

Independent Study

The Independent Study Program allows students to pursue advanced study in a program that is an outgrowth of the regular program of studies. Students may discuss this program with teachers, but only teachers can initiate a program. Such work must be initiated within the first ten days of a semester. A student may be involved in only one independent study program per semester.

The following regulations apply to any student pursuing Independent Study.

1. Teacher recommendation and administrative approval is required.
2. Written parental consent is required.
3. The student must have motivation and interest in the program to the extent the student is willing to pursue study beyond the normal classroom performance.
4. The program must be taken as an outgrowth of a regularly scheduled course of study. This may be accomplished in one of two ways:
 - a) A student who has completed a course may choose to engage in a more advanced program with the teacher.
 - b) A student currently involved in a course may elect to pursue further study with a teacher. The level of credit will be determined by the teacher.
5. When the independent study is an addition to a current program, the student must complete all work assigned in the regular class.
6. Factors affecting any schedule must be reported to both guidance and the office.
7. The schedule may not interfere with the instruction of the student relating to any other teacher.
8. The student will receive a mark and academic credit for an Independent Study. This course will be calculated in the student's grade point average.
9. School records must accurately reflect any Independent Study program, such as schedules, level of instruction, report cards, etc.
10. Students must be enrolled in six classes each semester. The independent study would be taken in addition to the required six classes.
11. An independent study cannot be used as the final credit toward graduation

The program must include an arrangement for evaluation of the performance level of the student.

APPLICATION FOR INDEPENDENT STUDY
(To be submitted within the first ten days of each semester)

Name: _____ Grade: _____ Homeroom _____

1. Independent Study is requested in: _____ Credits: _____ Level: _____
2. Full Year: _____ 1st Semester Only: _____ 2nd Semester Only: _____
3. Reasons why the Independent Study is necessary – be specific:

4. The goals and objectives to be achieved by the Independent Study – be specific:

5. If the Independent Study is to upgrade your academic level in a course, please state what additional work you will be required to complete. – be specific:

6. **Student Signature:** _____ **Date:** _____

Parent/Guardian Signature: _____ **Date:** _____

7. *I have reviewed this application, and I support the stated goals and objectives. I will meet with this student for a minimum of forty hours during the semester.*

Independent Study will take place in Room _____ During Period _____ Days: M T W Th F
If after school, what regular meeting schedule will be followed with the sponsoring teacher?

Day(s): _____ Time: _____

Teacher Signature: _____ **Date:** _____

8. I have reviewed this application and I support the stated goals and objectives.

Department Supervisor Signature: _____ **Date:** _____

9. This request for Independent Study is: **APPROVED / NOT APPROVED.**

Principal: _____ **Date:** _____

Guidance Counselor Signature: _____ **Date:** _____

**INDEPENDENT STUDY MUST NOT BEGIN UNTIL THE PRINCIPAL'S APPROVAL HAS BEEN RECEIVED
BY THE STUDENT AND THE COOPERATING TEACHER.**