



SHELBY PUBLIC SCHOOLS

New Shift Posting

*Permanent Cooks Position*

*Internal/External*

**Posting Date:** 03/09/2021

**Position:** Cook up to 29 hours per week – Shelby Middle School

**Qualifications:**

- High School Diploma
- Knowledge and experience in USDA Food Service programs
- Knowledge and experience of food preparation, inventory, and food service
- Proficiency in Meal Magic
- Excellent communication, organizational, and teamwork skills
- Must possess patience, attention to detail, and the ability to problem solve
- Ability to work independently in a fast moving environment.
- Serve Safe Food Manager Certified or Equivalent Certification
- Any other qualifications as deemed appropriate

**Reports to:** Mary Rose Vanas, Director of Food Service

**Job Goal:**

- To maintain and promote a healthy food service program to the children of the Shelby community

**Applications:** Submit a Letter of Application, references, and/or resume:

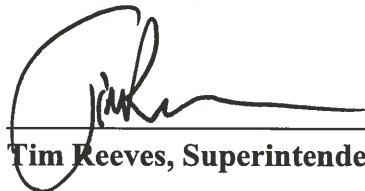
Rebecca Guerra  
Shelby Public Schools  
525 N. State Street  
Shelby, MI 49455

Or email to: [hresources@shelby.k12.mi.us](mailto:hresources@shelby.k12.mi.us)

**Deadline for**

**Applying:** March 24th or until filled

**Approved By:**



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Tim Reeves, Superintendent

Date: 03/09/2021

**NOTICE:** It is the policy of the Shelby Public School District not to discriminate on the basis of race, color, national origin, sex (including sexual orientation and transgender identity), disability, age, religion, height, weight, marital or family status, military status, ancestry, genetic information, or any other legally protected category, (collectively, "Protected Classes"), in its programs and activities, including employment opportunities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Superintendent; 525 N. State Street; Shelby, MI 49455; 231-861-5211