

NEW MILFORD BOARD OF EDUCATION
New Milford Public Schools
50 East Street
New Milford, Connecticut 06776

BOARD OF EDUCATION
MEETING NOTICE

GEORGE S. BUCKBEE
TOWNS CLERK
2012 JUN + 8 P 11:24
NEW MILFORD, CT

DATE: June 12, 2012
TIME: 7:30 P.M.
PLACE: Sarah Noble Intermediate School – Library Media Center

AGENDA

New Milford Public Schools Mission Statement

The mission of the New Milford Public Schools, a collaborative partnership of students, educators, family, and community, is to prepare each and every student to compete and excel in an ever-changing world, embrace challenges with vigor, respect and appreciate the worth of every human being, and contribute to society by providing effective instruction and dynamic curriculum, offering a wide range of valuable experiences, and inspiring students to pursue their dreams and aspirations.

1. CALL TO ORDER

A. Pledge of Allegiance

2. RECOGNITION

- A. SMS Battle of the Books School Champions
- B. Western CT Superintendents Association 2012 Award recipients
- C. CT Association of Boards of Education Leadership Award recipients
- D. Student Representative to the Board of Education

3. PUBLIC COMMENT

The Board welcomes Public Participation and asks that speakers please limit their comments to three minutes. Speakers may offer objective comments of items on this agenda. The Board will not permit any expression of personal complaints or defamatory comments about Board of Education personnel and students, nor against any person connected with the New Milford Public School System.

4. PTO REPORT

5. STUDENT REPRESENTATIVES' REPORT

6. APPROVAL OF MINUTES

- A. Approval of the following Board of Education Meeting Minutes
 - 1. Regular Meeting May 8, 2012
 - 2. Special Meeting May 29, 2012
 - 3. Special Meeting May 31, 2012

7. SUPERINTENDENT'S REPORT

8. BOARD CHAIRMAN'S REPORT

9. COMMITTEE REPORTS

- A. Facilities Sub-Committee - Mr. Nichols
- B. Operations Sub-Committee - Mr. McSherry
- C. Policy Sub-Committee - Mr. Brant
- D. Committee on Learning - Mr. Lawson
- E. Education Connection – Mrs. Celli Rigdon
- F. Connecticut Boards of Education (CABE) - Mrs. Faulenbach
- G. Negotiations Committee - Mrs. Faulenbach

10. DISCUSSION AND POSSIBLE ACTION

- A. Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 12, 2012
- B. Monthly Reports
 - 1. Purchase Resolution D-647
 - 2. Budget Position as of May 31, 2012
 - 3. Request for Budget Transfers
- C. Gifts & Donations
 - 1. Exhibit B: PTO
- D. Bid Awards
 - 1. Milk
 - 2. Student Care Workers and Job Coach Services
- E. Grant Approvals
 - 1. IDEA Grant
 - 2. CT Community Foundation: LitLinks P-3 Preschool Collaboration Grant
 - 3. Carl D. Perkins Grant
- F. Approval of the Following Curricula
 - 1. Alegra II
 - 2. Architectural Drafting
 - 3. Geometry
 - 4. Intermediate Algebra II
 - 5. Project Lead the Way
 - 6. Spanish I
 - 7. Spanish II
- G. Policies for First Review:
 - 1. 9125 Attorney
 - 2. 9270 Conflict of Interest
 - 3. 9332 Electronic Communications
- H. Policies for Approval:
 - 1. 5131.81 Electronic Devices
 - 2. 9260 Board Member Protection
 - 3. 9271 Code of Ethics
 - 4. 9311 Policies
 - 5. 9320 Meetings of the Board
 - 6. 9321 Time, Place and Notification of Meetings
 - 7. 9324 Advance Delivery of Meeting Materials
 - 8. 9330 Board/School District Records
- I. Food & Nutrition Services
 - 1. School Lunch Price Increases
- J. Adjustment to 2012-2013 Board of Education Adopted Budget
- K. End-of-Year Projects
- L. Request to Accept a Tuition Student
- M. Authorization for the Superintendent to accept resignations and make appointments from June 19, 2012 through September 11, 2012
- N. Authorization for the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 19, 2012 through September 11, 2012

11. ITEMS FOR INFORMATION AND DISCUSSION

- A. Field Trip Report
- B. Annual Emergency Preparedness Report
- C. Annual Wellness Report
- D. John J. McCarthy Observatory Annual Report

12. EXECUTIVE SESSION (anticipated)

- A. Discussion of the employment and salary of the Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent.

13. DISCUSSION AND POSSIBLE ACTION

- A. Discussion and possible approval of the employment and salary of the Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent.

14. ADJOURN

ITEMS OF INFORMATION

- Policy Sub-Committee Minutes – May 15, 2012
- Committee on Learning Minutes – May 15, 2012
- Facilities Sub-Committee Minutes – June 5, 2012
- Operations Sub-Committee Minutes – June 5, 2012

Special Board of Education Meeting June 21, 2012 – 6:45 p.m. Lillis Administration Building Board Room	Board of Education Meeting September 11, 2012 – 7:30 p.m. Sarah Noble Intermediate School, LMC
Facilities Sub-Committee Meeting September 4, 2012 – 6:30 p.m. Lillis Administration Building, Room 2	Policy Sub-Committee Meeting September 18, 2012 – 6:30 p.m. Lillis Administration Building, Room 2
Operations Sub-Committee Meeting September 4, 2012 – 7:30 p.m. Lillis Administration Building, Room 2	Committee on Learning September 18, 2012 – 7:30 p.m. Lillis Administration Building, Room 2

**New Milford Board of Education
 Regular Meeting Minutes
 May 8, 2012
 Sarah Noble Intermediate School Library Media Center**

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Thomas Brant Mr. David Lawson Mr. Thomas McSherry Mr. Daniel W Nichols Mrs. Lynette Celli Rigdon Mr. David Shaffer Mrs. Daniele Shook Mr. William Wellman
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Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. Daniel DiVito, Director of Technology Mr. Greg Shugrue, Principal, New Milford High School Mrs. Dana Ford, Principal, Schaghticoke Middle School Mrs. Susan Murray, Principal, Northville Elementary School Dr. Len Tomasello, Principal, Sarah Noble Intermediate School Mr. Josh Elliott, Teacher, New Milford High School Daniel Winter, Student Representative (arrived at 7:38 pm)
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GEORGE C. BUCKBEE
 TOWN CLERK

2012 MAY 11 A 8:52

NEW MILFORD, CT

1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Recognition A. Student winners of HRRR Earth Day Poster Contest <ul style="list-style-type: none"> • The Board recognized student winners of the HRRR Earth Day Poster Contest: Lindsay Kessman (Grade 1 Third Place), Sarah Vial (Grade 2 Honorable Mention), Renzo Gazzolo (Grade 5 Third Place), Sara Grudzwick (Grade 6 Third Place), Sophia Rago (Grade 7 First Place), Zachary Pitcher (Grade 8 Honorable Mention), Samantha Shaw (Grade 10 First Place), Ashley Lian (Grade 11 First Place), and Annie Mao (Overall Winner). 	Recognition A. Student winners of HRRR Earth Day Poster Contest

Regular Meeting Minutes

May 8, 2012

Sarah Noble Intermediate School Library Media Center

	The meeting recessed at 7:38 pm for a brief reception and reconvened at 7:47 pm.	
3.	<p>Public Comment</p> <p>There was none.</p>	Public Comment
4.	<p>PTO Report</p> <ul style="list-style-type: none"> • Mrs. Zona reported that the Bus Driver Appreciation event will be at John Pettibone School on May 14th. • The PTO will be giving out twelve \$1,000 scholarships this year to high school graduates who meet their criteria. 	PTO Report
5.	<p>Student Representatives Report</p> <ul style="list-style-type: none"> • The Junior prom was this past weekend. • May 15th is the National Honor Society blood drive. • AP testing is going on during the next two weeks. • German Honor Society Induction is May 10th. • May 19th is the Senior prom. • May 21st is the French Honor Society Induction. • May 23rd is the Junior and Senior awards. • May 30th is the Senior Scholarship presentation. • May 31st is the Senior banquet. • May 17th and 29th are the spring concert dates. 	Student Representatives Report
6.	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> 1. Special Meeting April 9, 2012 2. Regular Meeting April 10, 2012 <p>Mr. Nichols moved to approve the Special Meeting Minutes of April 9, 2012 and Regular Meeting Minutes of April 10, 2012, seconded by Mrs. Celli Rigdon and passed unanimously.</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> 1. Special Meeting April 9, 2012 2. Regular Meeting April 10, 2012 <p>Motion made and passed</p>

		unanimously to approve the Special Meeting Minutes of April 9, 2012 and Regular Meeting Minutes of April 10, 2012
7.	<p>Superintendent's Report</p> <ul style="list-style-type: none"> • Dr. Paddyfote reported that progress is being made in filling the administrative vacancies and three of the candidates were in the audience: Mrs. Bilko, who will serve as Assistant Principal for Sarah Noble Intermediate School; Mrs. Kick, will become a full-time Assistant Principal at the elementary schools; and Mrs. Ness who will fill a one-year term as Principal at Hill & Plain School. • Dr. Paddyfote also acknowledged a play at Sarah Noble Intermediate School entitled: "Tell Me Why/Tell Me How". Over 300 people attended. 	Superintendent's Report
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Faulenbach noted there are a lot of events going on right now and the Board has received invitations to many ceremonies, including the eighth grade promotion ceremony at Schaghticoke on June 18. • Negotiations have begun with the bargaining units. • The Board is currently waiting for budget results. 	Board Chairman's Report
9.	<p>Committee Reports</p> <p>A. Facilities Sub-Committee – Mr. Nichols</p> <p>Mr. Nichols said the Facilities Sub-Committee met on Tuesday, May 1st and discussed the Hill & Plain boiler updates.</p> <p>B. Operations Sub-Committee – Mr. McSherry</p> <p>Mr. McSherry said all of the items discussed at Operations were on the agenda.</p>	<p>Committee Liaison Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p>

	<p>C. Policy Sub-Committee – Mr. Brant</p> <p>Mr. Brant said the Policy Sub-Committee has one policy for action and one for second review on tonight’s agenda.</p> <p>D. Committee on Learning – Mr. Lawson</p> <p>Mr. Lawson noted that the Committee on Learning had six curricula to approve tonight. They also had a presentation on Moodle.</p> <p>E. Education Connection – Mrs. Celli Rigdon</p> <p>Mrs. Celli Rigdon said Education Connection did not meet this month.</p> <p>F. Connecticut Boards of Education – Mrs. Faulenbach</p> <p>There was no report on CABE.</p> <p>G. Negotiations Committee – Mrs. Faulenbach</p> <p>Negotiations are under way.</p>	<p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p> <p>E. Education Connection</p> <p>F. Connecticut Boards of Education</p> <p>G. Negotiations Committee</p>
<p>10.</p> <p>A.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated May 8, 2012</p> <p>Mr. Nichols moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated May 8, 2012, seconded by Mr. Brant.</p> <ul style="list-style-type: none"> Mrs. Celli Rigdon asked how the process worked for interim administrators such as the Hill & Plain principal. Dr. Paddyfote said there were numerous candidates for the position, none of which she could recommend. There is a candidate in place who was asked to fill in for one year only. <p>Motion passed 8-0-1</p>	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated May 8, 2012</p> <p>Motion made and passed to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated May 8, 2012</p>

	<p>Aye: Mr. Brant, Mrs. Faulenbach, Mr. Lawson, Mr. McSherry, Mr. Nichols, Mr. Shaffer, Mrs. Shook, Mr. Wellman Abstain: Mrs. Celli Rigdon</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-646 2. Budget Position as of April 30, 2012 3. Request for Budget Transfers <p>Mr. Nichols moved to approve monthly reports: Purchase Resolution D-646, Budget Position as of April 30, 2012, and Budget Transfers, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> • Mr. Nichols asked for the current budget numbers and Mr. Miller said the current available balance is approximately \$2,800,000 but the only real difference year-to-date is a matter of timing of purchase orders. • Mrs. Faulenbach asked for any accounts with favorable variances and Mr. Miller said primarily the accounts are utilities and natural gas. Any favorable variances would probably be used to pay for unanticipated expenses and lines with unfavorable variances. <p>The motion passed unanimously.</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> 1. Exhibit B: PTO <p>Mr. Lawson moved to accept Exhibit B: PTO Gifts & Donations for Hill & Plain School in the amount of \$2,500.00, Sarah Noble Intermediate School in the amount of \$4,325.75 and Northville Elementary School in the amount of \$4,550.00, seconded by Mr. Nichols.</p> <ul style="list-style-type: none"> • Mr. Lawson noted that these contributions, added to the scholarships, are very admirable and he thanked the PTO. <p>The motion passed unanimously.</p>	<p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-646 2. Budget Position as of April 30, 2012 3. Request for Budget Transfers <p>Motion made and passed unanimously to approve the monthly reports: Purchase Resolution D-646, Budget Position as of April 30, 2012, and Budget Transfers</p> <p>C. Gifts & Donations</p> <ol style="list-style-type: none"> 1. Exhibit B: PTO <p>Motion made and passed unanimously to accept Exhibit B: PTO Gifts & Donations for Hill & Plain School in the amount of \$2,500.00, Sarah Noble Intermediate School in the amount of \$4,325.75 and Northville Elementary School in the amount of \$4,550.00</p>
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<p>D. Grant Award 1. Adult Education – ED 244</p> <p>Mr. Nichols moved to approve the Adult Education grant – ED244 in the amount of \$120,000.00, seconded by Mr. McSherry.</p> <p>The motion passed unanimously.</p> <p>E. Approval of the Following Curricula: 1. Basic AutoCAD 2. Business Computer Applications 3. Grade 8 Art 4. Grade 7 General Music 5. Physical Education I 6. Physical Education II</p> <p>Mr. Lawson moved to approve the following Curricula: 1. Basic AutoCAD 2. Business Computer Applications 3. Grade 8 Art 4. Grade 7 General Music 5. Physical Education I 6. Physical Education II,</p> <p>seconded by Mr. Shaffer.</p> <p>The motion passed unanimously.</p> <p>F. Textbook Approval for Grade 10</p> <p>Mr. Nichols moved to approve the following textbook for Grade 10: <u>A Long Walk to Water</u>, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked what course this book was for and Dr. McLaughlin said it was Grade 10 Global Studies. <p>The motion passed unanimously.</p>	<p>D. Grant Award 1. Adult Education – ED 244</p> <p>Motion made and passed unanimously to approve the Adult Education grant – ED244 in the amount of \$120,000.00</p> <p>E. Approval of the Following Curricula: 1. Basic AutoCAD 2. Business Computer Applications 3. Grade 8 Art 4. Grade 7 General Music 5. Physical Education I 6. Physical Education II</p> <p>Motion made and passed unanimously to approve the following Curricula: 1. Basic AutoCAD 2. Business Computer Applications 3. Grade 8 Art 4. Grade 7 General Music 5. Physical Education I 6. Physical Education II</p> <p>F. Textbook Approval for Grade 10</p> <p>Motion made and passed unanimously to approve the following textbook for Grade 10: <u>A Long Walk to Water</u>.</p>
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<p>G. Policy for Second Review: 1. 5131.81 Electronic Devices</p> <p>H. Policy for Approval: 1. 4121 Substitute Teachers</p> <p>Mr. Brant moved to approve the following policy: Policy 4121 Substitute Teachers, seconded by Mr. Nichols.</p> <p>The motion passed unanimously.</p> <p>I. Food & Nutrition Program 1. Healthy Food Certification Statement</p> <p>Mr. Nichols moved that the New Milford Board of Education continue its participation in the National School Lunch Program and pursuant to section 10-215f of the Connecticut General Statutes and to certify that all food items offered for sale to students meet the Connecticut Nutrition Standards for July 1, 2012 through June 30, 2013. The Board will exclude from certification food items that do not meet the Connecticut Nutrition Standards provided that 1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, 2) such sale is at the location of the event, and 3) such food is not sold from a vending machine or school store, seconded by Mr. McSherry.</p> <p>The motion passed unanimously.</p> <p>J. Request to Accept a Tuition Student</p> <p>Mr. Lawson moved to accept a tuition student into the Freshman class at New Milford High School beginning in the fall of 2012, seconded by Mr, Nichols.</p>	<p>G. Policy for Second Review: 1. 5131.81 Electronic Devices</p> <p>H. Policy for Approval: 1. 4121 Substitute Teachers</p> <p>Motion made and passed unanimously to approve the following policy: Policy 4121 Substitute Teachers.</p> <p>I. Food & Nutrition Program 1. Healthy Food Certification Statement</p> <p>Motion made and passed unanimously that the New Milford Board of Education continue its participation in the National School Lunch Program and pursuant to section 10-215f of the Connecticut General Statutes and to certify that all food items offered for sale to students meet the Connecticut Nutrition Standards for July 1, 2012 through June 30, 2013. The Board will exclude from certification food items that do not meet the Connecticut Nutrition Standards provided that 1) such food is sold in connection with an event occurring after the end of the regular school day or on the weekend, 2) such sale is at the location of the event, and 3) such food is not sold from a vending machine or school store.</p> <p>J. Request to Accept a Tuition Student</p> <p>Motion made and passed to accept a tuition student into the Freshman class at New Milford High School beginning in the fall of 2012.</p>
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<p>K.</p>	<p>The motion passed unanimously.</p> <p>New Milford Public Schools Technology Plan 2012-2015</p> <p>Mr. Nichols moved to approve the New Milford Public Schools Technology Plan 2012-2015, seconded by Mr. Brant.</p> <ul style="list-style-type: none">• Mr. Lawson asked if this was required by the State of Connecticut and Mrs. Faulenbach said yes.• Mrs. Faulenbach thanked the Committee for the work it has done on this plan, noting that technology changes every day.• Mr. Wellman thanked those who participated on the Committee saying that he has been concerned about the technology plan for some time. He said he was hoping to see more in the plan but as he examined this plan, the primary function seemed to satisfy the necessary state and federal requirements to get funding. He said that he, however, was looking for more of an action plan and wondered what the timeframe was to move the technology plan forward. Mr. Wellman asked Mr. DiVito what critical issues the Technology Committee might face along the timeline.• Mr. DiVito said once the plan is approved, the Technology committee can create an action plan which will include the best steps necessary to reach each of the goals outlined in the plan. The timeframe will be written out for each goal.• Mr. Wellman asked if the full impact on the classroom would not be felt until 2015 as suggested in some areas of the plan and Mr. DiVito said each goal has separate categories and deadlines and the final phase will be implemented in 2015.• Mr. Wellman asked if the actual time to get to the teaching level in the classroom will be July of 2015 per the plan and Mr. DiVito said the action plan will be an ongoing process. It is not a done process, rather continually providing	<p>K. New Milford Public Schools Technology Plan 2012-2015</p> <p>Motion made and passed unanimously to approve the New Milford Public Schools Technology Plan 2012-2015.</p>
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“anywhere, anytime” access.

