

\*\*The Board reserves the right to enter into closed session at any time during the meeting to discuss matters permitted by NJSA 10:4-12

**SUGGESTED MOTIONS FOR MEETING  
NORTH WILDWOOD BOARD OF EDUCATION  
REGULAR MEETING MINUTES**

**MONDAY, OCTOBER 28, 2019**

**I. ROUTINE MATTERS\***

A. Call to Order: Mr. Burns called the meeting to order at 6:00 PM

B. Roll Call

**PRESENT**

Gerald Flanagan  
Michael Brown, Sr.  
David C. MacDonald  
Charles Burns  
Victoria Rozanski  
Via Zampirri  
Scott McCracken

**ABSENT**

Lori Perloff  
Ronald Golden  
Laura Stefankiewicz

**Also in Attendance**

Christopher Armstrong, Superintendent  
Rose Millar, Board Secretary/School Business Administrator  
Robert Belasco, Solicitor  
Patricia Donlan, Vice-Principal

C. Flag Salute

D. Open Public Meetings Law

In compliance with the Open Public Meetings Act, Chapter 231, P.L. 1975, the notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice on the Municipal Clerk's Bulletin Board located in the North Wildwood Municipal Building and by publishing same in the Press of Atlantic City and the Wildwood Leader. If any member has reason to believe that this meeting is being held in violation of the Open Public Meetings Act of 1975 they shall so state at this time.

- E. Approval of transfer of funds: September 2019
- F. Approval of Minutes: September 9 and 23, 2019
- G. Approval of financial statements as of 9/30/2019, and certification of non-overexpenditure of funds (roll call); acknowledgement receipt of investment report. SECRETARY AND TREASURER’S REPORT OF 09/30/19

On a motion made by Mrs. Rozanski and seconded by Mrs. Zampirri, the board unanimously approved the Secretary and Treasurer’s Report for 09/30/19 as per the following:

- Pursuant to N.J.A.C. 6A:23-2.11(c)4 the North Wildwood Board of Education certifies that as of 09/30/19 and after review of the Secretary’s Monthly Financial Report appropriations section as presented and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been overexpended in violation of N.J.A.C. 6A:23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.  
Charles Burns, President: \_\_\_\_\_
- Pursuant to N.J.A.C. 6A:23-2.11(c)3, I certify that as of 09/30/19 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the North Wildwood Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been overexpended in violation of N.J.A.C. 6A:23-2.11(a)1. In accordance with N.J.A.C. 6A:23-2.11(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month of September, 2019.  
Rose Millar, Secretary \_\_\_\_\_

- H. Approval of bill list: October 2019

(\*at a designated time the President will invite public discussion on any agenda items. Each member of the public will be allotted time to speak).

**Motion: Mr. MacDonald**

**Second: Mrs. Rozanski**

**Voting Yes:**

- Gerald Flanagan
- Michael Brown, Sr.
- David C. MacDonald
- Charles Burns
- Victoria Rozanski
- Via Zampirri
- Scott McCracken

- I. NWEA activity report

**II. REPORTS\*\***

- A. Board President:  
Committee Report  
WHS Update

- B. Administration reports:  
Superintendent – PARCC test results presentation, building update & discipline report  
Business Administrator  
Assistant Principals – Mrs. Donlan gave report on recent school activities

C. Public discussion of agenda items

**III. PUBLIC COMMENT ON AGENDA ITEMS ONLY**

Open for public comment on agenda items. – no one spoke

**IV. BUSINESS\*\***

A. Personnel

1. On the recommendation of the Superintendent, to approve two unpaid days (January 2-3, 2020) for Pat McCabe to attend a family event.
2. On the recommendation of the Superintendent, to approve the following applicants as substitutes:
  - *Danielle Bradway, substitute nurse (pending receipt of required paperwork)*
  - *Gail Peters, substitute nurse (pending receipt of required paperwork)*
  - *Sarah Bready, substitute teacher (pending receipt of required paperwork)*
  - *Giavanna Hollup, substitute teacher (pending receipt of required paperwork)*
3. On the recommendation of the Superintendent, to approve Jenna Rambo as a long-term substitute Primary Teacher beginning November 4, 2019. Per diem rate; BA Step 1.
4. On the recommendation of the Superintendent, to approve Carolyn Morey as a Homebound Instructor at the rate of \$35.00/hour.

