the activity demand of coach/advisor/teacher annually?

- | | | |
|--------|-------------------------------------|--|
| 16 pts | <input type="checkbox"/> | 200 hours or more |
| 8 pts | <input type="checkbox"/> | 100 hours or more but fewer than 200 |
| 4 pts | <input type="checkbox"/> | 50 hours or more, but fewer than 100 hours |
| 2 pts | <input type="checkbox"/> | 25 hours or more, but fewer than 50 hours |
| 1 pt | <input checked="" type="checkbox"/> | fewer than 25 hours |

Worksheet Classification of Extra Curricular Survey Guidelines

*S.M.S
Unified Sports
Track*

	✓								
7. How much planning/preparation time is <u>required</u> * with this activity annually?									
5 pts		80 hours or more							
4 pts		60-79 hours							
3 pts		40-59 hours							
2 pts		20-39 hours							
1 pt	✓	fewer than 20 hours							
8. Is there a public display required with the activity (public sees the result of preparation of students or views a performance or exhibition) or are public communication (i.e. press releases) expected with this activity?									
4 pts		Yes, regularly and frequently scheduled events..							
3 pts		Yes, one or two seminal scheduled events.							
2 pts		Possibly - but not as a regularly scheduled event.							
1 pt	✓	No							
9. Does the activity relate directly to course/curricula expectations?									
4 pts		Yes, clearly - student performance is assessed directly always.							
3 pt		Yes, sometimes - student performance is assessed, but not as regularly.							
1 pts	✓	No, never.							
10. Does activity <u>require</u> * a great deal of interaction with parents as part of the work as advisor/coach?									
4 pts		Yes, parents are apprised of student activities regularly.							
2 pts		Yes, parents are apprised of student activities on occasion.							
1 pt		Yes, but parents have minimal contact.							
0 pts	✓	No, parents have almost no relation to the activity.							
11. Does activity <u>require</u> * assistants who must be supervised (i.e. assistant coaches, choreographers, drill instructors, etc.)?									
4 pts		Yes, 3 or more people regularly.							
3 pts		Yes, 1 or 2 people regularly.							
1 pt		1 person - occasionally							
0 pt	✓	No, no one is supervised.							
Add up the number of points. Total: 10									
Activity Level Category:									
Level 1	✓	10 points or fewer							
Level 2		11 points-18 points							
Level 3		19 points-27 points							
Level 4		28 points-36 points							
Level 5		37 points-45 points							
Level 6		46 points-54 points							
Level 7		55 points or more							
* "Require" - The word reflects the expectation that the advisor/coach/teacher would perform those functions to successfully fulfill the obligations inherent in the position.									

Memorandum from the Office of the Director of Human Resources

TO: Mr. Joshua Smith, Superintendent of Schools
FROM: Ellamae Baldelli, Director of Human Resources
CC: Anthony Giovannone, Director of Fiscal Services & Operations, Anne Bilko
RE: Request for New Activities at Sarah Noble Intermediate School per Stipend Committee Report
DATE: March 8, 2017

I have reviewed Mrs. Bilko's request to add a new extra-curricular activity. The activity is: Unified Sports Physical Education Activities.

Using the rubric from the Stipend Committee Report, Mrs. Bilko is recommending the following stipend for this new activity:

- Co-ed Intramural Unified Sports Physical Education Activities \$ 1895

Mrs. Bilko will be requesting a transfer of funds from the student activity account to the intramural sports account to cover the stipend for this year.

Attached is Mrs. Bilko's explanation of her request. Her memo has addressed all the criteria required in the Stipend Committee Report in order to make this request.

I am recommending that this request be brought, for approval, to the regular Board of Education meeting on March 14, 2017.

If you have any questions, I am available to meet with you.

Memorandum

To: Joshua Smith
Cc: Ellamae Baldelli
From: Anne Bilko
Date: 3/7/2017
Re: New Stipend Position

Request:

In an effort to provide more before and after school activities to our students, I recommend the addition of Unified Sports PE Activities. Unified Sports seeks to join students with and without disabilities to participate in a variety of athletic events. It was inspired by a simple principle: training together and playing together is a quick path to friendship and understanding.

Rationale:

We have had great success in our recently added activities, specifically each new club is being offered as a mini session to each grade. This spring our intention is to bring Unified Sports to 3rd and 4th grade.

Funding:

We received a \$500 grant from CAS/CIAC in addition to a PTO grant of \$600, we will use grants primarily for supplies and transportation. The remaining balance would be funded through a transfer from our student activities account.

It is my hope that this new activity will be exciting and engaging for many of our students.

Respectfully submitted,



Anne Bilko

Worksheet

Classification of Extra Curricular Survey Guidelines

Extra-Curricular Activities are defined here as those activities that normally occur outside of the normal instructional day and would not include that which is scheduled as instructional time within the school day as class time or an activity period.									
	<input checked="" type="checkbox"/>								
1. Does the position <u>require</u> * specific expertise in content or skill?									
3 pts	<input type="checkbox"/>	Advisor/Coach/Teacher <u>must</u> have <u>specific</u> extensive content skill or knowledge to be qualified.							
2 pts	<input checked="" type="checkbox"/>	Advisor/Coach/Teacher <u>must</u> have some content, skill, knowledge to be qualified.							
1 pt	<input type="checkbox"/>	Advisor/Coach/Teacher does not need specific content, skill or knowledge to qualify to supervise activity.							
2. To what extent does the activity <u>require</u> * supervision for student safety?									
5 pts	<input checked="" type="checkbox"/>	Activity involves regular events, practices, drills that call for close supervision in order to ensure student safety. (First Aid/CPR Training is highly recommended for advisors.)							
3 pts	<input type="checkbox"/>	Activity seldom or only occasionally involves events, practices, skills that call for close supervision in order to ensure student safety.							
1 pt	<input type="checkbox"/>	Activity contains no events that could be viewed as requiring extraordinary supervision to ensure student safety.							
3. How many students does the activity service?									
4 pts	<input checked="" type="checkbox"/>	Activity regularly involves supervising 40 or more students at a time.							
3 pts	<input type="checkbox"/>	Activity regularly involves supervising 25-39 students at a time.							
2 pts	<input type="checkbox"/>	Activity regularly involves supervising 10-24 students at a time.							
1 pt	<input type="checkbox"/>	Activity regularly involves supervising of 10 students or fewer.							
4. How much time does the activity <u>require</u> * outside of school?									
8 pts	<input type="checkbox"/>	Activity regularly requires advisor/coach/teacher spend time supervising students on days when school is not in session (i.e. Saturdays, vacation time, holidays, more than 3 times annually).							
4 pts	<input checked="" type="checkbox"/>	Activity occasionally requires advisor/coach/teacher spend time supervising students at times when school is not in session (less than 3 times annually).							
2 pts	<input type="checkbox"/>	Activity meets on school days throughout a time period greater than 6 months.							
1 pt	<input type="checkbox"/>	Activity meets on school days for a session of 6 months less.							
5. Does the activity <u>require</u> * travel and overnight supervision?									
3 pts	<input checked="" type="checkbox"/>	Activity includes at least one event annually that involves a field trip that includes a supervised overnight stay and travel.							
2 pts	<input type="checkbox"/>	Activity includes events that may require overnight stay and travel, but it might not be an annual event.							
1 pt	<input type="checkbox"/>	Activity is not likely to ever require overnight stay and travel.							
6. How much time with students does the activity demand of coach/advisor/teacher annually?									
16 pts	<input type="checkbox"/>	200 hours or more							
8 pts	<input type="checkbox"/>	100 hours or more but fewer than 200							
4 pts	<input type="checkbox"/>	50 hours or more, but fewer than 100 hours							
2 pts	<input type="checkbox"/>	25 hours or more, but fewer than 50 hours							
1 pt	<input checked="" type="checkbox"/>	fewer than 25 hours							

Worksheet

Classification of Extra Curricular Survey Guidelines

	✓								
7. How much planning/preparation time is <u>required</u> * with this activity annually?									
5 pts		80 hours or more							
4 pts		60-79 hours							
3 pts		40-59 hours							
2 pts		20-39 hours							
1 pt	✓	fewer than 20 hours							
8. Is there a public display required with the activity (public sees the result of preparation of students or views a performance or exhibition) or are public communication (i.e. press releases) expected with this activity?									
4 pts		Yes, regularly and frequently scheduled events.							
3 pts		Yes, one or two seminal scheduled events.							
2 pts		Possibly - but not as a regularly scheduled event.							
1 pt	✓	No							
9. Does the activity relate directly to course/curricula expectations?									
4 pts		Yes, clearly - student performance is assessed directly always.							
3 pt		Yes, sometimes - student performance is assessed, but not as regularly.							
1 pts	✓	No, never.							
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2 pts		Yes, parents are apprised of student activities on occasion.							
1 pt		Yes, but parents have minimal contact.							
0 pts	✓	No, parents have almost no relation to the activity.							
11. Does activity <u>require</u> * assistants who must be supervised (i.e. assistant coaches, choreographers, drill instructors, etc.)?									
4 pts		Yes, 3 or more people regularly.							
3 pts	✓	Yes, 1 or 2 people regularly.							
1 pt		1 person - occasionally							
0 pt		No, no one is supervised.							
Add up the number of points. Total: <u>23</u>									
Activity Level Category:									
Level 1		10 points or fewer							
Level 2		11 points-18 points							
Level 3	✓	19 points-27 points							
Level 4		28 points-36 points							
Level 5		37 points-45 points							
Level 6		46 points-54 points							
Level 7		55 points or more							
* "Require" - The word reflects the expectation that the advisor/coach/teacher would perform those functions to successfully fulfill the obligations inherent in the position.									