- Mrs. Faulenbach said she participated on the Committee to provide input and learn more about technologies available. She said technology is available in the classrooms now.
- Mr. Lawson said the technology plan depends on how the Board implements it and puts the money in the budget.
- Mr. Wellman said he is looking for the expert advice as to the amount of money needed to be spent on technology. He said in looking at the self-assessment survey of the teachers and their technology literacy, less than 50% of K-8 grade teachers felt they were technologically literate and slightly more than 50% of 9-12 grade teachers said they were. He suggested more hours of professional development need to be put into technology for the teachers to get them literate quickly.
- Mr. Nichols pointed out that huge progress has been made in technology in the district even in the time he has been on the Board.
- Mr. McSherry noted there has been a technology plan in place for many years and this is an update to that plan. He said the self-evaluation should be taken as an understanding of what teachers feel is required of them as far as technology is concerned. He said teachers can still teach without technology and using technology in the classroom is simply one tool. He noted technology moves faster than people.
- Mrs. Celli Rigdon said the problem will be in the funding because every time the Board puts money in for technology, the Town Council slashes the budget.
- Mr. Shaffer said when he was a teacher there was always plenty of professional development available on technology, but there are many other things teachers need to worry about including SRBI and CALI so there is not a lot of time. Also, the high school will probably have to have professional development sessions on the NEASC accreditation process which is coming up.
- Mrs. Shook noted that if she, as a teacher, took

the technology self-assessment survey she would probably not score high either. She said the students are way beyond the teachers in terms of technological knowledge.

The motion passed unanimously.

1. Moodle Presentation as example

- Mr. DiVito and Mr. Josh Elliott presented a brief demonstration on Moodle which is an open source hub teachers can use to keep students engaged in learning. Mr. Elliott teaches a Global Studies course and issues questions and homework assignments on-line so students can go on anytime, anywhere to respond. Blogs are created and students can respond to each other on the questions and assignments posed. Mr. DiVito pointed out that students can access the site any time and showed some of the times students were making their posts. He also noted that this can be used for teachers to be able to access resources.
- Mr. Wellman said Moodle is an exciting development but feels that for students and teachers to get the maximum benefit, students need to have access to equipment.

L. School Calendar to Include 181 Student Days

Mr. Nichols moved to approve the school calendar to include 181 Student Days for the 2012 – 2013 school year, seconded by Mr. Brant.

- Mr. Shaffer asked what the cost of the extra day would be and Dr. Paddyfote said the cost in the budget will be approximately \$23,700. She stated that in contract negotiations, the administration has been striving to get to 186 days.

The motion passed unanimously.

1. Moodle Presentation as example

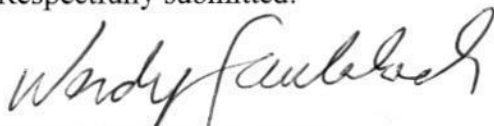
L. School Calendar to Include 181 Student Days

Motion made and passed unanimously to approve the school calendar to include 181 Student Days for the 2012 – 2013 school year.

<p>M.</p>	<p>Appointment of Legal Counsel for the Board of Education according to Policy 9125</p> <p>Mr. Nichols moved to retain Sullivan, Schoen, Campane & Connon, LLC as New Milford's Board of Education Legal Counsel as per Policy 9125, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> Mr. Wellman asked for update information on the financials and Mr. Miller said the attorneys will charge \$210 per hour for partner hours, down from \$220, and between \$160 and \$185 per hour for associate hours, down from \$200. <p>The motion passed unanimously.</p>	<p>M. Appointment of Legal Counsel for the Board of Education according to Policy 9125</p> <p>Motion made and passed unanimously to retain Sullivan, Schoen, Campane & Connon, LLC as New Milford's Board of Education Legal Counsel as per Policy 9125</p>
<p>11. A.</p>	<p>ITEMS FOR INFORMATION AND DISCUSSION</p> <p>Field Trip Report</p>	<p>ITEMS FOR INFORMATION AND DISCUSSION</p> <p>A. Field Trip Report</p>
<p>12.</p>	<p>EXECUTIVE SESSION</p> <p>Mr. Nichols moved that the Board of Education enter into executive session at 8:35 p.m. for the purpose of discussing the Superintendent of School's performance, performance evaluation and possible new, three-year contract and for the further purpose of discussing pending litigation involving a student's claims of discrimination and/or harassment, and further move that the Superintendent of Schools and the Board's legal counsel be invited into the executive session for the amount of time necessary to provide opinions regarding the matters to be considered, seconded by Mr. McSherry.</p> <p>The motion passed unanimously.</p> <p>Dr. Paddyfote joined the executive session at 8:55 p.m. and left at 9:20 p.m.</p> <p>Legal counsel joined the executive session at 9:20 p.m.</p>	<p>EXECUTIVE SESSION</p> <p>Motion made and passed unanimously that the Board of Education enter into executive session at 8:35 p.m. for the purpose of discussing the Superintendent of School's performance, performance evaluation and possible new, three-year contract and for the further purpose of discussing pending litigation involving a student's claims of discrimination and/or harassment, and further move that the Superintendent of Schools and the Board's legal counsel be invited into the executive session for the amount of time necessary to provide opinions regarding the matters to be considered.</p>

	<p>Dr. Paddyfote rejoined the executive session at 9:35 p.m.</p> <p>The Board returned to public session at 10:03 p.m.</p>	
13.	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>Mr. Nichols moved to approve the Superintendent's evaluation summary for the 2011-2012 school year, and to further move that the Board authorize the Board Chair and its legal counsel to negotiate with the Superintendent a new three year contract, seconded by Mr. McSherry.</p> <p>The motion passed unanimously.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>Motion made and passed unanimously to approve the Superintendent's evaluation summary for the 2011-2012 school year, and to further move that the Board authorize the Board Chair and its legal counsel to negotiate with the Superintendent a new three year contract.</p>
14.	<p>Adjourn</p> <p>Mr. Nichols moved to adjourn the meeting at 10:04 p.m., seconded by Mr. Brant and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 10:04 p.m.</p>

Respectfully submitted:



Wendy Faulenbach, Chair
 New Milford Board of Education

**New Milford Board of Education
 Special Meeting Minutes
 May 29, 2012
 Lillis Administration Building—Board Room**

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Tom Brant Mr. David A. Lawson Mr. Thomas McSherry Mr. Daniel W. Nichols Mrs. Lynette Celli Rigdon Mr. David R. Shaffer Mr. William Wellman
Absent:	Mrs. Daniele Shook

GEORGE C. BUCKBEE
 TOWN CLERK
 2012 MAY 30 P 3:17
 NEW MILFORD, CT

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
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1.	<p>Call to Order</p> <p>The special meeting of the New Milford Board of Education was called to order at 5:30 p.m.</p> <p>Pledge of Allegiance</p> <p>A. The Pledge of Allegiance immediately followed the call to order.</p>	<p>Call to Order</p> <p>Pledge of Allegiance</p>
2.	<p>Executive Session</p> <p>Motion made by Mr. Nichols to enter into Executive Session to discuss and interview the candidates for the positions of Director of Pupil Personnel and Special Services, Secondary Assistant Principal, and Supervisor of Special Education, and to invite into the session Dr. Paddyfote and the candidates.</p> <p>Seconded by: Mr. McSherry</p> <p>Motion passed unanimously.</p> <p>The Board entered Executive Session at 5:31 p.m.</p> <p>Mrs. Laura Olson, candidate for the position of Director of Pupil Personnel and Special Services, entered Executive Session at 5:31 p.m.</p> <p>Mrs. Olson left Executive Session at 5:45 p.m.</p> <p>Mr. Marc Balanda, candidate for the position of Secondary Assistant Principal, entered Executive Session at 5:52 p.m.</p> <p>Mr. Balanda left Executive Session at 6:30 p.m.</p>	<p>Executive Session</p> <p>Motion made and passed unanimously to enter Executive Session to discuss and interview the candidates for the positions of Director of Pupil Personnel and Special Services, Secondary Assistant Principal, and Supervisor of Special Education.</p>

	<p>Mr. Tom Brant left Executive Session at 6:31 p.m.</p> <p>Mrs. Tracy-Ann Menzies, candidate for the position of Interim Supervisor of Special Education, entered Executive Session at 6:32 p.m.</p> <p>Mrs. Menzies left Executive Session at 6:55 p.m.</p> <p>The Board returned to Public Session 7:02 p.m. Mr. Brant entered the Board Room at 7:02 p.m.</p>	
<p>3.</p>	<p>Discussion and Possible Action</p> <p>Motion made by Mr. Nichols that the Board of Education approve the appointment of: Mrs. Laura Olson as Director of Pupil Personnel and Special Services effective July 1, 2012 2012-2013 salary - \$127,921 (Step 4) + \$1,500 6th year Seconded by: Mr. Brant</p> <p>Motion passed unanimously.</p> <p>Motion made by Mr. Nichols that the Board of Education approve the appointment of: Mr. Marc Balanda as Assistant Principal at New Milford High School effective July1, 2012 2012-2013 salary - \$120,529 (Step 5) Seconded by: Mr. Shaffer</p> <p>Motion passed unanimously.</p> <p>Motion made by Mr. Nichols that the Board of Education approve the appointment of: Mrs. Tracy-Ann Menzies as Interim Supervisor of Special Education at New Milford High School effective July 1, 2012 2012-2013 salary - \$98,418 (Step 2) Seconded by: Mr. McSherry</p>	<p>Discussion and Possible Action</p> <p>Motion made and passed unanimously that the Board of Education approve the appointment of:</p> <p>Mrs. Laura Olson as Director of Pupil Personnel and Special Services effective July 1, 2012 2012-2013 salary - \$127,921 (Step 4) + \$1,500 6th year</p> <p>Motion made and passed unanimously that the Board of Education approve the appointment of:</p> <p>Mr. Marc Balanda as Assistant Principal at New Milford High School effective July1, 2012 2012-2013 salary - \$120,529 (Step 5)</p> <p>Motion made and passed that the Board of Education approve the appointment of:</p> <p>Mrs. Tracy-Ann Menzies as Interim Supervisor of Special Education at New</p>

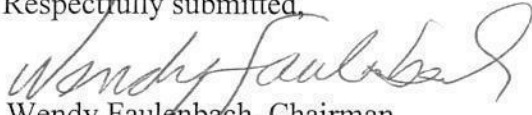
Special Meeting Minutes

May 29, 2012

Lillis Administration Building—Board Room

	Motion passed 7-0-1 Yes: Mrs. Faulenbach, Mr. Lawson, Mr. McSherry, Mr. Nichols, Mrs. Celli Rigdon, Mr. Shaffer, Mr. Wellman Abstain: Mr. Brant	Milford High School effective July 1, 2012 2012-2013 salary - \$98,418 (Step 2)
4.	Adjourn Motion made by Mr. Nichols to adjourn. Seconded by: Mr. Brant. Motion passed unanimously. The meeting adjourned at 7:04 p.m.	Adjourn Motion made and passed unanimously to adjourn at 7:04 p.m.