B. Financial

1. On the recommendation of the School Business Administrator, to approve the change order for MJJ Construction in the amount of \$5,909 to demo and rework old gas piping to boiler which conflicted with pump and VFD's.
2. On the recommendation of the School Business Administrator, to approve the change order for MJJ Construction in the amount of \$442 to replace the toilet flange in classroom C-9.
3. On the recommendation of the School Business Administrator, to approve the change order for MJJ Construction in the amount of \$2,791 to replace existing hot water line in crawl space to the kitchen due to existing line becoming unusable and beyond repair.

4. On the recommendation of the School Business Administrator, to approve a contract with DiPalantino Contractors for Snow Removal for the 2019 & 2020 winter season to plow and shovel all walkways, steps and entrances as follows:
  - Snow Plow...2-3 Inches \$1,466
  - Snow Plow...4-7 Inches \$1,688
  - Snow Plow...8-11 Inches \$1,910
  - Snow Plow...12-15 Inches \$2,133
  
5. On the recommendation of the School Business Administrator, to approve cancellation of the following outstanding from account number 549015322.  
Chk #16707 \$137.24  
Chk #16936 \$68.88  
Chk #16963 \$68.87
  
6. On the recommendation of the School Business Administrator, to approve the Three-Year Comprehensive Maintenance Plan and the Annual Maintenance Budget Amount Worksheet M-1.
  
7. On the recommendation of the School Business Administrator, to approve the 2020-2021 School Budget Calendar.
  
8. On the recommendation of the School Business Administrator, to approve the NJ Division of Food and Nutrition's PKF O'Conner Davies Procurement Review for School Food Service and the corrective action plan.
  
9. On the recommendation of the School Business Administrator, to approve the ESEA Consolidated Amendment Application for 2019-2020 funding amounts as follows.  
Title IA Public \$130,962  
Title IA Non-Public \$11,002  
Title II Public \$4,998  
Title IIA Non-Public \$8,768 (CTC \$4,974 and WWC \$3,794)  
Title IV Public \$3,631  
Title IV Non-Public \$6,369 (CTC \$3,613 and WWC \$2,756)

C. Policy ~ **NONE**

**V. CONSENT AGENDA**

The following items are believed to be items of a routine nature requiring no discussion and which are to be voted upon a single roll call vote of the board of education. Any single member of the board of education may have any of the items on the consent agenda removed and placed on the other part of the agenda for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

(A held)

- B. On the recommendation of the Superintendent, to approve the field trips, guest speakers and professional development workshops as listed.
  
- C. On the recommendation of the Superintendent, to approve the MMS Christmas Concert on December 19, 2019.

**PERSONNEL, FINANCIAL, & CONSENT**

**(Consent Agenda item A held)**

**Motion: Mr. MacDonald**

**Second: Mr. Brown**

**Voting Yes:**

Gerald Flanagan  
Michael Brown, Sr.  
David C. MacDonald  
Charles Burns  
Victoria Rozanski  
Via Zampirri  
Scott McCracken

**VI. CLOSED SESSION**

Authorization of Closed Session: to discuss a current and an ongoing matter as per N.J.S.A. 10:4-12b (1) Any matter which, by express provision of Federal Law or State statute, or rule of court shall be rendered confidential or excluded from the provisions of subsection a. of this section.