NEW MILFORD PUBLIC SCHOOLS
Office of the Assistant Superintendent

50 East Street
New Milford, Connecticut 06776
(860) 354-3235 FAX (860) 210-2643

TO: Joshua Smith, Superintendent
FROM: Ms. Alisha DiCorpo, Assistant Superintendent
DATE: March 14, 2017
RE: Textbook Approval –11-12, and 12

The textbooks listed below have been on review by the Board of Education. I ask that you recommend adoption of these books by the Board at the March meeting.

Environment: The Science Behind the Stories: by Jay H. Withgott and Mathew Laposata
(Pearson) - Grades 11-12

AP Environmental Science is a new course being offered in the fall of 2017. This textbook would be used as the primary reference source for the course. It describes and elaborates on the main content areas of the course as well as provides real world case studies as examples of course concepts.

Cost of Book: \$146.55

Number of Copies Needed: 24

Total: \$3780.99

Calculus: by Finney, Demana, Walts, and Kennedy (Pearson) Grade 12

This book is written specifically for high school students and aligned to the guidelines of the AP AB/BC exam. The new edition focuses on providing enhanced student and teacher support. This book has significant problem sets for student practice as well as good explanations and visuals to support the explanation of content. The online resources, including a free six year subscription to online textbooks for student access, help to complement the learning experience for the student.

Cost of Book: \$145.00

Number of Copies Needed: 86

Total: \$12470.00

APPROVED FIELD TRIPS

March 2017

<u>School</u>	<u>Grade/Dept.</u>	<u>Trip Date</u>	<u>Day(s) of the Week</u>	<u># of Students</u>	<u># of Adults</u>	<u>Destination</u>	<u>Subs</u>	<u>Student Cost</u>
NES	K	03-15-2017	Wednesday	137	34	Maritime Center Aquarium Norwalk	0	0.00 BOE Budget
NMHS	9-12	03-16-2017	Thursday	40	2	DW: All School Musical Preview	2	0.00 (All School Musical Operations)
HPS	2	03-17-17	Friday	88	8	Pratt Nature Center	4	0.00 PTO Grant
HPS	2	03-21-17	Tuesday	65	4	Pratt Nature Center	2	0.00 PTO Grant
NES	2	03-23-17	Thursday	55	3	Pratt Nature Center	3	0.00 PTO Grant
NMHS	11-12	03-23-2017	Thursday	20	1	Bantam Court House	1	\$10.00
NES	2	03-24-2017	Friday	77	4	Pratt Nature Center	2	0.00 PTO Grant
NMHS	11-12	4/19/2017	Wednesday	20	1	Bantam Court House	1	10.00
NMHS	11-12	04-19-17	Wednesday	30	2	Naugatuck Valley Community College (Danbury/Naugatuck)	0	0.00 (Perkins Grant)
NMHS	10-11	4-20-17	Tuesday	106	2	Hartford Stage	4	\$42.00
SNIS	5	04-27-2017	Thursday	108	25	Maritime Center Aquarium Norwalk	0	28.00 (BOE Funds/PTO)
NMHS	9-12	5/03/2017	Wednesday	10-15	3	Construction Career Days	2	0.00 (Perkins Grant)
NES	K	05-05-2017	Friday	140	20	Maritime Center Aquarium Norwalk	0	0.00
NES	K	05-10-17	Wednesday	137	34	Beardsley Zoo	0	6.00
NMHS	12	05-19-2017	Friday	176	10	Lake Compunce	4	\$45.00
NMHS	11-12	05-23-17	Tuesday	35	2	MetLife Stadium	2	\$22.00 Balance from Student Activity Fund/Perkins
SNIS	5	06-05-2017	Wednesday	149	27	Pratt Nature Center	0	0.00 PTO Grant
SNIS	5	06-06-17	Tuesday	170	32	Pratt Nature Center	0	0.00 PTO Grant

**New Milford Board of Education
Policy Sub-Committee Minutes
February 28, 2017
Lillis Administration Building, Room 2**

Present: Mrs. Tammy McInerney, Acting Chairperson
Mrs. Wendy Faulenbach
Mr. Dave Littlefield
Mr. Bill Dahl, Alternate

Absent: Mr. J.T. Schemm, Chairperson

Also Present: Mr. Joshua Smith, Superintendent
Ms. Alisha DiCorpo, Assistant Superintendent
Ms. Ellamae Baldelli, Director of Human Resources
Ms. Roberta Pratt, Director of Technology

RECEIVED
TOWN CLERK

2017 MAR -2 P 12: 59

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:45 p.m. by Mrs. McInerney acting as Chair. Mr. Dahl was seated in the absence of Mr. Schemm.	Call to Order
2.	Public Comment • There was none.	Public Comment
3.	Discussion and Possible Action A. Policies/Bylaws for Review: 1. 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers • Mr. Smith said these revisions are driven by changes needed to meet FBI requirements for fingerprinting and the use of the electronic machine. • Mr. Littlefield asked if this policy was reviewed last year and Mr. Smith said it was, for state requirements, and now for the FBI too. • Ms. Baldelli said the changes are required if the Board is to continue fingerprinting, which is	Discussion and Possible Action A. Policies/Bylaws for Review: 1. 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers

	<p>done as a courtesy to staff and volunteers so that they do not have to go elsewhere.</p> <ul style="list-style-type: none"> • Mrs. McInerney asked for confirmation that the Board will pay a fee for the fingerprinting machine and Mr. Smith said yes. The new machine to move to electronic fingerprinting was budgeted at \$12,000. The BOE pays a per person fee for volunteers; employees pay for their own. • Mrs. McInerney asked how many volunteers are processed per year and Ms. Baldelli said about 250 per year currently. Volunteers who have been fingerprinted do not have to be fingerprinted again as long as they participate in at least one event per year. <p>Mr. Dahl moved to bring Policy 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers to the full Board for first review.</p> <p>Motion seconded by Mr. Littlefield.</p> <p>2. 9115 Annual Organizational Meeting of the Board</p> <ul style="list-style-type: none"> • Mrs. McInerney said this change will match the annual meeting day to the regular meeting for December for consistency. <p>Mr. Dahl moved to bring Policy 9115 Annual Organizational Meeting of the Board to the full Board for first review.</p> <p>Motion seconded by Mr. Littlefield.</p>	<p>Motion made and passed unanimously to bring Policy 4112.5/4212.5 Criminal History Inquiries, Employment Reference Checks and Disclosure of Employee Information to Prospective Employers to the full Board for first review.</p> <p>2. 9115 Annual Organizational Meeting of the Board</p> <p>Motion made and passed unanimously to bring Policy 9115 Annual Organizational Meeting of the Board to the full Board for first review.</p>
4.	Items of Information	Items of Information
A.	Regulation Revision	A. Regulation Revision
	1. 4112.5/4212.5 Security Check/Fingerprinting	1. 4112.5/4212.5 Security Check/Fingerprinting

	<ul style="list-style-type: none"> Mr. Smith said this ties in with the changes to the fingerprinting policy. Appendix A is new and uses required FBI language. Mrs. Faulenbach confirmed that this is an item of information only and Mr. Smith said Mrs. Faulenbach was correct, as it is the regulation. <p>B. AFIS Agreement</p> <ul style="list-style-type: none"> Mr. Smith said that the state police require he sign this agreement on behalf of New Milford Public Schools in order to live scan fingerprinting. He has included an opinion letter from Zachary Schurin, the Board counsel now overseeing policy, for information. Mrs. Faulenbach asked why a legal opinion was needed. Mr. Smith said there was a great many confusing emails back and forth with the state police over this topic and they were requesting very specific language in the end. Mr. Smith felt it was important to do due diligence legally before signing. Mrs. Faulenbach asked about the length of the agreement and Ms. Baldelli said for as long as we use the service. 	B. AFIS Agreement
5.	<p>Discussion</p> <ul style="list-style-type: none"> Mr. Smith said he is bringing these policies forward for conversation because Board members have had questions about them recently. <p>A. Policies for Discussion:</p> <p>1. 1212 School Volunteers</p> <ul style="list-style-type: none"> Mr. Smith said a very few volunteers have complained about the need to be fingerprinted and the availability. Mrs. Faulenbach asked if Mr. Smith was proposing any changes to the policy and he said no. 	<p>Discussion</p> <p>A. Policies for Discussion:</p> <p>1. 1212 School Volunteers</p>

- Mrs. McInerney said the PTO also has a policy on volunteers that is slightly different from the school's policy in that fingerprinting is not necessary for evening events at the schools when parents are present. She believes this may create some of the confusion and wonders if the Board's policy is perhaps too strict.
- Mr. Dahl asked who is liable at the evening events and said if it is the school, then day and evening fingerprinting requirements should be tied together. Mr. Smith explained that the district is liable for school sponsored activities while the PTO is liable for their sponsored activities.
- Mrs. Faulenbach asked how much confusion there was and Mr. Smith said just a few volunteers.
- Mrs. Faulenbach said she wants volunteers to feel welcome but at the same time it is the Board's responsibility to protect students for all hours, not just school hours. She said parent volunteerism is very helpful to the schools and she was sure the Board could help get the word out about fingerprinting. She said it was important to get staff on board with the time constraints for set up as well.
- Mrs. McInerney said Human Resources is very flexible, offering day and evening appointments.
- Ms. Baldelli said she was not aware of any parent who had been turned away from participation; they always try to accommodate them for an appointment even if it is last minute.
- Mr. Smith said it was good to have discussion as it validates practice.
- Mrs. Faulenbach inquired about the upcoming Read Across America event, which is PTO sponsored during the school day. She asked if volunteer readers are fingerprinted? Mr. Smith said they are not required to be fingerprinted as they are considered visitors, sign in as such, and are escorted while in the building. They are