Respectfully submitted,



Wendy Faulenbach, Chairman
New Milford Board of Education

**New Milford Board of Education
Special Meeting Minutes
May 31, 2012
Lillis Administration Building**

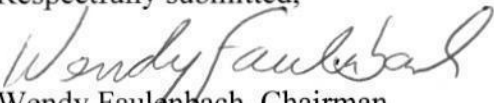
Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Tom Brant Mr. David A. Lawson Mr. Thomas McSherry Mr. Daniel W. Nichols Mr. David R. Shaffer	GEORGE C. BUCKBEE TOWN CLERK <i>RB</i> 2012 JUN -1 P 3:29 NEW MILFORD, CT
Absent:	Mrs. Lynette Celli Rigdon Mrs. Daniele Shook Mr. William Wellman	

Also Present:	Dr. JeanAnn C. Paddyfote, Superintendent of Schools
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1.	<p>Call to Order</p> <p>The special meeting of the New Milford Board of Education was called to order at 4:00 p.m.</p> <p>Pledge of Allegiance</p> <p>The Pledge of Allegiance immediately followed the call to order.</p>	<p>Call to Order</p> <p>Pledge of Allegiance</p>
A.		
2.	<p>Executive Session</p> <p>Motion made by Mr. Nichols to enter into Executive Session to discuss and interview the candidates for the positions of Secondary Assistant Principal and Elementary Assistant Principal, and to invite into the session Dr. Paddyfote and the candidates.</p> <p>Seconded by: Mr. Shaffer</p> <p>Motion passed unanimously.</p> <p>The Board entered Executive Session at 4:03 p.m.</p> <p>Mrs. Susan Ruddock, candidate for the position of Elementary Assistant Principal, entered Executive Session at 4:05 p.m.</p> <p>Mrs. Ruddock left Executive Session at 4:26 p.m.</p> <p>Dr. Christopher Longo, candidate for the position of Secondary Assistant Principal, entered Executive Session at 4:37 p.m.</p> <p>Dr. Longo left Executive Session at 5:02 p.m.</p> <p>The Board returned to Public Session 5:04 p.m.</p>	<p>Executive Session</p> <p>Motion made and passed unanimously to enter Executive Session to discuss and interview the candidates for the positions of Secondary Assistant Principal and Elementary Assistant Principal.</p>

<p>3.</p>	<p>Discussion and Possible Action</p> <p>Motion made by Mr. Nichols that the Board of Education approve the appointment of: Mrs. Susan Ruddock - Assistant Principal Hill and Plain School effective July 1, 2012 2012-2013 salary - \$101,319 (Step 3) @ .51 = \$51,673 Seconded by: Mr. Brant</p> <p>Motion passed unanimously.</p> <p>Motion made by Mr. Nichols that the Board of Education approve the appointment of: Dr. Christopher Longo - Assistant Principal at New Milford High School effective July1, 2012 2012-2013 salary - \$106,062 (Step 2) + \$3000 (doctorate) Seconded by: Mr. Shaffer</p> <p>Motion passed unanimously.</p>	<p>Discussion and Possible Action</p> <p>Motion made and passed unanimously that the Board of Education approve the appointment of:</p> <p>Mrs. Susan Ruddock - Assistant Principal Hill and Plain School effective July 1, 2012 2012-2013 salary - \$101,319 (Step 3) @ .51 = \$51,673</p> <p>Motion made and passed unanimously that the Board of Education approve the appointment of:</p> <p>Dr. Christopher Longo - Assistant Principal at New Milford High School effective July1, 2012 2012-2013 salary - \$106,062 (Step 2) + \$3000 (doctorate)</p>
<p>4.</p>	<p>Adjourn</p> <p>Motion made by Mr. Nichols to adjourn. Seconded by: Mr. Brant</p> <p>Motion passed unanimously. The meeting adjourned at 5:07 p.m.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn at 5:07 p.m.</p>

Respectfully submitted,


 Wendy Faulenbach, Chairman
 New Milford Board of Education

NEW MILFORD HIGH SCHOOL
MEMORANDUM
Office of the Assistant Principal

To: Dr. JeanAnn Paddyfote, Superintendent
From: Suzi Greene
Date: 6/4/12
Re: Perkins Grant 2012-2013

New Milford High School has again applied for monies for the Perkins Grant for the next school year. Perkins monies are targeted for Business and Vocational Education programs. The many programs under this umbrella include the following:

- Medical Technology which includes Allied Health, Sports Medicine, Medical Careers
- Media Productions
- Desktop Publishing (Cut, Paste & Copy)
- Business Computer Applications along with Web Design and Accounting II
- Child Development
- Marketing, Marketing II
- Internship Program
- Introduction to Woodworking
- AutoCAD
- Personal Finance, Personal Finance II

This past year we were given approximately \$31,000 for our various Business/Vocational Education and Enterprise programs. We were able to purchase site licenses for the Personal Finance course; Smart Boards for Medical Careers, Marketing, and Early Childhood; and new equipment for Woodshop, replacing equipment that is at least 10 years old. We also continued to equip the CP&C area with mini Mac computers.

This new grant for 2012-2013, with our request for approximately \$31,000 includes instructional supplies for our Medical Careers course and equipment to enhance our Early Childhood Education programs. We are also continuing to update our instructional supplies and equipment for our AutoCAD and Woodshop courses. We will continue to utilize technology with a request in both our Personal Finance and CP & C for Netbooks and MacBook Pro.

ED 114 FISCAL YEAR 2013

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: New Milford High School		VENDOR CODE:
GRANT TITLE: CARL D. PERKINS CAREER AND TECHNICAL EDUCATIONAL IMPROVEMENT ACT OF 2006		
PROJECT TITLE: SECONDARY BASIC GRANT		
CORE-CT CLASSIFICATION: FUND: 12060	SPID: 20742	PROGRAM: 84010
BUDGET REFERENCE: 2013		CHARTFIELD1: 170002 CHARTFIELD2:
GRANT PERIOD: 7/1/2012 - 6/30/2013		AUTHORIZED AMOUNT: \$30675.00
AUTHORIZED AMOUNT by SOURCE:		
LOCAL BALANCE: \$	CARRY-OVER DUE:\$	CURRENT DUE: \$
CODES	DESCRIPTIONS	BUDGET
111A	ADMINISTRATOR/SUPERVISOR SALARIES	
111B	TEACHERS	5000.00
112A	EDUCATION AIDES	
112B	CLERICAL	300.00
119	OTHERS	
200	PERSONAL SERVICES-EMPLOYEE BENEFITS	
321	TUTORS	
322	IN SERVICE	1000.00
323	PUPIL SERVICES	
330	OTHER PROFESSIONAL TECHNICAL SERVICES	
510	PUPIL TRANSPORTATION	1000.00
580	TRAVEL	
590	OTHER PURCHASED SERVICES	
611	INSTRUCTIONAL SUPPLIES	6694.00
641	TEXTBOOKS	
700	PROPERTY	16681.00
940	INDIRECT COSTS	
	TOTAL	\$30675.00
XANR	AGRICULTURE AND NATURAL RESOURCES	
XAVC	ARTS, AUDIO VIDEO TECH, AND COMM. SERVICES	3764.00
XBAS	BUSINESS AND ADMIN. SERVICES	800.00
XCON	CONSTRUCTION	6322.00
XETS	EDUCATION AND TRAINING SERVICES	1070.00
XFS	FINANCIAL SERVICES	12795.00
XHS	HEALTH SERVICES	2177.00
XHSS	HUMAN SERVICES	
XHT	HOSPITALITY & TOURISM	
XITS	INFO. TECH. TELECOM. SERVICES	800.00
XLP	LEGAL AND PROTECTIVE SERVICES	
XMAN	MANUFACTURING	
XPAG	PUBLIC ADMINISTRATION/GOVERNMENT SERVICES	
XSRT	SCIENTIFIC RESEARCH, ENGR. AND TECH SVCS.	
XTDL	TRANSPORTATION, DIST. AND LOGISTICS SVCS.	
XWRS	WHOLESALE/RETAIL SALES AND SERVICES	

____ ORIGINAL REQUEST DATE

____ REVISED REQUEST DATE

____ STATE DEPARTMENT OF EDUCATION
PROGRAM MANAGER AUTHORIZATION

____ DATE OF
APPROVAL

FIRST REVIEW

Bold Italicized language constitutes an addition

9125(a)

Bylaws of the Board

Attorney

The Board of Education will appoint an attorney for the district. The attorney must be admitted to the Bar of Connecticut. The attorney will be the legal advisor to the Board. In that capacity, the attorney's duties will be:

1. to advise the Board with respect to all legal matters relating to the district, including but not limited to, interpretation of the Connecticut General Statutes and all other statutes, rules or regulations affecting the district;
2. to be easily accessible to the Board and the Superintendent of Schools (and, at the discretion of the Superintendent, to his/her administrative staff), with respect to legal matters issuing out of the day-to-day administration of the district;
3. to review and to represent the district in the preparation of any and all contracts which the district may be obliged to execute (other than purchase orders usually issued for the purchase of goods, equipment and services);
4. to advise and assist in matters of litigation;
5. to review the legality of all rules or regulations to be adopted by the Board;
6. to review and advise with respect to any process served upon the district;

All requests for written opinions on school-related matters shall be directed to the attorney through either the Superintendent or the Board Chairperson. Such written opinions shall be provided to all Board members.

The attorney shall receive a retainer or fee as per an agreement between the Board and the attorney.

Selection Procedures

~~In order to provide an opportunity for firms or attorneys to apply periodically for the position,~~
When selecting a School Attorney, the Board shall ~~every three years~~ adhere to the following selection procedures:

1. the district will first locate prospective qualified lawyers/law firms by:
 - a. advertising in trade journals;
 - b. checking listings of lawyers/law firms; or
 - c. making inquires of other districts or other appropriate sources.

Bylaws of the Board

Attorney

Selection Procedures (continued)

2. The district will then prepare a well-planned, written request for a proposal which will contain critical details of the services sought and submit this request to prospective applicants.
3. In selecting a School Attorney, the district will consider the cost of a retainer (or hourly fee), as well as such other factors as:
 - a. the special knowledge or expertise of the lawyer/law firm;
 - b. the quality of the service provided by the lawyer/law firm;
 - c. the staffing of the lawyer/law firm; and
 - d. the lawyer's/law firm's suitability for the district's needs.
- ~~4. The attorney of the Board of Education will be appointed annually on or before the June meeting.~~
4. The district will maintain documentation of the written proposals submitted by lawyer/law firm applicants for the position of School Attorney.

FIRST REVIEW

Bold Italicized language constitutes an addition

9270(a)

Bylaws of the Board

Conflict of Interest

The Board desires its members not only to adhere to all laws regarding conflict of interest, but to be continually aware of situations which have the appearance of conflict of interest and to avoid actions that might embarrass themselves or the Board.

Two areas of Board operations must be guarded with particular care in order that there be no real or seeming conflict of interest. These are purchasing and hiring of new personnel. Therefore:

1. ~~No member of the Board shall have any direct pecuniary interest in a contract with the school district, nor shall he/she furnish directly any labor, equipment, or supplies the district.~~ ***Board members are strictly prohibited from being financially interested, or having any personal beneficial interest, either directly or indirectly, in any contract or purchase order for any supplies, materials, equipment or contractual services furnished to or used by the Board of Education.*** It is not the intent of this bylaw to prevent the district from contracting with corporations or businesses because a Board member is an employee of the firm. However, in such instances the member may be expected to declare his/her association with the firm and will refrain from debating or voting on the question.
2. If a member of the immediate family of a Board member--specifically parent/guardian, spouse, child or grandchild ***or any person who resides with the Board member*** -- is being considered for employment, that member shall disqualify him/herself from participation in discussion or vote.
3. The Board shall not give preferential treatment to companies in which town officials or paid town employees, have a major financial interest or to companies by which they are employed.
4. No Board member shall use his or her position to influence an employment or contractual decision other than those routinely made by the Board itself.
5. ***No member of the Board may be employed for compensation in any position in the school system. If a Board member is employed by the school district, the office to which he/she was elected or appointed shall become vacant.***
6. ***Board members are strictly prohibited from accepting or receiving, directly or indirectly, from any person, firm or corporation to which any contract or purchase order may be awarded by the Board of Education, by rebate, gifts or otherwise, any money, or anything of value whatsoever, or any promise, obligation or contract for future reward or compensation.***

Bylaws of the Board (continued)

Legal Reference: Connecticut General Statutes

7-479 Conflicts of Interest.

10-156e Employees of boards of education permitted to serve as elected officials; exception.

10-232 Restrictions on employment of members of the board of education.

Bylaw adopted by the Board: January 9, 2001

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FIRST REVIEW

Bold Italicized language constitutes an addition
(Revision as of May 15, 2012)

Commentary: This is a NEW by-law for consideration. It is intended to assist the Board in complying with the Freedom of Information Act while using electronic communications such as email, text messaging and similar forms of communication.

9332(a)

Bylaws of the Board

Electronic Communications

The Board of Education believes when used properly, electronic communications (such as e-mail, text messaging, etc.) can be an effective communication tool for Board members. The main goal of such form of communication is to expedite the passage of information and give Board members quick access to one another. Communication among Board members about Board-related activities via electronic communications should be consistent with the Freedom of Information Act.

Guidelines for the Use of Electronic Communications

The Freedom of Information Act mandates that all meetings of public bodies such as the Board of Education be open to the public. It is the policy of the Board of Education that electronic communications shall not be used in such a manner as to deprive the public of the rights given to it under the Freedom of Information Act. For this purpose, this bylaw sets forth guidelines for the uses intended to be made of e-mail by Board members when communicating with other Board members.

1. E-mail, like other written forms of communication relating to the conduct of the public business is subject to the Freedom of Information Act and subject to disclosure.
2. Board members shall not use electronic communications as a substitute for deliberation at public meetings, and/or shall not vote informally on any issues.
3. Electronic communication should be used to pass along factual information.
4. ~~Security of electronic communication cannot be assured. Board members shall not reveal their e-mail passwords to anyone else. If any Board member has reason to believe a password has been lost or stolen, or that e-mail is being accessed by someone without authorization, he/she shall notify the Superintendent, who will notify the District's technology specialist.~~
5. Personnel issues and other sensitive subjects should never be discussed on-line. The confidentiality of employee data, student data, and other sensitive subjects must always be maintained.
6. E-mail messages should not be deleted or otherwise destroyed except in a manner consistent with law. In other words, Board members shall retain any e-mail messages

Bylaws of the Board

Guidelines for the Use of Electronic Communications (continued)

that are: (1) the subject of a Freedom of Information Act request; (2) potentially relevant to litigation that the district is a party to or to anticipated litigation or to any subpoena; (3) required to be retained by the records retention schedule established by the State Library/Public Records Administrator (www.cslib.org/publicrecords/retschedules.htm).

~~Any usage contrary to the aforementioned shall be reported immediately to the Superintendent and may result in the suspension and/or revocation of system access.~~

~~Accessing E-Mail~~

~~Each Board member will be responsible for providing off-site hook-up and for paying all consumable expenses associated with e-mail usage (for example, office supplies, reproduction, and printing). In the event a Board member elects not to access e-mail, hard copy of all e-mail directed to "the Board" will be placed in the Board packet delivered via courier, and will also be available at the Board of Education Central Office.~~

Legal References: Connecticut General Statutes

- 1-18 Disposition of original documents
- 1-200 et seq, The Freedom of Information Act
- 7-109 Destruction of documents.
- 11-8 Records management program.
- 11-8a Retention, destruction and transfer of documents.

General Letter 2009-2, Advisory Opinion of Public Records Administrator on "Management and Retention of E-mail and other Electronic Messages."

Rules 34 and 45, Federal Rules of Civil Procedure

FOR APPROVAL

Bold Italicized language constitutes an addition

5131.81

Students

Electronic Devices

Use of Beepers - Paging Devices/Cellular Telephones and Laser Pointers

Students shall not use cellular telephones during the instructional day *except as permitted by the school district's "Bring Your Own Device" ("B.Y.O.D.") guidelines.*

Students shall not possess or use a laser pointer, unless under teacher supervision for instructional purposes, while on school property, on school transportation or while attending a school sponsored activity on or of school property.

The School Principal may grant written permission for possession and use of a *remotely activated* paging device by a student if the student or his parent or guardian establishes to the satisfaction of the Principal that a reasonable basis exists for the possession and use of the device.

Nothing in this policy shall be interpreted to prohibit a student with a disability from possessing and using a paging device or cellular telephone in a manner consistent with the student's Individualized Education Plan (IEP) or 504 Plan.

Legal Reference: Connecticut General Statutes:

§ 10-233j Student Possession and Use of Telecommunication Devices

§ 53-206e Limitations on Sale and Use of Laser Pointers

Policy adopted: June 12, 2001

Policy revised: June 24, 2004

Policy revised: June 12, 2007

NEW MILFORD PUBLIC SCHOOLS

New Milford, Connecticut

FOR APPROVAL

Bold Italicized language constitutes an addition

Commentary: Proposed revision is more consistent with the language of the law.

