

**CORNERSTONE MONTESSORI ELEMENTARY SCHOOL
BOARD OF DIRECTORS MEETING
TUESDAY, FEBRUARY 18, 2020 – 6:00 P.M.**

Board Members Present: Jean Melancon, Jess Goff, Alyssa Schwartz, Julaine Roffers-Agarwal, Maisah Outlaw, Marcus Almon, Sarah Stocco, Carolyn Ganz

Board Members Absent:

Other Attendees: Chris Bewell, Christine Reed and Joe Aliperto (from Dieci)

Meeting called to order by Jean Melancon, Board Chair, at 6:08 pm.

AGENDA

Public Comment Period: Comments limited to 3 minutes per person.

No public comments were offered.

Consent Agenda

| Document Name | Brief Explanation of Content/Changes |
|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 533 Wellness Policy | <ul style="list-style-type: none">• Added items in response to the Findings Report from the recent Food and Nutrition Services Review.• Changes are redlined. |
| Draft Prior Month Meeting Minutes | |

MAISAH MADE A MOTION TO ACCEPT THE CONSENT AGENDA ITEM. CAROLYN SECONDED THE MOTION. THERE WAS NO FURTHER DISCUSSION. THE MOTION PASSED UNANIMOUSLY.

Approval of Agenda & Declaration of Conflict of Interest

JULAINÉ MADE A MOTION TO APPROVE THE EVENING’S AGENDA. SARAH SECONDED THE MOTION. THERE WAS NO DISCUSSION. THE MOTION PASSED UNANIMOUSLY.

Jean asked whether, given the approved agenda, there were any conflicts of interest. None were disclosed.

Treasurer’s Report

January Financial Statements

- See reports
- ADM is currently 143. We have budgeted for 142. We are being paid by MDE at 140.

SARAH MADE A MOTION TO ACCEPT THE DECEMBER FINANCIAL STATEMENTS. MARCUS SECONDED THE MOTION. THERE WAS SOME DISCUSSION. THE MOTION PASSED UNANIMOUSLY.

Head of School Report – Alyssa

- Parent Partnership on Monday 2/24 – Alicia Sojourner presenting
- MDE Special Education review 2/11 – visit went well overall – they saw lots of strengths. There will be some findings about files, perhaps some findings about the building,
- Grant activities – various grants submitted

Board Work Session – Strategic Plan – Jean Melancon

- Thinking about timeline for expansion – no new levels next year but continuing to move forward with planning and exploring options
- MCM House next door – discussion of what it looks like, what questions we have, what we are exploring
- St. Croix Montessori – Property Use Option - private school - they had a Jr. High that closed due to low enrollment, but they have a renovated farmhouse that could be rented – lots of questions – how to convince parents and families about this is a big one, busing is a big one, location is far away, questions about hybrid models, other organizational options
- Could there be a hybrid model of MCM campus and east suburb location?
- Financial Notes from Joe re: Expansion
 - o Breakeven LE – 16, Adolescent – 14
 - o Lease, transportation, food, staffing, etc – lots of things to consider, options will narrow as we work on designing program we want
- Short term tasks/research – city code requirements, look at pod options, demographics, funding resources, new lease rewrite and memo of understanding (MOU), April 8th MCM board meeting – all CMES members invited

Book discussion : Good Time for the Truth - Marcus

Governance Committee – Julaine

- Board Code of Conduct - discussion of confidentiality, open meeting law, how to talk to other people about board business, etc.

- If additional comments about this document, email Julaine by the end of the week. Depending on comments, it may be on consent agenda for next meeting.

Director of Business Operations - Chris Bewell

- see report

Development Committee- Carolyn

- Working on newsletter

Board Chair Report – Jean

- Head of School review went well – additional support will be needed as school enrollment grows
- Board self-evaluation coming up
- Environmental Scan – calendar question

Suggested Agenda Items for Future Board Meeting

- Preliminary budget
- Update on teacher licensures needed for Adolescent Program
- Calendar for 20-21

Meeting Check In

- Generally, round table was well received instead of several smaller tables
- Book discussion was very good!
- Pizza next time? Jean will get input via email

Adjourn

JESS MADE A MOTION TO ADJOURN THE MEETING AT 8:12 PM. MAISAH SECONDED THE MOTION. THERE WAS NO DISCUSSION. THE MOTION PASSED UNANIMOUSLY.

Respectfully Submitted by Jess Goff, CMES Secretary

The next CMES Board Meeting is Tuesday, March 17th, 2020 at 6 pm.