	<p>not working with students by themselves; the teacher is in the room.</p>	
	<p>2. 6146 Graduation Requirements</p> <ul style="list-style-type: none">• Mr. Smith said the topic of credits came up during budget discussions. He brings it for discussion this evening to start a broad conversation about credits and goals and to see what the Board would like to review in this area. This is the first graduating class to require 26 credits.• Mrs. Faulenbach said this discussion goes back to 2012 and involved the Committee on Learning as well. It was prompted by the state requiring an increase in graduation credits. In lieu of a mandatory capstone project, the Board agreed to increase the graduation requirement to 26 credits.• Mr. Smith said the district was trying to be proactive at the time. He said the state mandate is still there but has been pushed out now to a 25-credit requirement for 2025.• Mrs. Faulenbach said this topic should include review by the Committee on Learning, examination of financial implications and Board philosophy.• Mr. Dahl asked what the state mandate is for specific credits. Mr. Smith said he believed it is 4 credits of English, 3 credits of Math, 2 credits of social science and science, including personal finance, 1 credit of physical education and a ½ credit of health. He would confirm this information and provide the state statute to the Board as the conversation progresses.• Mrs. Faulenbach said she would like to see the exact state requirements spelled out and Mr. Littlefield said he would like to see a copy of the state bill.• Mr. Smith agreed that any changes should occur after lengthy discussion at the various committees and Board level.• Mr. Dahl asked if students find it difficult to	<p>2. 6146 Graduation Requirements</p>

	<p>handle 6.5 credits per year. Mr. Smith distributed two handouts on the topic. He said data shows the graduation rate increasing since credits have increased. He said the larger problem occurs when students fail required courses and then must remediate with summer school or double up during the school year.</p> <ul style="list-style-type: none"> • Mr. Dahl said he has seen students give up under the load. • Mrs. McInerney said this should be part of a long discussion at future meetings. <p>3. 9130 Board Committees 4. 9323 Construction of the Agenda</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said these policies had been discussed in November. • Mr. Smith said at the time there was discussion about committee structures and participation, as well as quorum make up, so he pulled similar policies from other districts for the Board to review for discussion in deciding if they are satisfied with the present structure or wish to discuss changes. Mr. Smith said CABE has a different view on quorum issues and says that the posting on agendas and minutes satisfies FOI requirements. • Mrs. Faulenbach said she had reviewed the materials and about half list quorum. The ones that didn't were older. She said she would want an opinion from the Board's legal counsel as to what is best as has been done in the past. • Mr. Smith said if the Board is happy with how things are working, we can close the book and move on. If not, what would the Board like to see changed? • Mrs. McInerney said in reviewing the materials, she was hard-pressed to find any schools that restrict board members that are not assigned to a committee from being able to participate in discussions. She said she would like to explore this further. • Mrs. Faulenbach said she thought perhaps it 	<p>3. 9130 Board Committees 4. 9323 Construction of the Agenda</p>
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**New Milford Board of Education
Policy Sub-Committee Minutes
February 28, 2017
Lillis Administration Building, Room 2**

Page 7

	<p>should go on the Board agenda for discussion since changing the structure of sub-committees is a heavy topic. She said we should make sure process is followed so that there are no issues down the road.</p> <ul style="list-style-type: none">• Mrs. McInerney said the topic would be added to the next Policy agenda for continued discussion.	
6.	<p>Public Comment</p> <ul style="list-style-type: none">• There was none.	<p>Public Comment</p>
7.	<p>Adjourn</p> <p>Mrs. Faulenbach moved to adjourn the meeting at 7:31 p.m. seconded by Mr. Littlefield and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 7:31 p.m.</p>

Respectfully submitted:



Tammy McInerney, Acting Chairperson
Policy Sub-Committee

**New Milford Board of Education
Committee on Learning Minutes
February 28, 2017
Lillis Administration Building, Room 2**

Present: Mrs. Tammy McInerney, Chairperson
Mr. Bill Dahl
Mr. Dave Littlefield
Mr. Brian McCauley, Alternate

Absent: Mr. J.T. Schemm

Also Present: Mr. Joshua Smith, Superintendent of Schools
Ms. Alisha DiCorpo, Assistant Superintendent of Schools
Ms. Roberta Pratt, Director of Technology
Mrs. Deborah Clark, Teacher, New Milford Public Schools
Mrs. Alison Huntington, Content Coach
Mr. Michael Abraham, Teacher, New Milford High School
Mrs. Deb Knipple, Teacher, New Milford High School
Ms. Gloria Capone, Teacher, Sarah Noble Intermediate School
Ms. Diane Taylor, Teacher, Schaghticoke Middle School
Mr. David Syzdek, Teacher, New Milford High School

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2017 MAR -2 P 12: 59

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:32 p.m. by Mrs. McInerney. Mr. McCauley was seated in the absence of Mr. Schemm.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> There was none. 	Public Comment
3.	Presentation A. Early Childhood Council <ul style="list-style-type: none"> Ms. DiCorpo said Kindergarten Orientation for parents is tomorrow evening, so it seemed like a good time for a presentation by the Early Childhood Council. Mrs. Clark said the mission of the Council is to improve the transition to kindergarten for all New Milford children by ensuring that they receive developmentally appropriate literacy skills interaction before attending New Milford Public Schools. They do this with grant assistance from the Connecticut Community Foundation. New 	Presentation A. Early Childhood Council

Milford has been a recipient since 2009 and has received more than \$55,000 since that time to strengthen the link between preschool and public school teachers ensuring the success of young children as they enter kindergarten in NMPS. The Council is a collaboration of members from NMPS, directors and staff from area preschools and daycares, staff from Literacy Volunteers, the New Milford Public Library children's director Sue Ford, Head Start staff, teaching staff from the NMHS Child Development class, NMPS Literacy Coach and Department Chair of Special Education. The focus each year is on literacy standards.

- Mrs. Huntington said each year's standard is chosen based on need as identified by data from incoming kindergarteners.
- Mr. Littlefield asked how that is measured and Mrs. Huntington said the students are tested in the fall as soon as they arrive in NMPS.
- Mrs. Clark said the grant allows the Council to provide resources to preschool programs and present parent nights.
- Mrs. McInerney said she loved the tie in with the public library and asked how the Council reaches out to at-home care centers and Mrs. Clark said they use 211 information and the website for advertising. She said the Literacy Volunteers were very helpful with the tie in to ELL.
- Mrs. McInerney asked how many parent evenings are offered per year and Mrs. Clark said usually just one as the grant is relatively small for the scope of the program.
- Mr. Dahl asked how the Council reaches the non-preschool children. Mrs. Clark said that is a difficult demographic to reach and that Mrs. Ford is a good resource, as well as the high school program.
- Mrs. McInerney said she is always pleased to see the preschool directors attend Kindergarten Orientation as it is a nice tie in.
- Mrs. Clark said they appreciate the high school students who volunteer to stuff the literacy bags that are distributed at the event.

4.	Discussion and Possible Action	Discussion and Possible Action
	<ul style="list-style-type: none"> Ms. DiCorpo said she had provided a template to tonight's presenters to aid discussion and address commonly asked questions. <p>A. Review and Approval of Curriculum</p> <p>1. Middle East Studies</p> <ul style="list-style-type: none"> Mr. Abraham said he wrote this new curriculum that is offered for 0.5 credits at the Honors level. There is no prerequisite. Enrollment is at 25. The course offers an introduction to conversational and written Arabic. Students study culture and the dynamics of the region in depth. <p>2. Marketing I</p> <ul style="list-style-type: none"> Mrs. Knipple said this is a revision to this full year course offered to grades 10-12. Sophomores are required to have taken Introduction to Business as a prerequisite. Students study all aspects of Marketing and are required to present an authentic project at the end of the course. Other students use their acquired knowledge to judge the presentations. DECA (Distributive Education Clubs of America) competition is also involved. There are 77 students in the club this year. The revision includes an update to the title of the course and alignment to CT performance standards. Mrs. Knipple said she collaborates with other districts through DECA, which enables her to make comparisons between the courses. <p>3. Marketing Work Program</p> <ul style="list-style-type: none"> This is a revision to a full year course offered to seniors. The prerequisites are Marketing I and Marketing II. Students go out to work in the real world, get paid, and receive credit for the experience. She said this course is very helpful to those students who need to work. The experience provides interview and communication skills and work ethic. The revision includes more required 	<p>A. Review and Approval of Curriculum</p> <p>1. Middle East Studies</p> <p>2. Marketing I</p> <p>3. Marketing Work Program</p>