9260

Bylaws of the Board

Board Member Protection

The New Milford Public Schools shall maintain adequate insurance to protect the district and its Board of Education against loss because of fire, damage to school property, loss to other property, or general liability resulting as a responsibility of the school district, and save harmless its Board and staff while acting *in the discharge of their duties within the scope of employment or under the direction of the board* ~~in behalf of the school district.~~

Legal Reference: Connecticut General Statutes

10-235 Indemnification of teachers, board members and employees in damage suits; expenses of litigation.

10-236 Liability insurance.

10-236a Indemnification of educational personnel assaulted in the line of duty.

Bylaw adopted by the Board: January 9, 2001

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR APPROVAL

Bold Italicized language constitutes an addition

Commentary: Proposed revision mirrors the equal educational opportunity policy and is established by a variety of civil rights laws.

9271(a)

Bylaws of the Board

Code of Ethics

As a guide to performing their duties, Board members should:

1. Be an advocate of high quality free public education for all Connecticut children.
2. As an agent of the state, uphold and enforce all laws, rules, regulations and court orders pertaining to public schools, and bring about any needed change only through legal and ethical means.
3. Help create public schools which meet the individual educational needs of all children regardless of their *race, color, national origin, sex, disability, religion, sexual orientation, gender identity or expression or any other class protected by law.* ~~ability, race, creed, sex, physical condition or social standing.~~
4. Work to help the community to understand the importance of proper support for public education.
5. Become informed about the nature, value and direction of contemporary education and support needed change in the schools.
6. Serve as a communications link between the community and the schools, working to ensure that the community is fully and accurately informed about the schools, and that the school staff understands the aspirations and desires of the community.
7. Recognize that a Board member's responsibility is not to "run the schools," but to see that they are well-run through effective policies.
8. Confine Board action to policy-making, planning, and appraisal, and consult with those who will be affected by the Board's actions.
9. Arrive at conclusions after fully discussing the issue at an open meeting, and abide by the principle of majority rule.
10. Recognize that authority rests only with the whole Board assembled in a meeting, and make no personal promises nor take any private action that may compromise the Board.

Bylaws of the Board

Code of Ethics (continued)

11. Never use the position on the Board for personal gain.
12. Hold confidential all matters pertaining to the schools that, if disclosed, might needlessly injure individuals or the schools.
13. Ensure that all school business transactions be open and ethical.
14. Ensure that the best personnel available are appointed to all positions in the district.
15. Refer all complaints through the proper "chain of command" within the system, and act on such complaints at public meetings only when administrative solutions fail.

FOR APPROVAL

Bold Italicized language constitutes an addition

Commentary: Proposed revisions are minor—correct typo in the first paragraph and rephrase a section of number 4 on page (c).

9311(a)

Bylaws of the Board

Policies

Introduction

Board of Education policies translate beliefs and desires of elected officials into action through the Superintendent of Schools and the school staff. Except for specific meeting decisions, policies are a ~~Boards'~~ ***Board's*** best means of shaping district education through specifying in Board policy “what will be done.” The Superintendent’s administrative regulations provide the administrative “how it will be done” to accompany Board of Education policies

Policies also make it clear, at least by implication, that Superintendents are expected to follow the direction of the entire Board as it is expressed through its policies. On a daily basis, Board policies, except for bylaws, are primarily for the guidance of the Superintendent of Schools and his/her staff. It is, however, the Board's responsibility to ensure the Superintendent uses policies in making decisions; it is, similarly, the Superintendent’s responsibility to insist that both policies and their amplifying regulations are followed by everyone in the school system.

Organization and Contents of Policy Manuals

Policy manuals contain three basic types of entries — Board of Education policies, Superintendent of Schools regulations, and Board of Education bylaws:

1. Policies are guides for discretionary action by the Superintendent of Schools and staff; not all policies require administrative regulations;
2. Regulations are the Superintendent’s amplifications of Board policies into specific staff actions; not all administrative regulations require policies;
3. Bylaws are rules governing Boards of Education’s internal operations.

Development of Board Policies

The development of sound educational policies is one of the primary duties of the Board of Education. Policies serve to promote democratic and responsive school governance and constitute a major method by which the Board exercises its leadership. Policies are guides for discretionary administrative action by the Superintendent of Schools and his/her staff. Policy development and revision should follow these principles:

Bylaws of the Board

Policies

Development of Board Policies (continued)

1. Policies and regulations shall be given high priorities by the Board and by the Superintendent of Schools;
2. Many people at different levels shall be given opportunities to participate in development and review of policies and regulations;
3. Procedures for development and revision of policies and regulations shall be clear and well understood; participants shall know their roles and authority; lines of communication shall be observed;
4. Use of policies and regulations as guides to action shall be stressed at all organizational levels, and policy or regulatory violations shall not be overlooked or condoned;
5. Policy and regulatory effectiveness shall be monitored regularly by the Board of Education, the Superintendent of Schools, and by other staff members;
6. Board members and administrators shall guard against intrinsic problems of policies and regulations. (*rigidity and inflexibility, bureaucratic or insensitive administration of policy, etc.*)

Anyone may propose a new policy or policy changes — members of the community, the staff, students, Superintendent, or Board members. Proposed new policies and policy changes from staff shall be forwarded to the Superintendent for presentation to the Board. Although the Board encourages and welcomes community, staff and student involvement, only the Board may establish policy.

The Superintendent is encouraged to submit written recommendations for new policies and for revision of existing policies as necessary for the effective operation of the public schools.

Approved policies shall be in writing and coded according to the policy codification system approved by the Board, and made part of the official policy manual maintained by the Superintendent. Policy manuals and copies of new and changed policies shall be distributed to all members of the Board of Education and school administrators, and shall be made available to the staff, students, and general public.

Adoption and/or Amendment of Board of Education Policies

Procedure for the adoption of a new policy or the amendment of existing policy shall be:

1. Upon referral to the policy committee, the committee will develop a statement of policy or change of existing policy based on the following:

Bylaws of the Board

Policies

Adoption and/or Amendment of Board of Education Policies (continued)

- a. Suggestions and requests from Board members;
 - b. Recommendations from the Superintendent of Schools;
 - c. Statutory requirements;
 - d. Citizen input.
2. The policy committee shall present a policy statement, or revised policy statement, with its recommendations to the Board at a regular Board meeting. No action shall be taken at this presentation meeting.
 3. The Board shall act on proposed policies at regular meetings of the Board at which time amendments to the policy proposals may be made and the policies approved if the changes are not a departure from the essence of the policy proposal; if the proposed changes are major, a policy should be brought back for a second review at the next regular meeting with a further recommendation from the Board's policy committee. Proposed policy changes approved by majority vote of the Board shall take immediate effect.
 4. For proposed policy statements, new or revised, because of changes or additions to *state or federal law*, ~~Connecticut General Statutes or State Board of Education Regulations~~, approval may be given at the initial presentation.

Formal adoption of policies and/or amendments of policies shall be recorded in the minutes of the Board meeting. Only those written statements so adopted and recorded shall be regarded as official policies.

Legal Reference: Connecticut General Statutes

10-221 Boards of education to prescribe rules, policies, and procedures.

Bylaw adopted by the Board: January 9, 2001

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR APPROVAL

Bold Italicized language constitutes an addition

Commentary: Revision proposed on page (b) to correct proper number of majority.

9320(a)

Bylaws of the Board

Meetings of the Board

The Board of Education is a legal body which exists only when its members are assembled in official session. It is the responsibility of the Board to publicly convene for the purpose of conducting official business as required.

It is the policy of the Board to hold a regular meeting on the second Tuesday of each month. The Board shall also, when need dictates, conduct special meetings as called by the Board Chairperson, or upon request of three Board members. An agenda, prepared in accordance with the standards set forth in this policy, shall be publicly posted at least twenty-four hours prior to the time a meeting of the Board is to convene.

Official transactions of the Board shall ordinarily be conducted at the regular meeting. A special meeting, which has been called for a specific purpose, shall only address the specific order of business for which the meeting has been called.

1. So that the Board may be well prepared for meetings, all members shall receive the written agenda, as well as supporting information for items to be considered, at least two business days before a meeting of the Board.
2. The Board shall meet in executive session as needed, in accordance with the circumstances prescribed by the Freedom of Information Act.
3. All meetings of the Board are open to the public. An “Opportunity For The Public To Be Heard” shall be scheduled at every meeting.
4. The agenda of all meetings shall be prepared by the Superintendent in consultation with the Board Chairperson. Board members may also request items for inclusion on the agenda. Every effort should be made to prepare an agenda that will not require a meeting to extend more than three hours.
5. The following guidelines should be followed when listing agenda items; however, when necessary and reasonable, the Board may change the order of business on an agenda so that those items of particular interest to the public in attendance may be considered early in the meeting.

Bylaws of the Board

Meetings of the Board (continued)

- a. Recommended motions, including approval of minutes
- b. Items for Discussion - reports, schedules, communications, etc.

(cf. 9323 – Construction/Posting of Agenda and 9325.2 – Order of Business)

- 6. All actions of the Board shall be recorded as the Board Minutes and kept on file as the permanent official record of the Board meeting proceedings.
- 7. A majority of the Board members (*five*) (~~seven~~) shall constitute a quorum for the transaction of business. (cf. 9325.1 – Quorum)
- 8. “Robert's Rules of Order, Revised” shall govern the proceedings of the Board except when in conflict with the Board Bylaws.
- 9. A meeting of the Board may be canceled by the agreement of a majority of the Board.
- 10. A listing of the regular meetings of the Board of Education shall be posted with the Town Clerk no later than January 31 of each year.

Legal Reference: Connecticut General Statutes

1-206 Denial of access to public records or meetings.

1-225 Meetings of government agencies to be public.

1-227 Mailing of notice of meetings to persons filing written request.

1-228 Adjournment of meetings. Notice.

1-229 Continued hearings. Notice.

1-230 Regular meetings to be held pursuant to regulation, ordinance or resolution.

10-218 Officers. Meetings

Bylaw adopted by the Board: January 9, 2001
Bylaw revised by the Board: November 7, 2005
Bylaw revised by the Board: November 14, 2006

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR APPROVAL

Bold Italicized language constitutes an addition

Commentary: Proposed changes to section on special meetings are consistent with the Freedom of Information Act.

9321(a)

Bylaws of the Board

Time, Place and Notification of Meetings

Regular Meetings

The Board of Education shall file with the Town Clerk, not later than January 31st of each year, the schedule of the regular meetings of the Board of Education and shall post such schedule on the Board's website, to the extent required by law. No meeting shall be held sooner than thirty days after such filing.

Special Meetings

Special meetings are meetings that are not part of the schedule of regular meetings and include make-up dates for regular meetings that may have been postponed. Notice of each special meeting of the Board of Education shall be *posted at least twenty four hours in advance in the offices of the Board and the Town Clerk and shall be posted on the Board's website, to the extent required by law. The notice must give* filed refer ~~(and shall be posted on the Board's website, to the extent required by law)~~ not less than twenty four hours in advance of the meeting with the Town Clerk giving the time and place of the special meeting and the business to be transacted. No other business shall be considered by the Board at that special meeting. Each member of the Board of Education shall be notified by the Superintendent or the Clerk in writing not less than 24 hours prior to the time of the special meeting and shall be advised of the time, place and business to be transacted, although any Board member may waive the 24 hour notification by a written waiver of notice or a telegram to the purpose, and this 24 hour notification requirement may be dispensed with as to any member who is actually present at the meeting at the time it convenes.

Notice of Meetings

Notice of meetings will be mailed to persons filing a written request renewable in January of each year. Said notice shall, where practicable, be given at least one week prior to the date set for the meeting, except that the Board may give such notice as it deems practical for special meetings called less than seven days prior to the date set for the meeting. The Board of Education will charge a fee for these notices based upon cost of the service, as provided by law.

Bylaws of the Board

Time, Place and Notification of Meetings (continued)

Legal Reference: Connecticut General Statutes

1-206 Denial of access to public records or meetings.

1-225 Meetings of government agencies to be public.

1-227 Mailing of notice of meetings to persons filing written request.

1-228 Adjournment of meetings. Notice.

1-229 Continued hearings. Notice.

1-230 Regular meetings to be held pursuant to regulation, ordinance or resolution.

10-218 Officers. Meetings

Bylaw adopted by the Board: January 9, 2001
Bylaw revised by the Board: March 10, 2009

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR APPROVAL

Bold Italicized language constitutes an addition

Commentary: Proposed change to number three below is a minor change reducing the affirmative obligation to provide notice of agendas to union and parent organizations, though certainly the practice of emailing such parties may still continue. All members of the community already have access to agendas.

9324

Bylaws of the Board

Advance Delivery of Meeting Materials

The Board meeting materials shall be disseminated as follows:

1. The complete Board of Education agenda and the appropriate materials pertaining thereto shall be sent to each Board member and the Board clerk.

The agenda will be available to the public at the administration building after 4:00 P.M. on Fridays preceding each regular Board of Education meeting. An agenda will also be available to each member of the press on Friday afternoons.

2. A copy of the agenda shall be emailed to each building principal.
3. Copies of the agenda shall ***be made available*** ~~emailed~~ to the presidents of each bargaining unit and the president of the PTO organization.

Bylaw adopted by the Board: January 9, 2001
Bylaw revised by the Board: November 14, 2006

NEW MILFORD PUBLIC SCHOOLS
New Milford, Connecticut

FOR APPROVAL

Bold Italicized language constitutes an addition

Commentary: Revisions are on page (c)(correction of fee to "twenty") and page (d)(new section on record retention). Both of these additions are due to statutory language.

9330(a)

Bylaws of the Board

Board/School District Records

Any recorded data or information relating to the conduct of the public's business prepared, owned, used, received or retained by the Board of Education or the school district, whether handwritten, typed, tape-recorded, printed, photostated, photographed, or recorded by any other method is by definition a "public record" and access thereto during normal hours of business shall be granted to any citizen. All such records shall be maintained at the office of the Superintendent of Schools, who shall be the custodian of all public records of the district.

Not included in the category of public records to which the privilege of access is given are the following:

1. Preliminary drafts or notes provided the custodian or the Board of Education has determined that the public interest in withholding such documents clearly outweighs the public interest in disclosure.
2. Personnel or medical files and similar files, the disclosure of which would constitute an invasion of personal privacy.
3. Records pertaining to strategy and negotiations with respect to pending claims and litigation to which the district is a party until such litigation or claim has been adjudicated or otherwise settled.
4. (A) Trade secrets, which are defined by law as information, including formulas, patterns, compilations, programs, devices, methods, techniques, processes, drawings, cost data, customer lists, film or television scripts or detailed production budgets that (i) derive independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from their disclosure or use, and (ii) are the subject of efforts that are reasonable under the circumstances to maintain secrecy; and
(B) commercial or financial information given in confidence, not required by statute.
5. Test questions, scoring keys and other examination data used to administer a licensing examination, examination for employment or academic examinations.