**CLOSED SESSION**

**Enter Closed Session Time: 6:25 PM**

**Motion: Mr. MacDonald**

**Second: Mr. Burns**

**Voting Yes:**

Gerald Flanagan  
Michael Brown, Sr.  
David C. MacDonald  
Charles Burns  
Victoria Rozanski  
Via Zampirri  
Scott McCracken

**Exit Closed Session Time: 7:08 PM**

**Motion: Mrs. Zampirri**

**Second: Mr. Flanagan**

**Voting Yes:**

Gerald Flanagan  
Michael Brown, Sr.  
David C. MacDonald  
Charles Burns  
Victoria Rozanski  
Via Zampirri  
Scott McCracken

In Open Session:

Consent Agenda item A Motion by Mrs. Zampirri and seconded by Mr. MacDonald to NOT approve allowing student #271828 to finish out her current school year at Margaret Mace (*See Board Info*). All voting yes

**Voting Yes:**

Gerald Flanagan  
Michael Brown, Sr.  
David C. MacDonald  
Charles Burns  
Victoria Rozanski  
Via Zampirri  
Scott McCracken

**VII. HARASSMENT, INTIMIDATION, BULLYING REPORTS ~ NONE**

**VIII. GOOD OF THE ORDER**

- A. Building Project Update - Mr. Armstrong provided a building project update - Neil Riley was unable to attend meeting.

**IX. PUBLIC COMMENT**

Open to public – no one spoke

**X. ADJOURNMENT @ 7:08 PM**

**Motion: Mrs. Zampirri**

**Second: Mr. Brown**

**Voting Yes:**

Gerald Flanagan  
Michael Brown, Sr.  
David C. MacDonald  
Charles Burns  
Victoria Rozanski  
Via Zampirri  
Scott McCracken

Respectfully submitted,

Rose Millar  
School Business Administrator/Board Secretary

**XI. BOARD INFORMATION**

- A. NJSLA Results
- B. Discipline Report
- C. Parent Letter of Request
- D. November/December Calendars
- E. CMCSBA County Funding Meeting 10/2/19 6:00-9:00 pm at the Bellevue Tavern

**XII. NEXT MEETING****November 11, 2019****Regular Board meeting at 6:00 p.m.****FIELD TRIP / GUEST SPEAKERS APPROVAL**

<b>GRADE / GROUP</b>	<b>PLACE / SPEAKER</b>	<b>DATES</b>
PreK Classes	Trips to NW Senior Center	Beginning Oct. 28 / Monthly
Grade 5	Mid-Atlantic Center for the Arts	Oct. 31
Kindergarten	Cape May County Zoo	Nov. 4
Gr. 6-7-8	Project Pride To Include Wildwood & Wildwood Crest Students	Nov. 20
Grade 1	Wetlands Institute	May 22
Grade 5	Ocean City Theatre Company	Dec. 13
Gr. 6-7-8 Girls (Select)	Stockton University	Jan. 3
Grade 5	Franklin Institute	Jan. 15
Grade 5	National Constitution Center	May 13

**WORKSHOPS FOR APPROVAL**

<b>NAME</b>	<b>PLACE</b>	<b>SUBJECT</b>	<b>DATES</b>	<b>COSTS</b>
Morey	FEA Conference Cnter	Special Education Directors Toolkit	Nov. 1	Mileage
Donlan	Camden Co.	Preschool Expansion Meeting	Nov. 4	Mileage
Donlan	SRI/ETTC-Galloway	Understanding Law on Special Needs Students	Nov. 13	ETTC Hours/Mileage
Farrell	East Brunswick	NJAL 2019 Fall Conference	Dec. 9-10	\$485 – Misc. Costs/Mileage
DeMayo	TBD	Asbestos Operations and Maintenance	Spring 2020	Mileage
DeMayo	Mays Landing ACCC	Workplace Communication	Nov. 2	Mileage
Lowe	CMCSSSD	Unpacking Spanish Standards	Nov. 6	\$106
Farrell	CMCSSSD	21st Century – Media Center	Nov. 6	\$106
Nichols	CMCSSSD	Cross-Curricular Ideas in Art	Nov. 6	\$106
Forrest	CMCSSSD	Mental Health Strategies	Nov. 6	\$106