	<p>reflection and journal writing.</p> <ul style="list-style-type: none"> • Mrs. McInerney asked when students do the work and Mrs. Knipple said after school and/or during the last block if students have study hall. • Mr. Dahl asked if the class meets regularly or if it is more of an internship set-up. Mrs. Knipple said it is not an internship as students are paid. She manages the students through email and appointments and employer evaluation. Students also share a project at the end. • Mrs. McInerney asked how many students are in the course. Mrs. Knipple said no one now but it changes by semester; the range is usually four to seven students. • Mr. McCauley asked if students are placed in their jobs. Mrs. Knipple said they usually come in with jobs. She said students are sometimes referred by guidance counselors who know the students are working and see this as a good fit. • Mr. Littlefield asked what types of jobs the students have. Mrs. Knipple mentioned Agway and the Feed Barn but said almost any job has marketing applications. <p>4. Sports & Entertainment Marketing</p> <ul style="list-style-type: none"> • Mrs. Knipple said this is a new half-year course for grades 11 and 12. The prerequisite is Marketing I. Students apply the concepts they learned there to the sports and entertainment field. • Mrs. McInerney asked about enrollment. Mrs. Knipple said it was 24 in the fall and 18 this spring. <p>5. Grades 3-5 Choral Music</p> <ul style="list-style-type: none"> • Ms. Capone said this is a full year course for mixed chorus grades 3-5. Enrollment is approximately 200 students. The students perform two concerts: one in December and one in May. The students also perform out in the community and Ms. Capone said she is working to have more community outreach for performances. The curriculum is new and infused with the knowledge of singing. The focus for grade 3 is on proper breathing, standing properly, blended sound and behavior in a large 	
		<p>4. Sports & Entertainment Marketing</p> <p>5. Grades 3-5 Choral Music</p>

	<p>group. Grades 4 and 5 continue the concepts of good singing, harmony, ear training and music theory. By grade 5, students should be able to read lines of music. Ms. Capone said her main goal is to instill a love of singing that students will want to continue throughout their lives.</p> <ul style="list-style-type: none"> • Mrs. McInerney said she appreciates the improvement she sees as students progress from year to year. <p>6. Choral Performance Grades 6-8</p> <ul style="list-style-type: none"> • Ms. Taylor said this is a revision to the curriculum with an eye on the new national standards of music education. It is a full year, graded course that meets twice a week in the six-day rotation and once a week in smaller group sectionals. She said the goal is to make students music literate so that they understand the theory behind music and are ready for high school. They work on vocal technique and group behavior. There are approximately 180 students currently. <p>7. Grades 4-5 Instrumental Music</p> <p>8. Grades 6-8 Instrumental Music</p> <p>9. Grades 9-12 Instrumental Music</p> <ul style="list-style-type: none"> • Mr. Szydek said the revision for these courses was done collaboratively between Mr. Fitzgerald, Mr. Gregory and himself. They wrote the curriculum together in the same room, which provided a great opportunity to streamline the units so that one flows into another. At the lower grades, instrumental music consists of band and orchestra. At the high school, students may also participate in concert band and wind ensemble. All levels stress the four principles of instructional techniques, ensemble skills, music literacy and aesthetics. The revisions align with the national standards for music education. • Mr. Dahl commended the outstanding music program at all levels. • Mrs. McInerney said she particularly appreciated the efforts made to pair younger students with older 	<p>6. Choral Performance Grades 6-8</p> <p>7. Grades 4-5 Instrumental Music</p> <p>8. Grades 6-8 Instrumental Music</p> <p>9. Grades 9-12 Instrumental Music</p>
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	<p>students in performance as it gives them inspiration.</p> <ul style="list-style-type: none"> Mr. Szydek said he is continuing to offer additional performance opportunities such as the band's trip to California next year and the winter percussion's participation in the national competition in Ohio. These events help build the program's resume for future consideration for such well-known events as the Rose Bowl Parade and Macy's Thanksgiving Parade. <p>Mr. Dahl moved to bring the following curricula:</p> <ol style="list-style-type: none"> 1. Middle East Studies 2. Marketing I 3. Marketing Work Program 4. Sports & Entertainment Marketing 5. Grades 3-5 Choral Music 6. Choral Performance Grades 6-8 7. Grades 4-5 Instrumental Music 8. Grades 6-8 Instrumental Music 9. Grades 9-12 Instrumental Music <p>to the full Board for approval, seconded by Mr. Littlefield and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the following curriculum to the full Board for approval:</p> <ol style="list-style-type: none"> 1. Middle East Studies 2. Marketing I 3. Marketing Work Program 4. Sports & Entertainment Marketing 5. Grades 3-5 Choral Music 6. Choral Performance Grades 6-8 7. Grades 4-5 Instrumental Music 8. Grades 6-8 Instrumental Music 9. Grades 9-12 Instrumental Music
5.	<p>Public Comment</p> <ul style="list-style-type: none"> There was none. 	<p>Public Comment</p>
6.	<p>Adjourn</p> <p>Mr. McCauley moved to adjourn the meeting at 8:38 p.m. seconded by Mr. Littlefield and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:38 p.m.</p>

Respectfully submitted:



Tammy McInerney, Chairperson
 Committee on Learning

**New Milford Board of Education
Facilities Sub-Committee Minutes
March 7, 2017
Lillis Administration Building—Room 2**

Present: Mr. Brian McCauley, Chairperson
Mrs. Angela C. Chastain
Mr. Robert Coppola
Mr. Bill Dahl

Also Present: Mr. Joshua Smith, Superintendent
Ms. Alisha DiCorpo, Assistant Superintendent
Mr. Anthony Giovannone, Director of Fiscal Services and Operations
Mr. Kevin Munrett, Facilities Manager
Mr. Nestor Aparicio, Assistant Facilities Manager
Ms. Ellamae Baldelli, Director of Human Resources
Ms. Roberta Pratt, Director of Technology

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2017 MAR -9 P 12:56

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:45 p.m. by Mr. McCauley.	Call to Order
2.	Public Comment <ul style="list-style-type: none"> Wendy Faulenbach estimated the main turf field at 100,000 square feet with a replacement cost of \$4.50 per square foot for a total of \$450,000. The north field is 83,000 square feet with a replacement estimate of \$373,500. Total replacement for the fields would be \$823,500. Lights have a 25 year warranty and an estimated replacement cost of \$275,000. Track resurfacing is typically at 20 years and is estimated at \$60,000. Mrs. Faulenbach said this was a community project and they are community fields. She would like to see a resolution to the Board to designate a percentage of year end balance to a field replacement account each year. She also suggested the Board's Policy Committee review policy 1325 regarding advertising and how it might work as a revenue stream for the fields. Stephen Looney encouraged the Board to start planning for field replacement now. He 	Public Comment

	<p>suggested turf field costs be included in the capital plan going forward. He said he had followed the conversation about a possible move of Board offices to JPS and supported the Board staying at East Street. Since that now appears to be the case, he urged the Board to look at compliance with ADA and the lack of an elevator and see what they can do to make the building more compliant.</p>	
3.	<p>Discussion and Possible Action</p> <p>A. Turf Fields Replacement Update</p> <ul style="list-style-type: none"> • Mr. Smith said the Board had approved a request that the Town set up an account for replacement and that request has been made. The Mayor is looking at the process of creating a protected account into which funds could be channeled. He recommends that the Board discuss setting up a committee to plan for replacement and that it includes community representatives. • Mr. Dahl said he understands the need to plan for field replacement but has an issue with putting money aside from BOE surplus for fields when budgets continually are cut. He said originally the Town was going to set up a follow up committee to plan for this. While he appreciates being able to provide quality to our student athletes he does not want it to come at student expense. • Mrs. Chastain said the gym classes and band use the fields as well. She said she is a huge advocate for using advertising. She said it is important to have Town invested as well since these are community fields. • Mr. Coppola asked if there were any funds leftover from the budgeted project and Mr. Smith said his understanding was that there were not. The Town basically used a short term loan and could only submit actual cost. • Mr. Coppola said he agreed with the idea of advertisement and was in favor of setting up a 	<p>Discussion and Possible Action</p> <p>A. Turf Fields Replacement Update</p>

	<p>committee to oversee the whole process. He said the Turf Field Committee repeatedly said they would work on the next stage for repair and he is not ready to commit any fund balance. He said he would rather go to capital reserve if needed.</p> <p>Mr. Coppola moved to bring turf fields replacement to the full Board for discussion.</p> <p>Motion seconded by Mr. Dahl.</p> <p>Motion passed unanimously.</p> <p>B. Five Year Facilities Capital Plan Update</p> <ul style="list-style-type: none"> Mr. Munrett said the plan under discussion is as it appeared in the budget book and is updated from October when it was last discussed. The plan is a living document to which adjustments are made as project needs change. <p>Mr. Coppola moved to bring the Five Year Facilities Capital Plan Update to the full Board for approval.</p> <p>Motion seconded by Mr. Dahl.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring turf fields replacement to the full Board for discussion.</p> <p>B. Five Year Facilities Capital Plan Update</p> <p>Motion made and passed unanimously to bring the Five Year Facilities Capital Plan Update to the full Board for approval.</p>
4.	<p>Discussion</p> <p>A. Solar</p> <ul style="list-style-type: none"> Mr. McCauley said this had stalled at the Town and he brought it for discussion to see if the Board wished to go forward on estimates for the schools. Mr. Smith said there had been quite a bit of work done on this topic in 2013. The Board had sent a proposal to the Town Council at that time and they decided it was not cost effective. In this case, the Town has completed its work 	<p>Discussion</p> <p>A. Solar</p>

	<p>on the proposals and determined once again that it is not cost effective.</p> <ul style="list-style-type: none"> • Mr. Coppola asked if a solar project would reduce electrical costs and Mr. Smith said it depends on how it is financed. • Mrs. Chastain said that this is the second time in the past five years that solar has been reviewed and found not to be cost effective. She is not in favor of further discussion. • Mr. Coppola agreed. • Mr. McCauley confirmed that there would be no motion made to bring the topic forward. • Mr. Dahl asked if the panels would prolong the life of a roof and Mr. Munrett said not necessarily. • Mr. Dahl asked what school roof is the next to need replacement. Mr. Munrett said Northville in his opinion. Mr. Dahl suggested they weigh solar options at that time. • Mr. Giovannone said the current budget for energy is \$924,000. 	
5.	<p>Items of Information</p> <p>A. Upcoming Projects</p> <p>1. HPS security system</p> <ul style="list-style-type: none"> • Mr. Munrett said this project was approved last year and is in the current budget. The bid award will be brought forward to Operations for consideration. <p>2. SNIS roof top air conditioning unit</p> <ul style="list-style-type: none"> • Mr. Munrett said this unit services the multipurpose room only. The compressors have failed. The bid for repair or replacement will go to Operations for discussion. 	<p>Items of Information</p> <p>A. Upcoming Projects</p> <p>1. HPS security system</p> <p>2. SNIS roof top air conditioning unit</p>
6.	<p>Public Comment</p> <ul style="list-style-type: none"> • There was none. 	<p>Public Comment</p>