Bylaws of the Board

Board/School District Records (continued)

6. The contents of real estate appraisals, engineering or feasibility estimates and evaluation made for or by the district relative to the acquisition of property or to prospective public supply and construction contracts, until such time as all of the property has been acquired or all proceedings or transactions have been terminated (except that the law of public domain is not affected by this provision).
7. Records, reports and statements of strategy or negotiations with respect to collective bargaining.
8. Records, tax returns, reports and statements exempted by federal law or state statutes or communications privileged by the attorney-client relationship.
9. Names or addresses of students enrolled in the public schools without the consent of each student whose name or address is to be disclosed who is eighteen or older and a parent or guardian of such minor student.
10. Educational records which are not subject to disclosure under the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g.
11. Records when there are reasonable grounds to believe disclosure may result in a safety risk, including the risk of harm to any person, any Board facility or any fixture or appurtenance and equipment attached to, or contained in, such facility, except that such records shall be disclosed to a law enforcement agency upon the request of the law enforcement agency. Such reasonable grounds shall be determined by the Commissioner of Emergency Management and Homeland Security, after consultation with the Superintendent, with respect to records concerning the school district. Such records include, but are not limited to: (i) Security manuals or reports;(ii) Engineering and architectural drawings of Board facilities; (iii) Operational specifications of security systems utilized at any Board facility, except that a general description of any such security system and the cost and quality of such system, may be disclosed; (iv) Training manuals prepared for Board facilities that describe, in any manner, security procedures, emergency plans or security equipment; (v) Internal security audits of Board facilities; (vi) Minutes or records of meetings, or portions of such minutes or records, that contain or reveal information relating to security or other records otherwise exempt from disclosure under this subsection; (vii) Logs or other documents that contain information on the movement or assignment of security personnel; and (viii) Emergency plans and emergency preparedness, response, recovery and mitigation plans, including plans provided to a state agency or a local emergency management agency or official.
12. Records of standards, procedures, processes, software and codes, not otherwise available to the public, the disclosure of which would compromise the security or integrity of an information technology system.

Bylaws of the Board

Board/School District Records (continued)

13. The residential, work or school address of any participant in the address confidentiality program established by the Secretary of State to protect victims of family violence, injury or risk of injury to a minor, sexual assault, or stalking.
14. Responses to any request for proposals or bid solicitation issued by the district or any record or file made by the district in connection with the contract award process, until such contract is executed or negotiations for the award of such contract have ended, whichever occurs earlier, provided the Superintendent certifies that the public interest in the disclosure of such responses, record or file is outweighed by the public interest in the confidentiality of such responses, record or file.

Availability of Records

Any person shall receive promptly on request, a plain or certified copy of any public record except those which access is not permitted under law, at a cost not to exceed fifty cents per page. If any copy requested required a printout or transcription, or if any person applies for a printout or transcription of a public record, the fee shall not exceed the cost to the school district. The district will require prepayment of the fee if the fee is estimated to be ten dollars or more. There will be no sales tax for this service. There will be no charge if the person requesting the record is an indigent, the record requested is exempt from disclosure, or if, in the judgment of the custodian of records, compliance with the request benefits the general welfare.

An additional charge of one dollar for the first page and fifty cents for each additional page may be made for certification of any records or of any fact within the record.

Any individual may copy a public record through the use of a hand-held scanner. The Board may charge a fee not to exceed ~~ten~~ *twenty* dollars for an individual to pay each time the individual copies records with a hand-held scanner. As used in this section, "hand-held scanner" means a battery operated electronic scanning device, the use of which (1) leaves no mark or impression on the public record, and (2) does not unreasonably interfere with the operation of the Board.

The Superintendent, on behalf of the Board of Education, shall immediately notify an employee in writing, and the employee's union representative, if any, when a request is made for disclosure of the employee's personnel, medical or similar files, if (and only if) the Superintendent reasonably believes disclosure would legally constitute an invasion of the employee's privacy. The Board shall disclose the records requested unless it receives a written objection from the employee concerned (or the employee's union representative, if any), within 7 business days from the receipt by the employee or such representative of the notice or, if there is no evidence of receipt of written notice, not later than 9 business days from the date the notice is actually mailed, sent, posted or otherwise given. Each objection filed under this subsection shall be on a form provided by the Board, in accordance with the law. Upon the filing of an objection, the Board shall not disclose

Bylaws of the Board

Availability of Records (continued)

the requested records unless ordered to do so by the Freedom of Information Commission or if the employee subsequently approves the disclosure of the records requested by submitting a written notice to the Board.

Record Retention

In accordance with state law, no public record may be “removed, destroyed, mutilated, transferred or otherwise damaged or disposed of, in whole or in part, except as provided by law or under the rules and regulations adopted by the State Library Board.” Therefore, public records may only be subject to destruction and disposal (1) in a manner provided by guidelines adopted by the Connecticut State Librarian, and (2) with the approval of the State Library’s Public Records Administrator. With regard to the length of time that records should be retained, the Connecticut State Librarian has developed retention guidelines. The records retention schedule, as revised from time to time, is available through the State Library / Public Records Administrator and its website at www.cslib.org/publicrecords. Records of the school district may not be subject to destruction unless and until permitted by these retention guidelines.

Legal Reference: Connecticut General Statutes
 1-15 Application for copies of public records.
1-18 Disposition of original documents
 1-200 Definitions.
 1-210 to 1-213 Access to public records.
 1-211 Access to computer stored records.
 1-214 Public contracts as part of public records.
 1-225 to 1-240 Meetings of public agencies.
7-109 Destruction of documents.
11-8 Records management program.
11-8a Retention, destruction and transfer of documents.

Bylaw adopted by the Board: January 9, 2001
 Bylaw revised by the Board: March 10, 2009

NEW MILFORD PUBLIC SCHOOLS
 New Milford, Connecticut

NMBOE Proposed Budget Cuts Fiscal 2012/2013							
CC	Obj	Prog	Description	Item	Original Budget	Reduction Amount	Revised Budget
4	339	2120	Pur Svc	Duplicate-CMT Office Help	\$2,000	\$2,000	\$0
	611		Supplies	6.2% Reduction across all cost ctrs.	\$565,214	\$34,930 *	\$530,284
	612		Non-Instructional Supplies	10% Reduction across all cost ctrs.	\$215,915	\$21,592 *	\$194,324
15	511	2710	Transportation	Eliminate four smaller capacity buses and replace with two mid-sized 54 capacity buses	\$3,385,316	\$100,000	\$3,285,316
15	200	2950	Medical	Add'l Savings	\$6,627,205	\$50,000	\$6,577,205
	641		Text Consumable	10% Reduction across all cost ctrs.	\$58,095	\$5,810	\$52,286
	642		Text Non Consumable	10% Reduction across all cost ctrs.	\$51,588	\$5,159	\$46,429
	644		Texts replacements	10% Reduction across all cost ctrs.	\$80,256	\$8,026	\$72,230
	645		Library	10% Reduction across all cost ctrs.	\$100,858	\$10,107	\$90,751
	646		Workbooks	10% Reduction across all cost ctrs.	\$64,114	\$6,411	\$57,703
17	733	7002	Capital	Technology-Smart Response set	\$272,150	\$1,423	\$270,727
14	624	2620	Oil	Lock-In savings	\$355,512	\$4,543	\$350,969
Totals:					\$11,778,223	\$250,000	\$11,528,223
*Revision based upon discussion at Operations Committee							
					BOE Adopted Budget January 25, 2012	\$58,957,533	
					Reductions:		
					Town council recommended:	\$250,000	
					Internal Service Fund:	\$1,150,000	
					Revised budget \$'s as approved at referendum	\$57,557,533	

NEW MILFORD PUBLIC SCHOOLS

Office of the Assistant Superintendent

50 East Street

New Milford, Connecticut 06776

(860) 354-3235 FAX (860) 210-2643



Maureen E. McLaughlin, Ph. D.
Assistant Superintendent of Schools

June 8, 2012

Dr. JeanAnn C. Paddyfote
Superintendent of Schools
New Milford Public Schools
50 East Street
New Milford, CT 06776

Dear Dr. Paddyfote:

I have received a request from a Washington resident for her daughter to attend New Milford High School as a freshman in the fall as a tuition student. Mr. Shugrue informed me that there is room in the freshman class to accept her. I met with the young lady and her mother yesterday. She seems quite mature and is very articulate.

This student is currently an eighth grader at Washington Montessori School. She is very involved in the theater and the arts. The student wishes to attend a larger high school than Shepaug and one that offers a broader curriculum and more extra-curricular activities.

It is my recommendation that we allow this young woman to attend our high school.

Yours truly,

A handwritten signature in cursive script that reads "Maureen McLaughlin".

Maureen E. McLaughlin, Ph.D.

APPROVED FIELD TRIPS June 2012

School	Dept/Grade	Trip Date	# of Students	# of Adults	Destination	Subs	Student Cost
NMHS	Science	5/21/12	70	4	American Museum of Natural History - New York, NY	Yes - 4	\$40
NMHS	Guidance	5/22/12	12	1	Rotary Club @ Holiday Restaurant - New Milford, CT	No	\$0
JPS	3	5/23/12	94	9	SNIS - New Milford, CT	No	\$0
NMHS	12	5/23/12	11	2	Art Show @ Railroad Station - New Milford, CT	No	\$0
NMHS	9-12	5/27/12	115	6	Memorial Day Parade - Sherman, CT	No	\$0
SNIS	6	5/31/12	11	1	SMS - New Milford, CT	No	\$0
NMHS	SPED	6/1/12	25	4	Lake Compounce - Bristol, CT	Yes - 2	\$0
HPS	2	6/5-7/12	96	28	Trip Around New Milford - New Milford, CT	No	\$0
SMS	SPED	6/7/12	8	8	Brick House Pizza - New Milford, CT	No	\$5
NES	SPED	6/13/12	17	4	SNIS - New Milford, CT	No	\$0

**New Milford Board of Education
 Policy Sub-Committee Minutes
 May 15, 2012
 Lillis Administration Building, Room 2**

Present: Mr. Tom Brant, Chairperson
 Mrs. Wendy Faulenbach
 Mr. David A. Lawson
 Mr. David R. Shaffer

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools

GEORGE C. BUCKBEE
 TOWN CLERK

2012 MAY 17 P 1:19

NEW MILFORD, CT

1.	<p>Call to Order The meeting of the New Milford Board of Education Policy Sub-Committee was called to order at 6:31 p.m. by Mr. Brant.</p> <ul style="list-style-type: none"> Mrs. Wendy Faulenbach was seated for Mrs. Daniele Shook. 	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> None 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. Policies Recommended for Revision and Approval at Initial Board Presentation:</p> <ul style="list-style-type: none"> In response to a question from Mrs. Faulenbach, Dr. Paddyfote clarified that the by-laws listed under Item A have been reviewed by the Board attorney and may be approved at first review. <p>1. Policy 9260 Board Member Protection</p> <ul style="list-style-type: none"> Mr. Brant noted that this was a minor revision to one sentence. <p>2. Policy 9271 Code of Ethics</p> <ul style="list-style-type: none"> Dr. Paddyfote noted that the proposed revision mirrors the equal educational opportunity policy approved earlier in the school year. 	<p>Discussion and Possible Action</p> <p>A. Policies Recommended for Revision and Approval at Initial Board Presentation:</p> <p>1. Policy 9260 Board Member Protection</p> <p>2. Policy 9271 Code of Ethics</p>

<p>3. Policy 9311 Policies</p> <ul style="list-style-type: none"> Mr. Brant noted that these were very minor revisions: correction of a typo and rephrasing of one sentence. <p>4. Policy 9320 Meetings of the Board</p> <ul style="list-style-type: none"> Mr. Brant noted that this revision corrected the number of majority. Dr. Paddyfote noted this was due to a change in the charter. <p>5. Policy 9321 Time, Place and Notification of Meetings</p> <ul style="list-style-type: none"> Dr. Paddyfote stated these changes were made to provide consistency with the Freedom of Information Act. Mrs. Faulenbach noted that this policy provides clarity about posting of meeting dates and special meetings. <p>6. Policy 9324 Advance Delivery of Meeting Materials</p> <ul style="list-style-type: none"> No comments by the committee. <p>7. Policy 9330 Board/School District Records</p> <ul style="list-style-type: none"> No comments by the committee. <p>Mrs. Faulenbach moved to bring Policies 9260, 9271, 9311, 9320, 9321, 9324, and 9330 to the full Board for approval in June. Motion seconded by Mr. Shaffer.</p> <p>Motion passed unanimously.</p> <p>B. Policies Recommended for Revision:</p> <p>1. Policy 9125 Attorney</p> <ul style="list-style-type: none"> Dr. Paddyfote stated that she had reviewed several other districts' version of this policy and that New Milford's version was much more detailed than most. The proposed revision 	<p>3. Policy 9311 Policies</p> <p>4. Policy 9320 Meetings of the Board</p> <p>5. Policy 9321 Time, Place and Notification of Meetings</p> <p>6. Policy 9324 Advance Delivery of Meeting Materials</p> <p>7. Policy 9330 Board/School District Records</p> <p>Motion made and passed unanimously to bring Policies 9260, 9271, 9311, 9320, 9321, 9324, and 9330 to the full Board for approval in June.</p> <p>B. Policies Recommended for Revision:</p> <p>1. Policy 9125 Attorney</p>
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gives the Board more flexibility on when they choose to go out to bid and deletes the necessity to name counsel annually.

- Mrs. Faulenbach stated that the bid process is already covered in the 3000 series and she likes the idea of the new flexibility. Bidding can now be tied in to possible price increases.
- Dr. Paddyfote noted that the current attorneys did lower fees on request this year.
- Mr. Shaffer asked if the Board counsel reviewed school handbooks. Dr. Paddyfote said they review Appendix A only, which is the policies. Handbooks have been the responsibility of the Assistant Superintendent in the past.

2. Policy 9270 Conflict of Interest

- Mrs. Faulenbach noted that she was pleased to see the additions to this policy which are in the best interest of all Board members. She finds it especially helpful for new Board members for interpretation and weighing of risks both personal and to the Board.
- Mr. Shaffer asked a question as to whether or not his possible proctoring of SATs for the district, where he is not paid by the district, is a conflict of interest. Dr. Paddyfote stated not technically since the district is not paying him but that it is a judgment call. Mr. Lawson stated that conflict of interest usually requires a benefit to be received. Mrs. Faulenbach stated that it is always better to step back if there could be any negative interpretation perceived.

3. Policy 9332 Electronic Communications

- Dr. Paddyfote handed out a revised draft of this policy. The revised draft corrected the implication that Board members have school e-mail addresses. These addresses were removed on legal advice due to past issues. Any e-mails addressed to the Board go to the Superintendent and Board Chair. If the e-mail is of a general nature, it is printed and put into

2. Policy 9270 Conflict of Interest

3. Policy 9332 Electronic Communications

	<p>the Board correspondence packet. Dr. Paddyfote stated that the revision is also designed to guard against Board members having conversations by e-mail that could have the appearance of an informal vote.</p> <p>Mr. Lawson moved to bring Policies 9125, 9270, and 9332 to the full Board for first review in June. Motion seconded by Mr. Shaffer.</p>	<p>Motion made and passed unanimously to bring Policies 9125, 9270, and 9332 to the full Board for first review in June.</p>
4.	<p>Adjourn</p> <p>Mr. Lawson moved to adjourn the meeting at 6:55 p.m. seconded by Mr. Shaffer and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 6:55 p.m.</p>

Respectfully submitted:



Tom Brant, Chairperson
Policy Sub-Committee

**New Milford Board of Education
 Committee on Learning Minutes
 May 15, 2012
 Lillis Administration Building, Room 2**

GEORGE C. BUCKBEE
 TOWN CLERK *pk*

2012 MAY 18 P 1:14

NEW MILFORD, CT

Present: Mr. David A. Lawson, Chairperson
 Mr. Tom Brant
 Mrs. Wendy Faulenbach
 Mr. David R. Shaffer

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
 Dr. Maureen McLaughlin, Assistant Superintendent of Schools
 Mrs. Paula Kelleher, Principal, John Pettibone Elementary School
 Mrs. Susan Murray, Principal, Northville Elementary School
 Mr. Greg Shugrue, Principal New Milford High School
 Mrs. Anne Bilko, Assistant Principal, Hill and Plain Elementary School
 Mr. Ryan Fitzsimmons, Teacher
 Mrs. Janet Hahn, Teacher
 Mr. Joseph Neff, Teacher
 Mrs. Eileen Reed, Teacher
 Mr. JT Schemm, Teacher
 Ms. Linda Scoralick, Teacher
 Mrs. Christina Sprindis, Teacher

1.	Call to Order The meeting of the New Milford Board of Education Committee on Learning was called to order at 7:30 p.m. by Mr. Lawson. <ul style="list-style-type: none"> Mrs. Wendy Faulenbach was seated for Mrs. Daniele Shook. 	Call to Order
2.	Public Comment <ul style="list-style-type: none"> None 	Public Comment
3. A.	Discussion and Possible Action Review and Approval of curriculum: <ol style="list-style-type: none"> Algebra II Architectural Drafting Geometry Intermediate Algebra II Project Lead the Way Spanish I Spanish II With no objections from the committee, Mr. Lawson allowed presenters to choose their order and invited them to share highlights of the revised curriculum.	Discussion and Possible Action Review and Approval of curriculum: <ol style="list-style-type: none"> Algebra II Architectural Drafting Geometry Intermediate Algebra II Project Lead the Way Spanish I Spanish II

<p>Intermediate Algebra II</p> <ul style="list-style-type: none"> Ms. Linda Scoralick presented this curriculum which she said balanced a review of Algebra I with an introduction to Algebra II. It is designed to solidify the foundation for the Algebra II class. Mr. Lawson asked if this course was part of a sequence, and Ms. Scoralick said it was but that students could arrive at the class by two different paths, either from Elementary Algebra or Academic Algebra I. Mr. Shaffer noted that he wrote the original curriculum for this course and that Ms. Scoralick had done a great job with the revision. <p>Algebra II and Geometry</p> <ul style="list-style-type: none"> Mr. Ryan Fitzsimmons presented for both Algebra II and Geometry. He stated that the Algebra II guide was written by Mrs. Cheryl Reiner and Mrs. Janice McNamara who worked in collaboration with Ms. Linda Scoralick who revised the Intermediate Algebra II guide. Many of the revisions were due to changes in the Common Core Math Standards. The Geometry revision is also due to the changes in the Common Core Standards. There are also a few topic changes. Mr. Shaffer noted that these guides are not officially labeled academic where the Spanish guides that will be discussed later are. Dr. McLaughlin explained that the course names are derived from the high school's Program of Studies. Mr. Lawson referred the matter to the high school principal and Assistant Superintendent. <p>Architectural Drafting</p> <ul style="list-style-type: none"> Mr. Joseph Neff presented this full year course guide. He stated that Architectural Drafting is a very popular course which focuses on hand drawn and computer aided house designs. 	<p>Intermediate Algebra II</p> <p> </p> <p>Algebra II and Geometry</p> <p> </p> <p>Architectural Drafting</p>
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Project Lead the Way

- Mrs. Eileen Reed and Mr. JT Schemm thanked the Board for approving this new course. The curriculum is different in format from others in that it is guided by the PLTW (Project Lead the Way) group. Two teachers are registered for summer training, and four physics teachers are using a professional development day to observe PLTW classes in Ridgefield. The curriculum provided with the program has been adjusted to accommodate New Milford High School's block schedule. They will also be "flipping" some lessons, where students will listen to a podcast for material outside of school and follow up with hands-on in class. No textbook is being used for the class, but the curriculum provides a variety of resources.
- Mr. Shaffer asked if PLTW provides assessments. Mrs. Reed said there is one mandated on-line final exam, but the rest of the assessments are teacher-driven. The last several weeks of the course are intended for student projects.
- Mr. Shaffer asked if all material in year one must be covered prior to year two, and Mrs. Reed said yes but that there is some flexibility in that the two foundational courses required can switch independently.
- Mr. Shaffer asked about student sign up. Mrs. Reed said 58 students are signed up for next year of which all but 12 are freshmen.

Spanish I and II

- Dr. McLaughlin presented Spanish I and II stating that they are straightforward and similar in format.
- Mr. Brant pointed out that Spanish II was missing the rubrics at the end. Dr. McLaughlin said they both should be the same and will follow-up with the three authors.
- Mr. Shaffer asked if this was the same course that SMS takes two years to complete and, if so, could one guide be developed that covers both levels. Dr. McLaughlin said the pacing

Project Lead the Way

Spanish I and II

	<p>guides would vary but that both schools should be similar.</p> <p>Mrs. Faulenbach moved to bring the following curricula to the full Board for approval: Algebra II, Architectural Drafting, Geometry, Intermediate Algebra II, Project Lead the Way, Spanish I, and Spanish II, seconded by Mr. Brant and passed unanimously.</p>	<p>Motion made and passed unanimously to bring the following curricula to the full Board for approval: Algebra II, Architectural Drafting, Geometry, Intermediate Algebra II, Project Lead the Way, Spanish I, and Spanish II.</p>
<p>4.</p> <p>A.</p>	<p>Items of Information</p> <p>Full-Day Kindergarten</p> <ul style="list-style-type: none"> • Dr. McLaughlin introduced the faculty members in the audience who would speak about full-day kindergarten and its overwhelmingly positive results. • Kindergarten teacher Mrs. Christina Sprindis from Northville Elementary School stated that while the data to be presented is impressive, the most impressive results cannot be measured: the confidence she sees in this year's kindergartners and the skills they have developed carry across the curriculum. She stated that full-day kindergarten was all she had hoped for her students and more. • Kindergarten teacher Janet Hahn from Hill and Plain Elementary School spoke about how good full-day kindergarten has been for learning, creativity, and social skills. • Mrs. Kelleher focused on the time that full-day kindergarten provides beyond learning for SRBI, developmental guidance, social group development, and other programs to come into the classroom. She is sure next year's first grade teachers will see the readiness and self-confidence the children have developed. • Mrs. Murray concurred, saying that these future first graders will hit the ground running. • Mrs. Bilko stated that the academic data shows great progress. Low levels on assessments have been eliminated with the time allowed for early intervention. DRA results show a high jump in students at level three. Last year the percentage was 18% at level three, this year it 	<p>Items of Information</p> <p>A. Full-Day Kindergarten</p>

is 44%. The state expects students to be a level four by the end of kindergarten. The level of struggling readers, last year at 12.5%, has been virtually eliminated with only one student at that level this year presently. All data shows improvement with students reaching levels that they never have before.

- Mrs. Murray handed out writing samples for the committee members that showed the great strides the kindergartners are making in that area compared to another CT district.
- The Committee thanked everyone for all their efforts.

B. NEASC Evaluation Schedule

- Mr. Shugrue explained the change in the scheduled visit. A NEASC representative had contacted him in March to see if there was interest in pushing back the accreditation visit one year. Mr. Shugrue consulted with Dr. Paddyfote about the pros and cons and then spoke to NEASC again. It was agreed that postponing the visit would allow the high school to develop “deeper roots” with the good improvements they are currently making. The high school faculty is starting to form a Leadership Committee and committees for the seven standards prior to the visit. They will also focus some, but not all, professional development next year on NEASC preparation.
- Mr. Shugrue stated that he would be happy to do a presentation regarding the NEASC visitation for the committee or for the full Board at a later date if they wish. Mr. Lawson said that would be welcome.
- Mr. Shaffer asked if NEASC had given any guarantees that the standards would not change drastically during 2014/2015. Mr. Shugrue stated that all indications were that they would not change as NEASC did a major overhaul in 2011.

B. NEASC Evaluation Schedule

5.	Adjourn Mrs. Faulenbach moved to adjourn the meeting at 8:17 p.m. seconded by Mr. Brant and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 8:17 p.m.
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Respectfully submitted:



David Lawson, Chairperson
Committee on Learning

**New Milford Board of Education
 Facilities Sub-Committee Minutes
 June 5, 2012
 Lillis Administration Building, Room 2**

Present: Mrs. Wendy Faulenbach, Chairperson
 Mr. Thomas McSherry
 Mrs. Lynette Celli Rigdon

Absent: Mr. Daniel Nichols
 Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
 Ms. Ellamae Baldelli, Director of Human Resources
 Mr. Gregg Miller, Director of Fiscal Services
 Mr. Daniel DiVito, Director of Technology
 Mr. John Calhoun, Facilities Manager
 Mr. Leo Rogoza, Assistant Facilities Manager

GEORGE C. BUCKBEE
 TOWN CLERK

2012 JUN -7 P 4: 03

NEW MILFORD, CT

1.	<p>Call to Order The meeting of the New Milford Board of Education Facilities Sub-Committee was called to order at 6:30 p.m. by Mrs. Faulenbach, acting as Chairperson in Mr. Nichol's absence.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • None 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <p>A. NMPS Communications Center Upgrade at NMHS</p> <ul style="list-style-type: none"> • Lt. Scribner stated that his position is Commander of Administrative Services, similar to a Facilities Director, for the Police Department. On Monday, the department is going before the Town Council to request \$3.6 million for a town-wide communications upgrade. The proposal is for a five site simulcast system, which would include upgrade of equipment currently at New Milford High School. The plan is to use a secondary peak at the back of the school and to install a generator where existing heat/vent unit already is in place. Installation is targeted for summer of 2013. As part of the project, equipment currently in place at Sarah Noble Intermediate School will be removed because 	<p>Discussion and Possible Action</p> <p>NMPS Communications Center Upgrade at NMHS</p>

<p>it will no longer be necessary.</p> <ul style="list-style-type: none">• Mrs. Faulenbach asked if Lt. Scribner would be working in conjunction with our Facilities Department and the answer was yes, there will be full collaboration though the funding will be through the town.• Lt. Scribner agreed to update the Facilities Sub-Committee in the future as warranted.	
<p>B. JJMO Capital Expenses and Replacement of Dome Controls</p> <ul style="list-style-type: none">• Mr. Calhoun stated that the observatory is considered school district infrastructure and that some work is becoming necessary. The dome control is not working and the dome must be opened manually at the moment. Cost to replace is estimated at \$9,500. This is the first real expense in the twelve years the observatory has been open. Mr. Calhoun is hoping to utilize year-end funds if available. If that is not possible, it will have to be a capital expense next year. Mr. Calhoun stated that he has also begun working with the observatory on a five year capital plan that would be incorporated into the Facilities capital plan at budget time.	<p>JJMO Capital Expenses and Replacement of Dome Controls</p>
<p>C. HPS Boiler Project Update</p> <ul style="list-style-type: none">• Mr. Calhoun stated that this project is moving along. There was a pre-bid meeting today that six contractors attended. Bid opening is scheduled for Tuesday, June 12, 2012. The asbestos abatement is a little less than originally thought, and could take as little as a week to do, three at the most. As part of the project, the district also receives a Siemens control package that will be utilized for digital control and energy savings.• Mrs. Faulenbach asked about the timeframe. Mr. Calhoun said he is hoping to complete the project by the end of August, but no later than September 30th.• Mr. McSherry asked about the logistics of having the bid approved by the Board and Dr.	<p>HPS Boiler Project Update</p>

	<p>Paddyfote said a Special Meeting may be necessary so that the project can move forward.</p> <p>D. SMS Locker Project Update</p> <ul style="list-style-type: none"> • Mr. Calhoun stated that this project has a bid opening scheduled for June 21st. Since a total of \$450,000 was budgeted for the boiler project and lockers combined, with the boiler project given priority, he needs to know final price on the boiler before going forward with the lockers. He said the specs call for a high quality steel locker with few moving parts that will accommodate a backpack. The new lockers will have a fifteen inch opening vs. the current seven inches. They will be half the height of the existing lockers though, so will utilize the same space. • Mrs. Faulenbach asked if it was still possible that this project would have to be done in stages and Mr. Calhoun said yes depending on the cost of the boiler project and bid for the lockers. He has already talked to the SMS principal about alternate plans. • Mr. McSherry stated that the bid on this project will require Board approval as well. 	<p>SMS Locker Project Update</p>
<p>4.</p>	<p>Adjourn</p> <p>Mr. McSherry moved to adjourn the meeting at 6:58 p.m. seconded by Mrs. Celli Rigdon and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 6:58 p.m.</p>

Respectfully submitted:



Wendy Faulenbach, Chairperson
 Board of Education

**New Milford Board of Education
 Operations Sub-Committee Minutes
 June 5, 2012
 Lillis Administration Building, Room 2**

Present: Mr. Thomas McSherry, Chairperson
 Mrs. Wendy Faulenbach
 Mr. David Lawson
 Mrs. Lynette Celli Rigdon

Absent: Mr. William Wellman

Also Present: Dr. JeanAnn C. Paddyfote, Superintendent of Schools
 Ms. Ellamae Baldelli, Director of Human Resources
 Mr. Gregg Miller, Director of Fiscal Services
 Mr. Daniel DiVito, Director of Technology
 Mrs. Adele Johnson, Director of Pupil Personnel & Special Services
 Mrs. Sandra Sullivan, Director of Food Services

GEORGE C. BUCKBEE
 TOWN CLERK

2012 JUN -7 P 4: 03

NEW MILFORD, CT

1.	<p>Call to Order The meeting of the New Milford Board of Education Operations Sub-Committee was called to order at 7:30 p.m. by Mr. McSherry. Mrs. Faulenbach was seated in the absence of Mr. Wellman.</p>	<p>Call to Order</p>
2.	<p>Public Comment</p> <ul style="list-style-type: none"> • None 	<p>Public Comment</p>
3.	<p>Discussion and Possible Action</p> <ul style="list-style-type: none"> • Mr. McSherry asked for a motion to amend the agenda to include the Perkins Grant, which was submitted today, as item 3.E. <p>Mrs. Faulenbach moved to amend the agenda to add the Perkins Grant as item 3E. Motion seconded by Mr. Lawson, and passed unanimously.</p> <p>Mr. McSherry moved item 3.F to the top for discussion.</p>	<p>Discussion and Possible Action</p> <p>Motion made and passed unanimously to amend the agenda to add the Perkins Grant as item 3.E.</p>
F.	<p>Food and Nutrition Services</p> <p>1. Compliance Audit Update</p> <ul style="list-style-type: none"> • Mrs. Sullivan stated that a state level review takes place every five years. An audit was conducted on April 24 and 25, 2012 at Hill and Plain School and Sarah Noble Intermediate 	<p>Food and Nutrition Services</p> <p>1. Compliance Audit Update</p>