**New Milford Board of Education
Facilities Sub-Committee Minutes
March 7, 2017
Lillis Administration Building—Room 2**

Page 5

7.	Adjourn Mr. Coppola moved to adjourn the meeting at 7:13 p.m., seconded by Mr. Dahl and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 7:13 p.m.
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Respectfully submitted:



Brian McCauley, Chairperson
Facilities Sub-Committee

**New Milford Board of Education
Operations Sub-Committee Minutes
March 7, 2017
Lillis Administration Building—Room 2**

Present: Mrs. Wendy Faulenbach, Chairperson
Mrs. Angela C. Chastain
Mr. Robert Coppola
Mr. Brian McCauley

Also Present: Mr. Joshua Smith, Superintendent
Ms. Alisha DiCorpo, Assistant Superintendent
Ms. Ellamae Baldelli, Director of Human Resources
Mr. Anthony Giovannone, Director of Fiscal Services and Operations
Ms. Roberta Pratt, Director of Technology
Mrs. Laura Olson, Director of Pupil Personnel and Special Services
Mr. Kevin Munrett, Facilities Manager
Mr. Nestor Aparicio, Assistant Facilities Manager

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7/10/17

2017 MAR -9 P 12:56

NEW MILFORD, CT

1.	Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mrs. Faulenbach.	Call to Order
2.	Public Comment <ul style="list-style-type: none">There was none.	Public Comment
3.	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence <ul style="list-style-type: none">Mr. Coppola recognized two long term employees on Exhibit A who are retiring and wished them well, thanking them for their service.Mr. Smith distributed a revised Exhibit A. Ms. Baldelli said the revisions were for the resignation of a paraeducator who was taking a long term teaching substitute position and two coaches for Unified Sports at SMS.Mr. Smith said the approval of the Unified Sports activities would be added to next week's Board agenda for approval but they were adding the coaches here so that the students	Discussion and Possible Action A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence

	<p>would not be disrupted.</p> <ul style="list-style-type: none"> • Mrs. Faulenbach asked when the activities started and Mr. Smith said unofficially yesterday. • Ms. Baldelli said she may have one more revision before the Board meeting. • Mrs. Faulenbach thanked the Superintendent and administration for correcting the situation. <p>Mrs. Chastain moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated 2/28/17 2. Purchase Resolution D-696 3. Request for Budget Transfers <ul style="list-style-type: none"> • Mr. Coppola asked about the charge for Canterbury School for the girls swim team on the purchase resolution. Mr. Smith said Canterbury has gone up substantially in cost. The teams have started using the Dive Shop in Brookfield and Mr. Lipinsky is looking into other alternatives as well. Mr. Smith said adjustments are being made to the athletic budget to take this into account. • Mr. Giovannone noted a correction to the purchase resolution. Revision Learning is being paid by a grant not from general. He will note which grant going forward. • Mrs. Chastain asked if the jointer was for a class and Mr. Smith said yes, Woodworking. • Mr. Coppola said he appreciated that budget transfers continue to be within programs. Mr. Giovannone said this is an ongoing conversation with staff when they make requests for transfers. • Mr. Coppola asked specifically about library 	<p>Motion made and passed unanimously to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence to the full Board for approval.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Budget Position dated 2/28/17 2. Purchase Resolution D-696 3. Request for Budget Transfers
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	<p>books and if that account had been underfunded. Mr. Smith said this transfer, as with others, resulted from a January meeting regarding unspent funds. There was some reprioritizing done as a result.</p> <p>Mr. Coppola moved to bring the monthly reports: Budget Position dated 2/28/17, Purchase Resolution D-696 and Request for Budget Transfers to the full Board for approval.</p> <p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p>	
<p>C. Gifts & Donations</p> <p>1. PTO — Exhibit B</p> <ul style="list-style-type: none">• Mr. Coppola thanked the PTO.• Mr. Smith said a revision to this exhibit is expected for the Board meeting. HPS has a donation coming for a field trip that is currently in the PTO approval process. <p>Mr. McCauley moved to bring Gifts & Donations: PTO – Exhibit B to the full Board for approval.</p> <p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p>		<p>Motion made and passed unanimously to bring the monthly reports: Budget Position dated 2/28/17, Purchase Resolution D-696, and Request for Budget Transfers to the full Board for approval.</p> <p>C. Gifts & Donations</p> <p>1. PTO — Exhibit B</p>
<p>D. Bid Awards</p> <p>1. HPS Security System</p> <ul style="list-style-type: none">• Mrs. Faulenbach asked what this is for and Mr. Munrett said it is to replace equipment that is over 18 years old. It includes a data recorder, cameras and wiring.• Mrs. Faulenbach asked where it was budgeted and Mr. Smith said in the Facilities capital. <p>Mr. Coppola moved to bring the bid award for the HPS security system to the full Board for approval.</p>		<p>Motion made and passed unanimously to bring Gifts & Donations: PTO – Exhibit B to the full Board for approval.</p> <p>D. Bid Awards</p> <p>1. HPS Security System</p> <p>Motion made and passed unanimously to bring the bid award for the HPS security system to the full Board for approval.</p>

	<p>Motion seconded by Mr. McCauley. Motion passed unanimously.</p> <p>2. SNIS roof top air conditioning unit</p> <ul style="list-style-type: none"> • Mr. Smith said the chosen vendor has worked with the district in several buildings and was the lowest bid. • Mrs. Faulenbach asked if they were recommending repair or replace and Mr. Smith said repair. He said he is concerned about the cuts to special education reimbursement and how that may affect the end of year balance so is concerned with spending the funds. A repair could also be done in a few weeks, while replacement may take months. • Mrs. Faulenbach asked about warranty and Mr. Munrett said it would be one year on the replacement parts only. Mr. Munrett said this would repair the biggest piece of the unit, which makes up about 60% of the total. • Mr. Coppola said he would prefer to replace the unit. • Mrs. Chastain asked if the multipurpose room is used every day or if students go outside in the nicer weather. Mr. Smith said it is used every day. • Mr. Munrett said the current unit can still circulate air at least just not cool it. • Mrs. Faulenbach asked if we choose to replace and commit to a vendor are we locked in. Mr. Smith said if replacing, we could probably wait to commit since we are fast approaching the end of the school year. • Mrs. Chastain asked if capital reserve can be used at the end of the year if needed. Mr. Smith said he thought only if the Board does not choose to fund it now. <p>Mr. Coppola moved to bring the bid award for the SNIS roof top air conditioning unit to the full Board for discussion and possible action.</p>	<p>2. SNIS roof top air conditioning unit</p> <p>Motion made and passed unanimously to bring the bid award for the SNIS roof top air conditioning unit to the full Board</p>
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	<p>Motion seconded by Mr. McCauley.</p> <p>Motion passed unanimously.</p>	<p>for discussion and possible action.</p>
E.	<p>Certified Substitute Coverage</p> <ul style="list-style-type: none"> • Mrs. Faulenbach said this has been an ongoing discussion for over a year. • Mr. Smith said Ms. Baldelli has vetted both vendors, talked to current districts using their services, and the recommendation is to use Source4Teachers for both teachers and paraeducators beginning July 1, 2017. • Mrs. Chastain asked if it was a one-year contract and Ms. Baldelli said yes. Ms. Baldelli said Bridgeport and Portland Connecticut both use Source4Teachers and had high praise for the partnership. Bridgeport reported a fill rate of 97%. • Mrs. Faulenbach asked what Plan B would be if things did not go well. Ms. Baldelli said the partnership will make adjustments as we go. She said the company provides a dedicated liaison 24 hours a day, 7 days a week as well as an implementation team for 10 to 12 weeks. • Mr. Coppola said the daily bill rate was higher than what we pay subs now but that Ms. Baldelli had talked about additional savings in the past. Ms. Baldelli said the company will pay the Aesop fee that the district now pays. They will also pay the substitutes workers compensation and unemployment charges, as they will no longer be employed by the district. She said there will be additional savings in not having to use our teachers for period coverage, as well as savings in administrative time. • Mr. Smith said the main driver for this change is not cost savings but the desire to increase the fill rate. • Mrs. Chastain asked if our current substitutes would be incorporated and Ms. Baldelli said yes, they will be notified and meetings set up to change them over to Source4Teachers. 	<p>E. Certified Substitute Coverage</p>