	<p>School. The schools were selected for audit based on their free and reduced lunch population. A site visit took place during the breakfast and lunch service. The auditors also reviewed: the procurement of all items, that all products are domestic when available, all menus are in compliance, and that all paperwork and tracking of free and reduced lunch eligibility is accurate. Mr. Miller stated that Food Service received a glowing report from the auditors. Comments included that the menus showed a nice variety, that the Food Service Director was knowledgeable and dedicated, that the staff had an excellent rapport with students and staff, and that point of sale went well.</p> <p>2. New Nutrition Standards for School Menus (Effective July 1, 2012)</p> <ul style="list-style-type: none">• Mrs. Sullivan stated that the US Department of Agriculture has issued new standards effective July 1, 2012 relating primarily to the types and amounts of fruits and vegetables in school lunches. Every reimbursable meal must have a fruit or vegetable. Mrs. Sullivan is concerned about the impact on food costs.• Mr. McSherry asked how this would be enforced. Mrs. Sullivan said students would be encouraged to go back and pick a fruit or vegetable and that Food Service would need to be creative in the variety offered. <p>3. School Lunch Price Increases</p> <ul style="list-style-type: none">• This is a mandated price increase from the US Department of Agriculture to ensure school lunch equity. To meet the mandate, prices must be raised at least ten cents per lunch. Mr. Miller is concerned that if prices are raised only ten cents, another increase may be necessary next year. He stated that some districts do a higher increase to avoid the possibility.	<p>2. New Nutrition Standards for School Menus (Effective July 1, 2012)</p> <p>3. School Lunch Price Increases</p>
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	<ul style="list-style-type: none">• Mr. McSherry asked if the program was sustaining itself now before the increase and Mrs. Sullivan said it was. Mr. Miller cautioned that the infrastructure is starting to age and repairs are increasing. He will be working with Mrs. Sullivan over the summer on a capital plan for Food Service.• Mrs. Faulenbach asked if there was any way to estimate how an increase might cut down on participation and Mrs. Sullivan said not really, but that any increase usually brings an initial decrease. Mr. Miller stated that Mrs. Sullivan had done some cost comparisons to other towns in our DRG and that New Milford's price is on the low end.• Mr. McSherry asked Mrs. Sullivan for a recommendation and she said she was fine with ten cents. <p>Mrs. Faulenbach moved to bring a recommendation of a ten cent school lunch price increase beginning July 1, 2012 to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of June 1, 2012</p> <ul style="list-style-type: none">• Ms. Baldelli said the Exhibit showed a few more retirements. She also said that there may be a few more new hires before the Board meeting on Tuesday.• Mr. Lawson stated that he would be recusing himself in the belief that the Exhibit would be moving forward.• Mrs. Celli Rigdon asked Ms. Baldelli if she thought there would be more moves coming before the end of the year and Ms. Baldelli stated that, if so, she thought they would be minor.	<p>Motion made and passed unanimously to bring a recommendation of a ten cent school lunch price increase beginning July 1, 2012 to the full Board for approval.</p> <p>Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of June 1, 2012</p>
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<p>Mrs. Faulenbach moved to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of June 1, 2012 to the full Board for approval. Motion seconded by Mrs. Celli Rigdon.</p> <p>Motion passed 3-0-1. Yes: Mrs. Faulenbach, Mr. McSherry, Mrs. Celli Rigdon Abstain: Mr. Lawson</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-647 2. Budget Position as of May 31, 2012 3. Request for Budget Transfers <ul style="list-style-type: none"> • Mr. McSherry asked if the SmartBoards were an end-of-year purchase and Mr. Miller said yes. • Mr. Lawson asked if Wholesale Computers was a Connecticut company and Mr. DiVito said yes; it was the bid award. • Mrs. Faulenbach asked if the legal cost was the retainer and Mr. Miller said yes. • Mrs. Celli Rigdon asked for a projection on the end-of-year balance and Mr. Miller said it was favorable, just under \$800,000 today. • Mrs. Faulenbach asked about revenues and Mr. Miller said they were running along projections. He said utilities are favorable right now. Oil was locked in for next year at four cents less than budgeted. • Mr. McSherry asked about the big swing in unemployment cost and Mr. Miller said it tended to be very changeable so was difficult to predict. • Mr. Lawson asked why SNIS was buying math journals so late in the year. Dr. Paddyfote stated that perhaps it was to offset cuts coming next year. <p>Mrs. Celli Rigdon moved to bring the monthly reports: Purchase Resolution D-647, Budget Position as of</p>	<p>Motion made and passed to bring Exhibit A: Personnel - Certified, Non-Certified Appointments, Resignations and Leaves of Absence as of June 1, 2012 to the full Board for approval.</p> <p>Monthly Reports</p> <ol style="list-style-type: none"> 1. Purchase Resolution D-647 2. Budget Position as of May 31, 2012 3. Request for Budget Transfers <p>Motion made and passed unanimously to bring the monthly</p>
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	<p>May 31, 2012, and Request for Budget Transfers to the full Board for approval. Motion seconded by Mrs. Faulenbach and passed unanimously.</p> <p>C. Gifts & Donations 1. Exhibit B: PTO Gifts</p> <p>Mr. Lawson moved to bring Exhibit B: PTO Gifts and Donations to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p> <p>D. Bid Awards 1. Milk</p> <ul style="list-style-type: none"> • Mrs. Sullivan stated that there were three bidders for milk, with Marcus Dairy being the lowest. They will also provide equipment where needed. • Mrs. Faulenbach asked if we had used Marcus Dairy before and Mrs. Sullivan said yes. <p>Mrs. Faulenbach moved to bring the bid award for Milk to Marcus Dairy to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p> <p>2. Student Care Workers and Job Coach Services</p> <ul style="list-style-type: none"> • Mrs. Johnson stated that there were two bidders and Education Connection was much cheaper. They have also been the service provider to New Milford for many years. <p>Mrs. Faulenbach moved to bring the bid award for Student Care Workers and Job Coach Services to Education Connection to the full Board for approval. Motion seconded by Mr. Lawson and passed unanimously.</p>	<p>reports: Purchase Resolution D-647, Budget Position as of May 31, 2012, and Request for Budget Transfers to the full Board for approval.</p> <p>Gifts & Donations 1. Exhibit B: PTO Gifts & Donations</p> <p>Motion made and passed unanimously to bring Exhibit B: PTO Gifts and Donations to the full Board for approval.</p> <p>Bid Awards 1. Milk</p> <p>Motion made and passed unanimously to bring the bid award for Milk to Marcus Dairy to the full Board for approval.</p> <p>2. Student Care Workers and Job Coach Services</p> <p>Motion made and passed unanimously to bring the bid award for Student Care Workers and Job Coach Services to Education Connection to the full Board for approval.</p>
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<p>E.</p>	<p>Grant Approvals</p> <p>1. IDEA Grant</p> <ul style="list-style-type: none"> Mrs. Johnson stated that this is an entitlement grant, based on numbers. This year, ours went up. The final number comes in the fall. A good portion of the grant goes to staffing to help meet goals. <p>Mr. Lawson moved to bring the IDEA Grant to the full Board for approval. Motion seconded by Mrs. Faulenbach and passed unanimously.</p> <p>2. CT Community Foundation: LitLinks P-3 Preschool Collaboration Grant</p> <ul style="list-style-type: none"> The committee agreed that this grant has been a tremendous success in helping with the kindergarten literacy bags. <p>Mrs. Faulenbach moved to bring the CT Community Foundation: LitLinks P-3 Preschool Collaboration Grant to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p> <p>3. Perkins Grant</p> <ul style="list-style-type: none"> Dr. Paddyfote distributed a summary of the grant which is for \$30,675. <p>Mr. Lawson moved to bring the Perkins Grant to the full Board for approval. Motion seconded by Mrs. Celli Rigdon and passed unanimously.</p> <p>Agenda Item 3.F. was discussed at the beginning of the meeting.</p>	<p>Grant Approvals</p> <p>1. IDEA Grant</p> <p>Motion made and passed unanimously to bring the IDEA Grant to the full Board for approval.</p> <p>2. CT Community Foundation: LitLinks P-3 Preschool Collaboration Grant</p> <p>Motion made and passed unanimously to bring the CT Community Foundation: LitLinks P-3 Preschool Collaboration Grant to the full Board for approval.</p> <p>3. Perkins Grant</p> <p>Motion made and passed unanimously to bring the Perkins Grant to the full Board for approval.</p>
<p>G.</p>	<p>Possible 2012-2013 Budget Reductions</p> <ul style="list-style-type: none"> Dr. Paddyfote distributed a draft of suggested budget reductions for 2012-2013 for 	<p>Possible 2012-2013 Budget Reductions</p>


	<p>discussion by the Board. These suggestions included a 10% reduction to the 600 series across all cost centers, \$10,000 from the Medical account realized through a reconfiguration of initial allocation rates, lock-in savings in the oil account, and savings in transportation. Four smaller capacity buses will be replaced by two mid-sized buses. All cuts are designed foremost to preserve staff.</p> <ul style="list-style-type: none"> • Mr. McSherry and Mrs. Celli Rigdon stated that they were pleased with the proposal and suggestions from Dr. Paddyfote. • Mr. Lawson expressed concern about the supply cut since the original budget was tight. He does not want to cut staff but does want them to have the necessary supplies to do their jobs. Mr. Miller said he talked to all the principals so that they can plan ahead of time. • Mrs. Celli Rigdon asked if it was true that HPS ran out of copy paper. Mr. Miller said yes but that he had shared some from Central Office. • Mr. McSherry expressed hope that some items could be addressed with the year end budget. <p>H. End of Year Projects</p> <ul style="list-style-type: none"> • Dr. Paddyfote mentioned the dome control replacement for the observatory. • Mrs. Faulenbach stated that in prior years the year end budget looked at safety concerns and was there anything like that this year. Dr. Paddyfote said staff was interested in more access points at the elementary schools now that there is swipe access. Cameras would be welcome inside at Central Office since the building is used by so many different groups. 	<p>End of Year Projects</p>
<p>4.</p> <p>A.</p>	<p>Item of Information</p> <p>Annual Emergency Preparedness Report</p> <ul style="list-style-type: none"> • No comments. 	<p>Item of Information</p> <p>Annual Emergency Preparedness Report</p>

<p>B.</p>	<p>Annual Wellness Report</p> <ul style="list-style-type: none"> No comments. 	<p>Annual Wellness Report</p>
<p>C.</p>	<p>John J. McCarthy Observatory Annual Report</p> <ul style="list-style-type: none"> No comments. 	<p>John J. McCarthy Observatory Annual Report</p>
<p>D.</p>	<p>Education Reform – Uniform Chart of Accounts</p> <ul style="list-style-type: none"> Mr. Miller said that as part of education reform, the state is looking to create a uniform chart of accounts that will be used by all districts. This chart will be mandatory by July 1, 2014. The district’s financial system, which we share with the town, is over twenty years old and will be difficult if not impossible to link to the state. The town is exploring new systems and will be looking to the Board of Education for cost sharing. Mrs. Faulenbach asked that the Board be kept informed of progress going forward so appropriate budgeting can take place. 	<p>Education Reform – Uniform Chart of Accounts</p>
<p>E.</p>	<p>All-Star Transportation – Bus Inspections</p> <ul style="list-style-type: none"> Mr. Miller stated that All-Star had its annual DMV inspection of every bus at the depot and all vehicles were found to be free of defect and in good condition. Dr. Paddyfote stated that she was pleased with the report as it speaks to the safety of our student transportation. 	<p>All-Star Transportation – Bus Inspections</p>
<p>5.</p>	<p>Executive Session</p> <p>Motion made by Mr. Lawson to enter into Executive Session to discuss the employment and salary of the Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent and to invite the Superintendent in.</p>	<p>Executive Session</p> <p>Motion made and passed unanimously to enter Executive Session to discuss the employment and salary of the Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities</p>

New Milford Board of Education
Operations Sub-Committee Minutes
June 5, 2012
Lillis Administration Building, Room 2

	Seconded by: Mrs. Celli Rigdon Motion passed unanimously. The Board entered Executive Session at 8:54 p.m. The Board returned to Public Session 9:35 p.m.	Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent.
6.	Adjourn Mrs. Faulenbach moved to adjourn the meeting at 9:36 p.m. seconded by Mr. Lawson and passed unanimously.	Adjourn Motion made and passed unanimously to adjourn the meeting at 9:36 p.m.

Respectfully submitted:



Thomas McSherry, Chairperson
Operations Sub-Committee

**New Milford Board of Education
 Regular Meeting Minutes
 June 12, 2012
 Sarah Noble Intermediate School Library Media Center**

GEORGE C. BUCKBEE
 TOWN CLERK



2012 JUN 15 A 8:52

NEW MILFORD, CT

Present:	Mrs. Wendy Faulenbach, Chairperson Mr. Tom Brant Mr. David Lawson Mr. Thomas McSherry Mrs. Lynette Celli Rigdon Mr. David Shaffer Mrs. Daniele Shook
Absent:	Mr. Daniel W Nichols Mr. William Wellman

Also Present:	Dr. JeanAnn Paddyfote, Superintendent of Schools Dr. Maureen McLaughlin, Assistant Superintendent of Schools Ms. Ellamae Baldelli, Director of Human Resources Mr. Gregg Miller, Director of Fiscal Services Mr. Daniel DiVito, Director of Technology Liam Lynch, Student Representative
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1.	Call to Order A. Pledge of Allegiance The meeting of the New Milford Board of Education was called to order at 7:30 pm. The Pledge of Allegiance immediately followed the call to order.	Call to Order A. Pledge of Allegiance
2.	Recognition A. SMS Battle of the Books School Champions <ul style="list-style-type: none"> The Board recognized SMS students Jaclyn Bonomo, Devin Collentine, Alison Falder, Kelley Greene, Olivia Kirby and Anna Qiu. B. Western CT Superintendents Association 2012 Award recipients <ul style="list-style-type: none"> The Board recognized SMS students Maria Galletta and Christopher Watts and NMHS students Megan Greiner and Jacob Scott. C. CT Association of Boards of Education Leadership Award recipients <ul style="list-style-type: none"> The Board recognized SMS students Nicole DeBenedictis and Aakash Parikh and NMHS students Liam Lynch and Ana Vargas. 	Recognition A. SMS Battle of the Books School Champions B. Western CT Superintendents Association 2012 Award recipients C. CT Association of Boards of Education Leadership Award recipients

Sarah Noble Intermediate School Library Media Center

<p>D.</p>	<p>Student Representative to the Board of Education</p> <ul style="list-style-type: none"> The Board recognized student representative Liam Lynch. <p>The meeting recessed at 7:40 p.m. for a brief reception and reconvened at 7:50 p.m.</p>	<p>D. Student Representative to the Board of Education</p>
<p>3.</p>	<p>Public Comment</p> <ul style="list-style-type: none"> Mr. Joseph Vita spoke regarding the retirement of Cindy Iffland and urged careful consideration for her replacement. Dr. Paul Fitch also addressed the music instrumental program offered by Ms. Iffland and the importance of it continuing with good leadership. 	<p>Public Comment</p>
<p>4.</p>	<p>PTO Report</p> <ul style="list-style-type: none"> Mrs. Zona addressed the end of the year activities; she introduced Michelle Romanello as next year's PTO President. 	<p>PTO Report</p>
<p>5.</p>	<p>Student Representatives Report</p> <ul style="list-style-type: none"> The senior activities have gone well. Graduation is June 23rd. Spring sports ended well. Final exams are starting. John Vazquez was introduced as next year's student representative. 	<p>Student Representatives Report</p>
<p>6.</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> Regular Meeting May 8, 2012 Special Meetings May 29 and 31, 2012 <p>Mr. McSherry moved to approve the Regular Meeting Minutes of May 8, 2012 and Special Meeting Minutes of May 29 and 31, 2012 seconded by Mrs. Celli Rigdon and passed unanimously.</p>	<p>Approval of Minutes</p> <p>A. Approval of the following Board of Education Meeting Minutes:</p> <ol style="list-style-type: none"> Regular Meeting May 8, 2012 and Special Meetings May 29 and 31, 2012 <p>Motion made and passed unanimously to approve the Regular Meeting Minutes of May 8, 2012 and the Special Meeting Minutes of May 29 and 31, 2012.</p>
<p>7.</p>	<p>Superintendent's Report</p> <ul style="list-style-type: none"> Dr. Paddyfote read a complimentary paragraph from correspondence dated May 31, 2012 regarding the New Milford High School ensemble at the Virginia Beach Festival of Music. 	<p>Superintendent's Report</p>

Sarah Noble Intermediate School Library Media Center

	<ul style="list-style-type: none"> • Dr. Paddyfote also reported that Sarah Noble Intermediate School received 100% on all three health inspections from the New Milford Department of Public Health. • June 18th is the last day of school. August 27th is the opening day for school year 2012-2013. 	
8.	<p>Board Chairman's Report</p> <ul style="list-style-type: none"> • Mrs. Faulenbach reported that no regular meetings are scheduled for the Board during the summer. • A Special Meeting of the Board is scheduled for June 21st at 6:45 p.m. 	Board Chairman's Report
9.	<p>Committee Reports</p> <p>A. Facilities Sub-Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> • Mrs. Faulenbach noted that the Facilities Sub-Committee discussed end of the year projects. <p>B. Operations Sub-Committee – Mr. McSherry</p> <ul style="list-style-type: none"> • Mr. McSherry said all of the items discussed at Operations were on the agenda. <p>C. Policy Sub-Committee – Mr. Brant</p> <ul style="list-style-type: none"> • Mr. Brant said the Policy Sub-Committee items are on this agenda. <p>D. Committee on Learning – Mr. Lawson</p> <ul style="list-style-type: none"> • Mr. Lawson noted the Committee on Learning had seven curricula to approve tonight. <p>E. Education Connection – Mrs. Celli Rigdon</p> <ul style="list-style-type: none"> • Mrs. Celli Rigdon said Education Connection discussed upcoming legislation and its affect on the district. <p>F. Connecticut Boards of Education – Mrs. Faulenbach</p> <ul style="list-style-type: none"> • There was no report on CABE. <p>G. Negotiations Committee – Mrs. Faulenbach</p> <ul style="list-style-type: none"> • Negotiations are under way. 	<p>Committee Liaison Reports</p> <p>A. Facilities Sub-Committee</p> <p>B. Operations Sub-Committee</p> <p>C. Policy Sub-Committee</p> <p>D. Committee on Learning</p> <p>E. Education Connection</p> <p>F. Connecticut Boards of Education</p> <p>G. Negotiations Committee</p>

Sarah Noble Intermediate School Library Media Center

<p>10.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 12, 2012</p> <p>Mr. McSherry moved to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 12, 2012, seconded by Mr. Brant.</p> <p>Motion passed unanimously.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none">1. Purchase Resolution D-6472. Budget Position as of May 31, 20123. Request for Budget Transfers <ul style="list-style-type: none">• Mr. Lawson inquired as to any changes since last week.• Mr. Miller noted the available balance is ahead of this time last year; no surprises at this time. <p>Mr. Lawson moved to approve monthly reports: Purchase Resolution D-647, Budget Position as of May 31, 2012, and Budget Transfers, seconded by Mr. McSherry.</p> <p>The motion passed unanimously.</p> <p>C. Gifts & Donations Exhibit B: PTO</p> <ul style="list-style-type: none">• Mr. Lawson thanked the PTO for its continuing generosity. <p>Mr. Lawson moved to accept Exhibit B: PTO Gifts & Donations for Hill & Plain School in the amount of \$1,550.00 Sarah Noble Intermediate School in the amount of \$1,098.00, seconded by Mrs. Celli Rigdon.</p> <p>The motion passed unanimously.</p> <p>D. Bid Awards</p> <ol style="list-style-type: none">1. Milk	<p>Discussion and Possible Action</p> <p>A. Exhibit A: Personnel — Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 12, 2012</p> <p>Motion made and passed unanimously to approve Exhibit A: Personnel – Certified, Non-Certified Appointments, Resignations and Leaves of Absence dated June 12, 2012.</p> <p>B. Monthly Reports</p> <ol style="list-style-type: none">1. Purchase Resolution D-6472. Budget Position as of May 31, 20123. Request for Budget Transfers <p>Motion made and passed unanimously to approve the monthly reports: Purchase Resolution D-647, Budget Position as of May 31, 2012, and Budget Transfers.</p> <p>C. Gifts & Donations Exhibit B: PTO</p> <p>Motion made and passed unanimously to accept Exhibit B: PTO Gifts & Donations for Hill & Plain School in the amount of \$1,550.00, and Sarah Noble Intermediate School in the amount of \$1,098.00.</p> <p>D. Bid Awards</p> <ol style="list-style-type: none">1. Milk
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	<p>2. Student Care Workers and Job Coach Services</p> <p>Mr. McSherry moved to award the bid for Milk to Marcus Dairy, seconded by Mrs. Celli Rigdon.</p> <p>The motion passed unanimously.</p> <p>Mr. Lawson moved to award the bid for Student Care Workers and Job Coach Services to Education Connection, seconded by Mr. McSherry.</p> <p>The motion passed unanimously.</p> <p>E. Grant Approvals</p> <ol style="list-style-type: none"> 1. IDEA Grant 2. CT Community Foundation: LitLinks P-3 Preschool Collaboration Grant 3. Carl D. Perkins Grant <p>Mr. McSherry moved to approve the IDEA Grant in the amount of \$920,299.00, seconded by Mr. Lawson.</p> <p>The motion passed unanimously.</p> <p>Mr. Brant moved to approve the CT Community Foundation: LitLinks P-3 Preschool Collaboration Grant in the amount of \$9,165.00, seconded by Mr. McSherry.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked how the funding was to be used. Dr. Paddyfote explained that the grant provides materials for summer activity kits for incoming kindergarteners <p>The motion passed unanimously.</p> <p>Mr. McSherry moved to approve the Carl D. Perkins grant in the amount of \$30,675.00, seconded by Mr. Shaffer.</p> <p>The motion passed unanimously.</p> <p>F. Approval of the Following Curricula</p> <ol style="list-style-type: none"> 1. Algebra II 	<p>2. Student Care Workers and Job Coach Services</p> <p>Motion made and passed unanimously to award the bid for Milk to Marcus Dairy.</p> <p>Motion made and passed unanimously to award the bid for Student Care Workers and Job Coach Services to Education Connection.</p> <p>E. Grant Approvals</p> <ol style="list-style-type: none"> 1. IDEA Grant 2. CT Community Foundation: LitLinks P-3 Preschool Collaboration Grant 3. Carl D. Perkins Grant <p>Motion made and passed unanimously to approve the IDEA Grant in the amount of \$920,299.00.</p> <p>Motion made and passed unanimously to approve the CT Community Foundation: LitLinks P-3 Preschool Collaboration Grant passed unanimously.</p> <p>Motion made and passed unanimously to approve the Carl D. Perkins grant in the amount of \$30,675.00 passed unanimously.</p> <p>F. Approval of the Following Curricula</p>
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- 2. Architectural Drafting
- 3. Geometry
- 4. Intermediate Algebra II
- 5. Project Lead the Way
- 6. Spanish I
- 7. Spanish II

- 1. Algebra II
- 2. Architectural Drafting
- 3. Geometry
- 4. Intermediate Algebra II
- 5. Project Lead the Way
- 6. Spanish I
- 7. Spanish II

Mr. Lawson moved to approve the following Curricula:

Motion made and passed unanimously to approve the following Curricula:

- 1. Algebra II
- 2. Architectural Drafting
- 3. Geometry
- 4. Intermediate Algebra II
- 5. Project Lead the Way
- 6. Spanish I
- 7. Spanish II

- 1. Algebra II
- 2. Architectural Drafting
- 3. Geometry
- 4. Intermediate Algebra II
- 5. Project Lead the Way
- 6. Spanish I
- 7. Spanish II

Seconded by Mr. Shaffer.

- Mrs. Celli Rigdon thanked Dr. McLaughlin for bringing forward the curricula over the last six months.

The motion passed unanimously.

G. Policies for First Review:

- 1. 9125 Attorney
- 2. 9270 Conflict of Interest
- 3. 9332 Electronic Communications

G. Policies for First Review:

- 1. 9125 Attorney
- 2. 9270 Conflict of Interest
- 3. 9332 Electronic Communications

- No comments.

H. Policies for Approval:

- 1. 5131.81 Electronic Devices
- 2. 9260 Board Member Protection
- 3. 9271 Code of Ethics
- 4. 9311 Policies
- 5. 9320 Meetings of the Board
- 6. 9321 Time, Place and Notification of Meetings
- 7. 9324 Advance Delivery of Meeting Materials
- 8. 9330 Board/School District Records

H. Policies for Approval:

- 1. 5131.81 Electronic Devices
- 2. 9260 Board Member Protection
- 3. 9271 Code of Ethics
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- 6. 9321 Time, Place and Notification of Meetings
- 7. 9324 Advance Delivery of Meeting Materials
- 8. 9330 Board/School District Records

Mr. Brant moved to approve the following policies:

- 1. 5131.81 Electronic Devices
- 2. 9160 Board Member Protection

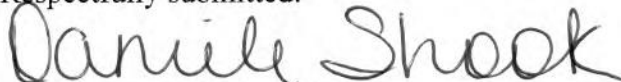
	<p>3. 9271 Code of Ethics 4. 9311 Policies 5. 9320 Meetings of the Board 6. 9321 Time, Place and Notification of Meetings 7. 9324 Advance Delivery of Meeting Materials 8. 9330 Board/School District Records</p> <p>Mr. Shaffer seconded the motion.</p> <p>The motion passed unanimously.</p> <p>I. Food & Nutrition Program 1. School Lunch Price Increases</p> <p>Mr. McSherry moved to approve an increase of ten cents in school lunch prices for fiscal year 2012-2013 as per the following: \$2.35 for elementary including Sarah Noble \$2.60 for Schaghticoke and High school lunch \$3.10 for Schaghticoke and High School Deli bar \$3.60 for High School premium meal. Mr. Brant seconded the motion.</p> <ul style="list-style-type: none"> • Mr. Shaffer asked if the prices pertained to faculty. Mr. Miller will check and report his findings. • Mr. McSherry noted the prices are to meet guidelines. <p>The motion passed unanimously.</p> <p>J. Adjustment to 2012-2013 Board of Education Adopted Budget</p> <p>Mr. McSherry moved to amend the 2012-2013 adopted Board of Education budget from \$58,957,533.00 to \$57,557,533.00 as recommended by the Superintendent. Motion seconded by Mrs. Celli Rigdon.</p>	<p>Motion made and passed unanimously to approve the following policies:</p> <ol style="list-style-type: none"> 1. 5131.81 Electronic Devices 2. 9160 Board Member Protection 3. 9271 Code of Ethics 4. 9311 Policies 5. 9320 Meetings of the Board 6. 9321 Time, Place and Notification of Meetings 7. 9324 Advance Delivery of Meeting Materials 8. 9330 Board/School District Records <p>I. Food & Nutrition Program 1. School Lunch Price Increases</p> <p>Motion made and passed unanimously to approve an increase of ten cents in school lunch prices for fiscal year 2012-2013 as per the following: \$2.35 for elementary including Sarah Noble \$2.60 for Schaghticoke and High School lunch \$3.10 for Schaghticoke and High School Deli Bar \$3.60 for High School Premium Meal.</p> <p>J. Adjustment to 2012-2013 Board of Education Adopted Budget</p> <p>Motion made and passed unanimously to amend the 2012-2013 adopted Board of Education budget from \$58,957,533.00 to \$57,557,533.00 as recommended by the Superintendent.</p>
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	<ul style="list-style-type: none"> • Dr. Paddyfote stated that the goal was not to make any staffing reductions. Non-instructional supplies have been reviewed. • Mr. Shaffer questioned whether the original budget included Project Lead the Way and questioned how funding for supplies would be available in the amended budget. Mr. Miller noted that the original budget does include Project Lead the Way and that a general supply line for all schools can be used district-wide. • Mr. Shaffer noted the dollar amounts are requested from principals in October; a cut in dollars can mean a shortage of textbooks. Mr. Miller replied that the working relationship with principals is very good to make things work. • Mr. Lawson appreciated hearing that no personnel would be cut; transportation will be watched closely; the bus company will provide two mid size buses at a savings of \$100,000. Dr. Paddyfote reported that All Star looked at equipment and suggested taking four smaller capacity vans and replacing them with two larger buses. The current agreement needs to be modified. • Mrs. Shook would like to look further in the future for cuts in transportation. • Mrs. Faulenbach commented this is not an easy decision; however, she is grateful to the taxpayers for supporting this appropriation. <p>The motion passed unanimously.</p> <p>K. End-of-Year Projects</p> <p>Mr. McSherry moved to approve the End-of-Year Projects as proposed; seconded by Mrs. Shook.</p> <ul style="list-style-type: none"> • Mr. Calhoun explained the need to replace the compressor at Schaghticoke Middle School. • Some access controls were installed a few years ago at the schools; more controls will be installed for better security. <p>The motion passed unanimously.</p> <p>L. Request to Accept a Tuition Student</p>	<p>K. End-of-Year Projects</p> <p>Motion made and passed unanimously to approve the End-of-Year projects as proposed.</p> <p>L. Request to Accept a Tuition Student</p>
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	<p>Mr. McSherry moved to accept a tuition student into the Freshman class at New Milford High School beginning in the fall of 2012, seconded by Mr. Lawson.</p> <p>The motion passed unanimously.</p> <p>M. Authorization for the Superintendent to accept resignations and make appointments from June 19, 2012 through September 11, 2012</p> <p>Mr. McSherry moved to authorize the Superintendent to accept resignations and make appointments from June 13, 2012 through September 11, 2012, seconded by Mr. Lawson.</p> <ul style="list-style-type: none"> • Mr. Lawson asked about the date change. • Mrs. Faulenbach noted that it should be the day after tonight's meeting. <p>The motion passed unanimously.</p> <p>N. Authorization for the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 19, 2012 through September 11, 2012</p> <p>Mr. Lawson moved to authorize the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 13, 2012 through September 11, 2012, seconded by Mr. Brant.</p> <p>The motion passed unanimously.</p>	<p>Motion made and passed unanimously to accept a tuition student into the Freshman class at New Milford High School beginning in the fall of 2012.</p> <p>M. Authorization for the Superintendent to accept resignations and make appointments from June 19, 2012 through September 11, 2012</p> <p>Motion made and passed unanimously to authorize the Superintendent to accept resignations and make appointments from June 13, 2012 through September 11, 2012.</p> <p>N. Authorization for the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 19, 2012 through September 11, 2012</p> <p>Motion made and passed unanimously to authorize the Superintendent to purchase budgeted instructional materials and other supplies, equipment and services from June 13, 2012 through September 11, 2012.</p>
<p>11.</p>	<p>ITEMS FOR INFORMATION AND DISCUSSION</p> <ul style="list-style-type: none"> A. Field Trip Report. B. Annual Emergency Preparedness Report C. Annual Wellness Report D. John J. McCarthy Observatory Annual Report 	<p>ITEMS FOR INFORMATION AND DISCUSSION</p> <ul style="list-style-type: none"> A. Field Trip Report. B. Annual Emergency Preparedness Report C. Annual Wellness Report D. John J. McCarthy

		Observatory Annual Report
	<ul style="list-style-type: none"> No comments. 	
12.	<p>EXECUTIVE SESSION</p> <p>Mr. McSherry moved to enter into Executive Session to discuss the employment and salary of the Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager and Administrative Assistant to the Superintendent and to invite the Superintendent into the session, seconded by Mrs. Shook.</p> <p>The motion passed unanimously.</p> <p>The Board entered executive session at 8:30 p.m. The Board returned to public session at 8:54 p.m.</p>	<p>EXECUTIVE SESSION</p> <p>Motion made and passed unanimously to enter into Executive Session to discuss the employment and salary of the Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager and Administrative Assistant to the Superintendent and to invite the Superintendent into the session.</p>
13.	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>Mr. McSherry moved to approve the employment and salary of the Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent as discussed in Executive Session, seconded by Mrs. Shook.</p> <p>The motion passed unanimously.</p>	<p>DISCUSSION AND POSSIBLE ACTION</p> <p>Motion made and passed unanimously to approve the employment and salary of the Director of Human Resources, Director of Fiscal Services, Director of Food Services, Director of Technology, Network Administrator, Accounting Manager, Accounting/Data Specialist, Facilities Manager, Assistant Facilities Manager, and Administrative Assistant to the Superintendent as discussed in Executive Session.</p>
14.	<p>Adjourn</p> <p>Mrs. Celli Rigdon moved to adjourn the meeting at 8:55 p.m., seconded by Mrs. Shook and passed unanimously.</p>	<p>Adjourn</p> <p>Motion made and passed unanimously to adjourn the meeting at 8:55 p.m.</p>

Respectfully submitted:



Daniele Shook, Secretary
New Milford Board of Education