	<ul style="list-style-type: none"> • Mr. Coppola said he would like the topic brought to the full Board for discussion and to make the choice of company there. <p>Mr. Coppola moved to bring the Certified Substitute Coverage memo to the full Board for discussion and possible action.</p> <p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p> <p>F. Five Year Technology Capital Plan Update</p> <ul style="list-style-type: none"> • Mr. Smith said this was a tie in to budget discussions. • Mrs. Faulenbach said the plan was already moving forward for Board approval as part of a previous discussion of the Facilities Capital Plan at the Facilities meeting so no additional motion was needed. <p>G. Request to Waive Turf Field Usage Fees</p> <ul style="list-style-type: none"> • Mr. Smith said Special Olympics has been using the fields for several years for their program. With the new turf fields, there are new per student and event fees. As a non-profit with limited ability to fund raise, they are asking for a waiver. • Mrs. Faulenbach asked if there was a current protocol or waiver form and Mr. Smith said there was not for the turf fields. • Mrs. Chastain asked if these were New Milford students and if the program was free. Mrs. Olson said it is free and participants are typically from our region and not school-aged. • Mrs. Chastain said it was a worthy cause but she is hesitant to set a precedent for non-profit groups. • Mr. Smith said he calculates that the waiver would be for \$1584 in event fees and approximately \$860 in roster fees. 	<p>Motion made and passed unanimously to bring the Certified Substitute Coverage memo to the full Board for discussion and possible action.</p> <p>F. Five Year Technology Capital Plan Update</p> <p>G. Request to Waive Turf Field Usage Fees</p>
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	<ul style="list-style-type: none"> Mrs. Faulenbach said she would like a follow up memo that lists how many other non-profits currently use the fields and what the potential dollar amount would be for waivers. She said she would like it for discussion with the full Board. <p>Mr. McCauley moved to bring the request to waive turf field usage fees to the full Board for discussion and possible action.</p> <p>Motion seconded by Mrs. Chastain.</p> <p>Motion passed unanimously.</p>	<p>Motion made and passed unanimously to bring the request to waive turf field usage fees to the full Board for discussion and possible action.</p>
4.	<p>Items of Information</p> <p>A. Health Inspections</p> <ul style="list-style-type: none"> Mr. Smith said this is the mid-year report and commended Mrs. Sullivan and her staff on an excellent job. Mrs. Faulenbach noted the ratings had actually gone up from October and that it was a great report. <p>B. Town of New Milford Audit Report dated June 30, 2016</p> <ul style="list-style-type: none"> Mr. Smith said the audit was presented to the Town on Monday and a summary memo had been provided to the committee by Mr. Giovannone. Mrs. Faulenbach asked for the current balance in capital reserve. Mr. Giovannone said it is \$1,003,284 now with the possible addition of \$264,406 from the end of year balance still to consider. Mr. Coppola asked to clarify that the internal service fund can only be used to offset insurance. Mr. Smith said that is correct and that the balance shown in the audit as of June 30, 2016 is now \$800,000 less due to offsets 	<p>Items of Information</p> <p>A. Health Inspections</p> <p>B. Town of New Milford Audit Report dated June 30, 2016</p>

	<p>taken on July 1, 2016; \$400,000 each to Town and BOE. Mr. Smith said the Town also approved offsets of \$250,000 each on Monday so an additional \$500,000 would be coming out next year if the referendum passed.</p> <ul style="list-style-type: none">• Mr. Coppola said the fund shows a very healthy balance.• Mrs. Faulenbach said she hopes there is room for conversations to have a more complex dialogue about the internal service fund going forward.• Mrs. Faulenbach said she believed this was the third year with this auditing firm and she asked if they had requested that the Board formulate policies for use.• Mr. Giovannone said the Town is the driver of any policies and the Board cannot initiate the process.• Mr. Smith said the new Town Finance Director was working on this topic.• Mrs. Faulenbach asked if any response was given to the audit and Mr. Giovannone said he worked together with the Town to formulate responses.• Mr. Coppola asked to see a copy of the full report and Mr. Giovannone said he could provide that along with the summary report.• Mrs. Faulenbach said it was agreed at the October Operations meeting to send the capital reserve request forward to the Board based on final audit. Since the topic is an item of information only on the agenda, no formal motion can be made tonight.• Mr. Coppola agreed and suggested action be taken in the form of a request to the Chair to add this item to the Board agenda.• Mr. Smith said the audit showed a budget surplus of 0.43%. He was very pleased to come within a half percent of projections.	
C. Special Education Reimbursement		C. Special Education Reimbursement
	<ul style="list-style-type: none">• Mr. Smith said special education	

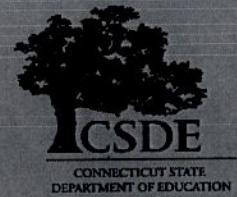
	<p>reimbursement can swing substantially. We were 99.6% accurate in budgeting last year. Being that close can cause issues if the reimbursement changes.</p> <ul style="list-style-type: none">• Mr. Coppola said the Town is able to have a contingency fund but the Board cannot.• Mrs. Faulenbach agreed and said that is why it is important to protect the capital reserve whenever we can.• Mr. Smith said the state is currently projecting capping the reimbursement at 23%, which would result in a \$231,000 loss in revenue this year. He said they have begun looking internally at where the revenue cut would come from.• Mr. Coppola asked if a spending freeze was necessary. Mr. Smith said he is not recommending that at this time but will be keeping a very close eye on the bottom line.• Mr. Giovannone said the loss would definitely affect any end of year projects.	
5.	<p>Public Comment</p> <ul style="list-style-type: none">• There was none.	<p>Public Comment</p>
6.	<p>Adjourn</p> <p>Mr. Coppola moved to adjourn the meeting at 9:00 p.m. seconded by Mr. McCauley and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 9:00 p.m.</p>

Respectfully submitted:

Wendy Faulenbach

Wendy Faulenbach, Chairperson
Operations Sub-Committee

DISTRICT PROFILE AND PERFORMANCE REPORT FOR SCHOOL YEAR 2015–16



New Milford School District

Dr. Jeanann Paddyfote, Superintendent • 860-355-8406 • www.newmilfordps.org

District Information

Grade Range	PK-12
Number of Schools/Programs	6
Enrollment	4,245
Per Pupil Expenditures ¹	\$14,574
Total Expenditures ¹	\$63,601,871

¹Expenditure data reflect the 2014-15 year.



Community Information

CERC Town Profiles provide summary demographic and economic information for Connecticut's municipalities

Related Reports/Publications

CT Reports (CMT/CAPT)
 District and School Performance Reports
 Special Education Annual Performance Reports
 SAT®, AP®, PSAT® Report by High School (Class of 2016)
 (2016® The College Board)

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Notes

Unless otherwise noted, all data are for 2015-16 and include all grades offered by the district.

In most tables, data are displayed only for the three major race/ethnicity categories. For additional race/ethnicity categories, please visit edsight.ct.gov.

State totals are not displayed as they are not comparable to district totals.

Special Education tables reflect only students for whom the district is fiscally responsible.

* When an asterisk is displayed, data have been suppressed to ensure student confidentiality.

N/A is displayed when a category is not applicable for a district or school.

Students

October 1, 2015 Enrollment

	Count	District Percent of Total (%)	State Percent of Total (%)
Female	2,015	47.5	48.3
Male	2,230	52.5	51.6
American Indian or Alaska Native	*	*	0.2
Asian	157	3.7	4.9
Black or African American	*	*	12.8
Hispanic or Latino	503	11.8	23.0
Pacific Islander	0	0.0	0.0
Two or More Races	125	2.9	2.7
White	3,364	79.2	55.9
English Learners	124	2.9	6.4
Eligible for Free or Reduced-Price Meals	777	18.3	38.0
Students with Disabilities ¹	570	13.4	13.7

¹Students in this category are students with Individualized Education Programs (IEPs) only. This category does not include students with Section 504 Plans.

Chronic Absenteeism and Suspension/Expulsion

	Chronic Absenteeism ²		Suspension/ Expulsion ³	
	Count	Rate (%)	Count	Rate (%)
Female	111	5.6	53	2.6
Male	122	5.5	166	7.3
Black or African American	7	7.5	16	16.5
Hispanic or Latino	41	8.1	29	5.6
White	169	5.2	161	4.8
English Learners	10	7.2	*	*
Eligible for Free or Reduced-Price Meals	93	10.8	91	9.3
Students with Disabilities	70	12.8	78	12.0
District	233	5.6	219	5.1
State		9.6		7.0

Number of students in 2014-15 qualified as truant under state statute: 17

Number of school-based arrests: 16

²A student is chronically absent if he/she misses ten percent or greater of the total number of days enrolled in the school year for any reason. Pre-Kindergarten students are excluded from this calculation.

³The count and percentage of students who receive at least one in-school suspension, out-of-school suspension or expulsion.

District Profile and Performance Report for School Year 2015-16

New Milford School District

Educators

Full-Time Equivalent (FTE)¹ Staff

	FTE
General Education	
Teachers and Instructors	276.7
Paraprofessional Instructional Assistants	16.5
Special Education	
Teachers and Instructors	50.2
Paraprofessional Instructional Assistants	95.5
Administrators, Coordinators and Department Chairs	
District Central Office	3.6
School Level	18.8
Library/Media	
Specialists (Certified)	5.0
Support Staff	5.0
Instructional Specialists Who Support Teachers	15.0
Counselors, Social Workers and School Psychologists	24.5
School Nurses	8.0
Other Staff Providing Non-Instructional Services/Support	240.6

¹In the full-time equivalent count, staff members working part-time in the school are counted as a fraction of full-time. For example, a teacher who works half-time in a school contributes 0.50 to the school's staff count.

Educators by Race/Ethnicity

	Count	District Percent of Total (%)	State Percent of Total (%)
American Indian or Alaska Native	0	0.0	0.1
Asian	1	0.3	1.0
Black or African American	1	0.3	3.5
Hispanic or Latino	8	2.0	3.5
Pacific Islander	0	0.0	0.0
Two or More Races	0	0.0	0.1
White	386	97.5	91.7

Classes Taught by Highly Qualified Teachers²

	Percent of Total (%)
District	99.5
District Poverty Quartile: Middle	
State High Poverty Quartile Schools	97.6
State Low Poverty Quartile Schools	99.6

²Core academic classes taught by teachers who are fully certified to teach in that subject area.

Classroom Teacher Attendance: 2014-15

	District	State
Average Number of FTE Days Absent Due to Illness or Personal Time	8.3	9.4

Instruction and Resources

11th and 12th Graders Enrolled in College-and-Career-Readiness Courses during High School³

	11th		12th	
	Count	Rate (%)	Count	Rate (%)
Black or African American	*	*	*	*
Hispanic or Latino	21	51.2	18	69.2
White	153	62.4	215	76.0
English Learners	*	*	*	*
Eligible for Free or Reduced-Price Meals	30	62.5	20	50.0
Students with Disabilities	21	63.6	19	48.7
District	193	61.3	249	75.7
State		61.2		73.9

³College-and-Career-Readiness Courses include Advanced Placement®(AP), International Baccalaureate®(IB), Career and Technical Education(CTE), workplace experience and dual enrollment courses.

Students with Disabilities Who Spend 79.1 to 100 Percent of Time with Nondisabled Peers⁴

	Count	Rate (%)
Autism	41	53.9
Emotional Disturbance	25	53.2
Intellectual Disability	7	*
Learning Disability	104	60.5
Other Health Impairment	101	74.3
Other Disabilities	6	14.0
Speech/Language Impairment	28	63.6
District	312	58.8
State		68.8

⁴Ages 6-21

District Profile and Performance Report for School Year 2015-16

New Milford School District

Students with Disabilities by Primary Disability¹

	District Count	District Rate (%)	State Rate (%)
Autism	80	1.9	1.6
Emotional Disturbance	47	1.1	1.0
Intellectual Disability	13	0.3	0.5
Learning Disability	172	4.2	4.6
Other Health Impairment	137	3.3	2.8
Other Disabilities	60	1.5	1.0
Speech/Language Impairment	48	1.2	1.9
All Disabilities	557	13.5	13.4

¹Grades K-12

Students with Disabilities Placed Outside of the District²

	District Count	District Rate (%)	State Rate (%)
Public Schools in Other Districts	10	1.8	6.3
Private Schools or Other Settings	51	9.2	9.1

²Grades K-12

Overall Expenditures:³ 2014-15

	Total (\$)	Per Pupil	
		District (\$)	State (\$)
Instructional Staff and Services	35,048,578	8,065	9,387
Instructional Supplies and Equipment	999,088	230	318
Improvement of Instruction and Educational Media Services	1,229,290	283	541
Student Support Services	4,153,186	956	1,048
Administration and Support Services	8,101,969	1,864	1,790
Plant Operation and Maintenance	5,935,472	1,366	1,608
Transportation	4,675,640	1,078	845
Costs of Students Tuitioned Out	2,391,249	N/A	N/A
Other	1,067,399	246	194
Total	63,601,871	14,574	15,762

Additional Expenditures

Land, Buildings, and Debt Service	3,822,996	880	1,524
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³Expenditures may be supported by local tax revenues, state grants, federal grants, municipal in-kind services, tuition and other sources.

Special Education Expenditures: 2014-15

	District Total (\$)	District Percent of Total (%)	State Percent of Total (%)
Certified Personnel	5,545,267	38.5	35.1
Noncertified Personnel	1,942,588	13.5	14.5
Purchased Services	1,850,738	12.8	5.5
Tuition to Other Schools	2,210,819	15.3	21.6
Special Ed. Transportation	894,421	6.2	8.3
Other Expenditures	1,961,052	13.6	15.0
Total Expenditures	14,404,885	100.0	100.0

Expenditures by Revenue Source:⁴ 2014-15

	Percent of Total (%) Including School Construction	Percent of Total (%) Excluding School Construction
Local	73.8	74.1
State	21.8	21.2
Federal	1.7	1.8
Tuition & Other	2.8	2.9

⁴Revenue sources do not include state-funded Teachers' Retirement Board contributions, vocational-technical school operations, SDE budgeted costs for salaries and leadership activities and other state-funded school districts (e.g., Dept. of Children and Families and Dept. of Correction).

District Profile and Performance Report for School Year 2015-16

New Milford School District

Performance and Accountability

District Performance Index (DPI)

A District Performance Index (DPI) is the average performance of students in a subject area (i.e., ELA, Mathematics or Science) on the state summative assessments. The DPI ranges from 0-100. A DPI is reported for all students tested in a district and for students in each individual student group. Connecticut's ultimate target for a DPI is 75.

	English Language Arts(ELA)		Math		Science	
	Count	DPI	Count	DPI	Count	DPI
American Indian or Alaska Native	*	*	*	*	0	N/A
Asian	85	76.2	85	77.2	36	71.1
Black or African American	*	*	*	*	18	*
Hispanic or Latino	259	61.0	257	55.1	111	50.7
Native Hawaiian or Other Pacific Islander	0	N/A	0	N/A	0	N/A
Two or More Races	69	68.7	68	61.2	30	62.4
White	1699	67.9	1669	63.8	825	62.3
English Learners	79	54.8	79	49.9	32	43.1
Non-English Learners	2077	67.8	2044	63.6	988	61.8
Eligible for Free or Reduced-Price Meals	495	60.6	487	55.4	224	54.3
Not Eligible for Free or Reduced-Price Meals	1661	69.3	1636	65.4	796	63.2
Students with Disabilities	341	49.4	332	42.6	165	47.4
Students without Disabilities	1815	70.7	1791	66.9	855	63.9
High Needs	744	57.7	730	52.1	345	52.5
Non-High Needs	1412	72.4	1393	68.9	675	65.7
District	2156	67.3	2123	63.1	1020	61.2

National Assessment of Educational Progress (NAEP): Percent At or Above Proficient¹

	NAEP 2015		NAEP 2013
	Grade 4	Grade 8	Grade 12
READING			
Connecticut	43%	43%	50%
National Public	35%	33%	36%
MATH			
Connecticut	41%	36%	32%
National Public	39%	32%	25%

¹NAEP is often called the "Nation's Report Card." It is sponsored by the U.S. Department of Education. This table compares Connecticut's performance to that of national public school students. Performance standards for state assessments and NAEP are set independently. Therefore, one should not expect performance results to be the same across Smarter Balanced and NAEP. Instead, NAEP results are meant to complement other state assessment data. To view student subgroup performance on NAEP, [click here](#).

Physical Fitness Tests: Students Reaching Health Standard²

	Percent of Students by Grade ³ (%)				All Tested Grades	
	4	6	8	10	Count	Rate (%)
Sit & Reach	74.3	58.0	64.1	81.2	1,271	69.2
Curl Up	69.1	63.3	65.0	95.5	1,271	72.9
Push Up	44.7	59.9	60.9	81.2	1,271	61.7
Mile Run/PACER	61.8	56.1	50.0	70.1	1,271	59.2
All Tests - District	29.6	32.6	27.9	58.1	1,271	36.8
All Tests - State	50.6	49.8	50.6	51.1		50.5

²The Connecticut Physical Fitness Assessment (CPFA) is administered to all students in Grades 4, 6, 8 and 10. The health-related fitness scores gathered through the CPFA should be used to educate and motivate children and their families to increase physical activity and develop lifetime fitness habits.

³Only students assessed in all four areas are included in this calculation.

District Profile and Performance Report for School Year 2015-16

New Milford School District

Cohort Graduation: Four-Year¹

	2014-15				2015-16
	Cohort Count ²	Rate (%)	Target ³ (%)	Target Achieved	Target ³ (%)
Black or African American	*	*	.		.
Hispanic or Latino	29	89.7	85.3	Yes	86.3
English Learners	*	*	.		.
Eligible for Free or Reduced-Price Meals	77	79.2	76.9	Yes	79.0
Students with Disabilities	66	62.1	69.4	No	72.5
District	371	90.3	89.3	Yes	89.9
State ⁴		87.2			

¹The four-year cohort graduation rate represents the percentage of first-time 9th graders who earn a standard high school diploma within four years. Statewide, district and school results for cohorts of 2010 through 2014 are [available online](#).

²Cohort count includes all students in the cohort as of the end of the 2014-15 school year.

³Targets are calculated when there are at least 20 students in a cohort in the base year (i.e., 2010-11).

⁴Targets are not displayed at the state level.

11th and 12th Graders Meeting Benchmark on at Least One College Readiness Exam⁵

	Participation ⁶	Meeting Benchmark	
	Rate (%)	Count	Rate (%)
Female	97.0	164	54.5
Male	91.8	179	52.2
Black or African American	*	*	*
Hispanic or Latino	97.0	26	38.8
White	93.4	289	54.7
English Learners	*	*	*
Eligible for Free or Reduced-Price Meals	89.8	29	33.0
Students with Disabilities	55.6	*	*
District	94.3	343	53.3
State	95.6		40.7

⁵College readiness exams and benchmark scores are as follows:

- SAT® - meets benchmark score on SAT, Revised SAT or Connecticut School Day SAT
- ACT® - meets benchmark score on 3 of 4 exams (benchmark score varies by subject)
- AP® - 3 or higher on any one AP® exam
- IB® - 4 or higher on any one IB® exam
- Smarter Balanced - Level 3 or higher on both ELA and math

⁶Participation Rate equals the number of test-takers in 11th and 12th grade divided by the number of students enrolled in those grades, as a percent.

Sources:

SAT® and AP® statistics derived from data provided by the College Board.

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ACT® statistics derived from data provided by ACT, Inc.

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IB® statistics derived from data provided by the International Baccalaureate Organization.

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College Entrance and Persistence

	Class of 2015	Class of 2014
	Entrance ⁷	Persistence ⁸
	Rate (%)	Rate (%)
Female	76.8	95.1
Male	74.5	91.5
Black or African American	*	*
Hispanic or Latino	57.7	85.0
White	77.5	94.1
English Learners	*	*
Eligible for Free or Reduced-Price Meals	54.4	83.3
Students with Disabilities	42.0	*
District	75.7	93.4
State	71.9	88.3

⁷College entrance refers to the percent of high school graduates from the year who enrolled in college any time during the first year after high school.

⁸College persistence refers to the percent of students who enrolled in college the first year after high school and returned for a second year (Freshman to Sophomore persistence).

Source: National Student Clearinghouse

District Profile and Performance Report for School Year 2015-16

New Milford School District

Next Generation Accountability Results

These statistics are the results from Connecticut's Next Generation Accountability System for districts and schools. This system is a broad set of 12 indicators that help tell the story of how well a school is preparing its students for success in college, careers and life. It moves beyond test scores and graduation rates and instead provides a more holistic, multifactor perspective of district and school performance and incorporates student growth over time.

Indicator		Index/Rate	Target	Points	Max	% Points	State Average
ELA Performance Index	All Students	67.3	75	44.9	50	89.8	67.7
	High Needs Students	57.7	75	38.5	50	76.9	56.7
Math Performance Index	All Students	63.1	75	42.1	50	84.1	61.4
	High Needs Students	52.1	75	34.8	50	69.5	49.9
Science Performance Index	All Students	61.2	75	40.8	50	81.7	57.5
	High Needs Students	52.5	75	35.0	50	70.0	47.0
ELA Academic Growth	All Students	61.1%	100%	61.1	100	61.1	63.8%
	High Needs Students	57.7%	100%	57.7	100	57.7	58.3%
Math Academic Growth	All Students	64.6%	100%	64.6	100	64.6	65.0%
	High Needs Students	56.6%	100%	56.6	100	56.6	57.4%
Chronic Absenteeism	All Students	5.6%	<=5%	48.8	50	97.6	9.6%
	High Needs Students	10.1%	<=5%	39.7	50	79.5	15.6%
Preparation for CCR	% Taking Courses	68.6%	75%	45.8	50	91.5	67.6%
	% Passing Exams	53.3%	75%	35.5	50	71.0	40.7%
On-track to High School Graduation		95.8%	94%	50.0	50	100.0	85.1%
4-year Graduation All Students (2015 Cohort)		90.3%	94%	96.1	100	96.1	87.2%
6-year Graduation - High Needs Students (2013 Cohort)		78.0%	94%	83.0	100	83.0	78.6%
Postsecondary Entrance (Class of 2015)		75.7%	75%	100.0	100	100.0	71.9%
Physical Fitness (estimated part rate) and (fitness rate)		92.4% 36.8%	75%	24.5	50	49.1	89.2% 50.5%
Arts Access		41.5%	60%	34.6	50	69.2	47.5%
Accountability Index				1034.1	1350	76.6	

Gap Indicators	Non-High Needs Rate ¹	High Needs Rate	Size of Gap	State Gap Mean + 1 Stdev ²	Is Gap an Outlier? ²
Achievement Gap Size Outlier?					N
ELA Performance Index Gap	72.4	57.7	14.7	16.5	
Math Performance Index Gap	68.9	52.1	16.7	18.9	
Science Performance Index Gap	65.7	52.5	13.2	17.2	
Graduation Rate Gap	94.0%	78.0%	16.0%	15.3%	Y

¹If the Non-High Needs Rate exceeds the ultimate target (75 for Performance Index and 94% for graduation rate), the ultimate target is used for gap calculations.

²If the size of the gap exceeds the state mean gap plus one standard deviation, the gap is an outlier.

Subject/Subgroup		Participation Rate (%) ³
ELA	All Students	94.8
	High Needs Students	94.6
Math	All Students	93.4
	High Needs Students	92.9
Science	All Students	98.1
	High Needs Students	97.0

³Minimum participation standard is 95%.

Connecticut's State Identified Measurable Goal for Children with Disabilities (SIMR)

Increase the reading performance of all 3rd grade students with disabilities statewide, as measured by Connecticut's English Language Arts (ELA) Performance Index.

Grade 3 ELA Performance Index for Students with Disabilities:

District: 50.7

State: 51.4

Supporting Resources

Two-page FAQ

Detailed Presentation

Using Accountability Results to Guide Improvement: comprehensive documentation and supports

District Profile and Performance Report for School Year 2015-16

New Milford School District

Narratives

School District Improvement Plans and Parental Outreach Activities

In an effort to continuously improve school programming, the district has expanded courses in the AP realm as well as additional courses based on academic interest. Students will be expected to acquire 26 credits during the 2016-2017 academic year so the expansion of credits will help to support students to acquire the credits necessary for graduation. Project Lead the Way was expanded to include the middle school in 2015-2016. Project Lead The Way (PLTW) supports and prepares students for the high school PLTW experience. Students experience an inquiry learning environment, where hands-on learning empowers students to create and design. At the elementary level, K-5 science enrichment is afforded to students to deepen understanding and application of science topics. In the area of technology, we have expanded the use of Chromebooks and projectors which have increased our ability to integrate technology into the curriculum.

New Milford Public Schools also encourages parent participation. Parents are active members of our Wellness committee, our PTO, as well as our School Climate and Safety Committees just to name a few. Curriculum Nights are held at each school in early September to share with parents information regarding curriculum and instruction as well as to speak to how parents can help support their child at home with the material presented in class. Literacy and Math nights occur in the spring at the elementary schools where parent attendance is encouraged and hands-on experiences are had. A great deal of planning has been accomplished with our preschools through early childhood committee work. Parents are also active members on the committee and work to ensure that there is consistency for children with the preschool experience. The committee also works diligently to support work an alignment to Kindergarten. "Parents as Partners" provides families with the education and support they may require to parent effectively. Topics include relevant issues such as childhood anxiety and how to cope, behavioral problems with students in the home, and how to understand the legal rights of students and parents. Four parent nights have been scheduled for the next school year. Childcare was also made available to families.

The New Milford Public Schools have plans to address special education programs and services for students with special needs. In school year 2015-2016, the district developed a four to six year old autism program at our K-2 school. The increase of students diagnosed with ASD indicated that a multi-age program was needed. A special education teacher, support staff, and ABA clinicians were assigned to meet the needs of this diverse population.

After careful analysis, research, and collaboration, a therapeutic program was developed for a cohort of high school age students. The program (Effective School Solutions) provides students with individual, group and family therapy. The "wrap around program" provides support for students and families, as well as training for administration, staff, and related service providers.

New Milford Public Schools also participates in a regional crisis team with surrounding school districts to share training and improve mental health awareness and prevention. The district also works closely with the youth agency in town to support students academically, socially and emotionally.

Efforts to Reduce Racial, Ethnic and Economic Isolation

New Milford's minority population and ELL population continue to grow. In addition, the percentage of students on free and reduced lunch has increased. All five of the district's schools participate in a Character Education Program that emphasizes a respect for all and the acceptance of diversity. The New Milford Public Schools are actively involved in charitable commitments to those in our community and around the world. The high school has focused on reducing student isolation through activities to promote understanding and communication. The high school's NAMES program serves to address the respect of student differences and promotes tolerance. Student/teacher advisory groups have helped to foster a stronger relationship between staff and students. The athletic conference fosters racial diversity and sportsmanship in athletic conference fosters racial diversity and sportsmanship in athletic competition. Middle school students have learned to appreciate all members of the school through programs that emphasize the importance of respect and peer support. The intermediate school has been working to appreciate and respect one another. Several initiatives connect the school to community members in need. The district as a whole continues to reach out to community organizations and invite them to participate in an array of school activities. Our elementary schools expose students to the many nationalities in our schools through the discussion of customs, individual's names, and holidays.

The district also embraces a number of highly inclusive activities and showcases student success in the area of autism. The district and town collaborated in the "Light it Up Blue," day by using blue lights throughout the town green, schools, and individual classrooms in honor of Autism Awareness. Last spring, a panel of young adults with Autism came to the middle school and intermediate school to share their experiences with a diagnosis of ASD. "Autism Unplugged."

District Profile and Performance Report for School Year 2015-16

New Milford School District

Equitable Allocation of Resources among District Schools

The New Milford Public Schools have made an effort to align all we do along an equitable, PK-12 continuum. The budget is allotted on a per pupil expenditure. Our elementary schools work together to assure all services offered to the students in New Milford are the same in all schools. District professional development, curriculum writing, tutors, and instructional supplies are just a few examples of what is equitably allocated among the schools.

Notes to inform discussion of A/C unit at SNIS

This unit provides both heating and air conditioning to the Multi-Purpose Room at SNIS. The room is used every day year round.

Regarding repair:

- The SNIS RTU (roof top unit) is 17 years old and has an average life expectancy of 12-15 years. Replacing the compressor and bearings repairs approximately 50% of the machine's function.
- There is a one-year warranty on the replacement parts only.
- The unit would be operational in 3-4 weeks.
- Repair cost is \$14,900.
- Funding could come from the operating budget.

Regarding replacement:

- Warranty from manufacturer (Trane) is 5 years for the compressor and 10 years for the heat exchanger (parts only, not labor)
- Lead time for a new unit is 6-8 weeks, not 8-10 weeks as previously noted.
- We are looking at a 20-30% energy savings by installing a new unit. This might be enough to seek reimbursement via Eversource which we are looking into now.
- Replacement cost is \$35,700.
- Funds would need to be requested from capital reserve.